



NORTH COUNTY FIRE PROTECTION DISTRICT

AGENDA FOR REGULAR BOARD MEETING

DECEMBER 12, 2023, AT 5:00 p.m.

The December 12, 2023, meeting will be in person and via Zoom. The public may attend remotely using:

The Zoom app, [Zoom website (<https://zoom.us/>)] [Meeting ID: 870 1784 6503; Passcode: 631628] at

<https://us06web.zoom.us/j/87017846503?pwd=ekFORGt1Mm4vWXgrRFpXbUIPUFlmdz09> or

Dial by your location: +1 669 900 6833 US (San Jose); Meeting ID: 870 1784 6503; Passcode: 631628

The public may provide comments in advance or real-time by emailing ncfboardcomments@ncfire.org.

E-mailed comments received will be read into the record by Staff. Please note that in the event of technical issues that disrupt the ability of members of the public to view the meeting or provide public comments through the web conference option, the meeting will continue.

Location:

Fallbrook Public Utility District
990 East Mission Road
Fallbrook, CA 92028

PUBLIC ACTIVITIES AGENDA

For those joining us for the Public Activities Agenda, please feel free to depart at the close of the agenda.

Call To Order

Roll Call

Pledge Of Allegiance

Changes to the Agenda

1. Public Comment – President Acosta (pgs. 1-2)
Standing Item: Members of the Public may directly address the Board of Directors on items of interest to the Public provided no action will be taken on non-agenda items. The Presiding Officer may limit comments to three minutes per speaker (Board of Directors Meetings – SOG – § 7.2.).
➤
2. Recognition of Retiring Member - Chief McReynolds (pgs. 3-4)
Recurring Item: Recognition of Engineer Brent Itzaina on his retirement.
➤
3. Third and Fourth Quarter 2023 Awards for Board Recognition Program – Chief McReynolds (pgs. 5-16)
Quarterly Item: Select employees to be acknowledged for their efforts in quarters 3 & 4 of 2023.
➤

DISCUSSION AGENDA

No action shall be undertaken on any Discussion item. The Board may: acknowledge receipt of the information or report and make comments; refer the matter to Staff for further study or report; or refer the matter to a future agenda.

4. There are no Discussion items for the December 12, 2023, Board meeting. (pgs. 17-18)

ACTION AGENDA

Consent Items:

All items listed under the Consent Items are considered routine and will be enacted in one motion. There will be no separate discussion of these items prior to the Board action on the motion, unless members of the Board, Staff or public request specific items be removed from the Consent Agenda.

5. Approve Regular Board Meeting Minutes, November 14, 2023 (pgs.19-26)
➤ Standing Item: Review and approve minutes from the November meeting as presented.

Note: The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, District business. If you need assistance to participate in this meeting, please contact the District Office 72 hours prior to the meeting at (760) 723-2012.



NORTH COUNTY FIRE PROTECTION DISTRICT

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DECEMBER 12, 2023, AT 5:00 p.m.

6. Review and Accept Financial Reports for October 2023 (pgs.27-36)
➤ Standing Item: Review and accept financial reports for October as presented.
7. Review and Approve Policies and Procedures (pgs.37-38)
➤ Standing Item: There are no policies and procedures for the December 12, 2023, Regular Board Meeting.
8. Monthly Operations Activity Report (pgs.39-60)
➤ Standing Item: Monthly Report demonstrating call mix, turnout time, call by unit, transports, total response times, aid received & provided, monthly inspection report, health & safety – injuries & accidents and turnover of care statistics.

Action Items:

All items listed under the Action Items Agenda will be presented and discussed prior to the Board taking action on any matter. Members of the public may comment on items at the time they are presented. Time Certain Items will commence precisely at the time announced in the Agenda.

9. Station 3 Dozer Barn and Lease Agreement with the California Department of Governmental Services (DGS) – Chief McReynolds (pgs.61-62)
➤ New Item: Review and consider a multi-year lease agreement with DGS on the Station 3 property, and authorize Staff to execute a change order with TELACU Construction Management for construction services.
10. **Public Hearing Date/Time Certain – December 12, 2023 (5:05 p.m.)** to Review and Adopt Ordinance 2023-01 and the Updated Community Risk Fee Schedule – FM Fieri and Chief McReynolds (pgs.63-74)
➤ Recurring Item: Review and adopt Ordinance 2023-01 with the updated Fire Prevention Fee Schedule.
11. Extension of Agreement with Vista Fire Department for BLS116 - Chief McReynolds (pgs.75-76)
➤ New Item: Consider authorizing Staff to extend the agreement with Vista Fire to continue the operation of BLS116 through the end of February 2024.
12. NCFPD Effective Response Force Standard - Chief McReynolds (pgs.77-106)
➤ New Item: Discussion and consideration to adopt the Effective Response Force Standard as presented.
13. Staffing of Additional Paramedic Ambulance – Chief McReynolds (pgs.107-108)
➤ New Item: Review and consider approving Staff to deploy a fourth District paramedic ambulance in February 2024.
14. Safety Positions/SAFER Grant - Chief McReynolds (pgs.109-110)
➤ New Item: Consider authorizing Staff to develop a financial plan to support two (2) additional firefighter/paramedic positions and apply for a Staffing Adequate Fire and Emergency Response (SAFER) grant for the positions.
15. Resolution 2023-18: Authorization of the Deputy Fire Chief as a Signatory – FM Juul and Chief McReynolds (pgs.111-114)
➤ New Item: Consider authorizing DFC MacMillan to sign payroll and purchase orders.
16. Board Elections of Officers for 2024 – Chief McReynolds and Counsel Steinke (pgs.115-116)
➤ Annual Item: Select President and Vice President for calendar year 2024.



NORTH COUNTY FIRE PROTECTION DISTRICT

AGENDA FOR REGULAR BOARD MEETING

DECEMBER 12, 2023, AT 5:00 p.m.

STANDING DISCUSSION ITEMS

All items listed under the Standing Discussion Items are presented at every meeting.

- LEGAL COUNSEL REPORT: (pgs. 117-120)
"New Fair Political Practices Commission (FPPC) regulations for campaign contributions."
- WRITTEN COMMUNICATION (pgs. 121-124)
 - Board Recognition Program
- COMMENTS/QUESTIONS (pgs. 125-126)
 - Staff:
 - Chief McReynolds
 - Other Staff
 - Board
 - Bargaining Groups
 - Public Comment

CLOSED SESSION

The Board will enter closed session to discuss items as outlined herein. As provided in the Government Code, the public will not be present during these discussions. At the end of the Closed Session, the Board shall publicly report any action taken in Closed Session and the vote or abstention on that action of every member present in accordance with Government Code § 54950.

- CS-1. There are no closed session items for the December 12, 2023, Regular Board Meeting. (pgs. 127-128)

ADJOURNMENT

Scheduled Meetings:

The next regularly scheduled Board meeting is **Tues. Jan.23, 2024, at 5:00 p.m.**

CERTIFICATION OF AGENDA POSTING

"I certify that this Agenda was posted in accordance with the provisions of the Government Code § 54950 et. seq. The posting locations were: [1] the entrance of North County Fire Protection District Administrative Offices, [2] the Fallbrook Public Utility District Administrative Offices, [3] the Roy Noon Meeting Hall, and [4] the District's website at www.ncfireca.gov. The Agenda was also available for review at the Office of the Board Clerk, located at located at 330 S. Main Avenue, Fallbrook, CA. Materials related to an item on this Agenda submitted to the District after distribution of the agenda packet are available for public inspection in the Office of the Board Clerk during normal business hours or may be found on the District website, subject to the Staff's ability to post the documents before the meeting. The date of posting was December 7, 2023."

Board Clerk Mavis Canpinar:

Date: December 7, 2023

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**NORTH COUNTY FIRE
PROTECTION DISTRICT
STAFF REPORT**

TO: BOARD OF DIRECTORS
FROM: CHIEF McREYNOLDS
DATE: DECEMBER 12, 2023
SUBJECT: PUBLIC COMMENT

PUBLIC COMMENT:

- 1. Members of the Public may directly address the Board of Directors on items of interest to the Public provided no action will be taken on non-agenda items. The Board President may limit comments to three minutes per speaker (Board of Directors Meetings – SOG § 7.2.).*

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NORTH COUNTY FIRE
PROTECTION DISTRICT
STAFF REPORT

TO: BOARD OF DIRECTORS
FROM: CHIEF McREYNOLDS
DATE: DECEMBER 12, 2023
SUBJECT: RECOGNITION OF MEMBERS

PUBLIC ACTIVITIES AGENDA

BACKGROUND:

The NCFPD Board of Directors have a long-standing tradition of recognizing retiring members from the District. Tonight, we will recognize a valuable member of our organization.

DISCUSSION:

It is an honor to acknowledge Engineer Brent Itzaina for his loyal service to the citizens of our community. Brent is retiring after 3 decades of dedicated service to the NCFPD. Brent served our organization as a Fire Explorer, Reserve Firefighter, Firefighter/Paramedic, and Engineer. Over the years he also served as a Fire Investigator and instructed countless trainings including off-road and other various driver/operator related events. Brent is one of the most mechanically inclined engineers I have ever known, an engineer's engineer.

FISCAL ANALYSIS:

No fiscal impact.

SUMMARY:

It is with appreciation and gratitude that the District recognizes Brent for his professionalism and dedication over many years of service. We wish him good health and luck in retirement.

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**NORTH COUNTY FIRE
PROTECTION DISTRICT
STAFF REPORT**

TO: BOARD OF DIRECTORS
FROM: CHIEF McREYNOLDS
DATE: DECEMBER 12, 2023
SUBJECT: EMPLOYEE RECOGNITION PROGRAM REPORT – SELECTION OF INDIVIDUALS

ACTION AGENDA

RECOMMENDATION:

Staff recommends the Board select individual(s) to be recognized for their efforts during the third and fourth quarter of 2023.

BACKGROUND:

In 2007, the Board instituted a Program designed to recognize excellent performance by members of the organization. On a quarterly basis, the Board selects employees to be recognized based on feedback received during the quarter. The District has been fortunate to receive positive feedback on a number of employees' activities this past quarter, upon which they may make their selection from the individuals and groups below.

INFORMATION RECEIVED ON INDIVIDUALS:

For the third and fourth quarter of 2023, the Board received information on the following individuals/crews for their outstanding efforts:

● **BOARD RECOGNITION PROGRAM:**

July 2023

- Captain Baker, FF/PM Cain and FF/PM Paur
- Fleet Supervisor Lievanos

August 2023

- Fleet Supervisor Lievanos, Fleet Mechanic Chavez, Engineer Krenz, FF/PM Farmer, PM Castillo, EMT McReynolds, Engineer Rivera, Capt. Craven, and FF/PM Quevedo
- Engineer Glasgow and team for the service card program redesign

September 2023

- Captain Benoit, Engineer Spencer, and Firefighter Cain

October 2023

- FF Saldana, PM Oppenborn, and EMT Reth
- Captain Russell, FF/PM Hager, FF/PM Quevedo, PM Oppenborn, and Explorer Chris Salas

BOARD OF DIRECTORS – EMPLOYEE RECOGNITION
DECEMBER 12, 2023
PAGE 2 OF 2

November 2023

- Captain Eddie Jones
- IT Specialist Swanger

FISCAL ANALYSIS:

The District has funding budgeted to cover the cost of a \$50 gift for each employee the Board feels deserving of recognition.

SUMMARY:

Staff joins the Board in acknowledging the extraordinary efforts of these members and requests the Board select individuals/groups/crews for recognition, staying within budgetary standards.



From: Joseph Bradshaw <jbradshaw@ncfire.org>

Date: July 1, 2023 at 8:54:02 PM PDT

To: Chiefs <Chiefs@ncfire.org>

Cc: Zach Cain <zcain@ncfire.org>, Max Paur <jpaur@ncfire.org>, Collin Baker <cbaker@ncfire.org>

Subject: A Master's class in customer service

Our members are what make NCF what it is...

Captain Baker was the supervisor on E112 when a minor accident occurred on a call, putting a scratch in the engine and breaking a 4x4 post holding up a resident's mailbox. Captain Baker followed required protocol and completed all the necessary notifications, on scene investigation, and reporting. He (and his crew) then turned a negative situation into a positive by going to the hardware store, purchasing supplies, and repaired the broken mailbox and post with an exact replica. Needless to say the resident was more than impressed and so was I. Captain Baker and crew embodied everything it means to be a member of NCF. Well done.



Afternoon NCF,

I would like to give Victor and his son Leo a shout out. They came in the Saturday before Independence Day to mount American flags on several of our engines (picture attached). These flags look great! And with so many active and retired military living in our community I know that they have been noticed and appreciated.

Thank you Victor and Leo for your *#Extremeownership* and commitment to excellence!

Keith McReynolds | Fire Chief

Team,

I hope this email finds you in great spirits. I am excited to announce that our new ambulance is ready to be placed in service! I wanted to take a moment to express my sincere appreciation and admiration for the remarkable effort and dedication displayed by the team that made it happen.

A big shout out goes to Victor and Chavez in the shop, Engineer Krenz, Probationary Firefighter Farmer, Paramedic Castillo, EMT McReynolds, Engineer Rivera, Captain Craven, and Firefighter Quevedo. Your collective expertise and collaborative spirit truly shone through as you worked together under the exceptional leadership of Captain Berry.

The attention to detail and the impressive skills demonstrated in installing the iPad, radios, Knox box, narc box, and configuring the center console did not go unnoticed. Your meticulous work ensures that our new ambulance is equipped to provide top-notch service to the community we serve.

Thank you for going above and beyond to ensure that our resources are ready to make a positive impact on the lives of those we serve. It's with great pride and admiration that I congratulate each one of you for a job well done. Your dedication and hard work are a testament to your professionalism and commitment to excellence. The success of this endeavor is a reflection of the outstanding teamwork and camaraderie that define our department.

Once again, congratulations on this achievement, and thank you for your exceptional service.

Appreciatively,

Robert DeCamp | Battalion Chief

North County Fire Protection District | 330 S. Main Ave – Fallbrook, CA 92028



23

Thank you to Dustin and the team who helped redesign our service card program.

You may not realize it, but this is one of the most meaningful efforts we make to exceed our customers' expectations. The comments we receive because of these cards shows an absolute appreciation for the extra effort you all place in making our interaction with the community a little extra special through a simple note saying we care. Our new Mission Statement is "To serve and exceed our community's expectations through preparedness, response, and recovery". The card plays nicely into the recovery piece.

I appreciate the level of care and thought that was invested in making the service card program more efficient and streamlined.

Well done!

Keith McReynolds | Fire Chief

North County Fire Protection District | 330 S. Main Ave – Fallbrook, CA 92028

9-25-23

Dear NCF,

I wanted to take a moment to express my heartfelt appreciation to the team over at 3C for their outstanding efforts in enhancing our ventilation prop. Captain Benoit, Engineer Spencer, and Firefighter Cain truly went above and beyond to make improvements that benefit us all.

