



NORTH COUNTY FIRE PROTECTION DISTRICT

AGENDA FOR REGULAR BOARD MEETING

NOVEMBER 14, 2023, AT 5:00 p.m.

The November 14, 2023, meeting will be available via Zoom. The public may attend remotely using either:

The Zoom app, [Zoom website (<https://zoom.us/>)] [Meeting ID: 870 1784 6503; Passcode: 631628] at <https://us06web.zoom.us/j/87017846503?pwd=ekF0RGt1Mm4vWXgrRFpXbUIPUFlmdz09> or Dial by your location: +1 669 900 6833 US (San Jose); Meeting ID: 870 1784 6503; Passcode: 631628

The public may provide comments in advance or real-time by emailing ncfboardcomments@ncfire.org. E-mailed comments received will be read into the record by Staff.

Location:

Fallbrook Public Utility District
990 East Mission Road
Fallbrook, CA 92028

PUBLIC ACTIVITIES AGENDA

For those joining us for the Public Activities Agenda, please feel free to depart at the close of the agenda.

Call To Order

Roll Call

Pledge Of Allegiance

Changes to the Agenda

1. Public Comment – President Acosta

(pgs. 1-2)

➤ Standing Item: Members of the Public may directly address the Board of Directors on items of interest to the Public provided no action will be taken on non-agenda items. The Presiding Officer may limit comments to three minutes per speaker (Board of Directors Meetings – SOG – § 7.2.).

DISCUSSION AGENDA

No action shall be undertaken on any Discussion item. The Board may: acknowledge receipt of the information or report and make comments; refer the matter to Staff for further study or report; or refer the matter to a future agenda.

2. There are no Discussion items for the November 14, 2023, Board meeting.

(pgs.3-4)

ACTION AGENDA

Consent Items:

All items listed under the Consent Items are considered routine and will be enacted in one motion. There will be no separate discussion of these items prior to the Board action on the motion, unless members of the Board, Staff or public request specific items be removed from the Consent Agenda.

3. Approve Regular Board Meeting Minutes, September 26, 2023

(pgs.5-10)

➤ Standing Item: Review and approve minutes from the September meeting as presented.

4. Review and Accept Financial Reports for September 2023

(pgs.11-18)

➤ Standing Item: Review and accept financial reports for September as presented.

5. Review and Approve Policies and Procedures

(pgs.19-22)

➤ Standing Item: Administration, Rules and Regulations, Personnel Rules: Personal and Family Relationships

Note: The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, District business. If you need assistance to participate in this meeting, please contact the District Office 72 hours prior to the meeting at (760) 723-2012.



NORTH COUNTY FIRE PROTECTION DISTRICT

AGENDA FOR REGULAR BOARD MEETING

NOVEMBER 14, 2023, AT 5:00 p.m.

6. Monthly Operations Activity Report (pgs.23-34)
➤ Standing Item: Monthly Report demonstrating call mix, turnout time, call by unit, transports, total response times, aid received & provided, monthly inspection report, health & safety – injuries & accidents and turnover of care statistics.
7. Third Quarter 2023 Customer Satisfaction Survey (pgs.35-42)
➤ Quarterly Report: Review and accept report for the third quarter as presented.

Action Items:

All items listed under the Action Items Agenda will be presented and discussed prior to the Board taking action on any matter. Members of the public may comment on items at the time they are presented. Time Certain Items will commence precisely at the time announced in the Agenda.

8. Approve Meeting Schedule and Place for North County Fire Protection District Board Meetings for Calendar Year 2024 – Chief McReynolds and Board Clerk Canpinar (pgs.43-44)
➤ Annual Item: Review and consider approving the new meeting schedule for calendar year 2024 as presented.
9. Contract for CEQA (Californian Environmental Quality Act) and NEPA (National Environmental Protection Act) Consulting Services - Chief McReynolds (pgs.45-46)
➤ New Item: Consider awarding Rincon Consultants, Inc. a professional services agreement for CEQA/NEPA work for Station 4.
10. Type-1 Engine Purchase - Chief McReynolds (pgs.47-52)
➤ New Item: Review and consider purchase agreement options for a new Pierce Type-1 fire engine.
11. Station 4 Design/Pre-Construction Award - Chief McReynolds (pgs.53-54)
➤ New Item: Discussion and consideration to enter a contract with TELACU Construction Management for design-build services of Station 4.
12. Resolution 2023-16: Cost Recovery Fee Schedule Increase – DFC MacMillan and Chief McReynolds (pgs.55-60)
➤ Recurring Item: Review and approve Resolution 2023-16 adopting the Cost Recovery Fee Schedule.
13. **Set Public Hearing Date/Time Certain December 12, 2023 (5:05 p.m.):** For Adoption of Updated Fire Prevention Fees Resolution– FM Fieri and Chief McReynolds (pgs.61-62)
➤ Recurring Item: Recommendation to set Public Hearing date and time certain on December 12, 2023 for hearing as outlined.
14. Ad-Hoc District Finance Committee – Chief McReynolds (pgs.63-64)
➤ New Item: Consider implementing an Ad-Hoc Finance Committee to assist with developing a finance plan on an as-needed basis. The committee will be comprised of two (2) Directors along with Members from the Executive Staff, Management, and Safety.
15. Resolution 2023-15: FY 23/24 Neighborhood Reinvestment Grant Request – Chief McReynolds (pgs.65-74)
➤ New Item: Review and adopt Resolution 2023-15 authorizing the District to file an application with the County of San Diego for Neighborhood Reinvestment Program funding.



NORTH COUNTY FIRE PROTECTION DISTRICT

AGENDA FOR REGULAR BOARD MEETING

NOVEMBER 14, 2023, AT 5:00 p.m.

16. Resolution 2023-14: Adopting an Updated Pay Schedule – F/M Juul and Chief McReynolds (pgs. 75-80)
➤ Recurring Item: Review and adopt Resolution 2023-14 adopting amended pay schedule as required by California Code of Regulations §570.5.
17. Resolution 2023-17: Designation of Applicant’s Agent Resolution for Non-State Agencies – Chief McReynolds (pgs. 81-86)
➤ New Item: Review and adopt Resolution 2023-17 authorizing District employees the ability to file for federal financial assistance for any existing or future grant programs.

STANDING DISCUSSION ITEMS

All items listed under the Standing Discussion Items are presented at every meeting.

- LEGAL COUNSEL REPORT: (pgs. 87-100)
Battery storage facilities and the unique challenges for fire protection agencies as well as unique legal challenges and regulations.
- WRITTEN COMMUNICATION (pgs. 101-108)
 - Board Recognition Program
- COMMENTS/QUESTIONS (pgs. 109-110)
 - Staff:
 - Chief McReynolds
 - Other Staff
 - Board
 - Bargaining Groups
 - Public Comment

CLOSED SESSION

The Board will enter closed session to discuss items as outlined herein. As provided in the Government Code, the public will not be present during these discussions. At the end of the Closed Session, the Board shall publicly report any action taken in Closed Session and the vote or abstention on that action of every member present in accordance with Government Code § 54950.

- CS-1. Announcement — President Acosta: (pgs. 111-112)
➤ An announcement regarding the items to be discussed in Closed Session will be made prior to the commencement of Closed Session.
- CS-2. Conference with Labor Negotiators (Government Code §54957.6):
➤ Agency Representative: Chief McReynolds Employee Organizations: Fallbrook Firefighters Association (Safety Group Employees)
- CS-3. Report From Closed Session — President Acosta



NORTH COUNTY FIRE PROTECTION DISTRICT

AGENDA FOR REGULAR BOARD MEETING

NOVEMBER 14, 2023, AT 5:00 p.m.

CERTIFICATION OF AGENDA POSTING

"I certify that this Agenda was posted in accordance with the provisions of the Government Code § 54950 et. seq. The posting locations were: [1] the entrance of North County Fire Protection District Administrative Offices, [2] the Fallbrook Public Utility District Administrative Offices, [3] the Roy Noon Meeting Hall, and [4] the District's website at www.ncfireca.gov. The Agenda was also available for review at the Office of the Board Clerk, located at located at 330 S. Main Avenue, Fallbrook, CA. Materials related to an item on this Agenda submitted to the District after distribution of the agenda packet are available for public inspection in the Office of the Board Clerk during normal business hours or may be found on the District website, subject to the Staff's ability to post the documents before the meeting. The date of posting was November 2, 2023."

Board Clerk Mavis Canpinar: *Mavis Canpinar* Date: November 2, 2023

ADJOURNMENT

Scheduled Meetings:

The next regularly scheduled Board meeting is **Tues. Dec. 12, 2023, at 5:00 p.m.**



**NORTH COUNTY FIRE
PROTECTION DISTRICT
STAFF REPORT**

TO: BOARD OF DIRECTORS
FROM: CHIEF McREYNOLDS
DATE: NOVEMBER 14, 2023
SUBJECT: PUBLIC COMMENT

PUBLIC COMMENT:

- 1. Members of the Public may directly address the Board of Directors on items of interest to the Public provided no action will be taken on non-agenda items. The Board President may limit comments to three minutes per speaker (Board of Directors Meetings – SOG § 7.2.).*

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**NORTH COUNTY FIRE
PROTECTION DISTRICT**

STAFF REPORT

TO: BOARD OF DIRECTORS
FROM: CHIEF MCREYNOLDS
DATE: NOVEMBER 14, 2023
SUBJECT: DISCUSSION AGENDA

There are no Discussion Agenda Items for the November 14, 2023, Regular Board Meeting.

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1 **September 26, 2023**

2 **REGULAR MEETING OF THE BOARD OF DIRECTORS OF**
3 **THE NORTH COUNTY FIRE PROTECTION DISTRICT**

4 **LOCATION: 990 E. MISSION ROAD, FALLBROOK CA 92028**

5 President Acosta called the meeting to order at 5:00 p.m.

6 **ALL RECITED THE PLEDGE OF ALLEGIANCE.**

7 **ROLL CALL:**

8 **Present:** Directors Acosta, Egkan, Munson, Pike, and Shaw

9 **Absent:** None

10 **Staff Present:** Chief McReynolds, General Counsel Steinke, DFC MacMillan, FM Fieri, F/M Juul, B/C
11 August, IT Specialist Swanger, Board Clerk Canpinar, and members of the public and association.

12 **CHANGES TO THE AGENDA:**

13 President Acosta requested agenda item #9 (adopting an updated pay schedule – Resolution 2023-
14 12) be moved to directly follow closed session. There were no objections.

15
16 **PUBLIC ACTIVITIES AGENDA**

17 1. **PUBLIC COMMENT:** President Acosta inquired if there were any public comments regarding items
18 not on the agenda. There being no public comment, the public comment section was closed.

19 2. **RECOGNITION OF DEPUTY FIRE CHIEF KEVIN MAHR AND DISTRICT COUNSEL ROBERT JAMES:** Chief
20 McReynolds recognized and thanked Deputy Fire Chief Mahr and Counsel James for their years of
21 service with NCFPD.

22 **DISCUSSION AGENDA**

23 3. **DISCUSSION ITEMS:** There were no discussion items for the September 26, 2023, Regular Board
24 Meeting.

25 **ACTION AGENDA**

26 **CONSENT ITEMS:**

27 4. **REVIEW AND ACCEPT SPECIAL BOARD MEETING MINUTES FOR AUGUST 22, 2023.**

28 5. **REVIEW AND ACCEPT FINANCIAL REPORTS FOR AUGUST 2023.**

29 6. **REVIEW AND ACCEPT POLICIES & PROCEDURES:** There were no policies or procedures to review
30 for the September 26, 2023, Regular Board Meeting.

31 7. **REVIEW AND ACCEPT THE MONTHLY OPERATIONS ACTIVITY REPORT.**

32 President Acosta inquired whether there were any questions on Consent Items 4-7. There being
33 no discussion, President Acosta asked for a motion to approve the Consent Agenda. On a motion by
34 Director Pike seconded by Director Shaw, the motion to approve the Consent Agenda passed
35 unanimously.

36 **ACTION ITEMS:**

37 8. **PUBLIC HEARING DATE/TIME CERTAIN 9/26/23 (5:05 P.M.) REVIEW AND APPROVE FINAL BUDGET FOR**
38 **FY 23/24 AND ADOPTION OF RESOLUTION 2023-11 -F/M JUUL AND CHIEF McREYNOLDS:** President Acosta

39 opened the public hearing reading the matter to be approved. There being no public comments, the
40 public hearing portion was closed. F/M Juul presented the final budget to the Board, noting interest
41 income has increased approximately 2% and ambulance revenues have been strong due to the
42 implementation of the PPGEMT program and BLS116, bringing estimated revenues to about \$25MM.
43 F/M Juul noted the District's debt service has gone down substantially since the Administrative building
44 and two type 1 engines were paid off, leaving the loan on Station 5 and the solar loans on Station 1, 3,
45 and 5 as the only debt service. On a motion by Director Munson seconded by Director Pike, the motion
46 to approve the FY 23/24 Final Budget and adopt Resolution 2023-11 passed unanimously.

47 9. **REVIEW AND APPROVE RESOLUTION 2023-12 ADOPTING AN UPDATED PAY SCHEDULE – F/M JUUL**

48 **AND CHIEF McREYNOLDS:** This item was discussed at 7:45 p.m. after open session was reconvened
49 following closed session discussions. Chief McReynolds informed the Board pay scale adjustments
50 displayed as Exhibit 'A' of Resolution 2023-12 reflect proposed salary increases. On a motion by
51 Director Pike seconded by Director Munson, the Board unanimously adopted Resolution 2023-12, with
52 an amendment to the Resolution noting salary increases effective retroactive September 1, 2023.

53 10. **CODE OF CIVIL DISCOURSE - CHIEF McREYNOLDS:** Chief McReynolds presented the draft Code

54 of Civil Discourse Policy to the Board for consideration, which is a guideline encouraging respectful
55 and constructive dialog between individuals with opposing viewpoints. On a motion by Director Pike
56 seconded by Vice President Egkan, the motion to adopt the Code of Civil Discourse Policy passed
57 unanimously.

58 11. **FEDERAL ADVOCACY SERIES - CHIEF McREYNOLDS:** Chief McReynolds recommended the Board
59 consider entering a contract with Howells Government Relations (HGR), a federal advocacy
60 company, to assist the District with monitoring, tracking, and applying for federal funding
61 opportunities for infrastructure projects. Jacqueline Howell of HGR stepped to the podium to
62 introduce herself to the Board, and discussed her previous work with water districts and the funding
63 opportunities she was able to secure for them. On a motion by Director Pike seconded by Director
64 Shaw, the motion to authorize Staff to enter into a contract with HGR for a monthly retainer of \$7,500
65 plus reasonable, agreed-upon incidental expenses, passed unanimously.

66 12. **AMBULANCE FEE SCHEDULE ADOPTION AND RESOLUTION 2023-13 - CHIEF McREYNOLDS:** Chief
67 McReynolds presented Resolution 2023-13 to the Board, noting the increased ambulance fee
68 schedule listed as Exhibit 'A'. This Resolution authorizes staff to increase fees approximately 7.5%
69 based on the CPI-Urban index for San Diego, starting October 1, 2023. Automatic rate increases
70 based on CPI were approved by the Board in September 2016. Director Pike asked if Chief
71 McReynolds reviewed AB 716, to which he responded he had not yet. Director Egkan asked if
72 ambulance fees were tied to residential development, which Chief McReynolds responded it is not;
73 fees are strictly based on the region's CPI. On a motion by Director Pike seconded by Vice President
74 Egkan, the motion to adopt Resolution 2023-13 and the attached ambulance fee schedule with an
75 approximate 7.5% fee increase, passed unanimously.

76 **STANDING DISCUSSION ITEMS:**

77 ● **LEGAL COUNSEL REPORT:** General Counsel Steinke reviewed legislation to watch: SB 326
78 (Eggman), AB 531 (Irwin), ACA 1 (Aguiar-Curry), and ACA 13 (Ward).

79 ● **WRITTEN COMMUNICATIONS:** Information only; no action required.

80 ● **BOARD RECOGNITION PROGRAM:** Information only; no action required.

81 ● **COMMENTS:** Information only; no action required.

82 ● **STAFF REPORTS/UPDATES:**

83 ● **KEITH McREYNOLDS, FIRE CHIEF:** Chief McReynolds informed the Board of the following
84 items:

- 85 ○ Reed Family Enterprises, Inc. will start work on the Admin. building renovation in
86 November.

- 87 ○ The North Zone Fire Chiefs met with union leadership and provided updates on
88 agency projects.
- 89 ○ The North Zone Fire Chiefs will be approving the strategic plan at the October
90 meeting. The plan will be brought back to the Board at a future meeting.
- 91 ○ There were three complex structure fires that happened in the last several weeks: an
92 attic fire, a large commercial structure fire, and a gas leak at an apartment complex.
93 All the crews who responded were recognized for a job well done. B/C August and
94 Captain Harrington were recognized for a ladder rescue of a resident through a
95 second story window.
- 96 ○ An agency response standard is in the works and will be brought back to the Board
97 at a future meeting.
- 98 ○ Congratulations to Peter August, who was recently promoted to Division Chief.
- 99 ○ The implementation of a budget ad-hoc committee will be discussed at the November
100 Board meeting as an action item. The committee will include two Board members,
101 staff, and labor representatives.
- 102 ● **CHIEF OFFICERS AND OTHER STAFF: IT SPECIALIST SWANGER:** IT Specialist Swanger informed
103 the Board a cyber security analysis may be presented at a future Board meeting. **B/C AUGUST.** B/C
104 August provided updates of recent events, including the Bonsall of Chamber of Commerce First
105 Responder Appreciation and the NCF Badge Pinning Ceremony, along with the status of portable
106 and local VHF radio equipment. **FM FIERI.** FM Fieri provided a status update on defensible space
107 inspections, community risk updates, and future building development. **F/M JUUL.** F/M Juul notified
108 the Board the 22/23 audit will be completed and brought back to the November meeting. **DFC**
109 **MACMILLAN:** DFC MacMillan provided an overview of October events including the NCF Open House
110 on October 14, and provided apparatus committee updates.
- 111 ● **BOARD: DIRECTOR PIKE:** Director Pike informed the Board and the public that a
112 groundbreaking on the new community park on E. Fallbrook Street will take place this week.
- 113 **DIRECTOR MUNSON:** Director Munson informed the Board Escondido Fire will be joining the North
114 County Dispatch Joint Powers Authority by the end of the year.
- 115 ● **BARGAINING GROUPS:** There was no comment from the bargaining groups.

116 ● **PUBLIC COMMENT:** There were no additional public comments.

117

118

CLOSED SESSION

119 At 6:05 p.m., President Acosta inquired whether there was a motion to adjourn to Closed Session.

120 There being no objection, President Acosta read the items to be discussed in Closed Session and

121 Open Session was closed. A short break ensued after the reading of the Closed Session items. At

122 6:18 p.m. the Board entered Closed Session to hear:

123 **CS-1. ANNOUNCEMENT – PRESIDENT ACOSTA**

124 **CS-2. CONFERENCE WITH REAL PROPERTY NEGOTIATOR – 315 E. IVY ST., FALLBROOK, CA & VACANT**

125 **LAND, IVY ST., FALLBROOK, CA (GOVERNMENT CODE §54956.8):**

126 **AGENCY REPRESENTATIVE: CHIEF McREYNOLDS**

127 **CS-3. CONFERENCE WITH REAL PROPERTY NEGOTIATOR - 2805 OVERLAND TRAIL, FALLBROOK, CA**

128 **(GOVERNMENT CODE § 54956-8):**

129 **AGENCY REPRESENTATIVE: CHIEF McREYNOLDS**

130 **CS-4. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (GOVERNMENT CODE**

131 **§54956.9(d)(4): 1 CASE**

132 **CS-5. CONFERENCE WITH LABOR NEGOTIATORS (GOVERNMENT CODE §54957.6):**

133 **AGENCY REPRESENTATIVE: CHIEF McREYNOLDS**

134 **EMPLOYEE ORGANIZATIONS: MANAGEMENT GROUP EMPLOYEES, FALLBROOK FIREFIGHTERS’**

135 **ASSOCIATION (SAFETY GROUP EMPLOYEES), AND MISCELLANEOUS.**

136 **CS-6. REPORT FROM CLOSED SESSION – PRESIDENT ACOSTA:**

137 ● **REOPENING OPEN SESSION:**

138 On a motion by Director Pike seconded by Vice President Egkan, which passed unanimously, the

139 Board returned to Open Session at 7:45 p.m. and the following items were reported out to the

140 public:

141 **CS-2. CONFERENCE WITH REAL PROPERTY NEGOTIATOR – 315 E. IVY ST., FALLBROOK, CA & VACANT**

142 **LAND, IVY ST., FALLBROOK, CA (GOVERNMENT CODE §54956.8):** There was no reportable action.

143

144 **CS-3. CONFERENCE WITH REAL PROPERTY NEGOTIATOR - 2805 OVERLAND TRAIL, FALLBROOK, CA**
145 **(GOVERNMENT CODE § 54956-8)**: On a motion by Director Pike seconded by President Acosta, the
146 motion for Staff to enter negotiations with the property owner of 2805 Overland Trail, Fallbrook CA
147 passed unanimously.

148 **CS-4. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (GOVERNMENT CODE**
149 **§54956.9(d)(4)) 1 CASE**: On a motion by Director Pike seconded by Director Munson, the motion to
150 authorize General Counsel to pursue a quiet title suit for the easements at Fire Station 4 passed
151 unanimously.

152 **CS-5. CONFERENCE WITH LABOR NEGOTIATORS (GOVERNMENT CODE §54957.6)**: On a motion by
153 Director Pike seconded by Director Shaw, the motion to authorize General Counsel to
154 communicate via letter to the Fallbrook Firefighters' Association legal counsel advising a one-time
155 salary increase would be applied retroactive September 1, 2023, to all bargaining groups, passed
156 unanimously.

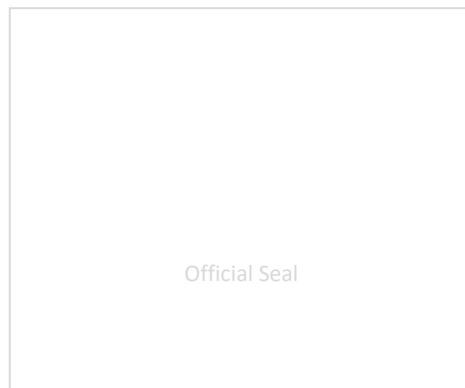
157 **ADJOURNMENT**

158 A motion was made at 7:48 p.m. by Director Pike seconded by Vice President Egkan to adjourn the
159 meeting and reconvene on November 14, 2023, at 5:00 p.m., which motion carried unanimously.

161 Respectfully submitted,
162

163 _____
164 Mavis Canpinar

165 Board Clerk



166
167 Minutes approved at the Board of Director's Meeting on:
168 _____

**North County Fire Protection District
Statement of Revenues and Expenses
For Period Ending September 30, 2023**

	September 2023	YTD	FY 24 Final Budget	\$ Budget Variance	% Budget Variance
1 REVENUE					
2 Property Taxes	\$ 116,928	\$ 428,048	\$ 20,604,200	20,176,152	2%
3 Mitigation Fees	-	-	250,000	250,000	0%
4 Ambulance Revenue	367,731	1,251,028	3,750,200	2,499,172	33%
5 Fire Prevention Fees	25,982	35,680	213,000	177,320	17%
6 OES Reimbursement	-	82,694	-	(82,694)	100%
7 Grant Revenue	-	748,140	-	(748,140)	100%
8 Other Revenues	274,098	333,406	371,600	38,194	90%
9 Interest Income	62,356	100,796	124,500	23,704	81%
10 TOTAL REVENUE	847,095	2,979,793	25,313,500	22,333,707	12%
11 EXPENSE					
12 Salaries and Benefits					
13 Salaries	566,844	1,639,944	9,019,200	7,379,256	18%
14 Overtime	384,233	879,256	2,277,900	1,398,644	39%
15 FLSA	11,302	33,411	156,700	123,289	21%
16 Holiday Pay	38,768	78,851	427,900	349,049	18%
17 Worker's Compensation	57,614	127,718	659,100	531,382	19%
18 Longevity	3,875	11,458	93,200	81,742	12%
19 Education	11,886	35,238	146,000	110,762	24%
20 Bilingual	3,600	10,514	36,400	25,886	29%
21 Annual Leave	34,509	311,973	205,800	(106,173)	152%
22 Sick Leave	20,567	54,215	204,500	150,285	27%
23 Payroll Taxes	15,749	42,291	165,400	123,110	26%
24 Classic Safety	110,990	323,490	1,498,000	1,174,510	22%
25 PEPRA Non-Safety	11,799	68,043	154,600	86,557	44%
26 Classic Non-Safety	5,362	15,872	70,600	54,728	22%
27 PEPRA Safety	19,105	57,347	245,700	188,353	23%
28 Classic UAL	-	397,408	397,410	2	100%
29 PEPRA UAL	-	9,813	9,820	7	100%
30 Workers' Comp Insurance	(23,123)	264,571	650,000	385,429	41%
31 Pension Obligation Fund Int	-	-	1,264,600	1,264,600	0%
32 115 Trust	-	-	-	-	#DIV/0!
33 Uniforms	5,263	7,080	110,000	102,920	6%
34 Health Insurance	129,802	400,921	1,985,700	1,584,779	20%
35 Total Salaries & Benefits	1,408,146	4,769,413	19,778,530	15,009,117	24%
36 Operations Expenses					
37 Dispatch Services	-	-	473,200	473,200	0%
38 QAF Payments - GEMT	113,114	113,114	393,000	279,886	29%
39 Structures & Grounds	59,897	89,684	300,000	210,316	30%
40 Fuel	20,773	60,043	260,000	199,957	23%
41 Medical Supplies	20,054	21,627	201,200	179,573	11%
42 Materials & Equipment	151	38,281	182,500	144,219	21%
43 Liability Insurance	-	131,293	175,000	43,707	75%
44 Utilities	19,576	41,239	175,200	133,961	24%
45 Ambulance Billing	38,565	38,565	144,600	106,035	27%
46 Repairs & Maintenance	6,607	14,933	115,900	100,967	13%
47 Firefighting Equipment	-	-	95,800	95,800	0%
48 Safety Equipment & PPE	3,252	3,891	95,200	91,309	4%
49 Defib Maintenance	-	32,450	50,530	18,080	64%
50 Kitchen & Janitorial Supplies	5,278	5,711	37,000	31,289	15%
51 Weed Abatement Expenses	120	1,020	35,000	33,980	3%
52 Verizon Data For Engines	1	1	29,600	29,599	0%
53 SHSP Grant Funds	-	-	28,500	28,500	0%
54 Public Education Material	-	-	26,000	26,000	0%
55 Maintenance - MDC & AVL	4,617	4,617	25,000	20,383	18%
56 Medical & Pre-Emp Exams	218	2,588	25,000	22,412	10%
57 SCBA Equipment	-	7,740	22,500	14,760	34%
58 Small Tools & Minor Equip	462	4,371	20,400	16,029	21%
59 Fleet Maintenance Software	-	-	12,300	12,300	0%
60 Hazmat Disposal & Permits	-	2,588	10,900	8,312	24%
61 EMS Equipment	-	415	9,900	9,485	4%

**North County Fire Protection District
Statement of Revenues and Expenses
For Period Ending September 30, 2023**

	September 2023	YTD	FY 24 Final Budget	\$ Budget Variance	% Budget Variance
62	Medical Licensing & CERT	2,122	3,811	8,300	4,489 46%
63	Emer Incident Meals & Misc	-	-	8,000	8,000 0%
64	Trauma Intervention Program	-	-	7,700	7,700 0%
65	CERT Program	-	3,421	12,500	9,079 27%
66	Total Operations Expenses	294,807	621,919	2,980,730	2,358,811 21%
67	General & Administration Expenses				
68	County Admin Costs	5,476	6,146	235,000	228,854 3%
69	Computer Materials & Service	11,142	42,539	211,600	169,061 20%
70	Professional Services	6,974	23,251	201,000	177,749 12%
71	Legal Services	9,378	9,498	150,000	140,503 6%
72	Professional Development	-	14,488	160,100	145,612 9%
73	Formal Education	-	19,908	116,000	96,092 17%
74	Physicals & Wellness Program	-	-	83,300	83,300 0%
75	Memberships & Subscriptions	558	32,129	65,000	32,871 49%
76	Employee Assistance Program	190	285	25,000	24,715 1%
77	Meetings & Travel	103	173	15,700	15,527 1%
78	Training Materials	645	1,218	16,600	15,382 7%
79	Labor Negotiations	-	-	15,000	15,000 0%
80	Office Expense	340	1,282	13,000	11,718 10%
81	Employee Recognition Program	49	49	12,400	12,351 0%
82	LAFCO Assessment Fee	-	13,483	12,000	(1,483) 112%
83	Admin Fees	700	1,987	11,600	9,613 17%
84	Rents & Lease Equipment	1,026	2,011	8,900	6,889 23%
85	Advertising & Legal Notices	-	-	8,000	8,000 0%
86	Personnel Recruitment	-	8,639	7,400	(1,239) 117%
87	Community Relations	-	-	6,900	6,900 0%
88	Total General & Admin Expenses	36,580	177,088	1,374,500	1,197,413 13%
89	TOTAL EXPENSE FROM OPERATIONS	1,739,533	5,568,419	24,133,760	4,778,415 23%
90	NET REVENUE / (EXPENSE) BEFORE CAPITAL	\$ (892,438)	\$ (2,588,626)	\$ 1,179,740	\$ 17,555,292
91	Capital				
92	Capital Reserve Account			1,042,700	
93	Capital - Facilities	-	130,887	3,634,900	3,504,013 4%
94	Capital - Apparatus	-	86,757	1,436,000	1,349,243 6%
95	Capital - Equipment	-	57,657	528,000	470,343 11%
96	Capital - Vehicle	-	-	190,000	190,000 0%
97	Debt Service - Facilities	-	88,596	368,850	280,254 24%
98	Debt Service - Apparatus	-	-	-	- 0%
99	Debt Service - Equipment	-	-	-	- 0%
100	Total Capital	-	363,897	7,200,450	5,793,853 5%
101	TOTAL EXPENSE FROM CAPITAL	-	363,897	7,200,450	5,793,853 5%
102	NET REVENUE / (EXPENSE)	\$ (892,438)	\$ (2,952,523)	\$ (6,020,710)	\$ 11,761,439

**North County Fire Protection District
Monthly Investment Report
as of September 30, 2023
(Unaudited)**

District Cash & Investments

County of San Diego/General Fund - FBK	\$ 523,640
Pacific Western Bank/Accounts Receivable	1,603,243
First National/Payroll	506,885
Bank of America/PASIS	82,665
Local Agency Investment Fund	45,992
First National/Benefit Fund	388,354
First National/Accounts Receivable	166,727
First National/Accounts Payable	8,703
Workers' Comp JPA	478,612
California Cooperative Liquid Assets Securities System (CLASS)	7,751,856
County of San Diego/Capital Reserve	417,094
County of San Diego/General Fund - RNBW	2,342,993
County of San Diego/Fire Mitigation Fund - FBK	1,827,178
County of San Diego/Fire Mitigation Fund - RNBW	4,225

Total District Cash & Investments	\$ 16,148,166
--	----------------------

**NORTH COUNTY FIRE PROTECTION DISTRICT
COST RECOVERY FY 2023/2024**

<u>Month</u>	<u>Billed</u>	<u>Collected</u>	<u>YTD % Collected</u>	<u>Billing Fees</u>	<u>Net Revenue 23/24</u>	<u>Net Revenue 22/23</u>
7/31/2023	5,101.50	4,465.50	87.53%	893.10	3,572.40	8,375.33
8/31/2023	5,177.00	5,055.75	97.66%	1,011.15	4,044.60	8,433.50
9/30/2023	4,340.00	4,056.00	93.46%	811.20	3,244.80	6,075.43
10/31/2023			#DIV/0!	-	-	6,634.40
11/30/2023			#DIV/0!	-	-	4,307.60
12/31/2023			#DIV/0!	-	-	5,941.28
1/31/2024			#DIV/0!	-	-	6,760.80
2/29/2024			#DIV/0!	-	-	4,793.57
3/31/2024			#DIV/0!	-	-	7,890.81
4/30/2024			#DIV/0!	-	-	7,029.80
5/31/2024			#DIV/0!	-	-	5,589.83
6/30/2024			#DIV/0!	-	-	4,314.19
TOTAL:	14,618.50	13,577.25	92.88%	2,715.45	10,861.80	22,884.26
					Net Rev Increase	-52.54%

NORTH COUNTY FIRE PROTECTION DISTRICT

AMBULANCE REVENUE FY 2023-2024

MONTH	BILLED	CONTRACTUAL WRITE DOWNS	TOTAL		TOTAL AR	BAD DEBT	WRITE-OFFS	REFUNDS	ADJ AR	DEPOSITS RECIEVED	BILLING FEES	FY 23-24	FY 22-23
			AR	FY 23-24								NET REVENUE	NET REVENUE
7/31/2023	1,285,190.10	740,497.35	544,692.75	342,706.66	-	-	-	-	544,692.75	467,902.28	21,055.60	446,846.68	269,197.56
8/31/2023	1,277,664.63	787,717.37	489,947.26	192,579.06	543,542.46	14,980.18	(68,575.38)	337,233.60	(68,575.38)	404,079.53	17,509.47	386,570.06	260,595.63
9/30/2023	1,158,959.26	651,212.54	507,746.72	454,742.29	159,393.84	11,119.28	-	-	337,233.60	406,550.52	15,777.71	390,772.81	244,935.14
10/31/2023			-	394,075.28					-			-	270,893.22
11/30/2023			-	471,664.12					-			-	295,927.72
12/31/2023			-	337,309.48					-			-	288,294.79
1/31/2024			-	448,712.80					-			-	257,551.37
2/29/2024			-	458,650.13					-			-	286,639.68
3/31/2024			-	479,384.80					-			-	367,267.70
4/30/2024			-	512,380.19					-			-	296,715.94
5/31/2024			-	446,596.47					-			-	340,698.45
6/30/2024			-	609,980.85					-			-	333,898.47
TOTAL:	3,721,813.99	2,179,427.26	1,542,386.73	990,028.01	702,936.30	26,099.46	813,350.97	55.79%	813,350.97	1,278,532.33	54,342.78	1,224,189.55	774,728.33
					Net A/R Change							New Rev. Change	58.02%

Report Criteria:

Report type: Summary
Check.Type = {<->} "Adjustment"
Check.Check issue date = 09/01/2023-09/30/2023

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
09/23	09/07/2023	66674	30	AAIR PURIFICATIONS SYSTEMS	01-000-000-2000	911.17
09/23	09/07/2023	66675	4800	ABEL CERVANTES	01-000-000-2000	100.00
09/23	09/07/2023	66676	4800	AMR HOLDCO INC	01-000-000-2000	263.07
09/23	09/07/2023	66677	540	BESTWAY LAUNDRY SOLUTIONS	01-000-000-2000	292.19
09/23	09/07/2023	66678	4800	BLUE SHIELD OF CALIFORNIA	01-000-000-2000	699.23
09/23	09/07/2023	66679	1200	D.F. Cleaning Service	01-000-000-2000	470.00
09/23	09/07/2023	66680	4800	DONNA SPONSLER	01-000-000-2000	126.40
09/23	09/07/2023	66681	4800	EILEEN SCHILL	01-000-000-2000	202.16
09/23	09/07/2023	66682	4800	ENOCH BUSH	01-000-000-2000	200.00
09/23	09/07/2023	66683	1640	FALLBROOK OIL COMPANY	01-000-000-2000	7,790.13
09/23	09/07/2023	66684	1530	Five Alarm Security	01-000-000-2000	189.00
09/23	09/07/2023	66685	4800	HEALTH NET LIFE INSURANCE COMPANY	01-000-000-2000	378.42
09/23	09/07/2023	66686	2250	International Code Council	01-000-000-2000	160.00
09/23	09/07/2023	66687	4800	KAISER FOUNDATION HEALTH PLAN	01-000-000-2000	8,794.12
09/23	09/07/2023	66688	2520	L.N. CURTIS & SONS	01-000-000-2000	2,364.74
09/23	09/07/2023	66689	2530	LAWSON PRODUCTS INC.	01-000-000-2000	267.04
09/23	09/07/2023	66690	2610	LIFE-ASSIST INC	01-000-000-2000	297.15
09/23	09/07/2023	66691	2860	MES California	01-000-000-2000	886.84
09/23	09/07/2023	66692	4800	Noridian Medicare JE Part B Refunds	01-000-000-2000	323.76
09/23	09/07/2023	66693	1110	NUTRIEN AG SOLUTIONS INC.	01-000-000-2000	444.79
09/23	09/07/2023	66694	4800	PALOMAR HEALTH	01-000-000-2000	587.06
09/23	09/07/2023	66695	3660	RUSTY WALLIS INC	01-000-000-2000	156.00
09/23	09/07/2023	66696	3720	SAFETY-KLEEN CORP	01-000-000-2000	288.28
09/23	09/07/2023	66697	3820	San Diego County Fire Chief's Associatio	01-000-000-2000	100.00
09/23	09/07/2023	66698	4800	SHARP HEALTH PLAN	01-000-000-2000	3,305.96
09/23	09/07/2023	66699	3920	Sherwin-Williams Co.	01-000-000-2000	132.23
09/23	09/07/2023	66700	4070	State of California - ERC	01-000-000-2000	6,287.70
09/23	09/07/2023	66701	4160	SUNBELT RENTALS	01-000-000-2000	2,027.05
09/23	09/07/2023	66702	4520	VERIZON WIRELESS	01-000-000-2000	38.01
09/23	09/12/2023	66703	2220	INTEGRA REALTY RESOURCES	01-000-000-2000	2,125.00
09/23	09/14/2023	66704	10	2 Hot Uniforms INC.	01-000-000-2000	1,127.76
09/23	09/14/2023	66705	300	ArchiveSocial	01-000-000-2000	3,141.00
09/23	09/14/2023	66706	4829	BAB STEERING HYDRAULICS INC	01-000-000-2000	598.66
09/23	09/14/2023	66707	4290	CHARTER COMMUNICATIONS	01-000-000-2000	1,744.34
09/23	09/14/2023	66708	4828	COLUMBIA CAPITAL MANAGEMENT LLC	01-000-000-2000	2,212.50
09/23	09/14/2023	66709	1930	COMPLETE OFFICE OF CALIFORNIA INC.	01-000-000-2000	32.10
09/23	09/14/2023	66710	1490	ENTENMANN-ROVIN CO.	01-000-000-2000	1,948.79
09/23	09/14/2023	66711	1500	ERICKSON-HALL CONSTRUCTION	01-000-000-2000	21,775.19
09/23	09/14/2023	66712	1680	FALLBROOK PUBLIC UTILITY DISTRICT	01-000-000-2000	928.74
09/23	09/14/2023	66713	1420	FRMS	01-000-000-2000	9,550.23
09/23	09/14/2023	66714	1980	GRANGETTO'S AGRICULTURE SUPPLY	01-000-000-2000	49.06
09/23	09/14/2023	66715	2950	MOTION & FLOW CONTROL PRODUCTS INC.	01-000-000-2000	849.40
09/23	09/14/2023	66716	1540	NAPA AUTO PARTS	01-000-000-2000	466.92
09/23	09/14/2023	66717	3030	NATIONWIDE MEDICAIL/SURGICAL	01-000-000-2000	1,865.66
09/23	09/14/2023	66718	3200	O'Reilly Auto Parts	01-000-000-2000	349.75
09/23	09/14/2023	66719	3370	PINE TREE LUMBER	01-000-000-2000	119.37
09/23	09/14/2023	66720	3920	Sherwin-Williams Co.	01-000-000-2000	77.39
09/23	09/14/2023	66721	4010	SOUTH COAST EMERGENCY VEHICLE SERV	01-000-000-2000	1,177.52
09/23	09/14/2023	66722	4816	TELACU CONSTRUCTION MANAGEMENT	01-000-000-2000	45,925.09
09/23	09/14/2023	66723	4510	VELOCITY TRUCK CENTERS	01-000-000-2000	59,272.22
09/23	09/21/2023	66724	30	AAIR PURIFICATIONS SYSTEMS	01-000-000-2000	403.30
09/23	09/21/2023	66725	340	ASBURY ENVIRONMENTAL SERVICES	01-000-000-2000	100.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
09/23	09/21/2023	66726	540	BESTWAY LAUNDRY SOLUTIONS	01-000-000-2000	294.85
09/23	09/21/2023	66727	860	CASELLE INC.	01-000-000-2000	1,837.00
09/23	09/21/2023	66728	1010	COUNTY OF SAN DIEGO - RCS	01-000-000-2000	5,935.50
09/23	09/21/2023	66729	4830	DANA SAFETY SUPPLY INC	01-000-000-2000	4,616.93
09/23	09/21/2023	66730	2060	HAWTHORNE MACHINERY CO	01-000-000-2000	422.22
09/23	09/21/2023	66731	2540	LEGAL SHIELD	01-000-000-2000	390.80
09/23	09/21/2023	66732	2610	LIFE-ASSIST INC	01-000-000-2000	1,071.60
09/23	09/21/2023	66733	2950	MOTION & FLOW CONTROL PRODUCTS INC.	01-000-000-2000	160.63
09/23	09/21/2023	66734	3100	Nigro & Nigro	01-000-000-2000	7,000.00
09/23	09/21/2023	66735	3210	OSTARI	01-000-000-2000	3,700.00
09/23	09/21/2023	66736	3270	Palomar Health	01-000-000-2000	217.50
09/23	09/21/2023	66737	3430	PROPANE WEST COAST	01-000-000-2000	336.15
09/23	09/21/2023	66738	3490	RAINBOW MUNICIPAL WATER DIST	01-000-000-2000	214.82
09/23	09/21/2023	66739	3500	RAWLINGS ELECTRIC INC	01-000-000-2000	49,800.00
09/23	09/21/2023	66740	4010	SOUTH COAST EMERGENCY VEHICLE SERV	01-000-000-2000	629.21
09/23	09/21/2023	66741	4170	SUNSHINE WATER SOFTENERS & MORE	01-000-000-2000	252.50
09/23	09/21/2023	66742	4816	TELACU CONSTRUCTION MANAGEMENT	01-000-000-2000	26,621.24
09/23	09/21/2023	66743	4260	THE STANDARD	01-000-000-2000	551.00
09/23	09/28/2023	66744	110	Advanced Communication Systems INC.	01-000-000-2000	671.98
09/23	09/28/2023	66745	380	AT&T	01-000-000-2000	2,094.57
09/23	09/28/2023	66746	4290	CHARTER COMMUNICATIONS	01-000-000-2000	107.98
09/23	09/28/2023	66747	1640	FALLBROOK OIL COMPANY	01-000-000-2000	6,020.40
09/23	09/28/2023	66748	4803	HOCH CONSULTING	01-000-000-2000	5,013.75
09/23	09/28/2023	66749	2320	Johnson Equipment Company	01-000-000-2000	2,648.99
09/23	09/28/2023	66750	3490	RAINBOW MUNICIPAL WATER DIST	01-000-000-2000	1,032.22
09/23	09/28/2023	66751	4160	SUNBELT RENTALS	01-000-000-2000	847.69
09/23	09/28/2023	66752	4250	THE COUNSELING TEAM	01-000-000-2000	190.00
09/23	09/28/2023	66753	4400	Uniform Plus	01-000-000-2000	2,186.87
09/23	09/28/2023	66754	4740	XEROX - PASADENA	01-000-000-2000	555.06
Grand Totals:						319,343.95