Their hard work included installing shingles on the pitched roof, applying non-skid paint on the flat roof, implementing a fall protection system under a portion of the flat roof, and giving the prop a fresh coat of paint to ensure it not only looks better but also lasts longer. These enhancements significantly contribute to the quality and safety of our training.

If you have the opportunity, I encourage you to express your gratitude to them personally and let them know how much you appreciated working on the improved prop during this month's ventilation drill.

The dedication and extreme ownership displayed by these individuals exemplify the highest traditions of North County Fire. Congratulations to Captain Benoit, Engineer Spencer, and Firefighter Cain for a job exceptionally well done!

Thank you all for your continued commitment to excellence.

Best Regards,

Robert DeCamp | Battalion Chief



December 12, 2023 - Regular Board Meeting

10-10-23

Afternoon everyone,

I would like to thank Gabe Saldana, Gannon Oppenborn and Chany Reth for refurbishing the Station #4 sign (photo attached). This is another great example of #Extremeownership occurring across the organization. These acts are being noticed by our community and is appreciated!

Awesome job!

Keith McReynolds | Fire Chief



10-13-23

Good evening everyone,

I would like to thank the below individuals for the fantastic job they did presenting the fire prevention and safety program to kids across our Fire District this year. I have adults come up to me from time to time saying they remember those shows when they were kids. The message is always more impactful than we may think. Tomorrow is open house at Station #1 which will end another successful Fire Prevention Week. Thank you to everyone who helped!

Sam Russell

Rob Hager

Ritchie Quevedo

Gannon Oppenborn

Explorer Chris Salas (Smokey Bear)

Keith McReynolds | Fire Chief

North County Fire Protection District | 330 S. Main Ave – Fallbrook, CA 92028

11-8-23

Afternoon NCF,

I would like to congratulate Captain Eddie Jones for having successfully completed the National Fire Academy's (NFA) Executive Fire Officer (EFO) Program. This is a huge accomplishment. Captain Jones is one of only a handful of NCF Officers to ever achieve this accomplishment. Attached is a photo of Captain Jones with Richard Sexton, Branch Chief for the Prevention Branch of NFA and, a photo of his graduating class.

Congratulations Cap on this impressive accomplishment!

Keith McReynolds



Good morning, Directors,

Please find attached the confidential final *Cybersecurity Analysis Summary* that was conducted by our IT Specialist Charlie Swanger. The report card on page 4 was provided by the Department of Homeland Security after they conducted a comprehensive external review and assessment of our agency cybersecurity systems. Note that we scored VERY well. The last page identifies five (5) recommendations which we are in the process of implementing.

This study took hundreds of hours for Charlie to conduct. I would like to commend him for a very detailed analysis and for providing an outstanding final report. I am sure you join me in recognizing Charlie for his efforts on this analysis and his ongoing efforts to ensure the highest level of cybersecurity -we are in good hands.

Please reach out to me or Charlie if you have any questions.

Keith McReynolds | Fire Chief



**NORTH COUNTY FIRE
PROTECTION DISTRICT**

STAFF REPORT

TO: BOARD OF DIRECTORS
FROM: CHIEF MCREYNOLDS
DATE: DECEMBER 12, 2023
SUBJECT: DISCUSSION AGENDA

There are no Discussion Agenda Items for the December 12, 2023, Regular Board Meeting.

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1 **November 14, 2023**

2 **REGULAR MEETING OF THE BOARD OF DIRECTORS OF**
3 **THE NORTH COUNTY FIRE PROTECTION DISTRICT**

4 **LOCATION: 990 E. MISSION ROAD, FALLBROOK CA 92028**

5 President Acosta called the meeting to order at 5:00 p.m.

6 **ALL RECITED THE PLEDGE OF ALLEGIANCE.**

7 **ROLL CALL:**

8 **Present:** Directors Acosta, Egkan, Munson, Pike, and Shaw

9 **Absent:** None

10 **Staff Present:** Chief McReynolds, General Counsel Steinke, DFC MacMillan, FM Fieri, F/M Juul, B/C
11 DeCamp, Captain Garing, IT Specialist Swanger, Board Clerk Canpinar, and members of the public
12 and association.

13 **CHANGES TO THE AGENDA:**

14 President Acosta requested agenda item #16 (adopting an updated pay schedule – Resolution 2023-
15 14) be addressed following closed session. There were no objections.

16
17 **PUBLIC ACTIVITIES AGENDA**

18 1. **PUBLIC COMMENT:** President Acosta inquired if there were any public comments regarding items
19 not on the agenda. There being no public comment, the public comment section was closed.

20 **DISCUSSION AGENDA**

21 2. **DISCUSSION ITEMS:** There were no discussion items for the November 14, 2023, Regular Board
22 Meeting.

23 **ACTION AGENDA**

24 **CONSENT ITEMS:**

25 3. **REVIEW AND ACCEPT REGULAR BOARD MEETING MINUTES FOR SEPTEMBER 26, 2023.**

26 4. **REVIEW AND ACCEPT FINANCIAL REPORTS FOR SEPTEMBER 2023.**

27 5. **REVIEW AND ACCEPT POLICIES & PROCEDURES:**

28 1. Administration – Rules and Regulations – Personnel Rules: Personal and Family
29 Relationships.

30 6. **REVIEW AND ACCEPT THE MONTHLY OPERATIONS ACTIVITY REPORT.**

31 7. **REVIEW AND ACCEPT THIRD QUARTER 2023 CUSTOMER SATISFACTION SURVEY.**

32 President Acosta inquired whether there were any questions on Consent Items 3-7. There being
33 no discussion, President Acosta asked for a motion to approve the Consent Agenda. On a motion by
34 Director Munson seconded by Vice President Egkan, the motion to approve the Consent Agenda
35 passed unanimously.

36 **ACTION ITEMS:**

37 8. **APPROVE MEETING SCHEDULE AND PLACE FOR NCFPD REGULAR BOARD MEETINGS – BOARD CLERK**

38 **CANPINAR:** Board Clerk Canpinar advised the Board this is an annual action item which sets the Regular
39 Board Meeting schedule and location. The current location for Board meetings continues to be
40 effective, as the time, location, and accessibility allow for public input both in-person and digitally. On
41 a motion by Director Pike seconded by Director Shaw, the motion to approve the proposed 2024
42 Regular Board Meeting schedule was unanimously approved.

43 9. **CONTRACT FOR CEQA AND NEPA CONSULTING SERVICES - CHIEF McREYNOLDS:** Chief McReynolds

44 recommended the Board authorize Staff to enter a contract with Rincon Consultants, Inc. to provide
45 comprehensive services for compliance with the California Environmental Quality Act (CEQA) and the
46 National Environmental Protection Act (NEPA) related to the construction of Fire Station #4, as
47 environmental studies must be completed to apply for federal grant funding. On a motion by Vice
48 President Egkan seconded by Director Munson, the motion to enter a contract with Rincon Consultants,
49 Inc. for CEQA and NEPA services in an amount not to exceed \$103k passed unanimously.

50 10. **TYPE-1 ENGINE PURCHASE - CHIEF McREYNOLDS:** Chief McReynolds requested the Board

51 approve the purchase of a Type-1 engine to be delivered in 2027. Due to extended apparatus build
52 time from the manufacturer, Staff feels it would be in its best interest to facilitate the purchase
53 agreement now, preventing an engine from remaining in service beyond the manufacturer
54 recommendation. Chief McReynolds provided the Board with two finance options: 1. In 2027, pay in
55 full \$1,126,032.54 or 2. Execute a 100% prepayment contract, paying \$975,256.89 in FY 23/24, saving
56 the District \$150,775.65. Director Egkan asked if the prepayment option would guarantee a quicker
57 delivery, to which BC DeCamp answered it would not; it is only a cost savings. Board discussion

58 ensued. On a motion by Director Munson seconded by Director Pike, the Board unanimously voted to
59 approve the prepayment contract in the amount of \$975,256.89.

60 11. **STATION 4 DESIGN/PRE-CONSTRUCTION AWARD - CHIEF McREYNOLDS:** Chief McReynolds
61 briefed the Board on the status of the Station 4 replacement project. The cost to replace Station 4 is
62 estimated at \$10M with an additional \$500K (5%) owner's allowance. Project funding will come from a
63 combination of grant awards, fire mitigation fees, district capital facility reserve funding, and debt
64 service. Staff is requesting the Board authorize the execution of a contract with TELACU Construction
65 Management (TCM) for design-build services in the amount of \$724,675.00 for project design/pre-
66 construction. On a motion by Director Munson seconded by Vice President Egkan, the motion to enter
67 a contract with TCM for design-build services for Station 4 passed unanimously.

68 12. **RESOLUTION 2023-16: COST RECOVERY FEE SCHEDULE INCREASE – DFC MACMILLAN AND CHIEF**
69 **McREYNOLDS:** DFC MacMillan informed the Board Health and Safety Code §13916 allows for
70 agencies to charge a fee to cover the cost of any service for which the District provides, and the
71 California Vehicle Code (CVC §17300-17303) allows fire agencies to recover costs related to
72 response for incidents that occur on a public roadway. In September 2016, the Board approved
73 automatic rate increases equal to that of the CPI-Urban Index for San Diego (CPI-U, San Diego),
74 which is typically applied annually on October 1st. Once the new rates are implemented, Staff
75 anticipate a net annual revenue increase of approximately 7.5%. Chief McReynolds noted it is
76 becoming increasingly more difficult to recoup costs. Board discussion ensued. On a motion by Vice
77 President Egkan seconded by Director Pike, the motion to adopt Resolution 2023-16 adjusting cost
78 recovery fees based on CPI-U San Diego, passed unanimously.

79 13. **SET PUBLIC HEARING DATE FOR FIRE PREVENTION FEES – FM FIERI AND CHIEF McREYNOLDS:** FM
80 Fieri requested the Board authorize Staff to set a public hearing date for December 12, 2023, at 5:05
81 p.m., at which time updated community risk costs will be presented. The projected costs will include
82 plan check fees, weed abatement inspections, and community risks costs. On a motion by Director
83 Munson seconded by Director Pike, the motion to set the public hearing date passed unanimously.

84 14. **AD-HOC DISTRICT FINANCE COMMITTEE -CHIEF McREYNOLDS:** Chief McReynolds proposed to the
85 Board the implementation of an Ad-Hoc District Finance Committee to meet on an as-needed basis.
86 This would be an advisory committee, tasked with developing a finance plan that is realistic and

87 fiscally responsible, allowing District resources to meet current and future staffing demands. No
88 action will be taken at these meetings, and committee updates will be provided to the full Board at
89 Regular Board Meetings. The committee would consist of two Board members along with members
90 from Executive Staff, Management, and Safety. The meetings would be held during business hours
91 to accommodate Staff schedules. Board discussion ensued. Vice President Egkan and Director Pike
92 both expressed interest in serving on the committee, and Director Munson offered to serve as an
93 alternate. On a motion by Director Pike seconded by Director Shaw, the motion for Vice President
94 Egkan to serve on the committee passed unanimously. On a motion by Vice President Egkan
95 seconded by Director Shaw, the motion for Director Egkan to serve on the committee passed
96 unanimously. On a motion by Director Shaw seconded by President Acosta, the motion for Director
97 Munson to serve on the committee as an alternate passed unanimously.

98 **15. RESOLUTION 2023-15: FY 23/24 NEIGHBORHOOD REINVESTMENT GRANT REQUEST - CHIEF**

99 **MCREYNOLDS:** Chief McReynolds requested the Board consider adopting Resolution 2023-15, which
100 authorizes Staff to submit a grant application to purchase a Utility Task Vehicle (UTV) offered through
101 the office of the San Diego County Board of Supervisors. The District has previously been awarded
102 over \$300K in grants from prior applications for various equipment. Chief McReynolds noted that
103 NCFPD is called out to trail systems across the District to extricate victims regularly. The purchase
104 of a UTV would allow greater efficiency in District rescue efforts, as the terrain on trail systems can
105 be challenging to navigate. Board discussion ensued. On a motion by Director Pike seconded by
106 Director Munson, the motion to adopt Resolution 2023-15 passed unanimously.

107 **16. RESOLUTION 2023-14: ADOPTING AN UPDATED PAY SCHEDULE - CHIEF MCREYNOLDS:** This item
108 was discussed at 6:39 p.m. after open session was reconvened following closed session discussions.

109 **17. RESOLUTION 2023-17: DESIGNATION OF APPLICANT'S AGENT RESOLUTION FOR NON- STATE**

110 **AGENCIES - CHIEF MCREYNOLDS:** Chief McReynolds advised the Board adopting Resolution 2023-17
111 allows NCFPD to be eligible to receive State and Federal funding from existing and future grant
112 awards offered through the California Governor's Office of Emergency Services (Cal OES). Board
113 discussion ensued. On a motion by Director Munson seconded by Director Pike, the motion to adopt
114 Resolution 2023-17 passed unanimously.

115 **STANDING DISCUSSION ITEMS:**

- 116 ● **LEGAL COUNSEL REPORT:** General Counsel Steinke reviewed the included report: Battery
117 storage facilities and the unique challenges for fire protection agencies.
- 118 ● **WRITTEN COMMUNICATIONS:** Information only; no action required.
- 119 ● **BOARD RECOGNITION PROGRAM:** Information only; no action required.
- 120 ● **STAFF REPORTS/UPDATES:**
- 121 ● **KEITH McREYNOLDS, FIRE CHIEF:** Chief McReynolds informed the Board of the following
122 items:
- 123 ○ Escondido City Council approved the transition of Escondido Fire into North County
124 Dispatch JPA, which may take place as early as February 2024.
 - 125 ○ The comprehensive cyber security report finalized by IT Specialist Swanger
126 determined the District has A+ cyber security rating.
 - 127 ○ The renovation of the Administrative building is underway and should be completed
128 by February 2024.
 - 129 ○ There was a kick-off meeting with the County on Station 3 and 4, with the first set of
130 Station 3 plans being submitted to the County on Friday.
 - 131 ○ BC DeCamp is leading a North Zone Captain Academy and DFC MacMillan is leading
132 a North Zone BC Academy.
 - 133 ○ The Administrative building will be open for the Christmas parade on December 2,
134 and the Association holiday party will be Friday, December 15 at Station 1.
- 135 ● **CHIEF OFFICERS AND OTHER STAFF: BC DECAMP.** BC DeCamp provided current probationary
136 training opportunities, along with firefighter and probationary testing updates. **FM FIERI.** FM Fieri
137 provided updates on community risk concerns and building development. **F/M JUUL.** F/M Juul notified
138 the Board the 22/23 audit will be completed and brought back to the
139 January meeting, and noted Staff is in the process of transitioning Human Resources digital
140 documentation storage into Caselle, the new finance software. **DFC MACMILLAN:** DFC MacMillan
141 provided an overview of December events, along with staffing and construction progress updates.
- 142 ● **BOARD: DIRECTOR SHAW:** Director Shaw requested Staff research closed captioning options
143 for the hearing impaired during Regular Board Meetings and requested exploring the option of
144 Spanish language interpretation. There was no opposition. Chief McReynolds informed the Board

145 this item will be brought back to the Board for discussion at the January Regular Board Meeting.