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
01-000-000-2000	.00	319,343.95-	319,343.95-
01-000-000-2035	551.00	.00	551.00
01-000-000-2044	390.80	.00	390.80
01-000-000-4130	14,980.18	.00	14,980.18
01-102-000-5081	9,550.23	.00	9,550.23
01-102-000-5140	190.00	.00	190.00
01-102-000-5155	4,431.13	.00	4,431.13
01-102-000-5245	55,555.42	.00	55,555.42
01-102-000-5270	2,175.78	.00	2,175.78
01-102-000-5273	336.15	.00	336.15
01-102-000-5340	10,530.32	.00	10,530.32
01-102-000-5550	100.00	.00	100.00
01-102-000-5575	587.16	.00	587.16
01-102-000-5580	16,351.25	.00	16,351.25
01-103-000-5550	160.00	.00	160.00
01-104-000-5330	3,251.58	.00	3,251.58
01-105-000-5155	832.29	.00	832.29
01-105-000-5175	217.50	.00	217.50
01-105-000-5320	3,234.41	.00	3,234.41

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
01-107-000-5265	4,616.93	.00	4,616.93
01-107-000-5274	2,132.58	.00	2,132.58
01-107-000-5335	6,607.48	.00	6,607.48
01-108-000-5220	14,190.95	.00	14,190.95
01-108-000-5320	9,549.27	.00	9,549.27
01-108-000-5325	267.04	.00	267.04
01-108-000-5360	288.28	.00	288.28
01-200-000-7001	100,609.22	.00	100,609.22
01-200-000-7003	57,657.00	.00	57,657.00
Grand Totals:	<u>319,343.95</u>	<u>319,343.95-</u>	<u>.00</u>

Report Criteria:

Report type: Summary

Check.Type = {<->} "Adjustment"

Check.Check issue date = 09/01/2023-09/30/2023



NORTH COUNTY FIRE
PROTECTION DISTRICT
STAFF REPORT

TO: BOARD OF DIRECTORS
FROM: CHIEF MCREYNOLDS
DATE: NOVEMBER 14, 2023
SUBJECT: APPROVAL OF POLICIES AND PROCEDURES

The following Policies and Procedures are being presented for review and approval:

1. **Administration – Rules and Regulations – Personnel Rules - Personal and Family Relationships:**
 - Modifications to clarify personal and family relationship definitions.



NORTH COUNTY FIRE PROTECTION DISTRICT

POLICY AND PROCEDURE MANUAL

ADMINISTRATION
RULES AND REGULATIONS
PERSONNEL RULES

NOVEMBER 14, 2023

PAGE 1 OF 3

PERSONAL AND FAMILY RELATIONSHIPS

1.0. **PURPOSE:**

1.1. To establish guidelines for the concurrent employment of employees with familial or personal relationships.

2.0. **POLICY:**

2.1. North County Fire Protection District ("District") recognizes that individuals who have familial or personal relationships with current employees may seek employment with the District. The District welcomes the opportunity to hire and retain qualified employees. It is the District's policy not to discriminate against employees and applicants on the basis of marital status or other protected characteristics. To promote a productive environment, free from conflicts of interest as well as favoritism and unfair advantage, whether perceived or real, the District has adopted the following policies and procedures for the concurrent employment of individuals with familial or personal relationships.

3.0. **DEFINITIONS**

3.1. "Personal Relationships" include domestic partners, spouses, or relatives in the first or second degree (e.g., parent, child, sibling or half-sibling, uncle, aunt, nephew, niece, grandparent, or grandchild), whether by blood or adoption, employee who are dating or affianced, or relatives in the third degree (e.g., great-grandparents, great grandchildren, great uncles, great aunts, or first cousins), whether by blood or adoption. Personal Relationships also include in-law relationships, step relationships, guardianship relationships, foster care relationships, and comparable relationships arising from cohabitation.

3.2. "Supervisor" the individual who is responsible for monitoring, regulating and conducting formal evaluations on assigned employees job performance.

3.3. "Conflict of Interest" includes any actual, perceived, or potential situations in which it reasonably appears that an employee's action, inaction, or decisions are, or may be, influenced by the employee's Personal Relationships.

4.0. **FAMILIAL AND PERSONAL RELATIONSHIPS IN THE WORKPLACE:**

4.1. Personal Relationships can sometimes create problems in the workplace, including a perception of favoritism, actual or perceived Conflicts of Interest,



NORTH COUNTY FIRE PROTECTION DISTRICT

POLICY AND PROCEDURE MANUAL

ADMINISTRATION
RULES AND REGULATIONS
PERSONNEL RULES

NOVEMBER 14, 2023

PAGE 2 OF 3

PERSONAL AND FAMILY RELATIONSHIPS

discord, scheduling conflicts, supervision, safety, security, and morale concerns for the District and its employees.

- 4.2. An employee may not directly supervise another employee with whom the employee has a Personal Relationship. Exceptions may be made under certain circumstances if there is not an ability to move or transfer the employee without a disparate impact. All exceptions must be reviewed and approved by the Fire Chief. An employee may not use the employee's authority or position to benefit or disadvantage another employee with whom the employee has a Personal Relationship, including but not limited to influencing the person's employment, transfer, promotion, pay, or similar management or personnel matters.
- 4.3. The Human Resources Division will review on a case-by-case basis all applications where an applicant discloses a familial or personal relationship with an employee to ensure the applicant's employment is consistent with this policy.
- 4.4. Fire Explorers and EMT/Paramedic/Fire students are exempt from this policy and may ride along with family members in accordance with the Ride Alongs and Observers policy.

5.0. **EMPLOYEE RESPONSIBILITY:**

- 5.1. An employee shall promptly notify their immediate supervisor and the Human Resources Division:
 - 5.1.1. Whether they have a Personal Relationship with another employee as defined under this policy.
 - 5.1.2. Prior to entering any Personal Relationship or other circumstance that the employee knows, or reasonably should know, could create a conflict of interest or be in violation of this policy.
 - 5.1.3. Whenever an employee is in a circumstance that would require the employee to take enforcement action, provide official information, or District services to any relative or individual with whom the employee is involved in a Personal Relationship.
- 5.2. If the Personal Relationship involves the employee's immediate supervisor, then the next highest, uninvolved supervisor shall be informed.



NORTH COUNTY FIRE PROTECTION DISTRICT

POLICY AND PROCEDURE MANUAL

ADMINISTRATION
RULES AND REGULATIONS
PERSONNEL RULES

NOVEMBER 14, 2023

PAGE 3 OF 3

PERSONAL AND FAMILY RELATIONSHIPS

6.0. **SUPERVISOR RESPONSIBILITY:**

- 6.1. Upon being notified of, or otherwise becoming aware of any circumstance that could result in or constitute an actual or potential violation of this policy, a supervisor shall notify the Human Resources Division and take all reasonable steps to promptly mitigate or avoid such violations.

North County Fire



MONTHLY OPERATIONS ACTIVITY REPORT:

Sept 2023

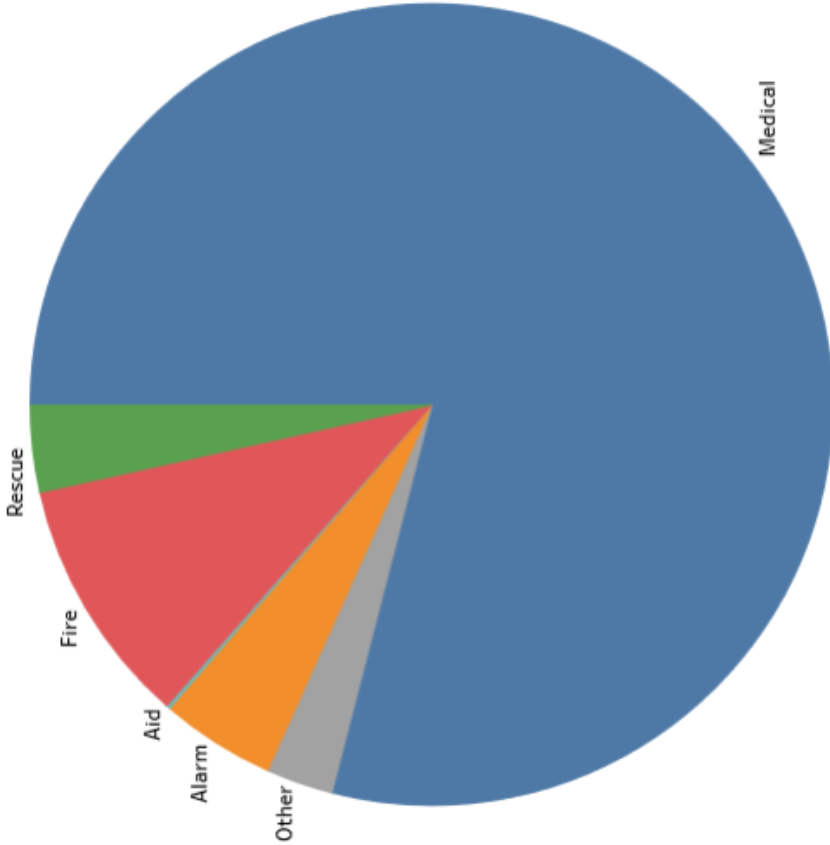
Assigned Incidents

Assigned Incidents for NORTH COUNTY FPD
September 2023

Agency
NORTH COUNTY FPD

Month and Year
September 2023

Medical	497 incidents / 79.01%
Fire	63 incidents / 10.02%
Alarm	29 incidents / 4.61%
Aid	1 incidents / 0.16%
Rescue	22 incidents / 3.50%
Other	17 incidents / 2.70%
Grand Total	629 incidents / 100.00%



Problem Category

- Medical
- Other
- Alarm
- Aid
- Fire
- Rescue

**Total incidents year to date:
Sept 2022: 5,096
Sept 2023: 5,592**



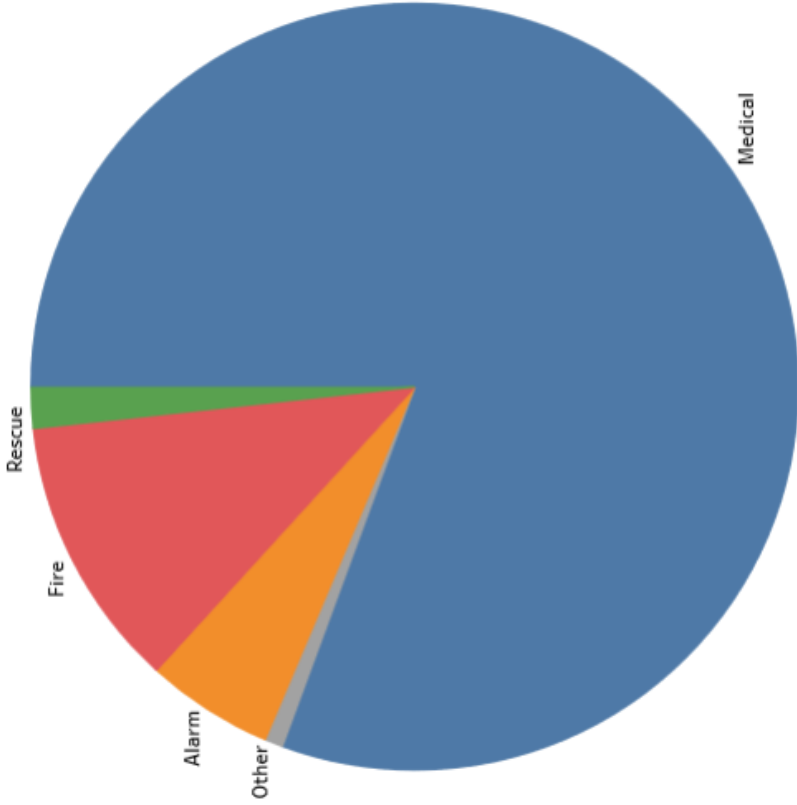
Incidents in Jurisdiction

Incidents in NORTH COUNTY FPD Jurisdiction
September 2023

Jurisdiction
NORTH COUNTY FPD

Month and Year
September 2023

Medical	420 incidents / 80.61%
Fire	60 incidents / 11.52%
Alarm	28 incidents / 5.37%
Rescue	9 incidents / 1.73%
Other	4 incidents / 0.77%
Grand Total	521 incidents / 100.00%



Problem Category

- Medical
- Other
- Alarm
- Fire
- Rescue

Total incidents year to date:
Sept 2022: 4,414
Sept 2023: 4,737



Turnout Time

(Time of station notification to responding)

90th Percentile – Emergency Calls Only

Shift	Unit Name	September	Shift	Unit Name	September	Shift	Unit Name	September
A-SHIFT	B111	0:00:50 (8)	B-SHIFT	B111	0:00:29 (5)	C-SHIFT	B111	0:01:56 (6)
	E111	0:01:11 (55)		E111	0:01:37 (55)		E111	0:01:28 (53)
	E112	0:00:53 (23)		E112	0:00:44 (31)		E112	0:01:25 (26)
	E113	0:01:30 (21)		E113	0:01:11 (11)		E113	0:01:45 (12)
	E114	0:01:29 (29)		E114	0:01:54 (29)		E114	0:01:44 (20)
	E115	0:01:23 (24)		E115	0:01:15 (24)		E115	0:01:44 (22)
	M111	0:01:02 (45)		M111	0:01:37 (55)		M111	0:01:21 (48)
	M114	0:01:22 (29)		M114	0:01:32 (31)		M114	0:01:44 (27)
	M115	0:01:23 (35)		M115	0:01:06 (29)		M115	0:01:15 (27)
	RA115	0:01:15 (3)		RA114	0:01:03 (2)			



Aid Given/Received

Aid Given by NORTH COUNTY FPD
September 2023 : Incident Count

Jurisdiction (group)	48
CAL FIRE	
CAMP PENDLETON	
CARLSBAD FD	
ENC / SOL / DMR FD	
ESCONDIDO FD	
HEARTLAND	
NORTH COUNTY FPD	
OCEANSIDE FD	38
PALA FD	7
PAUMA FD	
RANCHO SANTA FE FPD	
RINCON FD	
SAN DIEGO FD	
SAN MARCOS FD	
SAN PASQUAL RESV FD	
VALLEY CENTER FPD	
VISTA FD	16
Grand Total	109

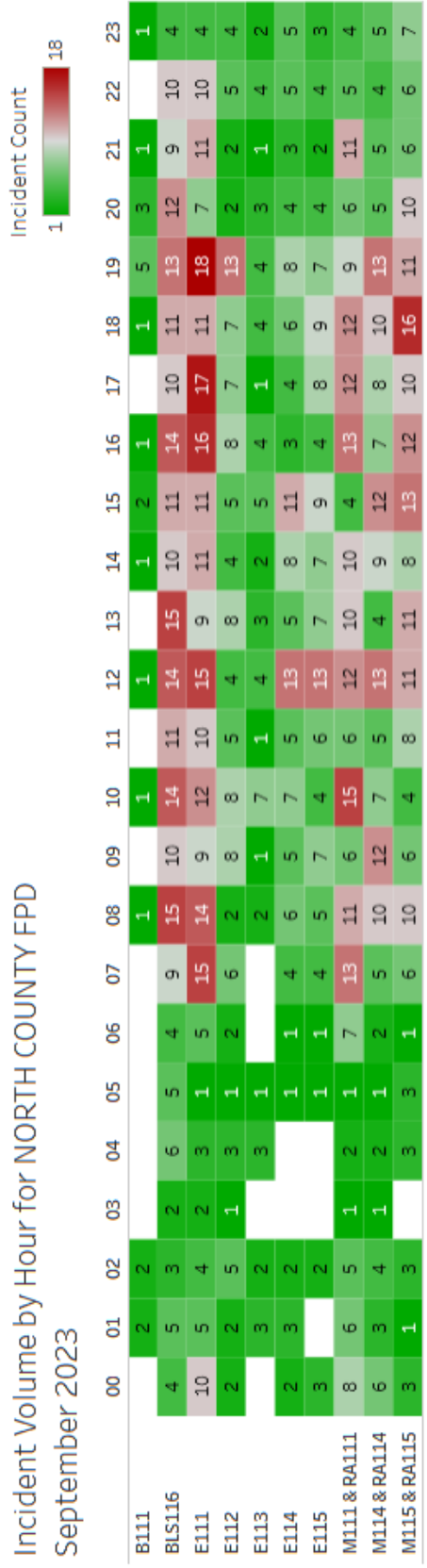
Aid Received by NORTH COUNTY FPD
September 2023 : Incident Count

Home Jurisdiction	5
CAL FIRE	
CAMP PENDLETON	29
CARLSBAD FD	2
ENC / SOL / DMR FD	
ESCONDIDO FD	2
NORTH COUNTY FPD	
OCEANSIDE FD	15
PALA FD	5
PAUMA FD	
RANCHO SANTA FE FPD	
RINCON FD	1
SAN DIEGO FD	3
SAN MARCOS FD	2
SAN PASQUAL RESV FD	
VALLEY CENTER FPD	2
VISTA FD	45
Grand Total	111

Incidents within jurisdiction to which outside units were assigned, sorted by home jurisdiction



Incident Volume by Hour



Count of ID broken down by Time Assigned Hour vs. Unit Name.



Incidents by Unit

Incidents by Unit for NORTH COUNTY FPD
September 2023

Ambulance	BLS116	221
	M111 & RA111	189
	M114 & RA114	153
	M115 & RA115	169
	Total	732
Engine/ Truck	E111	230
	E112	114
	E113	57
	E114	111
	E115	110
	Total	590
Other Units	B111	22
	Total	22
Grand Total		975

Count of Distinct Time Assigned broken down by Apparatus Type and Unit Name.

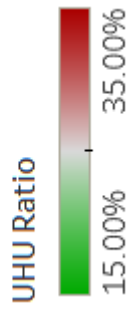


Ambulance Unit Hour Utilization

Monthly Unit Hour Utilization for
NORTH COUNTY FPD

September 2023	BLS116	25.78%
	M111 & RA111	33.65%
	M114 & RA114	24.53%
	M115 & RA115	24.46%

Vehicle Type
Ambulance



UHU percentages are calculated only for completed months/years. The current month/year will not show a correct value. Time Committed is calculated by Time Call Cleared minus Time Assigned.



Transports

NORTH COUNTY FPD Transports September 2023

Name	#
BLS116	121
M111	114
M114	80
M115	82
RA114	1
RA115	5
Grand Total	403

These two tables display a distinct count of ID broken down by Destination. Only transports which arrive at a destination are counted.

NORTH COUNTY FPD Transport Destinations September 2023

Destinations	F
TEMECULA VALLEY HOSPITAL	154
PALOMAR HOSPITAL	113
TRI CITY MEDICAL CENTER (TCMC)	91
Kaiser San Marcos Medical Center	28
SCRIPPS ENCINITAS HOSPITAL	7
CHILDRENS HOSPITAL	3
RANCHO SPRINGS HOSP.	2
MCP NAVAL HOSPITAL	2
AIR AMB LZ	2
KAISER SAN DIEGO MEDICAL CENTER	1
Grand Total	403



Health & Safety

Injuries &
Illness

0 Injuries

Accidents

1 vehicle



Social Media Metrics

	Sept
Instagram Followers	3,621
Facebook Followers	9,101
X (formally known as Twitter) Followers	18.9k
Post Reach Instagram	-7.50%
Post Reach Facebook	11.40%
Audience Growth Instagram	1.57%
Audience Growth Facebook	0%
Audience Growth X (formally known as Twitter)	0%
Engagement rate Instagram	-4.40%
Engagement rate Facebook	24.40%
Engagement rate X (formally known as Twitter)	3.20%

Top performing posts:

- The ruptured gas line at the apartment complex performed the best. It is worth noting this post got 39 comments on FB, which is higher than usual. The same post got 30 shares on Instagram which is also higher than normal.
- X (formally Twitter) serves a different function to the community as a live update feed of incidents as well as activity from Camp Pendleton. The top performing “Tweet” is one informing the community of a live-fire mortar and artillery training.



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**NORTH COUNTY FIRE
PROTECTION DISTRICT
STAFF REPORT**

TO: BOARD OF DIRECTORS
FROM: OPERATIONS/EMS DIVISION
DATE: TUESDAY, NOVEMBER 14TH, 2023
SUBJECT: CUSTOMER SATISFACTION SURVEY PROGRAM, 2023 –
3RD QUARTER RESULTS

CONSENT AGENDA

RECOMMENDATION:

Review the report as submitted. In looking at the overall percentage of satisfaction with our service, our customers continue to rate their level of satisfaction overwhelmingly in the “excellent” category.

BACKGROUND:

This report focuses on two areas, direct feedback based on surveys sent to patients transported by North County Fire and our Service/Sympathy card program. The distribution of the survey is based on the 2023 Payer Class percentages according to our ambulance billing company, Wittman Enterprises. This quarter’s customer satisfaction results incorporate surveys received from July 1st, 2023 through September 30th, 2023. The following is a listing of the type and number of individual payer classes that are randomly mailed surveys on a monthly basis.

2023 Payer Class

Private Commercial Insurance (includes Champus/Active Duty)	26
Medi Cal	10
Medicare (includes Senior HMO)	54
Cash	10
Total	100

DISCUSSION:

The survey results are reported on quarterly intervals to all safety employees. The sharing of this information with all employees provides a heightened awareness regarding our customer’s experience in the field. If a system or human deficiency trend is noted, the management staff will coordinate any measures necessary to correct the problem.

Customer Satisfaction Survey Program

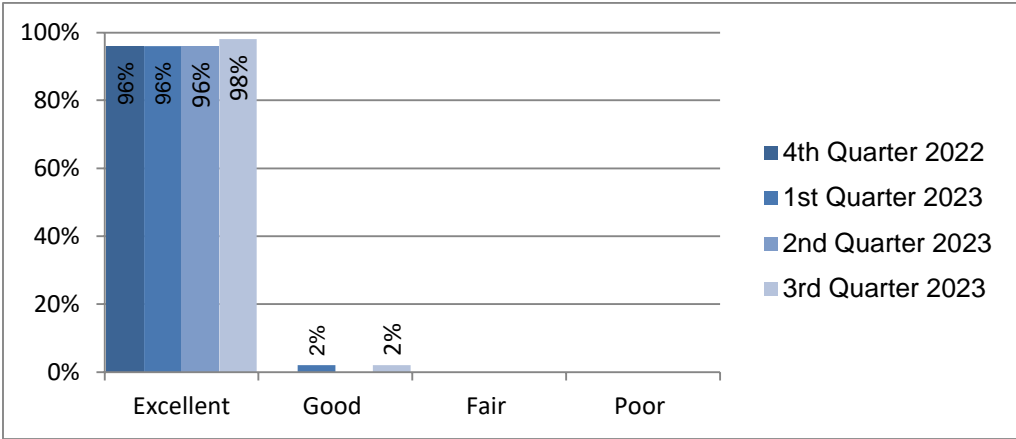
Tuesday, November 14th, 2023

Page 2 of 3

The first section of the *Satisfaction Survey Form* evaluates the customer’s overall satisfaction with our service by rating it from “Excellent” to “Poor.” The second section of the form allows the customer to provide comments on their perception of the service they received. This quarter 300 surveys were mailed, and 45 surveys were returned (15%).

Ninety six percent (98%), or 44, of the surveys returned indicated “excellent” customer satisfaction as indicated on the chart below:

2022-2023 Customer Satisfaction Results



The customer comment portion of the survey has proven to be most effective by allowing us to hear the customer’s opinions or concerns firsthand, thus allowing us to mitigate any problems as quickly as possible. These comments are reported on *Attachment-A* of this report.

In order to maintain Continual Quality Improvement (CQI) for this program, the responses are reviewed for any unusual comments or areas of concern. When necessary, incident documents will be reviewed. If a poor rating or adverse report is noted, the Operations Chief reaches out to seek clarification and ultimately improve services. If indicated, this review may warrant further investigation or training to mitigate potential customer service issues.

SERVICE/SYMPATHY CARD PROGRAM:

The District continues to utilize a Service/Sympathy Card Program to promote excellence in our emergency delivery services. This particular program allows our firefighters to correspond with our customers by personally signing and mailing “Service Cards.” This post-incident program has proven invaluable in maintaining a positive relationship with our community through personal contact between our firefighters and the customers they serve. The “Sympathy Cards” are utilized in the same way by corresponding concern with a deceased patient’s family.

Customer Satisfaction Survey Program

Tuesday, November 14th, 2023

Page 3 of 3

The following data identifies the total number of Service and Sympathy cards completed by each crew during this report’s time frame:

	“A” CREW	“B” CREW	“C” CREW	TOTAL
3RD Q 2023	168	187	269	624
2ND Q 2023	304	244	286	834
1ST Q 2023	191	171	132	494
4TH Q 2022	355	294	312	961

The above numbers represent 27% of total cards sent by A Shift, 30% of total cards sent by B Shift and 43% of total cards sent by C Shift.

FISCAL ANALYSIS:

The increased use of Service Cards has contributed to increased expenditures in both printing and postage. Annually, the Program costs approximately \$2,000.00 to operate. It is our belief that enhanced public relations and the benefits these cards represent is worth the expenditure.

SUMMARY:

The North County Fire Protection District takes seriously the demeanor and professional conduct of its employees while providing emergency services. Our Customer Survey Program provides a tool to measure and quantify this area and if necessary, implement and/or modify the emergency delivery system to ensure its ability to meet customer expectations. This program, which is now in its seventeenth year, consistently reflects a high degree of satisfaction with the services delivered by the employees of the North County Fire Protection District, beginning from the request for service up to and including final mitigation of the incident.



North County Fire Protection District
 Customer Satisfaction Survey
 Third Quarter 2023
 July- September
 Attachment A



Y Intake Number	Date Received	Follow Up	Customer Comments
23-3-01	7/6/2023		The guys were very good at their job.
23-3-02	7/6/2023		Excellent.
23-3-03	7/12/2023		My experience with North County Fire Department was positive. They arrived in a timely manner and attended to the needs of my husband. After assessing my husband they determined that his condition was non emergent and they informed me that they were not going to use sirens. They drove at a steady pace so I was able to follow them. They were all very caring and I would like to thank them for their prompt, professional and courteous service.
23-3-04	7/17/2023		All was excellent- I just received notice I did no sign for Dee OHM For service to Hospital I must have signed or they did not offer. She is incapable of signing.
23-3-05	7/17/2023		My husband has fallen several times. I've needed assistance in picking him up. When I call 911 lift the response is rapid with friendly helpful caregivers. I so appreciate this assistance.
23-3-06	7/14/2023		Our mom had an acute cardiopulmonary arrest on 6/7/2023. Your fine team did above and beyond and we thank you for that. You found a slight pulse and were able to transport her to hospital. She never regained consciousness and passes away on 6/9/2023. Her family is doing well, as we know she was ready to go. She was 83 years old. Thank you for your service to our family, and also to our friends of Fallbrook who have needed also to our friends of Fallbrook who have needed you at one time or another.
23-3-07	7/14/2023		They were all very professional and made a bad situation easier to handle. They are all a great asset to the District.
23-3-08	7/14/2023		The response staff did such a great job, I don't know how they could be better. However one thought while the 911 operator told one to pack a bag, I forgot to do so. Perhaps the response staff could remind people like me who live alone to bring a bag I was in my night gown and had to call a cab to take me home in my night gown and robe.
23-3-09	7/14/2023		They arrived in 5 minutes. Totally saved my life. Got me to the E.R., where I promptly flatlined. What a crazy experience! Many thanks to the crew!!
23-3-10	7/15/2023		Wonderful that all I can say. Your fireman (our) were the most efficient (best) and had in my experience with the episode. They were here before I know it. And service and attention was unbelievable S.D. has to have our Fire Department oversee our hospitals. The hospitals need instructions and guidance from our Fire Department your fireman and fire lady (one) know more than the nurses/ doctors and orderlies than any one I came into contact with, ON THE STAFF IN THE HOSPITAL.
23-3-11	7/15/2023		I felt well cared for.
23-3-12	7/15/2023		Showed compassion! Professional and caring. Made me feel safe.
23-3-13	7/15/2023		Excellent.
23-3-14	7/18/2023		Amazing, professional, smart, kind.



North County Fire Protection District
 Customer Satisfaction Survey
 Third Quarter 2023
 July- September
 Attachment A



Y Intake Number	Date Received	Follow Up	Customer Comments
23-3-15	7/19/2023		The team took good care of me; I felt I was in kind and competent hands the entire time. Speaking of "entire time" I had no idea how much time and resources was tied up during my episode, and how much worse it is if the ER cannot immediately take over. During my 6 hour ER visit I saw fire men waiting quite a while to hand over a vomiting & retching guy on drugs, and 2 police waiting for a few hours with 2 handcuffed young guys. Hardley great company with which to spend hours. Fortunately it was quiet when I arrived so my Team A was able to quickly transfer me to the ER staff. I am thankful for the care I received and have a new appreciation for what you do... and tolerate!
23-3-16	7/24/2023		Background- My wife, Lynne, needed help three nights in a row. For this we say two different crews over that time span. There is no exaggeration- on a scale to 1-10 every single person (including the person taking my call) gets a score of 20. I mean these folks were poster children for NCFPD. They all were friendly, positive and highly skilled in their duties. They repeatedly made sure we knew that they were here to serve and glad to be doing it. Simply the best! My thanks to your terrific group- it is truly appreciated. (PS Lynne is still hospitalized).
23-3-17	7/25/2023		No. I do not have any suggestions for improvement. I want to thank you for your service and help. I had a great experience with the North County Fire Protection District and it's fire department! Thank you again!
23-3-18	7/25/2023		The wonderful firefighters were terrific. Thank you so very much! Unfortunately, my husband, passed away a few days after they delivered him to the hospital.
23-3-19	7/28/2023		We want to thank the (it was actually BLS116) Oceanside Firemen for all their help. I cannot begin to express how much we appreciate all the care we received from the Vista (BLS116) and Oceanside Fire Department last month. My husband is a big man and was in a lot of pain in his left leg. The paramedics came and transported him to Palomar Hospital. He was released that evening. After he arrived home, he attempted to get up, but only was able to take a few steps before he collapsed. The firemen were able to get him back in bed. The next day, Kaiser arranged for an ambulance to take him to the Clara Mesa Kaiser hospital; however their gurney would not fit through the bedroom or garage doors. The ambulance attendants called the local fire department. They were able to all carry him out to the ambulance. The fireman and paramedics are always very helpful. They take charge immediately, ask questions and listen to our answers. They are respectful and concerned. Thank you very much.
23-3-20	7/28/2023		These guys were great. Thank you.
23-3-21	7/29/2023		I called 911 for my husband, we've discussed possible service improvements and really cannot think of any. Everyone was very respectful. We both noticed and appreciated the quiet teamwork. Each had a task and created a very calming atmosphere. My husband is dealing with multiple medical issues and if the need arises in the future I won't hesitate calling. Thank you for your kindness.
23-3-22	8/1/2023		Excellent.
23-3-23	8/2/2023		Thank you for all your help. I wouldn't change a thing.
23-3-24	8/2/2023		Very friendly and helpful.



North County Fire Protection District
 Customer Satisfaction Survey
 Third Quarter 2023
 July- September
 Attachment A



Y Intake Number	Date Received	Follow Up	Customer Comments
23-3-25	8/3/2023		Our experience was absolutely the best considering the circumstances. The personnel were calm, helpful, and knowledgeable. The best advise was letting us know what to anticipate when the ambulance arrived (having car seat, phone charger, etc.). Because we were so upset in those moments, their assistance made a huge difference.
23-3-26	8/4/2023		My symptoms were chest pain, dizzy, out of breath. The urgent care doctor called paramedics for me. Your paramedic team responded. Your team arrived in minutes to take me to the Temecula Valley Hospital. During the half hour ride the medic took my vitals and put in a needle with ports in my arm and did it rather painlessly. The team took me into the hospital and transported my belongings with me and transferred me to the hospital. The team did an excellent job and insuring my life and care. I would also like to say you guys rock!!! 1) you have saved the town and my home more than once during the 2003, 2007, Lilac Fire, 2017 and other fires I can't remember. Thank you. 2) I personally was in trouble when your team took care of me. Again thank you. I want to come by when your building is Fallbrook is open to discuss what could do for you. Since thanking you for my life and home is obviously not enough.
23-3-27	8/5/2023		Service could have been better. Thank you.
23-3-28	8/7/2023		Everyone was very helpful and friendly. And made me feel right at home.
23-3-29	8/7/2023		I was well cared for. Ben Lian took excellent care of me along with all of the firefighters and EMTs. One EMT came into Temecula Valley ER on another visit and checked in on me.
23-3-30	9/11/2023		This year has been the year of absolutely our most ambulance rides ever. North County Fire Protection is the best ever! Their personnel are the most knowledgeable, courteous, & helpful. It is a pleasure to know that we in Fallbrook are blessed with service. I lost my husband in July and he would definitely agree with me. Thank you your service to our community!
23-3-31	9/21/2023		No suggestions. Everything was perfect!
23-3-32	9/21/2023		Everyone was very helpful and friendly thank you.
23-3-33	9/21/2023		You could not improve
23-3-34	9/23/2023		All were very kind and efficient.
23-3-35	9/22/2023		N/C Fire provided transport to Tri City Hospital. After a fall very professional- no negative comments.
23-3-36	9/22/2023		Each one of the firemen was kind, caring and professional. Thank you for taking care of my husband. Unfortunately he passed away in August. Thank you.
23-3-37	9/22/2023		Always come right away. Very caring. You all are the best!!!
23-3-38	9/22/2023		North County Fire has an excellent formula for successfully serving our community. Each time you have served us your personnel have exceeded our expectations of service. Thank you thank you for caring about how you serve the community.
23-3-39	9/22/2023		Excellent.



North County Fire Protection District
 Customer Satisfaction Survey
 Third Quarter 2023
 July- September
 Attachment A



Y Intake Number	Date Received	Follow Up	Customer Comments
23-3-40	9/15/2023		I do not think I could have had a better experience or better team (E111- Cap. Berry, Eng. Harin, FF/PM Farmer + M115 PM Oppenborn, EMT Webb and, EMT Moreno- Station 1&5 "B Crew") They made a very scary issue- incident by efficient, professional, experienced care. These guys were great! Thank you!
23-3-41	9/15/2023		My husband had COVID and the Dr. said call the paramedics, were just great. My husband spent 5 days at Palomar Hospital. Thank you to those great guys!
23-3-42	9/25/2023		Great friendly crew- let me know what they were doing and why. If a trip to the ER could be possibly a great experience. This crew did their best.
23-3-43	9/25/2023		Fallbrook Fire Department saved my dad's life. They responded right away to our home. They were kind and showed compassion towards my dad and to me. I was extremely scared, they calmed me down. I cant thank them enough for saving my dad's life.
23-3-44	9/25/2023		Thank you again.
23-3-45	9/25/2023		The reason for a "good" rating instead of "excellent" is: since my mom, 99 years old was not in critical condition if she could be transported to Sharp Memorial Hospital since that is her covered medical serviced are established. The medical team (EMT, firefighters) stated it was too far (44 minutes) I had 2 choices, TVH or Palomar. Since TVH almost killed her the last time I had to choose Palomar. The EMT was still at Palomar waiting to give reprieve for at least 1 1/2 hrs. which takes them out of service. If taken to Sharp would've taken 45 minutes at which they could have dropped her at ER intake and been on their way. I know from past experience. Also my mom waited in a hall for 11 hrs. in a very chaotic hospital where everyone is in a state of confusion. I feel if a patient is stable, they should be taken to the hospital of choice. The team that came to my house get an "excellent" rating all were polite and professional.

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NORTH COUNTY FIRE PROTECTION DISTRICT

STAFF REPORT

TO: BOARD OF DIRECTORS
FROM: CHIEF McREYNOLDS AND BOARD CLERK CANPINAR
DATE: November 14, 2023
SUBJECT: SETTING OF YEARLY MEETING SCHEDULE

ACTION AGENDA

RECOMMENDATION:

To approve the schedule of meetings for the Board of Directors of North County Fire Protection District for the calendar year 2024.

DISCUSSION:

The Fallbrook Public Utility District Board Room continues to be an appropriate location for the North County Fire Protection District’s Board business. The 5 p.m. meeting time and location are suitable, with appropriate response to public hearings and issues requiring public input.

As usual, there is no meeting in November; the December meeting is early to accommodate the holidays. Agreement on meeting dates for the year will allow the Board, Staff and public to anticipate and plan for attendance at meetings. Early approval allows staff to post the meeting calendar on the District website before the beginning of the year and reserve the Board Room in advance with Fallbrook Public Utility District. The proposed meetings dates are:

MEETING DATES FOR 2024							
Month	Day	Month	Day	Month	Day	Month	Day
January	23	April	23	July	23	October	22
February	27	May	28	August	27	November	No Meeting
March	26	June	25	September	24	December	10

FISCAL ANALYSIS:

None.

SUMMARY:

It is recommended that the Board approve the meetings be continued at the location and time recommended, following the schedule outlined herein.