146 ● **BARGAINING GROUPS:** FF/PM Lian advised the Board the Association is partnering with the
147 Foundation for Senior Care to formalize how the agency can best serve the organization.

148 ● **PUBLIC COMMENT:** Jacqueline Howells provided a brief update to the Board of upcoming
149 opportunities that may help the District in securing grant funding.

150
151 **CLOSED SESSION**

152 At 6:21 p.m., President Acosta inquired whether there was a motion to adjourn to Closed Session.
153 There being no objection, President Acosta read the items to be discussed in Closed Session and
154 Open Session was closed. A short break ensued after the reading of the Closed Session items. At
155 6:28 p.m. the Board entered Closed Session to hear:

156 **CS-1. ANNOUNCEMENT – PRESIDENT ACOSTA**

157 **CS-2. CONFERENCE WITH LABOR NEGOTIATORS (GOVERNMENT CODE §54957.6):**

158 **AGENCY REPRESENTATIVE: CHIEF McREYNOLDS**

159 **EMPLOYEE ORGANIZATIONS: FALLBROOK FIREFIGHTERS’ ASSOCIATION (SAFETY GROUP EMPLOYEES).**

160 **CS-3. REPORT FROM CLOSED SESSION – PRESIDENT ACOSTA:**

161 ● **REOPENING OPEN SESSION:**

162 On a motion by Director Pike seconded by Vice President Egkan, which passed unanimously, the
163 Board returned to Open Session at 6:38 p.m. and the following items were reported out to the
164 public:

165 **CS-2. CONFERENCE WITH LABOR NEGOTIATORS (GOVERNMENT CODE §54957.6):**

166 **AGENCY REPRESENTATIVE: CHIEF McREYNOLDS**

167 **EMPLOYEE ORGANIZATIONS: FALLBROOK FIREFIGHTERS’ ASSOCIATION (SAFETY GROUP EMPLOYEES):**

168 16. **RESOLUTION 2023-14: ADOPTING AN UPDATED PAY SCHEDULE - CHIEF McREYNOLDS:** Chief
169 McReynolds informed the Board that pay scale adjustments displayed as Exhibit ‘A’ of Resolution
170 2023-14 reflect salary adjustments. On a motion by Director Shaw seconded by Director Pike, the
171 Board unanimously adopted Resolution 2023-14, noting the following side letter language:

172 “Beginning October 1, 2024, Engineer and Captain Paramedics shall receive an additional five

173 dollars (\$5.00) per hour when assigned as the primary Paramedic and will be considered the lead
174 position over the other employees in the emergency medical arena.”

175 **ADJOURNMENT**

176 A motion was made at 6:40 p.m. by Director Pike seconded by Vice President Egkan to adjourn the
177 meeting and reconvene on December 12, 2023, at 5:00 p.m., which motion carried unanimously.

178

179 Respectfully submitted,

180

181

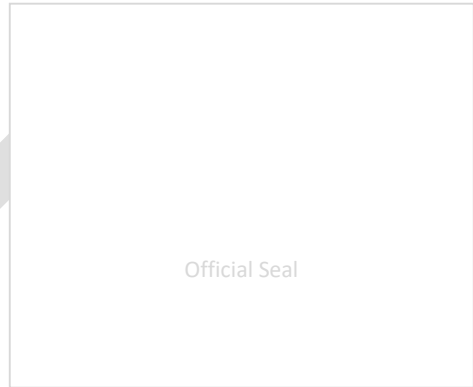
182 Mavis Canpinar

183 Board Clerk

184

185 Minutes approved at the Board of Director’s Meeting on:

186 _____



DRAFT

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**North County Fire Protection District
Statement of Revenues and Expenses
For Period Ending October 31, 2023**

	October 2023	YTD	FY 24 Final Budget	\$ Budget Variance	% Budget Variance
1 REVENUE					
2 Property Taxes	\$ 300,852	\$ 675,664	\$ 20,604,200	19,928,536	3%
3 Mitigation Fees	-	-	250,000	250,000	0%
4 Ambulance Revenue	436,315	1,687,342	3,750,200	2,062,858	45%
5 Fire Prevention Fees	1,855	37,535	213,000	175,465	18%
6 OES Reimbursement	28,329	111,024	-	(111,024)	100%
7 Grant Revenue	23,597	771,737	-	(771,737)	100%
8 Other Revenues	5,150	338,556	371,600	33,044	91%
9 Interest Income	40,265	142,102	124,500	(17,602)	114%
10 TOTAL REVENUE	836,362	3,763,961	25,313,500	21,549,539	15%
11 EXPENSE					
12 Salaries and Benefits					
13 Salaries	562,438	2,202,382	9,019,200	6,816,818	24%
14 Overtime	230,811	1,110,067	2,277,900	1,167,833	49%
15 FLSA	11,769	45,180	156,700	111,520	29%
16 Holiday Pay	21,338	100,189	427,900	327,711	23%
17 Worker's Compensation	90,751	218,469	659,100	440,631	33%
18 Longevity	6,529	17,987	93,200	75,213	19%
19 Education	12,951	48,189	146,000	97,811	33%
20 Bilingual	3,800	14,314	36,400	22,086	39%
21 Annual Leave	48,695	360,667	205,800	(154,867)	175%
22 Sick Leave	21,885	76,099	204,500	128,401	37%
23 Payroll Taxes	13,896	56,186	165,400	109,214	34%
24 Classic Safety	114,111	437,601	1,498,000	1,060,399	29%
25 PEPRA Non-Safety	11,785	48,078	154,600	106,522	31%
26 Classic Non-Safety	5,449	21,321	70,600	49,279	30%
27 PEPRA Safety	18,958	76,305	245,700	169,395	31%
28 Classic UAL	-	397,408	397,410	2	100%
29 PEPRA UAL	-	9,813	9,820	7	100%
30 Workers' Comp Insurance	26,799	291,370	650,000	358,630	45%
31 Pension Obligation Fund Int	-	-	1,264,600	1,264,600	0%
32 115 Trust	-	-	-	-	0%
33 Uniforms	7,293	14,374	110,000	95,626	13%
34 Health Insurance	252,859	653,780	1,985,700	1,331,920	33%
35 Total Salaries & Benefits	1,462,116	6,199,778	19,778,530	13,578,752	31%
36 Operations Expenses					
37 Dispatch Services	158,430	158,430	473,200	314,770	33%
38 QAF Payments - GEMT	8,071	121,185	393,000	271,815	31%
39 Structures & Grounds	24,124	113,808	300,000	186,192	38%
40 Fuel	29,064	89,106	260,000	170,894	34%
41 Medical Supplies	12,376	34,003	201,200	167,197	17%
42 Materials & Equipment	37,113	75,394	182,500	107,106	41%
43 Liability Insurance	1,589	132,882	175,000	42,118	76%
44 Utilities	25,860	67,099	175,200	108,101	38%
45 Ambulance Billing	16,871	71,214	144,600	73,386	49%
46 Repairs & Maintenance	7,469	22,402	115,900	93,498	19%
47 Firefighting Equipment	16,280	16,280	95,800	79,520	17%
48 Safety Equipment & PPE	11,262	15,153	95,200	80,047	16%
49 Defib Maintenance	-	32,450	50,530	18,080	64%
50 Kitchen & Janitorial Supplies	4,376	10,087	37,000	26,913	27%
51 Weed Abatement Expenses	120	1,140	35,000	33,860	3%
52 Verizon Data For Engines	1	2	29,600	29,598	0%
53 SHSP Grant Funds	-	-	28,500	28,500	0%
54 Public Education Material	489	489	26,000	25,511	2%
55 Maintenance - MDC & AVL	26,414	31,031	25,000	(6,031)	124%
56 Medical & Pre-Emp Exams	-	2,588	25,000	22,412	10%
57 SCBA Equipment	-	7,740	22,500	14,760	34%
58 Small Tools & Minor Equip	6,969	11,340	20,400	9,060	56%
59 Fleet Maintenance Software	-	-	12,300	12,300	0%
60 Hazmat Disposal & Permits	977	3,566	10,900	7,334	33%

**North County Fire Protection District
Statement of Revenues and Expenses
For Period Ending October 31, 2023**

	October 2023	YTD	FY 24 Final Budget	\$ Budget Variance	% Budget Variance	
61	EMS Equipment	-	415	9,900	9,485	4%
62	Medical Licensing & CERT	250	4,061	8,300	4,239	49%
63	Emer Incident Meals & Misc	-	-	8,000	8,000	0%
64	Trauma Intervention Program	-	-	7,700	7,700	0%
65	CERT Program	-	3,421	12,500	9,079	27%
66	Total Operations Expenses	388,837	1,026,534	2,980,730	1,954,196	34%
67	General & Administration Expenses					
68	County Admin Costs	8,486	14,632	235,000	220,368	6%
69	Computer Materials & Service	12,303	54,842	211,600	156,758	26%
70	Professional Services	15,586	38,837	201,000	162,163	19%
71	Legal Services	20,575	30,073	150,000	119,927	20%
72	Professional Development	10,967	25,455	160,100	134,645	16%
73	Formal Education	8,448	28,356	116,000	87,644	24%
74	Physicals & Wellness Program	80	80	83,300	83,220	0%
75	Memberships & Subscriptions	22,984	55,113	65,000	9,887	85%
76	Employee Assistance Program	380	665	25,000	24,335	3%
77	Meetings & Travel	723	896	15,700	14,804	6%
78	Training Materials	562	1,780	16,600	14,820	11%
79	Labor Negotiations	-	-	15,000	15,000	0%
80	Office Expense	416	1,698	13,000	11,302	13%
81	Employee Recognition Program	504	553	12,400	11,847	4%
82	LAFCO Assessment Fee	-	13,483	12,000	(1,483)	112%
83	Admin Fees	702	2,689	11,600	8,911	23%
84	Rents & Lease Equipment	515	2,527	8,900	6,373	28%
85	Advertising & Legal Notices	-	-	8,000	8,000	0%
86	Personnel Recruitment	276	8,915	7,400	(1,515)	120%
87	Community Relations	1,814	1,814	6,900	5,086	26%
88	Total General & Admin Expenses	105,322	282,409	1,374,500	1,092,091	21%
89	TOTAL EXPENSE FROM OPERATIONS	1,956,275	7,508,721	24,133,760	4,163,157	31%
90	NET REVENUE / (EXPENSE) BEFORE CAPITAL	\$ (1,119,912)	\$ (3,744,760)	\$ 1,179,740	\$ 17,386,383	
91	Capital					
92	Capital Reserve Account			1,042,700		
93	Capital - Facilities	25,560	156,447	3,634,900	3,478,453	4%
94	Capital - Apparatus	-	86,757	1,436,000	1,349,243	6%
95	Capital - Equipment	41,098	98,755	528,000	429,245	19%
96	Capital - Vehicle	2,612	2,612	190,000	187,388	1%
97	Debt Service - Facilities	-	88,596	368,850	280,254	24%
98	Debt Service - Apparatus	-	-	-	-	0%
99	Debt Service - Equipment	-	-	-	-	0%
100	Total Capital	69,270	433,167	7,200,450	5,724,583	6%
101	TOTAL EXPENSE FROM CAPITAL	69,270	433,167	7,200,450	5,724,583	6%
102	NET REVENUE / (EXPENSE)	\$ (1,189,182)	\$ (4,177,927)	\$ (6,020,710)	\$ 11,661,800	

**NORTH COUNTY FIRE PROTECTION DISTRICT
COST RECOVERY FY 2023/2024**

<u>Month</u>	<u>Billed</u>	<u>Collected</u>	<u>YTD % Collected</u>	<u>Billing Fees</u>	<u>Net Revenue 23/24</u>	<u>Net Revenue 22/23</u>
7/31/2023	5,101.50	4,465.50	87.53%	893.10	3,572.40	8,375.33
8/31/2023	5,177.00	5,055.75	97.66%	1,011.15	4,044.60	8,433.50
9/30/2023	4,340.00	4,056.00	93.46%	811.20	3,244.80	6,075.43
10/31/2023	5,638.00	4,949.79	87.79%	989.96	3,959.83	6,634.40
11/30/2023			#DIV/0!	-	-	4,307.60
12/31/2023			#DIV/0!	-	-	5,941.28
1/31/2024			#DIV/0!	-	-	6,760.80
2/29/2024			#DIV/0!	-	-	4,793.57
3/31/2024			#DIV/0!	-	-	7,890.81
4/30/2024			#DIV/0!	-	-	7,029.80
5/31/2024			#DIV/0!	-	-	5,589.83
6/30/2024			#DIV/0!	-	-	4,314.19
TOTAL:	20,256.50	18,527.04	91.46%	3,705.41	14,821.63	29,518.66
					Net Rev Increase	-49.79%

NORTH COUNTY FIRE PROTECTION DISTRICT

AMBULANCE REVENUE FY 2023-2024

MONTH	BILLED	CONTRACTUAL WRITE DOWNS	TOTAL		TOTAL AR FY 22-23	BAD DEBT	REFUNDS	ADJ AR	DEPOSITS RECIEVED	BILLING FEES	FY 23-24 NET REVENUE	FY 22-23 NET REVENUE
			AR FY 23-24	AR								
7/31/2023	1,285,190.10	740,497.35	544,692.75	342,706.66	-	-	544,692.75	467,902.28	21,055.60	446,846.68	269,197.56	
8/31/2023	1,277,664.63	787,717.37	489,947.26	192,579.06	543,542.46	14,980.18	(68,575.38)	404,079.53	17,509.47	386,570.06	260,595.63	
9/30/2023	1,158,959.26	651,212.54	507,746.72	454,742.29	159,393.84	11,119.28	337,233.60	406,550.52	15,777.71	390,772.81	244,935.14	
10/31/2023	1,390,733.62	774,618.55	616,115.07	394,075.28	55,977.01	-	560,138.06	423,387.54	16,871.22	406,516.32	270,893.22	
11/30/2023			-	471,664.12			-				-	295,927.72
12/31/2023			-	337,309.48			-				-	288,294.79
1/31/2024			-	448,712.80			-				-	257,551.37
2/29/2024			-	458,650.13			-				-	286,639.68
3/31/2024			-	479,384.80			-				-	367,267.70
4/30/2024			-	512,380.19			-				-	296,715.94
5/31/2024			-	446,596.47			-				-	340,698.45
6/30/2024			-	609,980.85			-				-	333,898.47
TOTAL:	5,112,547.61	2,954,045.81	2,158,501.80	1,384,103.29	758,913.31	26,099.46	1,373,489.03	1,701,919.87	71,214.00	1,630,705.87	1,045,621.55	55.96%
					Net A/R Change		55.95%			New Revenue C		

Report Criteria:

Report type: Summary

Check.Type = {<->} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
10/23	10/05/2023	66675	4800	ABEL CERVANTES	01-000-000-2000	100.00- V
10/23	10/05/2023	66755	720	Burke Williams & Sorensen LLP	01-000-000-2000	13,942.50
10/23	10/05/2023	66756	4831	COMPRESSED AIR SPECIALTIES, INC	01-000-000-2000	560.30
10/23	10/05/2023	66757	1200	D.F. Cleaning Service	01-000-000-2000	470.00
10/23	10/05/2023	66758	1340	DIRECTV	01-000-000-2000	183.98
10/23	10/05/2023	66759	1430	EIDE BAILLY	01-000-000-2000	8,085.70
10/23	10/05/2023	66760	1500	ERICKSON-HALL CONSTRUCTION	01-000-000-2000	25,560.10
10/23	10/05/2023	66761	1680	FALLBROOK PUBLIC UTILITY DISTRICT	01-000-000-2000	658.14
10/23	10/05/2023	66762	2400	KEN GRODY FORD CARLSBAD	01-000-000-2000	878.36
10/23	10/05/2023	66763	2520	L.N. CURTIS & SONS	01-000-000-2000	5,818.50
10/23	10/05/2023	66764	2610	LIFE-ASSIST INC	01-000-000-2000	979.45
10/23	10/05/2023	66765	2670	LineGear	01-000-000-2000	297.34
10/23	10/05/2023	66766	4800	MARIA CERVANTES	01-000-000-2000	100.00
10/23	10/05/2023	66767	2830	MCNEIL & COMPANY INC	01-000-000-2000	1,588.80
10/23	10/05/2023	66768	2950	MOTION & FLOW CONTROL PRODUCTS INC.	01-000-000-2000	381.81
10/23	10/05/2023	66769	3030	NATIONWIDE MEDICAIL/SURGICAL	01-000-000-2000	74.40
10/23	10/05/2023	66770	3110	NORTH COUNTY DISPATCH JPA	01-000-000-2000	207,160.05
10/23	10/05/2023	66771	3290	PARKHOUSE TIRE INC.	01-000-000-2000	1,082.66
10/23	10/05/2023	66772	3710	Sacramento Metropolitan Fire District	01-000-000-2000	8,070.77
10/23	10/05/2023	66773	4130	Stryker Sales LLC	01-000-000-2000	33,776.09
10/23	10/05/2023	66774	4510	TRANSWEST TRUCK CENTER	01-000-000-2000	1,061.70
10/23	10/05/2023	66979	4380	ULINE	01-000-000-2000	176.84
10/23	10/05/2023	66980	4390	Ultra Graphix	01-000-000-2000	5,846.78
10/23	10/05/2023	66981	4520	VERIZON WIRELESS	01-000-000-2000	38.01
10/23	10/05/2023	66982	4720	World Landscape	01-000-000-2000	350.00
10/23	10/07/2023	66983	4450	US BANK GOVERNMENT SERVICES	01-000-000-2000	22,158.31
10/23	10/19/2023	66984	30	AAIR PURIFICATIONS SYSTEMS	01-000-000-2000	5,489.80
10/23	10/19/2023	66985	110	Advanced Communication Systems INC.	01-000-000-2000	392.62
10/23	10/19/2023	66986	370	AT&T MOBILITY	01-000-000-2000	7,418.95
10/23	10/19/2023	66987	4832	BOX APPLIANCE	01-000-000-2000	724.58
10/23	10/19/2023	66988	720	Burke Williams & Sorensen LLP	01-000-000-2000	6,632.75
10/23	10/19/2023	66989	860	CASELLE INC.	01-000-000-2000	1,837.00
10/23	10/19/2023	66990	4290	CHARTER COMMUNICATIONS	01-000-000-2000	1,744.34
10/23	10/19/2023	66991	1080	COUNTY OF SAN DIEGO - DEH	01-000-000-2000	410.00
10/23	10/19/2023	66992	1590	FALLBROOK EQUIPMENT RENTALS	01-000-000-2000	37.62
10/23	10/19/2023	66993	1640	FALLBROOK OIL COMPANY	01-000-000-2000	9,811.63
10/23	10/19/2023	66994	1680	FALLBROOK PUBLIC UTILITY DISTRICT	01-000-000-2000	878.83
10/23	10/19/2023	66995	1980	GRANGETTO'S AGRICULTURE SUPPLY	01-000-000-2000	23.26
10/23	10/19/2023	66996	2150	HI-TECH E.V.S. INC.	01-000-000-2000	1,177.75
10/23	10/19/2023	66997	2540	LEGAL SHIELD	01-000-000-2000	390.80
10/23	10/19/2023	66998	2860	MES California	01-000-000-2000	1,216.65
10/23	10/19/2023	66999	2950	MOTION & FLOW CONTROL PRODUCTS INC.	01-000-000-2000	266.68
10/23	10/19/2023	67000	1540	NAPA AUTO PARTS	01-000-000-2000	68.71
10/23	10/19/2023	67001	3200	O'Reilly Auto Parts	01-000-000-2000	433.50
10/23	10/19/2023	67002	3370	PINE TREE LUMBER	01-000-000-2000	603.92
10/23	10/19/2023	67003	3430	PROPANE WEST COAST	01-000-000-2000	235.09
10/23	10/19/2023	67004	2050	PTW Insurance Services	01-000-000-2000	1,143.00
10/23	10/19/2023	67005	3550	RIDEOUT ELECTRIC	01-000-000-2000	624.60
10/23	10/19/2023	67006	3660	RUSTY WALLIS INC	01-000-000-2000	162.00
10/23	10/19/2023	67007	3810	SAN DIEGO AIR POLLUTION CONTROL DIST	01-000-000-2000	585.00
10/23	10/19/2023	67008	4010	SOUTH COAST EMERGENCY VEHICLE SERV	01-000-000-2000	1,012.64
10/23	10/19/2023	67009	4170	SUNSHINE WATER SOFTENERS & MORE	01-000-000-2000	150.00
10/23	10/19/2023	67010	4380	ULINE	01-000-000-2000	56.51

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
10/23	10/26/2023	67011	200	All-Star Fire Equipment	01-000-000-2000	9,748.14
10/23	10/26/2023	67012	380	AT&T	01-000-000-2000	352.47
10/23	10/26/2023	67013	4835	BHI MANAGEMENT CONSULTING	01-000-000-2000	100.00
10/23	10/26/2023	67014	4290	CHARTER COMMUNICATIONS	01-000-000-2000	107.98
10/23	10/26/2023	67015	1010	COUNTY OF SAN DIEGO - RCS	01-000-000-2000	5,935.50
10/23	10/26/2023	67016	1120	CROSS CONNECTIONS	01-000-000-2000	13,596.34
10/23	10/26/2023	67017	4833	DIESEL POLLUTION SOLUTIONS INC.	01-000-000-2000	289.83
10/23	10/26/2023	67018	1640	FALLBROOK OIL COMPANY	01-000-000-2000	6,852.57
10/23	10/26/2023	67019	1680	FALLBROOK PUBLIC UTILITY DISTRICT	01-000-000-2000	622.73
10/23	10/26/2023	67020	1860	FOWLER PLUMBING	01-000-000-2000	657.00
10/23	10/26/2023	67021	1420	FRMS	01-000-000-2000	9,816.02
10/23	10/26/2023	67022	4834	HOWELLS GOVERNMENT RELATIONS	01-000-000-2000	7,500.00
10/23	10/26/2023	67023	2600	LIFE LINE EMERGENCY VEHICLES	01-000-000-2000	958.37
10/23	10/26/2023	67024	3140	NORTH COUNTY FENCE	01-000-000-2000	5,000.00
10/23	10/26/2023	67025	3210	OSTARI	01-000-000-2000	3,700.00
10/23	10/26/2023	67026	3400	POSTAL ANNEX #25	01-000-000-2000	25.22
10/23	10/26/2023	67027	3490	RAINBOW MUNICIPAL WATER DIST	01-000-000-2000	985.60
10/23	10/26/2023	67028	4836	ROTO-ROOTER	01-000-000-2000	395.00
10/23	10/26/2023	67029	3740	San Diego Friction Products INC.	01-000-000-2000	6,964.85
10/23	10/26/2023	67030	4010	SOUTH COAST EMERGENCY VEHICLE SERV	01-000-000-2000	861.08
10/23	10/26/2023	67031	4260	THE STANDARD	01-000-000-2000	551.00
10/23	10/26/2023	67032	4540	VILLAGE NEWS INC	01-000-000-2000	419.70
10/23	10/26/2023	67033	4740	XEROX - PASADENA	01-000-000-2000	515.25
10/23	10/31/2023	67034	380	AT&T	01-000-000-2000	3,884.35
10/23	10/31/2023	67035	1340	DIRECTV	01-000-000-2000	190.23
10/23	10/31/2023	67036	1830	FOOTHILL LOCK & SECURITY	01-000-000-2000	210.00
10/23	10/31/2023	67037	1860	FOWLER PLUMBING	01-000-000-2000	1,010.00
10/23	10/31/2023	67038	2300	JIM'S SIGN SHOP	01-000-000-2000	2,260.00
10/23	10/31/2023	67039	3260	PALOMAR COLLEGE CASHIER'S OFFICE	01-000-000-2000	1,988.00
10/23	10/31/2023	67040	3290	PARKHOUSE TIRE INC.	01-000-000-2000	799.65
10/23	10/31/2023	67041	3490	RAINBOW MUNICIPAL WATER DIST	01-000-000-2000	305.68
10/23	10/31/2023	67042	4837	SOLAR CARE INC	01-000-000-2000	3,160.00
10/23	10/31/2023	67043	4250	THE COUNSELING TEAM	01-000-000-2000	380.00
10/23	10/31/2023	67044	4390	Ultra Graphix	01-000-000-2000	1,446.54
10/23	10/31/2023	67045	4510	VELOCITY TRUCK CENTERS	01-000-000-2000	4,055.02
10/23	10/31/2023	67046	4520	VERIZON WIRELESS	01-000-000-2000	38.01
Grand Totals:						478,410.95

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
01-000-000-2000	100.00	478,510.95-	478,410.95-
01-000-000-2035	1,694.00	.00	1,694.00
01-000-000-2044	390.80	.00	390.80
01-000-000-4130	100.00	100.00-	.00
01-101-000-5530	467.96	.00	467.96
01-101-000-5532	1,575.00	.00	1,575.00
01-101-000-5550	149.90	.00	149.90
01-101-000-5581	20,575.25	.00	20,575.25
01-102-000-5081	9,816.02	.00	9,816.02
01-102-000-5140	380.00	.00	380.00
01-102-000-5155	5,846.78	.00	5,846.78
01-102-000-5245	21,336.04	.00	21,336.04

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
01-102-000-5270	2,723.39	.00	2,723.39
01-102-000-5271	727.59	.00	727.59
01-102-000-5325	1,932.87	.00	1,932.87
01-102-000-5340	11,676.52	.00	11,676.52
01-102-000-5510	515.25	.00	515.25
01-102-000-5532	50.60	.00	50.60
01-102-000-5535	504.33	.00	504.33
01-102-000-5550	419.70	.00	419.70
01-102-000-5575	53.12	.00	53.12
01-102-000-5580	15,585.70	.00	15,585.70
01-103-000-5539	24.00	.00	24.00
01-104-000-5320	16,279.96	.00	16,279.96
01-104-000-5330	11,262.13	.00	11,262.13
01-104-000-5335	150.80	.00	150.80
01-104-000-5550	22,315.75	.00	22,315.75
01-104-000-5600	1,588.80	.00	1,588.80
01-105-000-5155	1,446.54	.00	1,446.54
01-105-000-5295	8,070.77	.00	8,070.77
01-105-000-5320	1,053.85	.00	1,053.85
01-107-000-5265	26,414.00	.00	26,414.00
01-107-000-5274	12,106.00	.00	12,106.00
01-107-000-5285	158,430.30	.00	158,430.30
01-107-000-5320	13,628.65	.00	13,628.65
01-107-000-5335	6,328.12	.00	6,328.12
01-108-000-5220	17,488.98	.00	17,488.98
01-108-000-5320	20,473.46	.00	20,473.46
01-108-000-5325	692.74	.00	692.74
01-108-000-5335	990.21	.00	990.21
01-108-000-5360	977.38	.00	977.38
01-109-000-5532	1,988.00	.00	1,988.00
01-109-000-5536	561.69	.00	561.69
01-200-000-7001	25,560.10	.00	25,560.10
01-200-000-7003	34,157.90	.00	34,157.90
Grand Totals:	478,610.95	478,610.95-	.00

Report Criteria:
 Report type: Summary
 Check.Type = {<->} "Adjustment"

NORTH COUNTY FIRE PROTECTION DISTRICT
Tax Apportionments FY 23-24

DATE	APP #	GROSS	REFUNDS & ADJUSTMENTS	FY 23/24 NET	FY 23/24 RUNNING	FY 22/23 NET	FY 22/23 RUNNING	
8/8/2023	1	313,272.43	1,963.60	311,308.83	311,308.83	259,243.84	259,243.84	
9/5/2023	2	116,495.20	2,882.03	113,613.17	424,922.00	119,547.03	378,790.87	
10/10/2023	3	274,233.89	28,583.49	245,650.40	670,572.40	271,608.18	650,399.05	
11/14/2023	4			-	670,572.40	808,729.23	1,459,128.28	
12/12/2023	5			-	670,572.40	6,115,360.30	7,574,488.58	
1/16/2023	6			-	670,572.40	2,999,456.99	10,573,945.57	
2/13/2023	7			-	670,572.40	696,903.82	11,270,849.39	
3/19/2023	8			-	670,572.40	476,472.49	11,747,321.88	
4/16/2023	9			-	670,572.40	5,642,191.95	17,389,513.83	
5/14/2023	10			-	670,572.40	1,145,898.51	18,535,412.34	
6/18/2023	11			-	670,572.40	416,621.01	18,952,033.35	
7/19/2023	12			-	670,572.40	116,717.17	19,068,750.52	
TOTAL YTD		704,001.52	33,429.12	670,572.40	1,406,803.23	650,399.05	1,288,433.76	
Net Rev Increase								9.19%

**North County Fire Protection District
Monthly Investment Report
as of October 31, 2023
(Unaudited)**

District Cash & Investments		Interest
County of San Diego/General Fund - FBK	\$ 2,070,824	1.00%
Pacific Western Bank/Accounts Receivable	1,664,127	0.00%
First National/Payroll	319,496	0.35%
Bank of America/PASIS	55,866	0.01%
Local Agency Investment Fund	46,406	3.67%
First National/Benefit Fund	388,473	0.35%
First National/Accounts Receivable	165,793	0.35%
First National/Accounts Payable	102,738	0.35%
Workers' Comp JPA	478,612	0.87%
California Cooperative Liquid Assets Securities System (CLASS)	7,788,156	5.51%
County of San Diego/Capital Reserve	417,615	1.00%
County of San Diego/General Fund - RNBW	2,345,895	1.00%
County of San Diego/Fire Mitigation Fund - FBK	2,068,542	1.00%
County of San Diego/Fire Mitigation Fund - RNBW	4,231	1.00%
Total District Cash & Investments	\$ 17,916,774	

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**NORTH COUNTY FIRE
PROTECTION DISTRICT
STAFF REPORT**

TO: BOARD OF DIRECTORS
FROM: CHIEF MCREYNOLDS
DATE: DECEMBER 12, 2023
SUBJECT: POLICIES AND PROCEDURES

There are no policies and procedures to review for the December 12, 2023, Regular Board Meeting.