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NORTH COUNTY FIRE PROTECTION DISTRICT

STAFF REPORT

TO: BOARD OF DIRECTORS
FROM: CHIEF MCREYNOLDS
DATE: NOVEMBER 14, 2023
SUBJECT: CONTRACT FOR CEQA/NEPA CONSULTING SERVICES

ACTION AGENDA

RECOMMENDATION:

That the Board direct Staff to contract with *Rincon Consultants, Inc.* to provide comprehensive services for compliance with the California Environmental Quality Act (CEQA) and the National Environmental Protection Act (NEPA) related to the construction of Fire Station No. 4.

BACKGROUND:

In May of 2023, the Board of Directors approved a revised Facilities Replacement Plan, which included a timeline for the renovation/construction of District facilities. The Facilities Replacement Plan included the full replacement of Fire Station No. 4, starting in 2024 to meet the increasing service demands along the I-15 corridor and greater Pala Mesa region. The District owns the site at 4375 Pala Mesa Drive and has recommended the new fire station be constructed at that location.

DISCUSSION:

In March of 2023, the District contracted with Erickson-Hall Construction for Construction Management (CM) services to oversee the Fire Station No. 4 construction project. As a component of the funding strategy, the District has entered into a contract for grant writing services and intends to apply for federal funding to supplement other funding sources for the project. If awarded grant funding, the District will be required to comply with NEPA by preparing any required environmental analyses pursuant to the NEPA. Compliance with CEQA will also be required by the County of San Diego.

FISCAL ANALYSIS:

Rincon Consultants, Inc. has submitted a proposal to complete the required CEQA/NEPA scope of work for a cost not to exceed \$103,723.99.

SUMMARY:

As a result of the Request for Proposal process conducted for a firm to complete the CEQA/NEPA analysis, Staff (along with the Construction Management Team from *Erickson-Hall Construction* and District Counsel Steinke) believe that *Rincon Consultants, Inc* best meet the needs of the District. With approval from the Board, Staff will execute a contract with *Rincon Consultants, Inc* for the CEQA/NEPA consulting services required for the Station 4 project. The study is expected to be completed in 4-10 months.



NORTH COUNTY FIRE PROTECTION DISTRICT

STAFF REPORT

TO: BOARD OF DIRECTORS
FROM: DEPUTY CHIEF MACMILLAN, B/C DECAMP, AND CHIEF McREYNOLDS
DATE: NOVEMBER 14, 2023
SUBJECT: TYPE-1 ENGINE PURCHASE

ACTION AGENDA

RECOMMENDATION:

That the Board approves the Purchase Agreement for the procurement of a new Pierce Type-1 fire engine.

BACKGROUND:

The District purchases apparatus and equipment annually that is identified in the Board approved Capital Equipment Replacement Plan. The plan calls for the replacement of our front-line fire apparatus in accordance with NFPA 1911 (Standard for the Inspection, Maintenance, Testing, and Retirement of In-Service Emergency Vehicles). This standard recommends replacement of front-line fire apparatus every fifteen (15) years and reserve fire apparatus every twenty (20) years. As part of this plan, NCFPD is currently scheduled to purchase a Type-1 fire engine in FY27/28.

DISCUSSION:

Currently, NCFPD has a 2012 Pierce fire engine that is slated for replacement during FY27/28. As a result of the COVID Pandemic and National supply chain issues, build time for a new apparatus from Pierce Manufacturing has increased from 18 months to a minimum of 48 months. In addition to the construction delay, historically Pierce Manufacturing has implemented a price increase annually.

Due to the extended apparatus build time from Pierce Manufacturing and the likely annual cost increases, Staff feels it would be prudent to carry out a Purchase Agreement now for an anticipated 2027 delivery. This action would allow NCFPD to remain on schedule with the Capital Equipment Replacement Plan and prevent an engine from remaining in service beyond the service life recommended by the NFPA.

FISCAL ANALYSIS:

Although the District has already approved Pierce as the sole source for engines, this is a competitively bid and quoted price utilizing the *HGACBuy* government procurement service. By signing the purchase agreement and locking in the price, the District creates

TYPE-1 ENGINE PURCHASE
NOVEMBER 14, 2023
PAGE 2 OF 2

cost savings by avoiding four annual price increases. The current cost for the engine, sales tax, and fees would be \$1,126,032.54.

Although the P.O would be executed now, the actual payment on the new engine would not be made until delivery in 2027.

Another option would be to execute a 100% prepayment contract. Exercising this option, the current cost for the engine, sales tax, and fees would be \$975,256.89 creating an additional savings of \$150,775.65. However, this would require the expenditure of funds in FY23/24.

SUMMARY:

With the approval of this purchase, the District will retain the response readiness of its Type 1 fleet, allow the District to remain in compliance with the approved replacement plan, and comply with the recommended NFPA interval for apparatus replacement.

PROPOSAL FOR FURNISHING FIRE APPARATUS

October 5, 2023

NORTH COUNTY FIRE PROTECTION DISTRICT
 315 East Ivy Street
 Fallbrook, CA. 92028



The undersigned is prepared to provide for you, our customer, upon an order being placed by you, for final acceptance by South Coast Fire Equipment, Inc., at its corporate office in Corona, California, the apparatus and equipment herein named and for the following prices:

	Each	Extension
One (1) Enforcer Pierce Ultimate Configuration (PUC) per enclosed proposal for delivery sum	\$ 1,040,809.34	\$ 1,040,809.34
Sales Tax @ 7.750%	\$ 80,662.72	\$ 80,662.72
APPARATUS COST WITH TAX	\$ 1,121,472.06	\$ 1,121,472.06
Performance Bond	\$ 2,549.98	\$ 2,549.98
California Tire Fee	\$ 10.50	\$ 10.50
Consortium Fee HGAC Fee	\$ 2,000.00	\$ 2,000.00
TOTAL PURCHASE PRICE	\$ 1,126,032.54	\$ 1,126,032.54

The above proposal price shall be valid until 12/05/23 or extended in writing by South Coast Fire Equipment.

If the customer so desires to purchase the Product described in the Proposal and the attached specifications, prior to the expiration date listed above, the Customer shall sign and return this proposal. The Customer can then provide their choice of document for entering into the agreement by providing a Purchase Order, or signing a Contract with South Coast Fire Equipment, 3150 Palisades Dr. Corona, CA 82878 as the seller.

Payment Terms - Payment is due of the Total Purchase Price at time of delivery. Changes to the specifications since the time of order can added to the Total Purchase Price or invoiced on a separate invoice. The final sales tax amount will be determined at time of delivery based on the tax rate at that time. A increase or decrease in cost will be reflected on the final invoice.

If the customer would desire to pay for the apparatus within 15 days of the purchase order being accepted Total Purchase Price would be reduced to \$975,256.89 . The buyer must make the payment within 15 days to obtain the full discount. Payments not received with in the 15 days are subject to an adjustment to the Total Purchase Price for the prepayment.

Said apparatus and equipment are to be built by the manufacturer and shipped in accordance with the specifications hereto attached, delays due to strikes, war or international conflict, failures to obtain chassis, materials, inability to obtain labor, supplies or manufacturing facilities, epidemics, acts of God, or causes beyond our control not preventing, delivery would be 48-50 months after receipt of this order and acceptance thereof at our office in Corona, California, and deliver to you at Fallbrook, CA.

The specifications herein contained shall form a part of the final contract and are subject to changes desired by the purchaser, provided such alterations are interlined prior to the acceptance by the company of the order to purchase, and provided such alterations do not materially affect the cost of the construction of the apparatus.

Persistent Inflationary Environment: If the Producer Price Index of Components for Manufacturing (www.bls.gov Series ID: WPUID6112) ("PPI") has increased at a compounded annual growth rate of 5.0% or more between the month Pierce accepts the order (Order Month") and a month 14 months prior to the then predicted Ready For Pickup date ("Evaluation Month"), then pricing may be updated in an amount equal to the increase in PPI over 5.0% for each year or fractional year between the Order Month and the Evaluation Month.

The Seller will document any such updated price for the customer's approval before proceeding and provide an option to cancel the order without charge if the updated price is not accepted.

Force Majeure - South Coast Fire Equipment shall not be responsible nor deemed to be in default on account of delays in performance due to causes which are beyond the seller's and manufacturer's control and make the seller's performance impracticable, including but not limited to wars, insurrections, strikes, riots, fires, storms, floods, other acts of nature, explosions, earthquakes, accidents, any act of government, delays in transportation, inability to obtain necessary labor supplies or manufacturing facilities, allocation regulations or orders affecting materials, equipment, facilities or completed products, failure to obtain any required license or certificates, acts of God or the public enemy or terrorism, failure of transportation, epidemics, quarantine restrictions, failure of vendors (due to causes similar to those within the scope of the clause) to perform their contracts or labor troubles causing cessation, slowdown, or interruption of work.

The proposal for fire apparatus conforms with all Federal Department of Transportation (DOT) rules and regulations in effect at the time of bid, and with all National Fire Protection Association (NFPA) guidelines for Automotive Fire Apparatus as published at time of bid, except as modified by customer specifications. Any increased costs incurred by the first party because of future changes in or additions to said DOT or NFPA standards will be passed along to the customer as an addition to the price set forth above. Unless accepted within 30 days from the specified date, the right is reserved to withdraw this proposition.

Respectfully Submitted,
South Coast Fire Equipment, Inc.



Tim Olley
Sales Representative

I, _____ authorized representative of
_____ agrees to purchase the
proposed product(s) and agree to the terms and conditions
of this proposal and the specifications hereto attached.

Signature: _____
Title: _____ Date: _____



NORTH COUNTY FIRE PROTECTION DISTRICT

100% Pre-Payment Option
October 5, 2023

If a 100% pre-payment were made at contract signing, the following discount would be applied to the final invoice:

	Each	Extension
One (1) Enforcer Pierce Ultimate Configuration (PUC) per enclosed proposal for delivery sum	\$ 1,040,809.34	\$ 1,040,809.34
100% Prepayment Discount	\$ (139,931.00)	\$ (139,931.00)
APPARATUS COST	\$ 900,878.34	\$ 900,878.34
Sales Tax @ 7.750%	\$ 69,818.07	\$ 69,818.07
Performance Bond	\$ 2,549.98	\$ 2,549.98
California Tire Fee	\$ 10.50	\$ 10.50
Consortium Fee HGAC Fee	\$ 2,000.00	\$ 2,000.00
TOTAL PREPAY PURCHASE PRICE	\$ 975,256.89	\$ 975,256.89
Less 100% pre-payment at Contract Signing	\$ 975,256.89	\$ 975,256.89
BALANCE DUE AT DELIVERY	\$0.00	\$0.00

100% PRE-PAYMENT DISCOUNT SHOWN ABOVE IS AVAILABLE IN TWO WAYS:

- a) If your department makes a 100% cash pre-payment at contract signing.
- b) If your department signs up for a lease-purchase with Pierce Financial Solutions. This would require no money down and no payments for one (1) year if desired.

* Discount for the 100% pre-payment option includes discounts for the chassis, interest, aerial (if applicable), and flooring charges.

* Any item added after this option is elected will come at additional cost and will be added to the final invoice.

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NORTH COUNTY FIRE PROTECTION DISTRICT

STAFF REPORT

TO: BOARD OF DIRECTORS
FROM: CHIEF MCREYNOLDS
DATE: NOVEMBER 14, 2023
SUBJECT: STATION #4 DESIGN/PRE-CONSTRUCTION CONTRACT AWARD

ACTION AGENDA

RECOMMENDATION:

- That the Board direct Staff to execute a contract with *TELACU Construction Management (TCM)* for Design-Build services of the Fire Station #4 replacement project.
- That the Board contract with *TELACU Construction Management (TCM)* in the amount of \$724,675.00 for project design/pre-construction.

BACKGROUND:

In March 2023 the Board authorized the full replacement of Fire Station #4. The planning phase of the project was carried out by the District's construction management firm *Erickson-Hall Construction* which included a Request for Statement Qualifications (RFSQ) and a subsequent Request for Proposal (RFP) by pre-qualified design/builders (D/B).

DISCUSSION:

At the conclusion of the RFP response review process (planning phase), which included a review of overall build experience, experience of key DB and architectural personnel, costs, proposed methods/strategy, and applicant interview, it was determined that *TELACU Construction Management (TCM)* should be awarded the DB services on the Station #4 replacement project. The selected Design-Build Entity (D-BE) will provide a Design-Build Team (D-BT) for the Project, comprised of professional architects and engineers, sub-consultants, and subcontractors. All D-BT members will be licensed/registered in the State of California under their respective professions.

FISCAL ANALYSIS:

The cost to replace Station #4 is estimated at \$10M with an additional \$500,000.00 (5%) owner's allowance. Project funding will come from a combination of California State Pass-

STATION #4 DESIGN AND PRE-CONSTRUCTION CONTRACT AWARD

11/14/2023

PAGE 2 OF 2

Through Grant Awards, San Diego County Fire Mitigation Fees, District Capital Facility Reserve funding, and debt service.

The project will use the “Progressive” Design-Build delivery method and will be delivered in two distinct phases, Design/Pre-Construction and Construction. The Guaranteed Maximum Price (GMP) and schedule will be established after the project has been sufficiently designed. During the design phase, when the construction documents are approximately 90 percent complete, or at an alternative time mutually agreed upon between the District and the DB-T, the DB shall propose a Guaranteed Maximum Price (GMP) for construction. When the parties agree to the proposed GMP, or successfully negotiate an alternative GMP amount, staff will return to the Board for contract amendment to include the GMP for construction.

The contract will be established on a cost-plus fee basis, with a GMP. The contract will require full transparency into project cost, including an ability to be involved in subcontractor procurement and best value selection of subcontractors. The contract will be structured so that all savings are returned to the District.

SUMMARY:

Once Staff executes the contract for pre-construction services, the design phase will begin. Staff will work with the D-BT to collaboratively participate in and oversee the design of the project ensuring quality assurance and cost control. Staff will provide project updates to the Board periodically as the project progresses.



NORTH COUNTY FIRE PROTECTION DISTRICT

STAFF REPORT

TO: BOARD OF DIRECTORS
FROM: DEPUTY FIRE CHIEF MACMILLAN AND CHIEF McREYNOLDS
DATE: NOVEMBER 14, 2023
SUBJECT: COST RECOVERY FEE SCHEDULE INCREASE

ACTION AGENDA

RECOMMENDATION:

That the Board approve NCFPD Resolution 2023-16, and the associated Cost Recovery Fee Schedule (Exhibit "A").

BACKGROUND:

Under the authority of the Health and Safety Code § 13916, a district Board may charge a fee to cover the cost of any service which the District provides. Furthermore, the California Vehicle Code (CVC §§17300-17303) allows fire agencies to recover costs related to response for incidents that occur on a public roadway. As a result, in April of 2009, NCFPD instituted a Cost Recovery Program from which the District has been only seeking cost recovery from vehicle accidents.

DISCUSSION:

In September of 2016 the Board approved automatic rate increases equal to that of the CPI-Urban index for San Diego (CPI-U, San Diego). The annual increase is typically applied October 1st. Resolution 2023-16 authorizes staff to implement the Board-approved annual automatic rate increase to the Districts Cost Recovery Schedule.

FISCAL ANALYSIS:

Once the remaining incremental increase has been fully implemented, the District anticipates a net annual increase in Cost Recovery revenue of approximately 7.5%.

SUMMARY:

The adoption of resolution 2023-16 will finalize the Cost Recovery rate adjustments approved with an implementation date of December 1, 2023.

NORTH COUNTY FIRE PROTECTION DISTRICT

RESOLUTION 2023-16



A RESOLUTION MODIFYING THE ESTABLISHED PROGRAM TO RECOVER COSTS FOR RESPONSE BY THE NORTH COUNTY FIRE PROTECTION DISTRICT TO CERTAIN INCIDENTS

WHEREAS, the North County Fire Protection District's emergency response activity to incidents continues to increase each year; Environmental Protection requirements involving equipment and training and Homeland Security regulations involving equipment and training, create additional demands on all operational aspects of the North County Fire Protection District; and

WHEREAS, the North County Fire Protection District has investigated different methods to maintain a high level of quality of emergency service capability throughout times of constantly increasing service demands and decreasing revenue while maintaining an effective response by the North County Fire Protection District; and

WHEREAS, cost effective, specific response costs to users decreases the costs of incidents to insurance carriers through timely and effective management of emergency situations, saving lives and reducing property damage; and

WHEREAS, under the authority of the Health and Safety Code Section 13916, a District may charge a fee to cover the cost of any service which the District provides or the cost of enforcing any regulation for which the fee is charged; and

WHEREAS, the California Vehicle Code (CVC 17300-17303) allows fire departments to recover costs incurred responding to motor vehicle accidents; including response equipment and manpower to secure, cleanup and/or dispose of any hazardous waste; and

WHEREAS, the Board of Directors of the North County Fire Protection District desires to implement a fair and equitable procedure by which to recover said costs and shall establish a billing system in accordance with applicable laws, regulations and guidelines.

NOW, THEREFORE, LET IT BE RESOLVED BY THE BOARD OF DIRECTORS OF THE NORTH COUNTY FIRE PROTECTION DISTRICT:

SECTION 1: The North County Fire Protection District has initiated a Cost Recovery Program for the delivery of Fire and Rescue Services, personnel, supplies and equipment to the scene of emergency incidents occurring within the District. The rate of user fees shall be that which is usual, customary and reasonable (UCR) as shown in "EXHIBIT A," which may include any services, personnel, supplies and equipment and with baselines established by addendum to this document.

NORTH COUNTY FIRE PROTECTION DISTRICT

RESOLUTION 2023-16



A RESOLUTION MODIFYING THE ESTABLISHED PROGRAM TO RECOVER COSTS FOR RESPONSE BY THE NORTH COUNTY FIRE PROTECTION DISTRICT TO CERTAIN INCIDENTS

SECTION 2: For motor vehicle accidents the cost recovery fee shall be filed with the responsible party's motor vehicle insurance carrier, representing the cost of the claim to damages of the vehicles, property and/or injuries. In the event services are required relating to utilities causing safety problems and if the area is deemed unsafe by emergency responders, the same billing process shall apply to said utility, whose equipment related problems cause an emergency services response. The claim costs shall be filed with the insurance carrier of the owner of a vehicle, owner of property or responsible party/parties.

SECTION 3: The North County Fire Protection District Board of Directors authorizes the Fire Chief/CEO to take the necessary steps to continue this Cost Recovery Program, including development and amendment of the necessary policies and procedures and continuing/entering into a contract(s) with billing services to perform the actual cost recovery activity.

SECTION 4: The modification of this Cost Recovery Program shall take effect immediately and Resolution 2023-16 supersedes Resolution 2020-14.

PASSED, ADOPTED AND SIGNED by the Board of Directors, North County Fire Protection District, County of San Diego, State of California, on this **14th day of November 2023**, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

RECUSED:

Cindy Acosta, Board President

NORTH COUNTY FIRE PROTECTION DISTRICT

RESOLUTION 2023-16

A RESOLUTION MODIFYING THE ESTABLISHED PROGRAM TO
RECOVER COSTS FOR RESPONSE BY THE
NORTH COUNTY FIRE PROTECTION DISTRICT TO CERTAIN INCIDENTS



ATTEST:

I HEREBY CERTIFY that the foregoing is a true and correct copy of the resolution duly and regularly adopted by the Board of Directors of the North County Fire Protection District thereof held on the **14th day of November 2023**, and that the same now appears on record in my office.

IN WITNESS THEREOF, I hereunto set my hand and affixed by official seal this **14th day of November 2023**.

Mavis Canpinar, Board Clerk

NORTH COUNTY FIRE PROTECTION DISTRICT



RESOLUTION 2023-16

A RESOLUTION MODIFYING THE ESTABLISHED PROGRAM TO RECOVER COSTS FOR RESPONSE BY THE NORTH COUNTY FIRE PROTECTION DISTRICT TO CERTAIN INCIDENTS

“EXHIBIT A”

MOTOR VEHICLE INCIDENTS

1. **SCENE ASSESSMENT AND STABILIZATION: \$580.00**
2. **HAZARDOUS MATERIALS CLEANUP: \$650.00**
3. **VEHICLE FIRE: \$790.00**
4. **EXTRICATION: \$1,710.00**
5. **LANDING ZONE CREATION: \$520.00**
6. **MISCELLANEOUS/ADDITIONAL TIME ON SCENE (for all levels of service):**
 - 6.1. Engine billed at \$519.44 per hour.
 - 6.2. Truck billed at \$651.17 per hour.
 - 6.3. Miscellaneous equipment billed at \$397.34.
7. **EMERGENCY DEBRIS CLEAN-UP: \$580.00**
8. **ASSISTANCE WITH PATIENT INJURIES: \$580.00**

False Alarm Cost Recovery

1. **ITEMIZED RESPONSE:** The False Alarm cost recovery fee assesses individuals whose alarm systems generate an excessive number of False Alarms responded to by the District. There is a graduating scale for continued False Alarms. In determining the number of false alarms that have occurred, the District shall only consider False Alarms that have occurred within on an annual basis, in the previous twelve (12) calendar months.

FALSE ALARM RESPONSE	RESPONSE FEE
1 st Response	No Charge
2 nd Response	\$100
3 rd Response	\$200
4 th Response	\$300
5 th Response and greater	\$500

NORTH COUNTY FIRE PROTECTION DISTRICT



RESOLUTION 2023-16

A RESOLUTION MODIFYING THE ESTABLISHED PROGRAM TO RECOVER COSTS FOR RESPONSE BY THE NORTH COUNTY FIRE PROTECTION DISTRICT TO CERTAIN INCIDENTS

“EXHIBIT A”

ANNUAL CHARGE ADJUSTMENTS

1. ANNUAL ADJUSTMENT OF CHARGES:

- 1.1. The charges identified in this Resolution may be increased annually October 1st in an amount equal to the CPI-Urban index for San Diego (CPI-U, San Diego) as published the preceding January by the Bureau of Labor Statistics; and then rounded up to the nearest ten-dollar (\$10) increment. This adjustment is not to exceed the regional average of increase.



NORTH COUNTY FIRE PROTECTION DISTRICT

STAFF REPORT

TO: BOARD OF DIRECTORS

FROM: FIRE MARSHAL FIERI AND CHIEF McREYNOLDS

DATE: NOVEMBER 14, 2023

SUBJECT: SET PUBLIC HEARING DATE FOR ADOPTION OF FIRE PREVENTION FEES

ACTION AGENDA

RECOMMENDATION:

That the Board set a public hearing date for the following:

- **Fire Prevention Fees:** Set public hearing date, time certain, for **December 12, 2023, at 5:05 pm** for review and adoption of revised Fire Prevention Fee Schedule and Resolution.

BACKGROUND:

Each year, fire prevention related fees charged through our District Community Risk Reduction (CRR) Division are evaluated to ensure that they accurately reflect incurred costs. The fee schedule is then adjusted as needed and brought before the Board for consideration.

DISCUSSION:

Fire prevention related fees are based upon actual costs incurred by the District, which is determined by multiplying the average time allotted for a particular service by the hourly compensation rate of the employee providing that service. Setting a public hearing to review and approve the specific changes will ensure the District is recovering expenses to cover the costs of providing these services.

The revised fee schedule will be presented to the Board at the December 12, 2023, Board meeting.

FISCAL ANALYSIS: No fiscal changes to set the hearings.

SUMMARY:

Staff recommends setting a time certain public hearing date and time as presented.

NORTH COUNTY FIRE PROTECTION DISTRICT

330 S. Main Avenue • Fallbrook, California 92028-2938 • Phone: (760) 723-2005 • Fax: 760) 723-2072 • Web: www.ncfireca.gov

BOARD OF DIRECTORS

CINDY ACOSTA
JEFF EGKAN
KENNETH MUNSON
ROSS PIKE
CHRIS SHAW

KEITH MCREYNOLDS - Fire Chief
KRISTEN STEINKE - District Counsel
MAVIS CANPINAR - Board Clerk

PUBLIC NOTICES

NOTICE IF FURETHER GIVEN THAT THE BOARD OF DIRECTORS OF THE NORTH COUNTY FIRE PROTECTION DISTRICT, 330 South Main Avenue, Fallbrook, California, County of San Diego, will conduct a Public Hearing on **Tuesday, December 12, 2023, at a time certain of 5:05 p.m.** at the Fallbrook Public Utility District, 990 East Mission Road, Fallbrook, California, or as soon thereafter as such matter can be heard, to discuss and approve the updated Fire Prevention Fee Schedule. The Fire Prevention Ordinance/Resolution imposes fees for services provided by the Fire Prevention Bureau for plan review, inspection, land divisions, and annual permits for certain occupancies and processes. Members of the public will have an opportunity to make public comments pertaining to the adoption of this schedule. A copy of this fee schedule may be obtained from the Fire Prevention Bureau of the North County Fire Protection District Headquarters Fire Station at 330 S. Main Avenue in Fallbrook, California, between 8:00 a.m. and 5:00 p.m. Monday through Thursday, or may be obtained by contacting Fire Marshal Dominic Fieri by phone at (760) 723-2010 or email at dfieri@ncfire.org.

Dominic Fieri, Fire Marshal
North County Fire Protection District
330 S. Main Avenue, Fallbrook, California, 92028-2938
(760) 723-2010

BY ORDER OF THE BOARD OF DIRECTORS OF
THE NORTH COUNTY FIRE PROTECTION DISTRICT.

Mavis Canpinar
Board Clerk

"I certify that this Notice was posted at the following locations: [1] the entrance of North County Fire Protection District Administrative Offices, [2] Fallbrook Public Utility District Administrative Offices and [3] the Roy Noon Meeting Hall, [4] District's website at www.ncfireca.gov. The date of posting was November 14, 2023."

Board Clerk Mavis Canpinar:



Date: November 14, 2023



PROUDLY SERVING THE COMMUNITIES OF FALLBROOK, BONSALE AND RAINBOW

DUTY ~ INTEGRITY ~ RESPECT



NORTH COUNTY FIRE PROTECTION DISTRICT

STAFF REPORT

TO: BOARD OF DIRECTORS
FROM: CHIEF McREYNOLDS
DATE: NOVEMBER 14, 2023
SUBJECT: AD-HOC DISTRICT FINANCE COMMITTEE

ACTION AGENDA

RECOMMENDATION:

That the Board elect two Directors to serve on an Ad-Hoc District Finance Committee.

BACKGROUND:

Over the years the District has periodically had a finance committee to discuss and oversee District finances. The committee has historically been formed on an as-needed basis to review budgets, spending plans, and capital expenses. With several large capital improvements underway and new revenue for future growth anticipated, Staff believes a finance committee would be beneficial for District financial planning.

DISCUSSION:

The Board-approved District strategic plan identified the goal of revisiting our ambulance (District) delivery and staffing model. A delivery model working group is currently evaluating our current delivery model and developing recommendations for growing District resources to meet current and future service demands. Staff recommends that an Ad-Hoc Finance Committee be seated with two (2) Directors along with members from Executive Staff, Management, and Safety.

FISCAL ANALYSIS:

Overtime rates would apply for safety/management members who attend the meeting off-duty, cost to be determined but should generally remain <\$10,000.

SUMMARY:

The Ad-Hoc District Finance Committee would be tasked with developing a finance plan that is realistic, attainable, and financially sustainable. Staff would like to convene this group in the coming weeks so that recommendations brought forth by the delivery model working group could be reviewed prior to being sent to the entire Board for consideration.

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**NORTH COUNTY FIRE
PROTECTION DISTRICT
STAFF REPORT**

TO: BOARD OF DIRECTORS
FROM: DFC MACMILLAN AND CHIEF MCREYNOLDS
DATE: NOVEMBER 14, 2023
SUBJECT: FY 23/24 NEIGHBORHOOD REINVESTMENT GRANT REQUEST

ACTION AGENDA

RECOMMENDATION:

That the Board of Directors approves the attached Neighborhood Reinvestment Grant Resolution herein, which authorizes Staff to submit a grant application and enter into a grant agreement for these funds to purchase a Utility Task Vehicle (UTV).

BACKGROUND:

San Diego County District Supervisors are allotted discretionary funds for the purpose of neighborhood reinvestment. These funds may be used for capital improvement related expenses. For the last several years, the District has successfully applied for, and has been awarded over \$300,000 in Neighborhood Reinvestment Grants for the purchase of Chemical Detox Units (CDU), new station fitness equipment, microwave radio equipment, new auto extrication equipment, and a DRAFTS Pump Pod training unit.

DISCUSSION:

Each year our agency is called onto our area trail systems for hikers and horseback riders experiencing medical emergencies and/or traumatic injuries. The remote trail systems across our Fire District present unique challenges for our personnel trying to access and extricate victims due to the rugged trail terrain. UTV's are being used by many regional and State fire agencies including Rancho Santa Fe Fire Protection District, Oceanside, and San Marcos Fire Departments to assist firefighters with these complex and challenging rescues. The Fallbrook, Bonsall, and Rainbow area is now a hiking destination for locals and visitors alike. Having a UTV to aid in these rescues through transporting rescuers, victims, and equipment would prove a valuable and likely life-saving asset.

FISCAL IMPACT:

If awarded, the Grant would save the District \$58,898.00 in capital outlay expense.

NORTH COUNTY FIRE PROTECTION DISTRICT

330 S. Main Avenue • Fallbrook, California 92028-2938 • Phone: (760) 723-2005 • Fax: (760) 723-2072 • www.ncfireca.gov

BOARD OF DIRECTORS

CINDY ACOSTA
JEFFERY EGKAN
KENNETH E. MUNSON
ROSS L. PIKE
CHRIS SILAW

KEITH MCREYNOLDS - Fire Chief/CEO
KRISTEN S. STEINKE - General Counsel
MAVIS CANPINAR - Executive Assistant/Board Clerk

October 24, 2023

The Honorable Supervisor Desmond
325 S. Melrose Ave.
Vista, CA 92081

Re: North County Fire Protection District (NCFPD) Neighborhood Reinvestment Grant Request

Dear Supervisor Desmond,

About our District

NCFPD is an Independent Special Fire District within San Diego County District 5 that serves Fallbrook, Bonsall and Rainbow with fire, rescue, and emergency medical services. With a population of over 50,000 our agency responds to over 7,000 calls for service per year. Our District has an automatic-aid agreement with Oceanside, Vista, Deer Springs, Pala, and Camp Pendleton.

Project Description

Each year our agency is called onto our area trail systems for hikers and horseback riders experiencing medical emergencies and/or traumatic injuries. The remote trail systems across our Fire District present unique challenges for our personnel trying to access and extricate victims due to the rugged trail terrain. UTV's are being used by many regional and State fire agencies including Rancho Santa Fe Fire Protection District, Oceanside, and San Marcos Fire Departments locally to assist firefighters with these complex and challenging rescues. The Fallbrook, Bonsall, and Rainbow area are now a hiking destination for locals and out-of-town visitors alike. Having a UTV to aid in these rescues through transporting rescuers, victims, and equipment would prove a valuable and likely life-saving asset.

Project Cost

Total Cost of Project: \$58,898.00.

No other grant applications have been submitted for this project to neighboring County Supervisorial District Offices. If awarded, NCFPD commits to spending all of the awarded grant funds within the allotted 12-month period.



PROUDLY SERVING THE COMMUNITIES OF FALLBROOK, BONSTALL AND RAINBOW

Financial Statement

Please note that the "Financial Statement" of the application uses financials from FY 2021/2022 due to our 2022/2023 audit not being yet completed.

Previously Awarded Grants

In 2020/2021 NCFPD received \$44,654.06 for new auto extrication equipment. This funding was used to equip one of our fire engines with needed hydraulic rescue equipment which is used to rescue trapped victims traffic collisions.

In 2021/2022 NCFPD received \$105,000 for a DRAFTS pump pod unit. The DRAFTS pump pod unit is a training prop that is used by many area fire departments in San Diego North County for training apparatus operators in the art of hydraulics and pumping water. The unit saves millions of gallons of water by recycling water that is pumped in a training evolution through the unit that minimizes runoff and waste.

I sincerely appreciate your consideration of this grant request. We recognize the unwavering support you and your office have given to our agency over the years and for that we thank you.

Together we champion the mission to protect and serve.

Warmly,



Keith McReynolds
NCFPD Fire Chief/CEO



COUNTY OF SAN DIEGO

APPLICATION FOR NEIGHBORHOOD REINVESTMENT PROGRAM GRANT

[READ INSTRUCTIONS FIRST](#)

ALL FIELDS MUST BE COMPLETED AS APPLICABLE

ELIGIBILITY: Only non-profit or government/public agencies operating in San Diego County may apply.

What is the legal status of your organization?

Non-Profit Corporation

Government/Public Agency

Federal Tax Identification Number (TIN or EIN): _____ Organization Name: _____

(Must match the California Attorney General Charitable Registration Verification, IRS form, and Secretary of State Business Name)

ADDITIONAL CRITERIA (ATTORNEY GENERAL & SECRETARY OF STATE COMPLIANCE):

Please attach proof of the organization's eligibility to apply in the following two ways: 1) Current or Exempt status with the California Attorney General's Charitable Organization Registry and 2) Active status with the California Secretary of State's Business Search. Screen shots or other evidence should be included as attachments with this application.

ORGANIZATION:

Street Address

Address: _____

City: _____ State: _____ Zip: _____

Mailing Address Same as Street Address

Address: _____

City: _____ State: _____ Zip: _____

Popular Name or d.b.a.: _____

Supervisorial District (based on street address of organization): 1 2 3 4 5 (Select only one)

Title of Grant Request: _____

Contact Person (Individual who will sign the grant agreement and be responsible for the expenditure of the funds)

Name: _____ Title: _____

Telephone Number: _____ Fax Number: _____ Email: _____

Grant Administrator (Individual who will sign the grant agreement and be responsible for the expenditure of the funds)
(This individual must be different from the Contact Person listed above)

Name: _____ Title: _____

Telephone Number: _____ Fax Number: _____ Email: _____

PROPOSAL:

PROJECT LOCATION (see instructions)

Street Address: _____

Community to be Served: _____

For Capital Projects:

Owner of Project Site: _____

Name of person or entity responsible for project site maintenance (Provide a copy of any maintenance agreements or commitment letters, if applicable.) _____



COUNTY OF SAN DIEGO

APPLICATION FOR NEIGHBORHOOD REINVESTMENT PROGRAM GRANT

ORGANIZATION NAME:
TITLE OF GRANT REQUEST:

Purpose of grant: (Describe the purpose for which you are seeking grant funding. If your request consists of multiple components, please describe each item in priority order and indicate the associated amount requested. A higher priority shall be given to requests for capital projects and/or one-time expenses.)

Estimated Total cost of the project: _____ (Provide verifiable cost estimates with this application)

Total Amount requested from the County (minimum \$3,500): _____ **Estimated project completion date:**

Have you made any expenditures to date for this project that you expect to claim under this grant: Yes No
IMPORTANT: This information will be used to determine the effective date of your grant if awarded.

If YES, the date of the first expenditure: Month: _____ Year: _____

If NO, when do you expect to start the project: Month: _____ Year: _____

QUESTIONS 1 & 2 WILL BE USED TO HELP EVALUATE YOUR PROPOSAL

1. Briefly describe how your organization measures or plans to measure the (positive) impact of activities/operations proposed in the community. Provide an estimate of how many people will be served.

2. What other funding partners/sources do you have for this project?



COUNTY OF SAN DIEGO

NEIGHBORHOOD REINVESTMENT PROGRAM GRANT APPLICATION SUMMARY OF FINANCIAL INFORMATION

ORGANIZATION NAME:
TITLE OF GRANT REQUEST:

Financial Solvency:

Please Type Initials _____

I hereby certify that this organization is currently financially solvent and not at risk for insolvency.

FINANCIAL STATEMENT	PRIOR YEAR ACTUALS	CURRENT YEAR BUDGET
Current Year Start Date: _____		
COUNTY COMMUNITY ENHANCEMENT GRANTS		
COUNTY NEIGHBORHOOD REINVESTMENT GRANTS (Formerly Community Projects Grants)		
CITY FUNDING City Name: _____		
OTHER REVENUES (Please itemize below)		
TOTAL REVENUES (If more than \$50,000, attach IRS form 990 or 990EZ. If \$50,000 or less, attach IRS form 990-N e-postcard)		
TOTAL EXPENDITURES (enter as a negative number)		
OPERATING SURPLUS (DEFICIT)		

RESOLUTION OF THE BOARD OF DIRECTORS

OF _____
(Organization name)

WHEREAS, the County of San Diego Neighborhood Reinvestment Program provides funding for non-profit corporations for certain specified purposes; and

WHEREAS, the _____
(Organization name)
wants to file an application with County of San Diego for Neighborhood Reinvestment Program funding.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of

(Organization name) :

1. Confirms that _____ is a non-profit California corporation or a public agency under the laws of the State of California;
2. Approves the filing of an application with the County of San Diego for Neighborhood Reinvestment Program funding during the County's current fiscal year; and
3. Authorizes the people listed below to sign a grant agreement with the County of San Diego for Neighborhood Reinvestment funds for the current fiscal year.

1. Print Name: _____

Signature:

Title: _____

2. Print Name: _____

Signature:

Title: _____

3. Print Name: _____

Signature:

Title: _____

Adopted on this _____ day of _____ , _____

Secretary, Board of Directors

Validate

LEVINE ACT DISCLOSURE FORM

GRANT APPLICANTS MUST COMPLETE, SIGN AND SUBMIT THIS FORM

California Government Code Section 84308, commonly referred to as the “Levine Act,” precludes an officer of the County from participating in a decision regarding a permit, license, contract, or other entitlement for use if the officer received any campaign contributions totaling more than \$250 (aggregated) from a party to a decision, a participant with a financial interest, or their respective agents, in the twelve months prior to a decision. The officer may not receive, direct, or solicit such contributions while an application is pending and for twelve months after a decision from a party, a participant with a financial interest, or their respective agents. **The Levine Act requires parties to disclose contributions made by parties or their agents; this must be done on the record of the proceeding.**

For additional information on the Levine Act, please visit the website of the Fair Political Practices Commission: <https://www.fppc.ca.gov/>

Grants issued by the County of San Diego are reviewed and approved by the Board of Supervisors. A list of the current Board of Supervisors is found at <https://www.sandiegocounty.gov/content/sdc/general/bos/>. Applicants should access this link to review the names prior to disclosing the information below.

Please disclose the following information:

Have you or your company, or any agent on behalf of you or your company, made any political contributions of more than \$250 to any County of San Diego public official who is running for office in the 12 months preceding this application? Please aggregate any contributions made over the previous 12 months to determine if the \$250 threshold has been met.

YES

NO

If yes, please identify the following:

Name of each public official to whom a contribution was made: _____

Name of contributor: _____

Date of contribution: _____

Amount of contribution: _____

Contributor’s Address: _____

Contributor’s Phone number and email: _____

Answering yes to the above may preclude the identified official from participating in the decision for your grant application. While your application is in process and pending and during the twelve months following the decision, you are required to update this form for any new campaign contributions made to any County of San Diego public official within thirty (30) days of making the contribution. This obligation pertains only to County of San Diego public officials who have jurisdiction over your grant. Please contact the County personnel processing your grant application if you have any questions.

If the applicant is a corporation, a limited liability corporation, partnership, or other form of business entity, please identify any shareholder or owner that has more than a 50% ownership interest, if any: _____

AUTHORIZED SIGNATURE

DATE

NAME AND TITLE

COMPANY NAME

COMPANY ADDRESS

1. Briefly describe how your organization measures or plans to measure the (positive) impact of activities/operations proposed in the community. Provide an estimate of how many people will be served.

Outcome 1. Increase effective response area in our fire district with rapid access to multiple areas and target hazards currently only able to be reached on foot. Per the California Public Utility Commission's high fire threat district zoning our district is comprised entirely of Tier 2 and Tier 3 high wildfire risk areas. These are the highest fire threat levels given per the zoning. The UTV would be housed in the Tier 3 area for rapid deployment. Our two large land conservancy areas: Fallbrook Land Conservancy and the Wildlands Conservancy have 3,084 acres of land between them with over 13 miles of maintained trails currently only accessible by foot. One of our local outdoor recreation sites, Monserate Hill, sees over 70,000 visitors a year. Monserate hill alone, sees nearly 10 trail rescues per year and patient access is always an issue with hike-ins and hike-outs as the primary option. A UTV will allow for greater access, extrication, and service delivery to all the aforementioned areas.

Outcome 2. Decrease firefighter injuries on rescue calls where the only current extrication option is a walkout on a wheeled stokes basket.

Outcome 3. Provide injured wildland firefighters safe and secure transport off the fire line while allowing for the delivery of concurrent medical attention.