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North County Fire



MONTHLY OPERATIONS ACTIVITY REPORT:

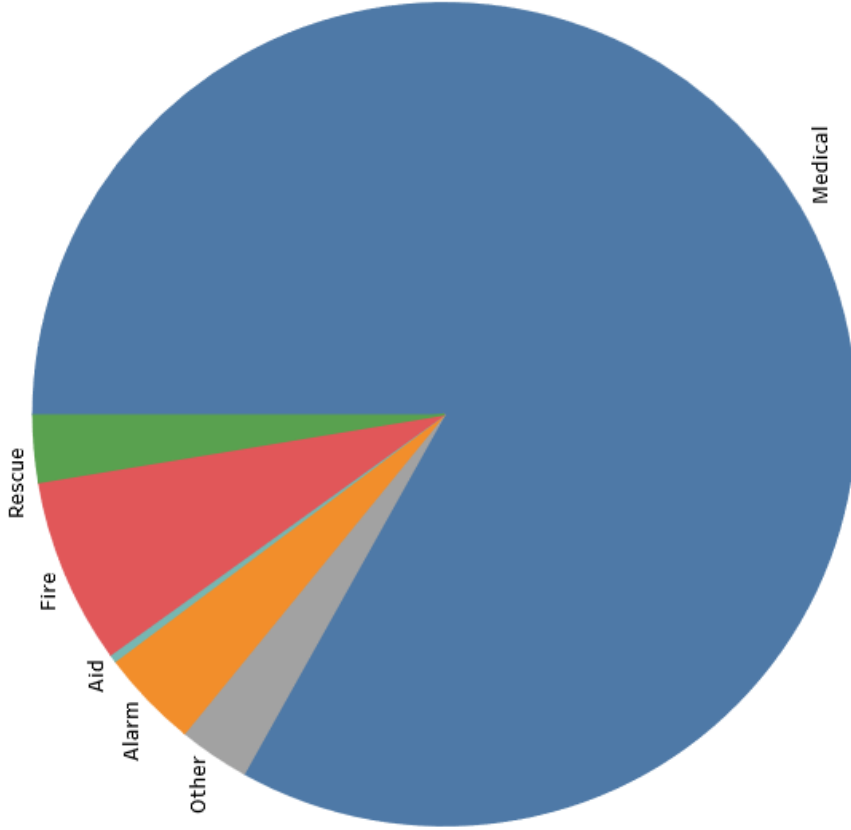
Oct 2023

Assigned Incidents

Assigned Incidents for NORTH COUNTY FPD
October 2023

Agency	NORTH COUNTY FPD
Month and Year	October 2023

Medical	536 incidents / 83.10%
Fire	47 incidents / 7.29%
Alarm	25 incidents / 3.88%
Aid	2 incidents / 0.31%
Rescue	17 incidents / 2.64%
Other	18 incidents / 2.79%
Grand Total	645 incidents / 100.00%



Problem Category

- Medical
- Other
- Alarm
- Aid
- Fire
- Rescue



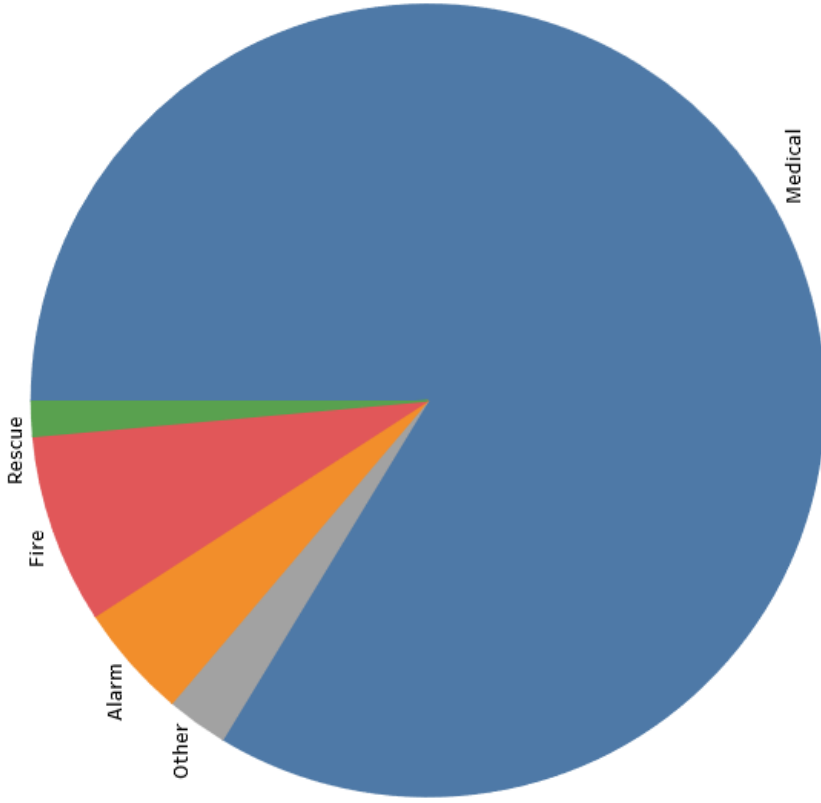
Total incidents year to date:
Oct 2022: 5,719
Oct 2023: 6,237

Incidents in Jurisdiction

Incidents in NORTH COUNTY FPD Jurisdiction
October 2023

Jurisdiction	NORTH COUNTY FPD
Month and Year	October 2023

Medical	466 incidents / 83.66%
Fire	43 incidents / 7.72%
Alarm	26 incidents / 4.67%
Rescue	8 incidents / 1.44%
Other	14 incidents / 2.51%
Grand Total	557 incidents / 100.00%



Total incidents year to date:
Oct 2022: 4,939
Oct 2023: 5,294



Turnout Time

(Time of station notification to responding)

90th Percentile – Emergency Calls Only

Shift	Unit Name	October	Shift	Unit Name	October	Shift	Unit Name	October
A-SHIFT	B111	0:00:36 (7)	B-SHIFT	B111	0:00:47 (7)	C-SHIFT	B111	0:00:45 (8)
	E111	0:01:16 (63)		E111	0:01:31 (76)		E111	0:01:22 (61)
	E112	0:01:05 (32)		E112	0:01:14 (35)		E112	0:01:12 (31)
	E113	0:01:37 (9)		E113	0:01:56 (17)		E113	0:00:38 (14)
	E114	0:01:40 (26)		E114	0:01:38 (23)		E114	0:01:07 (37)
	E115	0:01:26 (31)		E115	0:01:21 (31)		E115	0:01:35 (25)
	M111	0:01:16 (20)		M111	0:01:32 (56)		M111	0:01:26 (48)
	M114	0:01:38 (38)		M114	0:01:46 (37)		M114	0:01:12 (39)
	M115	0:01:28 (29)		M115	0:01:15 (36)		M115	0:01:11 (32)
	RA111	0:01:29 (26)		RA111	0:00:39 (1)		RA115	0:00:46 (7)
	RA115	0:01:26 (3)		RA114	0:01:33 (6)			



Aid Given/Received

Aid Given by NORTH COUNTY FPD
October 2023 : Incident Count

Jurisdiction (group)	
CAL FIRE	23
CAMP PENDLETON	
CARLSBAD FD	1
ENC / SOL / DMIR FD	
ESCONDIDO FD	
HEARTLAND	
NORTH COUNTY FPD	
OCEANSIDE FD	42
PALA FD	5
PAUMA FD	1
RANCHO SANTA FE FPD	
RINCON FD	
SAN DIEGO FD	
SAN MARCOS FD	
SAN PASQUAL RESV FD	
VALLEY CENTER FPD	4
VISTA FD	13
Grand Total	89

Aid Received by NORTH COUNTY FPD
October 2023 : Incident Count

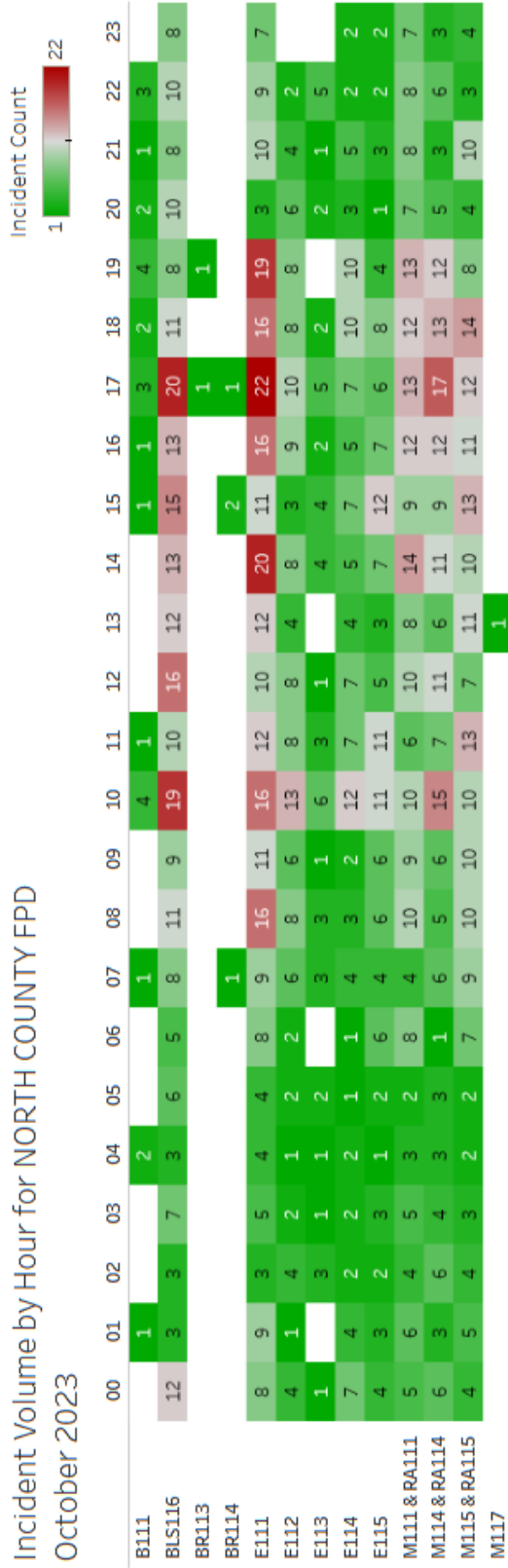
Home Jurisdiction	
CAL FIRE	3
CAMP PENDLETON	3
CARLSBAD FD	1
ENC / SOL / DMIR FD	
ESCONDIDO FD	
NORTH COUNTY FPD	
OCEANSIDE FD	11
PALA FD	29
PAUMA FD	
RANCHO SANTA FE FPD	
RINCON FD	
SAN DIEGO FD	
SAN MARCOS FD	
SAN PASQUAL RESV FD	
VALLEY CENTER FPD	
VISTA FD	57
Grand Total	104

Incidents within jurisdiction to which outside units were sorted by home jurisdiction



Incident Volume by Hour

Incident Volume by Hour for NORTH COUNTY FPD
October 2023



Count of ID broken down by Time Assigned Hour vs. Unit Name.



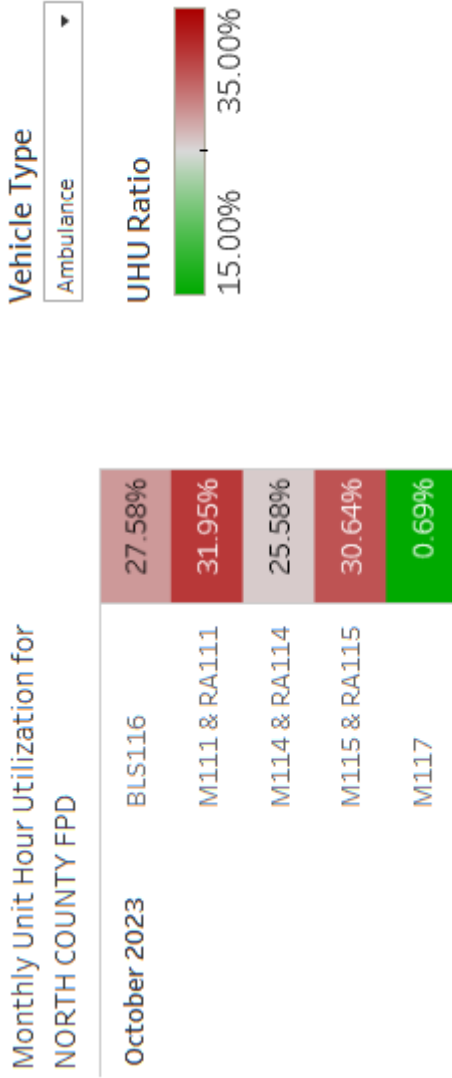
Incidents by Unit

Incidents by Unit for NORTH COUNTY FPD
October 2023

Ambulance	BLS116	240
	M111 & RA111	193
	M114 & RA114	172
	M115 & RA115	186
	M117	1
	Total	792
Brush	BR113	2
	BR114	4
	Total	6
Engine / Truck	E111	260
	E112	127
	E113	50
	E114	114
	E115	119
	Total	631
Other Units	B111	26
	Total	26
Grand Total		1,043



Ambulance Unit Hour Utilization



UHU percentages are calculated only for completed months/years. The current month/year will not show a correct value. Time Committed is calculated by Time Call Cleared minus Time Assigned.



Transports

NORTH COUNTY FPD Transports October 2023

Name	‡
BLS116	134
M111	98
M114	87
M115	104
RA111	22
RA114	4
RA115	12
Grand Total	461

These two tables display a distinct count of ID broken down by Destination. Only transports which arrive at a destination are counted.

NORTH COUNTY FPD Transport Destinations October 2023

Destinations	F
TEMECULA VALLEY HOSPITAL	165
PALOMAR HOSPITAL	129
TRI CITY MEDICAL CENTER (TCMC)	101
SCRIPPS ENCINITAS HOSPITAL	21
KAISER SAN MARCOS MEDICAL CENTER	21
CHILDRENS HOSPITAL	11
MCP NAVAL HOSPITAL	6
NCF1	2
SHARP MARY BIRCH HOSPITAL	1
RANCHO SPRINGS HOSP.	1
INLAND VALLEY HOSPITAL	1
AIR AMB LZ	1
Grand Total	461



Health & Safety

Injuries &
Illness

0 Injuries

Accidents

1 vehicle



Social Media Metrics

	Oct
Instagram Followers	3,737
Facebook Followers	9,198
X (formerly known as Twitter) Followers	19.1k
Post Reach Instagram	-8.30%
Post Reach Facebook	-
Audience Growth Instagram	26.80%
Audience Growth Facebook	3.10%
Audience Growth X (formerly known as Twitter)	1%
Engagement rate Instagram	25.10%
Engagement rate Facebook	2.50%
Engagement rate X (formerly known as Twitter)	32.30%

Top performing posts:

- For October our top performing post across both Facebook and Instagram was our commemorative post for the Cedar Fire getting 46 reactions and 11 comments on Facebook (which is higher than usual) and 317 likes and 26 shares on Instagram.



North County Fire



MONTHLY OPERATIONS ACTIVITY REPORT:

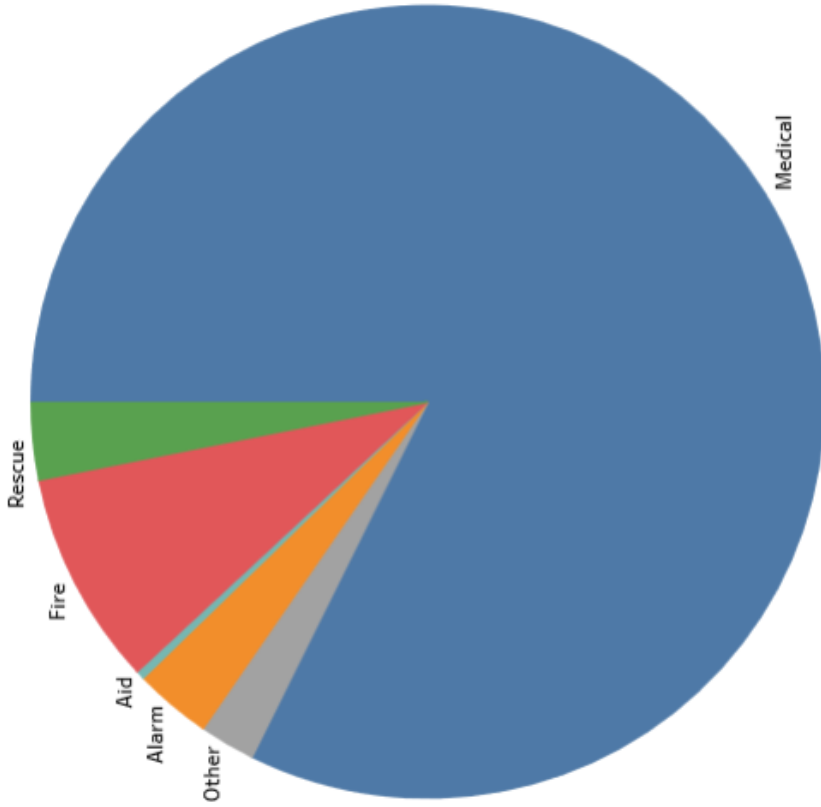
Nov 2023

Assigned Incidents

Assigned Incidents for NORTH COUNTY FPD
November 2023

Agency	NORTH COUNTY FPD
Month and Year	November 2023

Medical	470 incidents / 82.31%
Fire	50 incidents / 8.76%
Alarm	18 incidents / 3.15%
Aid	2 incidents / 0.35%
Rescue	18 incidents / 3.15%
Other	13 incidents / 2.28%
Grand Total	571 incidents / 100.00%



Problem Category

- Medical
- Other
- Alarm
- Aid
- Fire
- Rescue

Total incidents year to date:
Nov 2022: 6,339
Nov 2023: 6,808

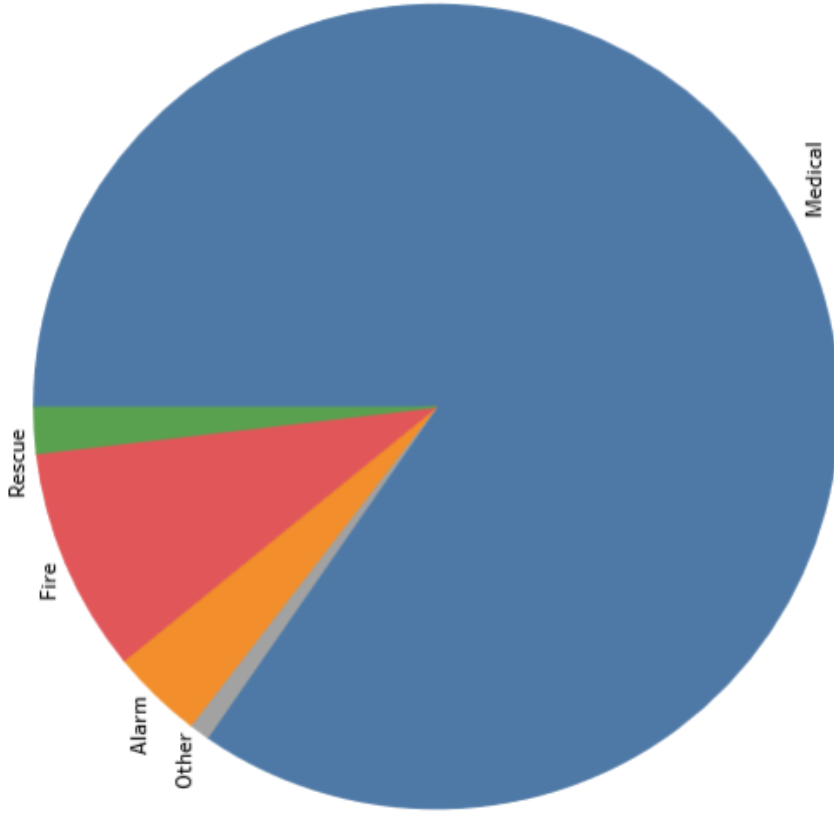


Incidents in Jurisdiction

Incidents in NORTH COUNTY FPD Jurisdiction
November 2023

Jurisdiction	NORTH COUNTY FPD
Month and Year	November 2023

Medical	413 incidents / 84.63%
Fire	44 incidents / 9.02%
Alarm	18 incidents / 3.69%
Rescue	9 incidents / 1.84%
Other	4 incidents / 0.82%
Grand Total	488 incidents / 100.00%



Problem Category

- Medical
- Other
- Alarm
- Fire
- Rescue

Total incidents year to date:
Nov 2022: 5,463
Nov 2023: 5,782



Turnout Time

(Time of station notification to responding)

90th Percentile – Emergency Calls Only

Shift	Unit Name	November	
A-SHIFT	B111	0:00:41 (10)	
	E111	0:01:36 (51)	
	E112	0:01:12 (30)	
	E113	0:01:16 (19)	
	E114	0:01:35 (33)	
	E115	0:01:35 (24)	
	M111	0:01:38 (46)	
	M114	0:00:55 (26)	
	M115	0:01:17 (34)	
	RA114	0:00:48 (3)	
	RA115	0:01:01 (4)	
	B-SHIFT	B111	0:00:46 (10)
		E111	0:01:22 (48)
		E112	0:01:31 (22)
		E113	0:01:18 (18)
E114		0:01:51 (23)	
E115		0:01:38 (16)	
M111		0:01:29 (37)	
M114		0:01:41 (31)	
M115		0:01:03 (24)	
C-SHIFT		B111	0:00:57 (5)
		E111	0:01:34 (49)
		E112	0:00:52 (29)
		E113	0:02:05 (16)
		E114	0:01:49 (23)
		E115	0:01:25 (28)
	M111	0:01:34 (47)	
	M114	0:01:57 (37)	
	M115	0:01:20 (30)	

Shift	Unit Name	November	
B-SHIFT	B111	0:00:46 (10)	
	E111	0:01:22 (48)	
	E112	0:01:31 (22)	
	E113	0:01:18 (18)	
	E114	0:01:51 (23)	
	E115	0:01:38 (16)	
	M111	0:01:29 (37)	
	M114	0:01:41 (31)	
	M115	0:01:03 (24)	
	C-SHIFT	B111	0:00:57 (5)
		E111	0:01:34 (49)
		E112	0:00:52 (29)
		E113	0:02:05 (16)
		E114	0:01:49 (23)
		E115	0:01:25 (28)
M111		0:01:34 (47)	
M114		0:01:57 (37)	
M115		0:01:20 (30)	

Shift	Unit Name	November	
A-SHIFT	B111	0:00:41 (10)	
	E111	0:01:36 (51)	
	E112	0:01:12 (30)	
	E113	0:01:16 (19)	
	E114	0:01:35 (33)	
	E115	0:01:35 (24)	
	M111	0:01:38 (46)	
	M114	0:00:55 (26)	
	M115	0:01:17 (34)	
	RA114	0:00:48 (3)	
	RA115	0:01:01 (4)	
	B-SHIFT	B111	0:00:46 (10)
		E111	0:01:22 (48)
		E112	0:01:31 (22)
		E113	0:01:18 (18)
E114		0:01:51 (23)	
E115		0:01:38 (16)	
M111		0:01:29 (37)	
M114		0:01:41 (31)	
M115		0:01:03 (24)	
C-SHIFT		B111	0:00:57 (5)
		E111	0:01:34 (49)
		E112	0:00:52 (29)
		E113	0:02:05 (16)
		E114	0:01:49 (23)
		E115	0:01:25 (28)
	M111	0:01:34 (47)	
	M114	0:01:57 (37)	
	M115	0:01:20 (30)	



Aid Given/Received

Aid Given by NORTH COUNTY FPD
November 2023 : Incident Count

Jurisdiction (group)	22
CAL FIRE	
CAMP PENDLETON	1
CARLSBAD FD	
ENC / SOL / DMR FD	
ESCONDIDO FD	
HEARTLAND	
NORTH COUNTY FPD	
OCEANSIDE FD	43
PALA FD	6
PAUMA FD	
RANCHO SANTA FE FPD	
RINCON FD	
SAN DIEGO FD	
SAN MARCOS FD	
SAN PASQUAL RESV FD	
VALLEY CENTER FPD	3
VISTA FD	8
Grand Total	83

Aid Received by NORTH COUNTY FPD
November 2023 : Incident Count

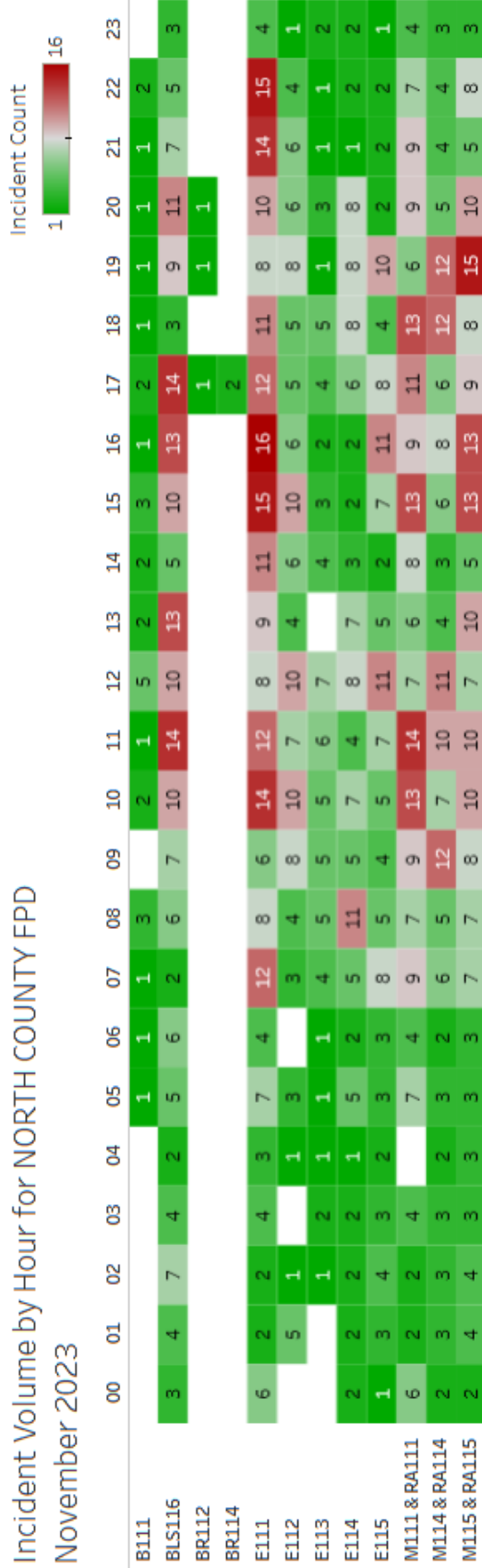
Home Jurisdiction	12
CAL FIRE	
CAMP PENDLETON	
CARLSBAD FD	
ENC / SOL / DMR FD	
ESCONDIDO FD	
NORTH COUNTY FPD	
OCEANSIDE FD	9
PALA FD	18
PAUMA FD	
RANCHO SANTA FE FPD	
RINCON FD	
SAN DIEGO FD	
SAN MARCOS FD	
SAN PASQUAL RESV FD	
VALLEY CENTER FPD	
VISTA FD	30
Grand Total	69

Incidents within jurisdiction to which outside units were assigned, sorted by home jurisdiction



Incident Volume by Hour

Incident Volume by Hour for NORTH COUNTY FPD
November 2023



Count of ID broken down by Time Assigned Hour vs. Unit Name.



Incidents by Unit

Incidents by Unit for NORTH COUNTY FPD
November 2023

Ambulance	BLS116	173
	M111 & RA111	179
	M114 & RA114	136
	M115 & RA115	170
	Total	658
Brush	BR112	3
	BR114	2
	Total	4
Engine / Truck	E111	213
	E112	113
	E113	64
	E114	105
	E115	113
	Total	555
Other Units	B111	30
	Total	30
Grand Total		872

Count of Distinct Time Assigned broken down by Apparatus Type and Unit Name.

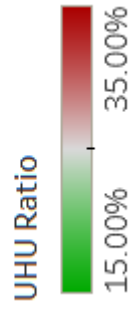


Ambulance Unit Hour Utilization

Monthly Unit Hour Utilization for
NORTH COUNTY FPD

November 2023	BLS116	23.31%
	M111 & RA111	31.61%
	M114 & RA114	21.90%
	M115 & RA115	26.36%

Vehicle Type
Ambulance



UHU percentages are calculated only for completed months/years. The current month/year will not show a correct value. Time Committed is calculated by Time Call Cleared minus Time Assigned.



Transports

NORTH COUNTY FPD Transports November 2023

Name	#
BLS116	104
M111	110
M114	78
M115	89
RA114	1
RA115	2
Grand Total	384

These two tables display a distinct count of ID broken down by Destination. Only transports which arrive at a destination are counted.

NORTH COUNTY FPD Transport Destinations November 2023

Destinations	F
PALOMAR HOSPITAL	141
TEMECULA VALLEY HOSPITAL	133
TRI CITY MEDICAL CENTER (TCMC)	50
KAISER SAN MARCOS MEDICAL CENTER	24
SCRIPPS ENCINITAS HOSPITAL	15
MCP NAVAL HOSPITAL	6
CHILDRENS HOSPITAL	6
RANCHO SPRINGS HOSP.	4
INLAND VALLEY HOSPITAL	2
POMERADO HOSPITAL	1
KAISER SAN DIEGO MEDICAL CENTER	1
AIR AMB LZ	1
Grand Total	384



Health & Safety

**Injuries &
Illness**

0 Injuries

Accidents

2 vehicle



Social Media Metrics

	Nov
Instagram Followers	3,737
Facebook Followers	9,198
X (formally known as Twitter) Followers	19.1k
Post Reach Instagram	5%
Post Reach Facebook	-
Audience Growth Instagram	13.90%
Audience Growth Facebook	0
Audience Growth X (formally known as Twitter)	0
Engagement rate Instagram	8.50%
Engagement rate Facebook	2.50%
Engagement rate X (formally known as Twitter)	32.30%

Top performing posts:

- The top performing post for Facebook in November was our congratulatory post to Captain Eddie Jones for completing his Executive Fire Officer Program. With 67 reactions and 20 comments this post performed better than usual
- On Instagram our top performing post for November was our Thanksgiving reel reaching 253 likes and 7 shares.