Outcome 4. Allow for greater participation in the master mutual aid system. An agency owned UTV is the final benchmark needed for Type I REMS typing of a NCF team under Firescope. Greater typing will allow for a higher level of service delivery on overhead REMS assignments.

Outcome 5. Decrease response times on incidents where access is an issue.



Prowler

570-A Central Ave
 Lake Elsinore, CA 92530-2741
 Tel: (951)674-7777 Fax: (951)674-3200
 http://www.atvcorp.com



QUOTATION NUMBER
ATV221109-2

Bill To: North County Fire 315 E Ivy St. Fallbrook, CA 92028 Ph:(760)703-2811 Ref:Email 11-07-22	Deliver To: North County Fire 315 E Ivy St. Fallbrook, CA 92028 Ph:(760)703-2811 Ref:Email 11-07-22
Contact: Zach Cain	Date: 29-Sept-23

We are pleased to submit the following offer:

Item	Model	Description	QTY	Unit Price	Ext Price
1	PWLRC4XM-ERV	Prowler C4XM ERV	1	\$42,000.00	\$42,000.00
Accessories to Include:					
2	PWLRC4XM-ERVCD3	Code 3 Lighting Kit w/Siren/PA	1	\$3,200.00	\$3,200.00
3	715004704	Sport Roof	1	\$683.00	\$683.00
4	715004095	Roof Rack	1	\$744.00	\$744.00
5	PWLR-AUX-BK	AUX. Battery Kit	1	\$498.00	\$498.00
6	715004924	Rearview Mirror	1	\$90.00	\$90.00
7	715003639	Side Mirrors L&R	1	\$219.00	\$219.00
8	PWLR-NATO2	Litter/Stokes Mount	1	\$285.00	\$285.00
9	PWLRC4XM-SU	Extra Heavy Duty Clutch System & HD Belt	1	\$679.00	\$679.00
10	14X8-2	14' Enclosed Trailer w/Drop Down Ramp	1	\$10,500.00	\$10,500.00
11		Prowler Basic Driver/Maintenance Training N/C	1		
Total					\$58,898.00



All prices are in U.S. Dollars, F.O.B. Lake Elsinore, CA
 DELIVERY: 240 days

ARO TERMS: Net 30 days with approved credit
 This quotation is valid for 60 days.

Please reference this quotation number on all Purchase Orders.

Ultimate Performance Corporation



NORTH COUNTY FIRE PROTECTION DISTRICT

STAFF REPORT

TO: BOARD OF DIRECTORS
FROM: FM JUUL AND CHIEF McREYNOLDS
DATE: NOVEMBER 14, 2023
SUBJECT: RESOLUTION TO ADOPT THE AMENDED PAY SCHEDULE

ACTION AGENDA

RECOMMENDATION:

It is recommended that the Board of Directors adopt the attached Resolution 2023-14, which amends the Pay Schedule.

BACKGROUND:

The California Code of Regulations, Title 2, Section 570.5 requires a governing body's Board of Directors to adopt a pay schedule which delineates the range of pay for all positions and make them available to the public, without reference to another document.

DISCUSSION:

The current pay schedule does not reflect the current pay rate adjustments. Accordingly, it is necessary to adopt Resolution 2023-14 and post the referenced pay schedule (Exhibit 'A') on the Department's website. As future adjustments to rates of pay will require similar action by the Board of Directors, future resolutions will occur in concert with approval of bargaining units or individual employee contracts.

FISCAL ANALYSIS:

None, procedural only as the salaries have previously been approved by the Board.

SUMMARY:

Staff recommends that the Board adopt Resolution 2023-14 and Exhibit 'A' as presented.

NORTH COUNTY FIRE PROTECTION DISTRICT



RESOLUTION 2023-14

A RESOLUTION OF THE BOARD OF DIRECTIONS OF NORTH COUNTY FIRE PROTECTION DISTRICT, SAN DIEGO COUNTY, STATE OF CALIFORNIA, ADOPTING A PAY SCHEDULE IN ACCORDANCE WITH CALIFORNIA CODE OF REGULATIONS, TITLE 2, SECTION 570.5.

WHEREAS, the California Public Employees Retirement System (“CalPERS”) adopted the California Code of Regulations, Title 2, Section 570.5 on August 10, 2011; and

WHEREAS, the California Code of Regulations, Title 2, Section 570.5 requires the District’s Board of Directors to approve and adopt all pay schedules; and

WHEREAS, the Regulations require that the pay schedule be made public without reference to another document in disclosure of the pay rate.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the North County Fire Protection District, a public agency in the County of San Diego, California, as follows:

1. That the attached Pay Schedule titled “North County Fire Protection District Pay Schedule,” set forth in Exhibit “A” attached hereto and incorporated by reference, is approved and adopted on November 14, 2023.
2. The Pay Schedule approved and adopted by this Resolution shall be periodically updated by the Board of Directors, in accordance with the California Code of Regulations requirements.

APPROVED, SIGNED AND ADOPTED by the Board of Directors, North County Fire Protection District, County of San Diego, State of California, on this the **14th day of November, 2023**, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

RECUSED:

Cindy Acosta, Board President



NORTH COUNTY FIRE PROTECTION DISTRICT

RESOLUTION 2023-14

A RESOLUTION OF THE BOARD OF DIRECTIONS OF NORTH COUNTY FIRE PROTECTION DISTRICT, SAN DIEGO COUNTY, STATE OF CALIFORNIA, ADOPTING A PAY SCHEDULE IN ACCORDANCE WITH CALIFORNIA CODE OF REGULATIONS, TITLE 2, SECTION 570.5.

ATTEST:

I HEREBY CERTIFY that the foregoing is a true and correct copy of the Resolution duly and regularly adopted by the Board of Directors of the North County Fire Protection District thereof held on the **14th day of November, 2023**, and that the same now appears on record in the office of the Board Clerk.

IN WITNESS THEREOF, I hereunto set my hand and affixed by official seal this the **14th day of November, 2023**.

Mavis Canpinar, Board Clerk

Official Seal

NORTH COUNTY FIRE PROTECTION DISTRICT

RESOLUTION 2023-14

Exhibit A



A RESOLUTION OF THE BOARD OF DIRECTIONS OF NORTH COUNTY FIRE PROTECTION DISTRICT, SAN DIEGO COUNTY, STATE OF CALIFORNIA, ADOPTING A PAY SCHEDULE IN ACCORDANCE WITH CALIFORNIA CODE OF REGULATIONS, TITLE 2, SECTION 570.5.

North County Fire Protection District Pay Schedule (November 14, 2023)

NORTH COUNTY FIRE PROTECTION DISTRICT - PAY SCHEDULE			<i>Cal Code of Regulations, Title 2, §570.5</i>		
NON-EXEMPT - SAFETY EMPLOYEES					
North County Fire Protection District Pay Schedule (Adopted November 14, 2023) Res. 2023-14					
POSITION	TIME BASE	RANGE	INFORMATION LOCATIONS CONTRACT DATES & REVISIONS	EFFECTIVE DATE	
Firefighter/ Paramedic	Hourly	\$30.33 - \$35.11	<div style="display: flex; align-items: center; justify-content: center;"> <div style="border-left: 1px solid black; border-right: 1px solid black; width: 20px; height: 100px; margin-right: 5px;"></div> <div style="text-align: center; flex-grow: 1;"> <p style="margin: 0;">RES 2023-14</p> <p style="font-size: 2em; margin: 0;">↓</p> </div> </div>	11/19/2023	
	Bi-Weekly	\$396.58 - \$3,931.97			
	Annual	\$88,311 - \$102,231			
Engineer/ Paramedic	Hourly	\$35.98 - \$37.81		11/19/2023	
	Bi-Weekly	\$4,030.27 - \$4,234.30			
	Annual	\$104,787 - \$110,092			
Captain/ Paramedic	Hourly	\$38.75 - \$43.60		11/19/2023	
	Bi-Weekly	\$4,340.16 - \$4,882.91			
	Annual	\$112,844 - \$126,956			
Admin Battalion Chief	Hourly	\$79.14 - \$87.47		Retroactive 9/1/2023	
	Bi-Weekly	\$6,330.89 - \$6,997.30			
	Annual	\$164,603 - \$181,930			
Battalion Chief	Hourly	\$51.18 - \$56.57		11/19/2023	
	Bi-Weekly	\$5,732.53 - \$6,335.96			
	Annual	\$149,046 - \$164,735			
Administrative Captain	Hourly	\$61.64 - \$70.24	RES 2023-14	Retroactive 9/1/2023	
	Bi-Weekly	\$4,930.86 - \$5,619.51			
	Annual	\$128,202 - \$146,107			
EXEMPT POSITIONS - CHIEF OFFICERS					
POSITION	TIME BASE	RANGE	INFORMATION LOCATIONS CONTRACT DATES & REVISIONS	EFFECTIVE DATE	
Division Chief	Hourly	\$92.32	<div style="display: flex; align-items: center; justify-content: center;"> <div style="border-left: 1px solid black; border-right: 1px solid black; width: 20px; height: 100px; margin-right: 5px;"></div> <div style="text-align: center; flex-grow: 1;"> <p style="margin: 0;">RES 2023-14</p> <p style="font-size: 2em; margin: 0;">↓</p> </div> </div>	Retroactive 9/1/2023	
	Bi-Weekly	\$7,385.92			
	Annual	\$192,034.00			
Deputy Chief	Hourly	\$99.25		Retroactive 9/1/2023	
	Bi-Weekly	\$7,939.86			
	Annual	\$206,436			
NON-EXEMPT POSITIONS - ADMINISTRATIVE and FIRE PREVENTION					
POSITION	TIME BASE	RANGE		INFORMATION LOCATIONS CONTRACT DATES & REVISIONS	EFFECTIVE DATE
Information Technology Specialist	Hourly	\$51.26 - \$57.97		<div style="display: flex; align-items: center; justify-content: center;"> <div style="border-left: 1px solid black; border-right: 1px solid black; width: 20px; height: 100px; margin-right: 5px;"></div> <div style="text-align: center; flex-grow: 1;"> <p style="margin: 0;">RES 2023-14</p> <p style="font-size: 2em; margin: 0;">↓</p> </div> </div>	Retroactive 9/1/2023
	Bi-Weekly	\$4,101.07 - \$4,637.23			
	Annual	\$106,628 - \$120,568			
HR Specialist	Hourly	\$52.72 - \$59.61			Retroactive 9/1/2023
	Bi-Weekly	\$4,217.54 - \$4,768.92			
	Annual	\$109,656 - \$123,992			
Accounting/Payroll Technician	Hourly	\$32.74 - \$37.02			Retroactive 9/1/2023
	Bi-Weekly	\$2,619.46 - \$2,961.91			
	Annual	\$68,106 - \$77,010			
Public Outreach/ Communications Specialist	Hourly	\$24.97 - \$28.23	Retroactive 9/1/2023		
	Bi-Weekly	\$1,997.34 - \$2,258.46			
	Annual	\$51,931 - \$58,720			

NORTH COUNTY FIRE PROTECTION DISTRICT

RESOLUTION 2023-14

Exhibit A



A RESOLUTION OF THE BOARD OF DIRECTIONS OF NORTH COUNTY FIRE PROTECTION DISTRICT, SAN DIEGO COUNTY, STATE OF CALIFORNIA, ADOPTING A PAY SCHEDULE IN ACCORDANCE WITH CALIFORNIA CODE OF REGULATIONS, TITLE 2, SECTION 570.5.

NORTH COUNTY FIRE PROTECTION DISTRICT - PAY SCHEDULE (cont)				<i>Cal Code of Regulations, Title 2, §570.5</i>			
NON-EXEMPT POSITIONS - ADMINISTRATIVE and FIRE PREVENTION							
POSITION	TIME BASE	RANGE	INFORMATION LOCATION	EFFECTIVE DATE			
			TRACT DATES & REVISION				
Fire Protection Specialist	Hourly	\$42.15 - \$47.66	RES 2023-14 ↓	RETROACTIVE 9/1/2023			
	Bi-Weekly	\$3,371.64 - \$3,812.44					
	Annual	\$87,663 - \$99,123					
Medical Services Officer	Hourly	\$61.20 - \$69.20				Retroactive 9/1/2023	
	Bi-Weekly	\$4,896.13 - \$5,536.22					
	Annual	\$127,299 - \$143,942					
Fire Mechanic	Hourly	\$45.07 - \$50.96				Retroactive 9/1/2023	
	Bi-Weekly	\$3,605.32 - \$4,076.66					
	Annual	\$93,738 - \$105,993					
Fleet Maintenance Supervisor	Hourly	\$56.33 - \$59.15				Retroactive 9/1/2023	
	Bi-Weekly	\$4,506.65 - \$4,731.98					
	Annual	\$117,173 - \$123,031					
EXEMPT POSITIONS - FIRE CHIEF (CEO) and EXECUTIVE STAFF							
FIRE CHIEF/CEO	Hourly	\$110.58			CONTRACT	7/1/2022	
	Bi-Weekly	\$8,846.15					
	Annual	\$230,000.00					
Fire Marshal	Hourly	\$73.43 - \$81.36	RES 2023-14 ↓	RETROACTIVE 9/1/2023			
	Bi-Weekly	\$5,874.48 - \$6,509.12					
	Annual	\$152,736 - \$169,237					
Deputy Fire Marshal	Hourly	\$51.48					
	Bi-Weekly	\$4,119					
	Annual	\$107,083					
Finance Manager	Hourly	\$70.11 - \$73.80				Retroactive 9/1/2023	
	Bi-Weekly	\$5,608.92 - \$5,904.13					
	Annual	\$145,832 - \$153,507					
Executive Assistant/ Board Clerk	Hourly	\$49.45 - \$51.92				Retroactive 9/1/2023	
	Bi-Weekly	\$3,956 - \$4,153					
	Annual	\$102,847 - \$107,989					
SINGLE ROLE EMT & PARAMEDIC							
EMT	LEVEL I	Hourly			\$17.00	Per Policy §216.08 ↓	9/1/2022
		Overtime			\$25.50		
EMT	LEVEL II	Hourly	\$18.00		9/1/2022		
		Overtime	\$27.00				
PARAMEDIC	LEVEL I	Hourly	\$20.00		9/1/2022		
		Overtime	\$30.00				
PARAMEDIC	LEVEL II	Hourly	\$21.00		9/1/2022		
		Overtime	\$31.50				

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NORTH COUNTY FIRE PROTECTION DISTRICT

STAFF REPORT

TO: BOARD OF DIRECTORS
FROM: CHIEF McREYNOLDS & H/R SPECIALIST GOSS
DATE: NOVEMBER 15, 2023
SUBJECT: RESOLUTION FOR GRANT FUNDING

ACTION AGENDA

RECOMMENDATION:

That the Board adopt NCFPD resolution 2023-17 which allows the District to be eligible to receive State and Federal funding from existing and future grant awards.

BACKGROUND:

The California Governor's Office of Emergency Services (Cal OES) recently changed their reporting requirements for recipients of State and Federal funding to ensure subrecipients (cities, special districts, etc.) have a list of authorized agents which have been approved by their governing body.

FISCAL ANALYSIS:

No cost to the District through this action. The resolution will ensure eligibility for current and future grant awards.

SUMMARY:

Once approved, NCFPD will file the application and resolution with the California Governor's Office of Emergency Services (Cal OES). This will ensure our continued eligibility for State and Federal funding assistance through the State.



DESIGNATION OF APPLICANT'S AGENT RESOLUTION FOR NON-STATE AGENCIES

BE IT RESOLVED BY THE _____ OF THE _____
 (Governing Body) (Name of Applicant)

THAT _____, OR
 (Title of Authorized Agent)

_____, OR
 (Title of Authorized Agent)

 (Title of Authorized Agent)

is hereby authorized to execute for and on behalf of the _____,
 (Name of Applicant)

a public entity established under the laws of the State of California, this application and to file it with the California Governor's Office of Emergency Services for the purpose of obtaining federal financial assistance for any existing or future grant program, including, but not limited to any of the following:

- **Federally declared Disaster (DR), Fire Mitigation Assistance Grant (FMAG), California State Only Disaster (CDAA), Immediate Services Program (ISP), Hazard Mitigation Grant Program (HMGP), Building Resilient Infrastructure and Communities (BRIC), Legislative Pre-Disaster Mitigation Program (LPDM),** under
- Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act.
- **Flood Mitigation Assistance Program (FMA),** under Section 1366 of the National Flood Insurance Act of 1968.
- **National Earthquake Hazards Reduction Program (NEHRP)** 42 U.S. Code 7704 (b) ((2) (A) (ix) and 42 U.S. Code 7704 (b) (2) (B) National Earthquake Hazards Reduction Program, and also The Consolidated Appropriations Act, 2018, Div. F, Department of Homeland Security Appropriations Act, 2018, Pub. L. No. 115-141
- **California Early Earthquake Warning (CEEW)** under CA Gov Code – Gov, Title 2, Div. 1, Chapter 7, Article 5, Sections 8587.8, 8587.11, 8587.12

That the _____, a public entity established under the
 (Name of Applicant)

laws of the State of California, hereby authorizes its agent(s) to provide to the Governor's Office of Emergency Services for all matters pertaining to such state disaster assistance the assurances and agreements required.



Please check the appropriate box below

- This is a universal resolution and is effective for all open and future disasters/grants declared up to three (3) years following the date of approval.
- This is a disaster/grant specific resolution and is effective for only disaster/grant number(s): _____

Passed and approved this ___ day of _____, 20__

 (Name and Title of Governing Body Representative)

 (Name and Title of Governing Body Representative)

 (Name and Title of Governing Body Representative)

CERTIFICATION

I, _____, duly appointed and _____ of
 (Name) (Title)

_____, do hereby certify that the above is a true and
 (Name of Applicant)

correct copy of a resolution passed and approved by the _____
 (Governing Body)

of the _____ on the _____ day of _____, 20__.
 (Name of Applicant)

 (Signature)

 (Title)



Cal OES Form 130 Instructions

A Designation of Applicant's Agent Resolution for Non-State Agencies is required of all Applicants to be eligible to receive funding. A new resolution must be submitted if a previously submitted resolution is older than three (3) years from the last date of approval, is invalid, or has not been submitted.

When completing the Cal OES Form 130, Applicants should fill in the blanks on pages 1 and 2. The blanks are to be filled in as follows:

Resolution Section:

Governing Body: This is the group responsible for appointing and approving the Authorized Agents.

Examples include: Board of Directors, City Council, Board of Supervisors, Board of Education, etc.

Name of Applicant: The public entity established under the laws of the State of California.

Examples include: School District, Office of Education, City, County or Non-profit agency that has applied for the grant, such as: City of San Diego, Sacramento County, Burbank Unified School District, Napa County Office of Education, University Southern California.

Authorized Agent: These are the individuals that are authorized by the Governing Body to engage with the Federal Emergency Management Agency and the California Governor's Office of Emergency Services regarding grants for which they have applied. There are two ways of completing this section:

1. **Titles Only:** The titles of the Authorized Agents should be entered here, not their names. This allows the document to remain valid if an Authorized Agent leaves the position and is replaced by another individual. If "Titles Only" is the chosen method, this document must be accompanied by either a cover letter naming the Authorized Agents by name and title, or the Cal OES AA Names document. The supporting document can be completed by any authorized person within the Agency (e.g., administrative assistant, the Authorized Agent, secretary to the Director). It does not require the Governing Body's signature.
2. **Names and Titles:** If the Governing Body so chooses, the names **and** titles of the Authorized Agents would be listed. A new Cal OES Form 130 will be required if any of the Authorized Agents are replaced, leave the position listed on the document, or their title changes.



Checking Universal or Disaster-Specific Box: A Universal resolution is effective for all past disasters and for those declared up to three (3) years following the date of approval. Upon expiration it is no longer effective for new disasters, but it remains in effect for disasters declared prior to expiration. It remains effective until the disaster goes through closeout unless it is superseded by a newer resolution.

Governing Body Representative: These are the names and titles of the approving Board Members.

Examples include: Chairman of the Board, Director, Superintendent, etc. The names and titles **cannot** be one of the designated Authorized Agents. A minimum of three (3) approving board members must be listed. If less than three are present, meeting minutes must be attached in order to verify a quorum was met.

Certification Section:

Name and Title: This is the individual in attendance who recorded the creation and approval of this resolution.