NORTH COUNTY FIRE PROTECTION DISTRICT

STAFF REPORT

TO: BOARD OF DIRECTORS
FROM: CHIEF MCREYNOLDS
DATE: DECEMBER 12, 2023
SUBJECT: STATION #3 DOZER BARN CONSTRUCTION AND LEASE

ACTION AGENDA

RECOMMENDATION:

- That the Board direct Staff to execute a multi-year lease agreement with the State of California *Department of Governmental Services* (DGS) for a Cal Fire dozer barn facility on the NCFPD Station #3 property.
- That the Board direct Staff to execute a change order with *TELACU Construction Management* (TCM) for dozer barn construction services.

BACKGROUND:

In May 2023 the Board directed Staff to explore a potential “Dozer Barn” facility with Cal Fire on the NCFPD Station #3 property to house a firefighting bulldozer, truck, and trailer from the Rainbow Fire Camp. As a result of that exploratory mission, Staff determined that a construction/lease agreement would be the best option to cover the cost of facility construction and provide NCFPD with ongoing lease revenue.

DISCUSSION:

For many years, Cal Fire has housed a CA State firefighting dozer and crew at the Rainbow Fire Camp located at the far upper east end of Rainbow Heights. This has been a challenging location to house the dozer because of the remote location of the camp, which is serviced by Rainbow Heights Road, a long meandering narrow roadway with steep grades and sharp turns. The dozer is a valuable regional firefighting resource that has been deployed to many of the local fires over the years including the Lilac fire in 2017. Having the dozer housed in the valley would expedite responses to wildfires, thus providing a value to our community and region.

FISCAL ANALYSIS:

Under the draft lease agreement, DGS has tentatively agreed to pay NCFPD \$1,000,000.00 for the construction of the dozer barn. Final cost will be determined after successful negotiation of the guaranteed maximum price (GMP) and a contract

STATION #3 DOZER BARN CONSTRUCTION AND LEASE

12/12/23

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amendment with TCM. The change order cost with TCM for dozer barn design services would be \$16,024.00. The GMP will be brought back to the Board for final approval. This amount would fully cover the following costs: planning and design, permitting, construction management services, construction, staff, and legal counsel time. The monthly lease fee of the facility will be set at \$1,560.00.

SUMMARY:

One of the identified goals in our NCFPD 2022 Strategic Plan was to continue to explore new ways to collaborate and partner with other regional fire agencies. This project will provide value to both our Fire District and the region through faster response times for a critical firefighting resource.

Reference: ***NCFPD 2022 Strategic Plan***

Goal #6: Continue to support the North Regional Zone and enhance the collaboration between agencies in various areas to includes training, prevention, risk reduction, and outreach.



NORTH COUNTY FIRE PROTECTION DISTRICT

STAFF REPORT

TO: BOARD OF DIRECTORS
FROM: FM FIERI AND CHIEF MCREYNOLDS
DATE: DECEMBER 12, 2023
SUBJECT: APPROVAL OF COMMUNITY RISK FEE SCHEDULE

ACTION AGENDA

RECOMMENDATION:

Staff recommends approval of Ordinance 2023-01 and the incorporated Fee Schedule as presented.

BACKGROUND:

The Fire Chief/CEO may impose a fee to cover the cost of any service which the District provides or the cost of enforcing any regulation for which the fee is charged, pursuant to Health & Safety Code §§13146, 13916, 14930; Government Code §§ 25845, 66014. The District may recover costs for violations of State and Local fire codes pursuant to the San Diego County Consolidated Fire Code §§ 104.12, 104.12.1, 105.3.9.

The Fee Schedule is a list of fees for services provided by the District and their associated costs. The District may recover its actual cost for services based upon a full cost basis. These fees are based upon the total compensation of the employee providing the service, as well as the associated overhead costs.

DISCUSSION:

In November of 2023, the Board approved the review of the Fee Schedule and requested Staff amend the Schedule to recover costs for services provided by the District. The revised Fee Schedule reflects changes in pay and administrative costs for Community Risk Services and standby fees. Adoption of this Ordinance improves the District's ability to recover actual cost for services it renders.

FISCAL ANALYSIS:

When the rate increases have been fully implemented, the District anticipates a net annual increase in community risk fee related revenue of approximately 45%.

SUMMARY:

It is in the best fiscal interest of the District to approve Ordinance 2023-01 and the updated Fee Schedule as presented. The adoption of these rates will allow the District to more completely recover its actual expenses related to the rendering of services in the Fee Schedule.



NORTH COUNTY FIRE PROTECTION DISTRICT

ORDINANCE NO. 2023-01

AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE NORTH COUNTY FIRE PROTECTION DISTRICT, COUNTY OF SAN DIEGO, CALIFORNIA, ESTABLISHING A SCHEDULE OF FIRE PREVENTION SERVICES AND ACTUAL FEES AND ESTABLISHING STAND-BY FEES FOR CERTAIN PUBLIC EVENTS AND REPEALING FIRE PREVENTION FEE ORDINANCE 2020-01

ARTICLE I. The North County Fire Protection District has incurred unreimbursed discretionary development costs and is anticipating that further new discretionary development will occur within the District which will place a greater demand on the existing staffing resources of the Fire Prevention Bureau. Also, escalating demands have been placed upon personnel in conducting increasingly numerous and complex inspections.

ARTICLE II. The North County Fire Protection District is charged with the responsibility of providing fire, rescue and emergency medical services pursuant to California Code of Regulations, Title 19, Division 1, §1.11.2.

ARTICLE III. The North County Fire Protection District incurs additional costs in lost personnel hours and expended District resources when said services are of a recurrent nature and/or the result of discretionary development. The District charges fees to recover costs incurred for the provision of said services, however, said fees require periodic revision to reflect current personnel costs.

ARTICLE IV. The Fire Chief may impose a fee to cover the cost of any service which the District provides or the cost of enforcing any regulation for which the fee is charged, pursuant to California Health & Safety Code §§13916 and 14930; and Government Code §§ 25845 and 66014. The District may recover costs for violations of State and Local fire codes pursuant to the San Diego County Consolidated Fire Code §§ 104.12, 104.12.1, 105.3.9.

ARTICLE V. Fire Prevention Service Fees are based upon the actual costs incurred by the fire agency, which are based upon the total compensation of the employee(s) providing a particular service and include total personnel hours utilized for plan review, file review, database information entry, mapping updates, travel to and from the site, written response and site inspection.

ARTICLE VI. Stand-by fees are based upon the actual costs incurred by the fire agency, based upon the total compensation of the employee(s) providing a particular service and includes total personnel hours utilized for emergency stand-by services relating to fire, rescue and emergency medical services and enforcing applicable codes pertaining to fire and panic safety.

ARTICLE VII. The actual fee shall be paid by the applicant to the District at time of application, request for stand-by coverage or submittal to cover the actual costs in accordance with the aforementioned schedule for an inspection or plan review or any other services listed on the Fee Schedule.



NORTH COUNTY FIRE PROTECTION DISTRICT

ORDINANCE NO. 2023-01

AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE NORTH COUNTY FIRE PROTECTION DISTRICT, COUNTY OF SAN DIEGO, CALIFORNIA, ESTABLISHING A SCHEDULE OF FIRE PREVENTION SERVICES AND ACTUAL FEES AND ESTABLISHING STAND-BY FEES FOR CERTAIN PUBLIC EVENTS AND REPEALING FIRE PREVENTION FEE ORDINANCE 2020-01

ARTICLE VIII. The actual cost for the provision of said services shall not exceed the actual cost incurred by the District.

ARTICLE IX. In the event fees are not paid at the time of application or upon request for additional fees, the District shall not be obligated to process, approve or take further action on renewable permits, installation, removal, activity or alteration permits, inspections, plan reviews or to provide other services necessitating a fee as delineated in the Fee Schedule.

ARTICLE X. The Board of Directors hereby declares that should any section, paragraph, sentence or word of this Ordinance or of the Fee Schedule referenced herein be declared for any reason to be invalid, it is the intent of the Board that it would have adopted all other portions of this Ordinance independent of the elimination there from of any such portion as may be declared invalid.

ARTICLE XI. The Board of Directors of the North County Fire Protection District does hereby approve the adoption of the attached Schedule of Services and Fees therefore to become effective **January 1, 2024**. This Ordinance shall be published according to law.

ARTICLE XII. Ordinance 2020-01 is hereby repealed and replaced by Ordinance 2023-01.

APPROVED, ADOPTED AND SIGNED by the Board of Directors of the North County Fire Protection District, County of San Diego, State of California, on this **12th day of December 2023**, by the following **Roll Call Vote**:

AYES:

NOES:

ABSENT:

ABSTAIN:

RECUSED:

Cindy Acosta, Board President



NORTH COUNTY FIRE PROTECTION DISTRICT

ORDINANCE NO. 2023-01

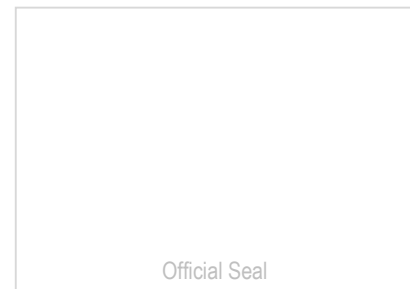
AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE NORTH COUNTY FIRE PROTECTION DISTRICT, COUNTY OF SAN DIEGO, CALIFORNIA, ESTABLISHING A SCHEDULE OF FIRE PREVENTION SERVICES AND ACTUAL FEES AND ESTABLISHING STAND-BY FEES FOR CERTAIN PUBLIC EVENTS AND REPEALING FIRE PREVENTION FEE ORDINANCE 2020-01

ATTEST:

I HEREBY CERTIFY that the foregoing is a true and correct copy of the Ordinance duly and regularly adopted by the Board of Directors of the North County Fire Protection District thereof held on the **12th day of December 2023**, and that the same now appears on record in my office.

IN WITNESS THEREOF, I hereunto set my hand and affixed by official seal this **12th day of December 2023**.

Mavis Canpinar
Board Clerk



Official Seal



NORTH COUNTY FIRE PROTECTION DISTRICT



Tuesday, December 12, 2023

PLAN REVIEW, CONSTRUCTION and SERVICE FEES						
DEVELOPMENT PLAN REVIEW (Includes plan review & written response if applicable)	FEE DESCRIPTION	Aver. Rev. Insp. & Travel Time (in hrs.)	Current Total Fee	Revised Rates	Percent increase	
1	Service Letter for TPM/Minor Subdivision (5 Parcels or Less)	2.25	\$ 421.00	\$ 613.00	45.6%	
2	Service Letter for TM/Major Subdivision (6 Parcels or More)	2.75	\$ 514.00	\$ 750.00	45.9%	
3	TPM or Minor Subdivision Service Letter Renewal	1.25	\$ 234.00	\$ 341.00	45.7%	
4	TM or Major Subdivision Service Letter Renewal	1.75	\$ 327.00	\$ 477.00	45.9%	
5	Final Map/Mylar Review	1.25	\$ 234.00	\$ 341.00	45.7%	
6	Release of Map Covenants	1.75	\$ 327.00	\$ 477.00	45.9%	
7	Cellular Sites	2.25	\$ 427.00	\$ 620.00	45.2%	
8	Major Use Permit (P or MUP) or Site Plan (S or STP)	2.25	\$ 421.00	\$ 613.00	45.6%	
9	Fire Protection plans or Environmental Review: Mitigated Negative Declaration	3.50	\$ 661.00	\$ 960.00	45.2%	
10	Fire Protection Plans TPM Letter Review (no mitigation)	2.00	\$ 374.00	\$ 545.00	45.7%	
11	Light Grading Plan	1.75	\$ 327.00	\$ 477.00	45.9%	
12	Administrative (AD), Variance (VAR), Vacation Review (VAC), or Zoning (ZAP)	1.75	\$ 327.00	\$ 477.00	45.9%	
13	Improvement Plans Planned Residential Development (PRD)	2.00	\$ 374.00	\$ 545.00	45.7%	
14	Remote Water Meter	1.75	\$ 333.00	\$ 483.00	45.0%	
15	Site Plan Review (single occupancy)-Conceptual/Consultation	2.00	\$ 374.00	\$ 545.00	45.7%	
16	Code Appeal/Alternative Materials & Methods Request	1.50	\$ 280.00	\$ 409.00	46.1%	
18	Gate Plans	1.00	\$ 135.00	\$ 207.00	53.3%	

PLAN REVIEW, CONSTRUCTION and SERVICE FEES						
DEVELOPMENT PLAN REVIEW (Includes plan review & written response if applicable)	FEE DESCRIPTION	Aver. Rev. Insp. & Travel Time (in hrs.)	Total Fee	Revised Rates	Percent increase	
19 Grading Plan Submittal	Grading plan submittal.	1.75	\$ 333.00	\$ 483.00	45.0%	
20 Grading Plan Re-Submittal	Second grading plan submittal and all subsequent re-submittals.	0.50	\$ 93.00	\$ 136.00	46.2%	
21 New Residential Construction or Room Addition > 50% Remodel	Review of plans for fire & building code compliance for new residential construction and 1 field inspection each (site, rough & final).	3.25	\$ 423.00	\$ 659.00	55.8%	
22 Residential Plan Re-submittal - New or Remodel	Second residential plan submittal and all subsequent re-submittals/stamp transfer.	1.00	\$ 128.00	\$ 201.00	57.0%	
23 Residential Building Plans (PRD), Each Additional Unit	Review of site plan for fire & building code compliance for new construction and 1 field inspection each (rough & final).	2.25	\$ 295.00	\$ 458.00	55.3%	
24 Room addition or Tenant Improvement < 50% Remodel Without Sprinklers	Review of plans for fire & building code compliance for new construction and 1 field inspection each (site & final).	2.25	\$ 295.00	\$ 458.00	55.3%	
25 Barns and Outbuildings (Garages)	Review of plans for fire & building code compliance for new construction and 1 field inspection each (site & final).	2.75	\$ 359.00	\$ 558.00	55.4%	
26 Commercial Building Plans	Review of plans for fire & building code compliance for new commercial construction and 1 field inspection each (site & final).	4.50	\$ 847.00	\$ 1,029.00	21.5%	
27 Commercial TI > 2000 sq.ft. and/or >50% Major Improvements	Review of plans for remodels or additions to commercial buildings with major improvements or change of occupancy classification.	3.75	\$ 707.00	\$ 1,029.00	45.5%	
28 Commercial TI < 2000 sq. ft. Minor Improvements	Review of plans for commercial remodels w/ minor improvements. No change of occupancy classification.	2.25	\$ 427.00	\$ 620.00	45.2%	
29 Solar Commercial Plan Submittal	Review of plans for commercial solar photovoltaic systems.	2.25	\$ 421.00	\$ 613.00	45.6%	
30 Solar/Other <10KW	Review of required plan checks for misc. solar photovoltaic installations.	1.75	\$ 231.00	\$ 358.00	55.0%	
31 Commercial Plan Re-Submittal	Second plan submittal and all subsequent re-submittals.	2.00	\$ 374.00	\$ 545.00	45.7%	