Examples include: City Clerk, Secretary to the Board of Directors, County Clerk, etc. This person **cannot** be one of the designated Authorized Agents or Approving Board Member. If a person holds two positions (such as City Manager and Secretary to the Board) and the City Manager is to be listed as an Authorized Agent, then that person could sign the document as Secretary to the Board (not City Manager) to eliminate "Self-Certification."


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501 West Broadway - Suite 1600
San Diego, California 92101-8474
voice 619.814.5800 - fax 619.814.6799
www.bwslaw.com

MEMORANDUM

TO: Board of Directors
North County Fire Protection District

FROM: Kristen S. Steinke, General Counsel 

DATE: November 14, 2023

RE: General Counsel Report for Board of Directors Meeting

Attached hereto is an interesting article regarding battery storage facilities that are becoming more common and present unique challenges for fire protection agencies as well as unique legal challenges and regulations.

Enjoy!

Attachment



BUSINESS

Battery storage is a key piece of California's clean energy transition. But there's a problem with fires.



Terra-Gen's Valley Center Battery Storage Project opened in February 2022. A fire at the facility in September briefly shut down operations. (Terra-Gen)

Fire at Valley Center Energy Storage Facility the latest in a series of incidents; advocates insist problems will get ironed out in time

BY ROB NIKOLEWSKI

If California is going to meet its ambitious goals to transition from electricity using fossil fuels, the state will need energy storage to shoulder a significant amount of the load.

While the number of installations are on the rise, a persistent problem keeps coming up — fires igniting at battery storage facilities.

Most recently, a fire broke out at the Valley Center Energy Storage Facility on Sept. 18. While fire officials said the fire was put out in about 45 minutes and extinguished by the site's internal fire prevention system, businesses and the small number of homes within a quarter-mile of the industrial park where the facility is located were evacuated and shelter-in-place orders were in effect within a half-mile of the site.

State policymakers are still bullish on battery storage but concede that issues leading to "thermal runaway" — where excessive heat inside a battery leads to a chemical reaction that spreads to other batteries in a chain reaction — need to be resolved.

"The stakes are high," said David Hochschild, chair of the California Energy Commission. "We have to have effective storage. Generally, I'm very pleased with the performance of the storage fleet in California but we cannot have fires on a regular basis."

Why batteries are important

Energy storage has taken on a higher profile in recent years as more renewable sources of power have come onto California's electric grid.

Solar production may be abundant during the day but practically vanishes after sunset or when smoke and clouds obscure the skies. And when the wind doesn't blow,

production from wind farms peters out. Energy storage — particularly from batteries — is seen as a key way to fill the gaps.

Storage systems take solar power generated during the day and discharge the electricity later, especially from 4 to 9 p.m. when California's grid is under the most stress.



Closeup of batteries inside one of the cubes at the SDG&E Kearny Energy Storage battery storage facility in Kearny Mesa. The project delivers 20 megawatts and 80 megawatt-hours of electricity to California's grid. (Rob Nikolewski/San Diego Union-Tribune)

Batteries do not emit greenhouse gases, can replace natural gas “peaker plants” used during those critical hours when customers crank up their air conditioners and help reduce the risk of rotating power outages.

Battery storage also delivers electricity to areas prone to Public Safety Power Shutoffs — the practice in which utilities such as San Diego Gas & Electric de-energize power circuits (usually in rural and backcountry areas) during windy and dry conditions to reduce the risk of power lines falling and igniting a wildfire.

Bulking up on energy storage is crucial for California to reach its target of deriving 100 percent of electricity from carbon-free sources by 2045.

Four years ago, the state counted a mere 250 megawatts of battery storage available to the California Independent System Operator, which manages the grid for 80 percent of the state and a small part of Nevada.

By the end of this year, that number is expected to grow to 8,000 megawatts. And the amount of battery storage integrated fully into the grid is expected to increase to 19,500 megawatts by 2035 and 52,000 megawatts by 2045.

Building out all that battery storage infrastructure gets passed onto California ratepayers in the monthly utility bills they pay.

What happened at Valley Center?

San Diego-based renewable energy company Terra-Gen owns and operates the 139-megawatt, 560 megawatt-hour Valley Center Storage Facility that produces enough electricity to power up to 140,000 homes for four hours on a single charge. Located on a seven acres in a commercial-industrial zone, the facility opened in Febuary 2022 and delivers energy to a nearby SDG&E substation.

The Sept. 18 fire is under investigation, with fire officials saying they expect a final determination coming in about two months. The storage facility resumed operations the following day.

The LG batteries at the site are made of lithium, nickel, manganese and cobalt and Terra-Gen officials said the facility has no history of thermal runaway events.

This is the second fire the facility has experienced.

On April 5, 2022, Bill Davidson, fire marshal/division chief at the [Valley Center Fire Protection District](#), said smoke from a prescribed burn not far from the facility triggered the fire system in one of the containers storing batteries.

“Basically, it was a false alarm,” Davidson said. But a fault in the feeder line of the sprinkler system caused water to cascade over many of the batteries, damaging them.

No road closures, evacuations or shelter-in-place advisories were needed during the April 2022 fire and the facility was back up and running two days later.

Asked about both incidents, Terra-Gen officials in an email said Valley Center neighbors “should know that the facility’s safety systems are designed to operate 24/7” and are designed to “prevent small events from becoming larger events.”

“Our company goes beyond standard regulatory requirements and conducts emergency response training with first responders on a regular basis,” said Amy Roth, Terra-Gen’s Public Information Officer.

Other incidents

Lithium-ion batteries that power electronic devices such as smartphones and laptops can pose a fire risk if they overheat, get damaged or are defective.

Battery flaws in [electric vehicles](#) have prompted [car makers to issue recalls](#). In January, a massive fire broke out at [a warehouse in France](#) that stored thousands of automotive lithium-ion batteries. It took roughly 100 firefighters to douse the blaze.



Firefighters spray water at the Bollore Logistics industrial warehouse housing lithium batteries caught fire near Rouen, France on Jan. 17. (LOU BENOIST / AFP via Getty Images)

Many of the same materials in EVs are used at battery energy storage sites.

In September 2022, a Tesla Megapack caught fire at a battery storage facility operated by Pacific Gas & Electric in the Northern California town of Moss Landing. No injuries were reported but California Highway Patrol closed a section of Highway 1 and redirected traffic away from the site for hours.

Similar incidents have occurred in other parts of the country.

An explosion in 2019 at an energy storage facility in Surprise, Arizona, injured nine first responders. This summer, fires broke out at three separate battery projects in New York state this summer, although no injuries were reported.

A [fire last month at a large-scale facility in Australia](#) nicknamed Big Bessie led emergency officials to warn nearby residents to stay indoors to avoid hazardous fumes.

Locally, [concerns about explosions, fires and toxic gas](#) have led the San Diego City Council to consider adopting zoning regulations to limit where battery storage facilities can be located and govern the sale, storage, use, rental and disposal of lithium-ion batteries.

What's causing the fires?

The lithium-ion batteries made with nickel manganese cobalt have high energy density, which makes them attractive for use in storage facilities. But in light of thermal runaway incidents, there's been a [movement toward](#) lithium iron phosphate batteries that operate at lower temperatures and are less prone to fires.

While changing or adjusting battery chemistry is important, there's also a focus on making sure the battery arrays are properly wired and the fire prevention systems inside the storage containers don't malfunction.

"The industry is learning how to take the basic building blocks with the energy cells, devices and battery management systems and integrating them into complete projects," said [Scott Murtishaw, executive director of the California Energy Storage Alliance](#). "There's going to be learning by doing."

But the problems underscore the arguments made by [critics of battery storage](#), who not only cite the incidents of fire but point to its relatively high cost compared to conventional sources of power.

[A study released in June](#) by the National Renewable Energy Laboratory projected costs in 2030 for 4-hour storage ranging from \$245 per kilowatt-hour to \$403. The industry's breakthrough price is generally considered to be about [\\$100 per kilowatt-hour](#).

Davidson, the Valley Center fire marshal, doesn't think battery storage is "inherently dangerous."

"I believe that just like any technology or industrial thing, there's always potential for something to go wrong," he said. "But I will tell you that the Mexican restaurant that burned down in Pauma Valley the following weekend put way more toxic smoke into the atmosphere" than the Sept. 18 fire at Valley Center's battery storage facility.

"There's a huge amount of money going into making better, safer, more energy-dense batteries that can operate at lower temperatures," said Hochschild of the California Energy Commission. "So I think time is our friend on these things. But it's definitely a major risk we need to manage and focus on."

Those words don't comfort Phyllis Laderman, a resident of Eden Valley, an unincorporated community between Escondido and San Marcos. She's opposed to renewable energy company AES constructing a proposed battery storage project in her neighborhood.

News of the Valley Center fire "made me very nervous and scared about the proposed facility here," Laderman said. "It seemed to underscore all of the points we've made — that these battery energy (projects) really don't belong anywhere near homes and where people live."

At 400 megawatts and 1,600 megawatt-hours of capacity, the AES Seguro Storage project would match the Moss Landing battery storage facility in Monterey County as the largest in the state. It would discharge enough stored energy to power about 300,000 homes for four hours.

"We're not saying that these facilities are a bad thing," Laderman said, "but there need to be rules and regulations about where they are allowed to be."

AES officials say they plan to use the most up-to-date technology to ensure the batteries on the proposed 22.5-acre plot southwest of the junction of state Route 78 and Interstate 15 are safe.

“Siting this project where it is will meet local energy needs,” said [Max Guaniere](#), development manager for AES. “At the same time, it will not only start integrating renewable resources that are online now but the ones that are being built in the future. This battery storage facility will help bridge the gap.”

The Seguro project is about to go through an environmental review and needs to navigate the local and county permitting process and before going to the [San Diego County Planning Commission](#). If approved, AES has tentative plans to have the project online by the end of 2026.

A battery boom

SDG&E is a major player in battery energy storage. The utility owns and operates 11 battery projects across its service territory, including the just-completed [Westside Canal project in Imperial County](#).



The Westside Canal battery storage project in Imperial Valley is the largest asset in San Diego Gas & Electric's utility-owned energy storage portfolio. The facility is made up of 800 cubes of stacked lithium-ion batteries. (SDG&E)

Located in the desert next to an irrigation canal, the facility consists of more than 800 cubes of stacked lithium-ion cubes covering about 16 acres. Westside Canal, with a capacity of 131 megawatts and 524 megawatt-hours over a four-hour period, is hooked up to the California grid via an SDG&E substation.

Combined, SDG&E's 11 battery projects account for 1,055 megawatt-hours and 267 megawatts of capacity, which is enough to power more than 200,000 homes.

The utility has plans to build six more, ranging in size from 0.5 to 20 megawatts.

As for concerns about fires, SDG&E officials say their facilities have safeguards in place so that when smoke or other anomalies are detected, the units will automatically shut down.

“This is the latest technology from an industry standpoint (and) meets all the fire codes,” SDG&E vice president of energy innovation Miguel Romero said this summer when the Westside Canal project opened. “We’re very comfortable that these things will perform as expected.”

A number of private companies are also active in the San Diego area.

EnerSmart, based in Solana Beach, in August unveiled a battery storage facility in Chula Vista. Its six containers will deliver 6 megawatts and 12 megawatt-hours that can power nearly 3,000 homes for each hour it provides electricity to the grid.

Counting the Chula Vista site, EnerSmart has 11 storage projects in various stages of development in San Diego County, totaling 156 megawatts.

East Otay Mesa is home to the 250-megawatt Gateway Energy Storage facility that is owned and operated by LS Power, a New York City-based energy company with an office in California. When it opened in 2020, Gateway was the largest battery storage project in the world.

But to give you an idea of how fast things are moving in the battery sector, multiple projects have surpassed Gateway in the past three years. A facility in the United Kingdom with a capacity of slightly more than 1,000 megawatts and 2,080 megawatt-hours is expected to begin commercial operations in 2025.

Union-Tribune staff writer David Garrick contributed to this article.

Rob Nikolewski



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**NORTH COUNTY FIRE
PROTECTION DISTRICT
STAFF REPORT**

TO: BOARD OF DIRECTORS
FROM: CHIEF McREYNOLDS
DATE: NOVEMBER 14, 2023
SUBJECT: WRITTEN CORRESPONDENCE

● **WRITTEN COMMUNICATION:**

- Certificate of Recognition – Office of Assemblymember Marie Waldron, 75th District
- Letter to Rainbow ARC Association
- Letter to Superintendent/President Rivera-Lacey, Palomar Community College District

● **BOARD RECOGNITION PROGRAM:**

September and October 2023:

- Shout-out to Captain Benoit, Engineer Spencer, and Firefighter Cain from Battalion Chief DeCamp for improvements made to the ventilation prop.
- Shout-out to FF Saldana, PM Oppenborn, and EMT Reth from Chief McReynolds for refurbishing the Station #4 sign.
- Shout-out to Captain Russell, FF/PM Hager, FF/PM Quevedo, PM Oppenborn, and Explorer Chris Salas for their work presenting the safety program to local school students.
- Shout-out to Medical Services Officer Murphy being chosen to participate with the California State Fire Training Peer Support Cadre.

Assembly

CERTIFICATE OF RECOGNITION

Presented To

North County Fire Protection District

For Your Outstanding Service to Fallbrook and Participation in National Night Out for the San Diego County Sheriff's Department Fallbrook Substation. We are Honored to Present this Certificate in Recognition of Your Commitment to the Residents of Fallbrook

Fallbrook, California

August 5th, 2023



Marie Waldron

Assemblymember Marie Waldron

75th District

NORTH COUNTY FIRE PROTECTION DISTRICT

330 S. Main Avenue • Fallbrook, California 92028-2938 • Phone: (760) 723-2005 • Fax: (760) 723-2072 • www.ncfireca.gov

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10/2/2023

Dear Rainbow ARC Association,

With summer now behind us we turn to fall. It has been an interesting year weather wise. We had a prolonged cool and wet spring which led to a mild summer. August brought us tropical storm Hilary which gifted us with over 3" of much needed rainfall. That rain led to yet another crop of seasonal grass and weeds. Although the hills are unusually green for this time of year we do have Santa Ana winds in the medium range forecast which means things will dry out quickly. Please ensure that you are keeping your properties mowed and maintained as we enter what is historically the peak fire season for Southern California.

The renovation of North County Fire Station #3 (Rainbow station) is moving forward. The Request for Proposal (RFP) for qualified builders opens today. We are still on schedule and hopeful we will be permitted to begin construction in spring of 2024. The renovation will include adding dormitories, restrooms, laundry facilities, a gym, gear storage, and office space.

Discussions are ongoing to partner with CalFire on a facility on our Station 3 site to house a CalFire firefighting bulldozer. We are hoping to have a proposal for our Board to consider in the coming weeks. During the Station renovation the crew will be temporarily housed at the Red Mountain CalFire Station located at 2660 E. Mission Rd.

As always, we thank you for your continued support of the North County Fire Protection District, it is an honor to serve you.



Keith McReynolds

Fire Chief
North County Fire Protection District
330 S. Main St.
Fallbrook, Ca
92028



PROUDLY SERVING THE COMMUNITIES OF FALLBROOK, BONSALE AND RAINBOW

NORTH COUNTY FIRE PROTECTION DISTRICT

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KRISTEN S. STEINKE - District Counsel - ksteinke@bwsllaw.com

MAVIS CANPINAR - Executive Assistant/Board Clerk - mavis@ncfire.org

November 14, 2023

Star Rivera-Lacey
Ph.D. Superintendent/President
Palomar Community College District
1140 West Mission Road
San Marcos, CA 92069-1487

Dear Superintendent/President Rivera-Lacey,

It has been brought to my attention that there may be support in the Fallbrook Community and even at the Palomar College Board of Trustee level to consider bringing public safety education to the Palomar College Fallbrook Campus. The North County Fire Protection District (NCFPD) which provides fire protection, rescue, and emergency medical services to ninety square miles of the greater Fallbrook area supports any effort regionally to provide expanded and enhanced emergency services education.

As the need for public safety services increases across our growing region, so does the need for expanded public safety educational programs and facilities. The Fallbrook campus is near Riverside County which may make the campus location appealing to Riverside County residents. This would be a benefit in an age of recruitment challenges. Expanded recruitment efforts, Fire/EMS programs and facilities will all be a need to sustain a healthy program and candidate pool in the future. The Fallbrook site may meet some of these needs.

If our agency can provide support for any effort to further explore this potential please reach out.

Respectfully,



Keith McReynolds
Fire Chief/CEO
North County Fire Protection District
330 S. Main Ave.
Fallbrook, CA 92028
kmcreynolds@ncfire.org

Cc: North County Fire Protection District Board of Directors



PROUDLY SERVING THE COMMUNITIES OF FALLBROOK, BONSALE AND RAINBOW

Regular Board Meeting, November 14, 2023

DUTY ~ INTEGRITY ~ RESPECT

104

9-25-23

Dear NCF,

I wanted to take a moment to express my heartfelt appreciation to the team over at 3C for their outstanding efforts in enhancing our ventilation prop. Captain Benoit, Engineer Spencer, and Firefighter Cain truly went above and beyond to make improvements that benefit us all.

Their hard work included installing shingles on the pitched roof, applying non-skid paint on the flat roof, implementing a fall protection system under a portion of the flat roof, and giving the prop a fresh coat of paint to ensure it not only looks better but also lasts longer. These enhancements significantly contribute to the quality and safety of our training.

If you have the opportunity, I encourage you to express your gratitude to them personally and let them know how much you appreciated working on the improved prop during this month's ventilation drill.

The dedication and extreme ownership displayed by these individuals exemplify the highest traditions of North County Fire. Congratulations to Captain Benoit, Engineer Spencer, and Firefighter Cain for a job exceptionally well done!

Thank you all for your continued commitment to excellence.

Best Regards,

Robert DeCamp | Battalion Chief



Regular Board Meeting, November 14, 2023

10-10-23

Afternoon everyone,

I would like to thank Gabe Saldana, Gannon Oppenborn and Chany Reth for refurbishing the Station #4 sign (photo attached). This is another great example of #Extremeownership occurring across the organization. These acts are being noticed by our community and is appreciated!

Awesome job!

Keith McReynolds | Fire Chief



10-13-23

Good evening everyone,

I would like to thank the below individuals for the fantastic job they did presenting the fire prevention and safety program to kids across our Fire District this year. I have adults come up to me from time to time saying they remember those shows when they were kids. The message is always more impactful than we may think. Tomorrow is open house at Station #1 which will end another successful Fire Prevention Week. Thank you to everyone who helped!

Sam Russell

Rob Hager

Ritchie Quevedo

Gannon Oppenborn

Explorer Chris Salas (Smokey Bear)

Keith McReynolds | Fire Chief

North County Fire Protection District | 330 S. Main Ave – Fallbrook, CA 92028

10-19-23

Good morning,

NCF's very own Medical Service Officer, Mary Murphy, was chosen to participate with the California State Fire Training Peer Support Cadre. The group is meeting in Sacramento in November and will be developing new Peer Support training, procedures and guidelines for all California Fire agencies.

Congratulations Mary and thank you for the great work!

Brian MacMillan | Deputy Fire Chief- Operations
North County Fire Protection District | 330 S. Main Ave – Fallbrook, CA 92028



**NORTH COUNTY FIRE
PROTECTION DISTRICT
STAFF REPORT**

TO: BOARD OF DIRECTORS
FROM: CHIEF McREYNOLDS
DATE: NOVEMBER 14, 2023
SUBJECT: COMMENTS, REPORTS AND UPDATES

● **STAFF COMMENTS/REPORTS/UPDATES:**

● **CHIEF McREYNOLDS:**

● **CHIEF OFFICERS & STAFF:**

● **BOARD:**

● **BARGAINING GROUPS:**

● **PUBLIC COMMENT:**

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**NORTH COUNTY FIRE
PROTECTION DISTRICT
STAFF REPORT**

TO: BOARD OF DIRECTORS
FROM: CHIEF MCREYNOLDS
DATE: NOVEMBER 14, 2023
SUBJECT: CLOSED SESSION

CS-1. Announcement — President Acosta:

➤ An announcement regarding the items to be discussed in closed session will be made prior to the commencement of closed session.

CS-2. Conference with Labor Negotiators (Government Code §54957.6):

➤ Agency Representative: Chief McReynolds Employee Organizations: Fallbrook Firefighters Association (Safety Group Employees)

CS-3. Report From Closed Session — President Acosta

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