PLAN REVIEW, CONSTRUCTION and SERVICE FEES						
DEVELOPMENT PLAN REVIEW (Includes plan review & written response if applicable)	FEE DESCRIPTION	Aver. Rev. Insp. & Travel Time (in hrs.)	Total Fee	Revised Rates	Percent increase	
32 Residential Fire Sprinkler Plans - 13D or 13R	Plan review of residential fire sprinkler system 13-D one or two family dwelling and 1 field inspection each (rough & final).	2.25	\$ 295.00	\$ 458.00	55.3%	
33 Residential Fire Sprinkler Plans - PRD; Each Additional Unit	Plan review of residential fire sprinkler system 13-D one or two family dwelling and 1 field inspection each (rough & final).	1.75	\$ 231.00	\$ 358.00	55.0%	
34 Residential Fire Sprinkler Plan Re-Submittal	Second residential plan submittal and all subsequent re-submittals/stamp transfer.	0.75	\$ 96.00	\$ 150.00	56.3%	
35 Commercial Fire Sprinkler System	Plan approval of commercial sprinkler system and 1 field inspection each (rough & final). Plan review conducted by independent engineer at an additional cost.	4.25	\$ 801.00	\$ 1,165.00	45.4%	
36 Underground Sprinkler System Plans	Plan approval of underground supply to sprinkler system and 1 field inspection. Plan review conducted by independent engineer at an additional cost.	2.25	\$ 427.00	\$ 620.00	45.2%	
37 Underground Sprinkler System Additional Inspection - Main Line Flush or Underground Hydro	Additional inspection of underground sprinkler piping when hydro and flush are not concurrent.	1.25	\$ 240.00	\$ 347.00	44.6%	
38 Commercial Sprinkler Plan Re-Submittal	Second residential plan submittal and all subsequent re-submittals/stamp transfer.	1.00	\$ 187.00	\$ 273.00	46.0%	
39 Commercial Sprinkler Tenant Improvement	Plan review of new commercial sprinkler system and 1 field inspection each (rough & final).	2.25	\$ 427.00	\$ 620.00	45.2%	
40 Special Fire Protection Installations--Hood & Duct System, Remote Extinguishing Systems	Plan approval and 1 inspection of new special extinguishing system. Plan review conducted by independent engineer at an additional cost.	3.00	\$ 561.00	\$ 818.00	45.8%	
41 Special Hazard Installations--High Piled Storage, Underground/Aboveground Storage Tanks, Spray Booths, Industrial Ovens, Refrigeration Systems, etc.	Plan approval and 1 inspection of high piled storage, underground/aboveground tanks, spray booths, industrial ovens, refrigeration systems, etc. Plan review conducted by an independent engineer at an additional cost.	3.00	\$ 567.00	\$ 824.00	45.3%	
42 Fire Alarm System	Plan approval and 1 inspection of a fire alarm system. Plan review conducted by an independent engineer at an additional cost.	3.00	\$ 567.00	\$ 824.00	45.3%	
43 Fire Alarm System Pre-Wire Inspection	Site inspection of alarm system wiring installation and preliminary device location.	1.75	\$ 231.00	\$ 358.00	55.0%	

PLAN REVIEW, CONSTRUCTION and SERVICE FEES

DEVELOPMENT PLAN REVIEW (Includes plan review & written response if applicable)		FEE DESCRIPTION	Aver. Rev. Insp. & Travel Time (in hrs.)	Total Fee	Revised Rates	Percent Increase
44	Stamp Transfer	Stamp transfer.	0.25	\$ 32.00	\$ 50.00	56.3%
45	Business License Inspection (SDSO, CCLB, or other outside agency)	Required inspection for special permit or license.	1.25	\$ 167.00	\$ 257.00	53.9%
46	Pre-License Inspection/Consultation (Residential Care)		2.00	\$ 179.00	\$ 179.00	0.0%
47	Non-Compliance Re-Inspection	Conduct inspection of existing property which remains non-compliant with codes (2nd and subsequent inspections).	1.75	\$ 249.00	\$ 376.00	51.0%
48	Non-Compliance Weed Abatement Re-Inspection	Conduct legal noticing and re-inspections of a property which remains non-compliant after expiration of final notice to abate hazard.	2.50	\$ 346.00	\$ 527.00	52.3%
49	Forced Weed Abatement Administrative Fee	Includes above, plus work order, description of work, contractor meetings, inspections, billing.	5.75	\$ 756.00	\$ 1,172.00	55.0%
50	Annual Burn Permits		1.00	\$ 135.00	\$ 207.00	53.3%
51	Special Event Permit Review	Review of large events including/medical /traffic plans.	1.25	\$ 160.00	\$ 251.00	56.9%
52	Other Services Not Listed(Min 1 HR)	Misc. permits' plan review not listed.	1.00	\$ 187.00	\$ 273.00	46.0%
53	Event Staff: Fire Prevention (Min 1 hr.) per hour	Provide required fire and life safety inspections at events.	1.00	\$ 128.00	\$ 201.00	57.0%
54	Apartment Inspection Small Complex 10 or Less	State mandated inspection - Cost recovery	1.75	\$ 249.00	\$ 376.00	51.0%
55	Apartment Inspection Med 11 to 50 Units	State mandated inspection - Cost recovery	2.75	\$ 378.00	\$ 577.00	52.6%
56	Apartment Inspection Large > 50 Units	State mandated inspection - Cost recovery	3.25	\$ 442.00	\$ 677.00	53.2%
57	Hotel/Motel/Lodging	State mandated inspection - Cost recovery	1.75	\$ 249.00	\$ 376.00	51.0%
58	Care Facility 7 to 20 Beds	State mandated inspection - Cost recovery	1.75	\$ 249.00	\$ 376.00	51.0%
59	Care Facility > 20	State mandated inspection - Cost recovery	2.75	\$ 378.00	\$ 577.00	52.6%
60	Large Child Care Facility	State mandated inspection - Cost recovery	1.75	\$ 249.00	\$ 376.00	51.0%
61	School Inspection E Occupancies - Mandated	State mandated inspection - Cost recovery	1.75	\$ 249.00	\$ 376.00	51.0%
62	"S" Occupancies - Mandated	State mandated inspection - Cost recovery	1.75	\$ 231.00	\$ 358.00	55.0%
63	Ambulance Standby	Cost recovery per hour for event or other non emergency.	1.00	\$ 103.00	\$ 128.00	24.27%
64	Battalion Chief Standby	Cost recovery per hour for event or other non emergency.	1.00	\$ 119.00	\$ 195.00	63.87%
65	Brush Engine Standby	Cost recovery per hour for event or other non emergency.	1.00	\$ 475.00	\$ 429.00	-9.68%
66	Engine Standby	Cost recovery per hour for event or other non emergency.	1.00	\$ 489.00	\$ 429.00	-12.27%
67	Annexation Fees	Each Acre or Portion Thereof		\$ 1,000.00	\$ 1,000.00	0.0%
	Annexation Fees	Each Dwelling parcel		\$ 500.00	\$ 500.00	0.0%
	Annexation Fees	Each Commercial/Industrial Parcel		\$ 1,000.00	\$ 1,000.00	0.0%
68	Cost Recovery Billing Fee (For those items marked with)				\$ 18.50	



NORTH COUNTY FIRE PROTECTION DISTRICT



Tuesday, December 12, 2023

ID	Basic Description	Duty	Hourly Average			Hourly Personnel Rate	Total Personnel Cost	Front Counter Admin	Cost Recovery Fee	Vehicle Rates	Hourly Admin Rate	Total Admin Cost	New 2024 Fee (Rounded to the nearest \$)
			Review Time	Data Entry	Travel Time								
1	Service Letter for TPM/Minor Subdivision (5 Parcels or Less)	FM	1.50	0.25	0.50	199.68	449.28			72.89	164.00	\$ 613.00	
2	Service Letter for TM/Major Subdivision (6 Parcels or More)	FM	2.00	0.25	0.50	199.68	549.12			72.89	200.45	\$ 750.00	
3	TPM/Minor Subdivision Letter Renewal	FM	1.00	0.25		199.68	249.60			72.89	91.11	\$ 341.00	
4	TM/Major Subdivision Letter Renewal	FM	1.50	0.25		199.68	349.44			72.89	127.56	\$ 477.00	
5	Final Map/Mylar Review	FM	1.00	0.25		199.68	249.60			72.89	91.11	\$ 341.00	
6	Release of Map Covenants	FM	1.00	0.25	0.50	199.68	349.44			72.89	127.56	\$ 477.00	
7	Cellular Sites	FM	1.50	0.25	0.50	199.68	449.28	18.04	6.39	72.89	164.00	\$ 620.00	
8	Major Use Permit (MUP) or Site Plan (STP)	FM	1.50	0.25	0.50	199.68	449.28	18.04	6.39	72.89	164.00	\$ 613.00	
9	Fire Protection Plans or Environmental Review	FM	3.00	0.25	0.50	199.68	698.88			72.89	255.12	\$ 960.00	
10	Fire Protection Plan TPM Letter Review (no mitigation)	FM	1.5	0.25	0.5	199.68	399.36			72.89	145.78	\$ 545.00	
11	L Grading Plan	FM	1.50	0.25		199.68	349.44	18.04		72.89	127.56	\$ 477.00	
12	AD, VAR, VAC or ZAP	FM	1.00	0.25	0.50	199.68	349.44			72.89	127.56	\$ 477.00	
13	Improvement Plans - PRD	FM	1.75	0.25		199.68	399.36			72.89	145.78	\$ 545.00	
14	Remote Water Meter	FM	1.00	0.25	0.50	199.68	349.44	18.04	6.39	72.89	127.56	\$ 483.00	
15	Site Plan Review - Single Occupancy	FM	1.25	0.25	0.50	199.68	399.36	18.04		72.89	145.78	\$ 545.00	
16	Code Appeal	FM	1.25	0.25		199.68	299.52	18.04		72.89	109.34	\$ 409.00	
17	Gate Plans	FPO	0.25	0.25	0.50	127.76	127.76		6.39	72.89	72.89	\$ 207.00	
18	Grading Plan	FM	1.00	0.25	0.50	199.68	349.44	18.04	6.39	72.89	127.56	\$ 483.00	
19	Grading Plan Resubmittal	FM	0.25	0.25		199.68	99.84	18.04		72.89	36.45	\$ 136.00	
20	New Residential or > 50% Remodel	FPO	2.50	0.25	0.50	127.76	415.22	18.04	6.39	72.89	236.89	\$ 659.00	
21	Residential Resubmittal	FPO	0.75	0.25		127.76	127.76	18.04		72.89	72.89	\$ 201.00	
22	Residential PRD, Each Addition Unit	FPO	1.50	0.25	0.50	127.76	287.46		6.39	72.89	164.00	\$ 458.00	
23	Room Addition or T.I. < 50% Without Sprinklers	FPO	1.50	0.25	0.50	127.76	287.46	18.04	6.39	72.89	164.00	\$ 458.00	
24	Barns & Outbuildings	FPO	2.00	0.25	0.50	127.76	351.34	18.04	6.39	72.89	200.45	\$ 558.00	
25	Commercial Plans	FM	3.00	0.25	0.50	199.68	748.80	18.04	6.39	72.89	273.34	\$ 1,029.00	
26	Commercial T.I. >2000 Sq. Ft. &/or > 50% Major Improvements	FM	3.00	0.25	0.50	199.68	748.80	18.04	6.39	72.89	273.34	\$ 1,029.00	
27	Commercial Plan T.I.< 2000 Sq. Ft. minor improvements	FM	1.50	0.25	0.50	199.68	449.28	18.04	6.39	72.89	164.00	\$ 620.00	
28	Solar Commercial Plan Submittal	FM	1.50	0.25	0.50	199.68	449.28	18.04	6.39	72.89	164.00	\$ 613.00	
29	Solar/Other <10kw	FPO	1.00	0.25	0.50	127.76	223.58	18.04	6.39	72.89	127.56	\$ 358.00	
30	Commercial Plan Resubmittal	FM	1.25	0.25	0.50	199.68	399.36	18.04		72.89	145.78	\$ 545.00	

Center	Basic Description	Duty	Hourly Average				Hourly Personnel Rate	Total Personnel Cost	Front Counter Admin	Cost Recovery Fee	Vehicle Rates	Hourly Admin Rate	Total Admin Cost	New 2024 Fee (Rounded to the nearest \$)
			Review Time	Data Entry	Travel Time	Total Time								
			1.50	0.25	0.50	2.25								
32	Residential Fire Sprinklers, 13-D or 13-R	FPO	1.50	0.25	0.50	2.25	287.46	18.04		6.39	72.89	164.00	458.00	
33	Residential Fire Sprinklers - PRD, Each Additional Unit	FPO	1.00	0.25	0.50	1.75	223.58			6.39	72.89	127.56	358.00	
34	Residential Fire Sprinkler Plan Resubmittal	FPO	0.50	0.25		0.75	95.82	18.04			72.89	54.67	150.00	
35	Commercial Fire Sprinklers	FM	3.50	0.25	0.50	4.25	848.64	18.04		6.39	72.89	309.78	1,165.00	
36	Underground Sprinkler Systems	FM	1.50	0.25	0.50	2.25	449.28	18.04		6.39	72.89	164.00	620.00	
37	Underground Sprinkler System Additional Inspection	FM	0.50	0.25	0.50	1.25	249.60	18.04		6.39	72.89	91.11	347.00	
38	Commercial Sprinkler Resubmittal	FM	0.75	0.25		1.00	199.68	18.04			72.89	72.89	273.00	
39	Commercial Sprinkler Tenant Improvement	FM	1.50	0.25	0.50	2.25	449.28	18.04		6.39	72.89	164.00	620.00	
40	Special Fire Protection Installations	FM	2.25	0.25	0.50	3.00	599.04	18.04			72.89	218.67	818.00	
41	Special Hazard Installations	FM	2.25	0.25	0.50	3.00	599.04	18.04		6.39	72.89	218.67	824.00	
42	Fire Alarm System	FM	2.25	0.25	0.50	3.00	599.04	18.04		6.39	72.89	218.67	824.00	
43	Fire Alarm - Pre-Wire Inspection	FPO	1.00	0.25	0.50	1.75	223.58	18.04		6.39	72.89	127.56	358.00	
44	Stamp Transfer	FPO	0.25			0.25	31.94	18.04			72.89	18.22	50.00	
45	Business License Inspection	FPO	0.75		0.50	1.25	159.70			6.39	72.89	91.11	257.00	
46	Pre-License Inspection/Consultation (Residential Care)	FPO	1.50	0.25	0.50	2.00	105.10			6.39	72.89	67.40	179.00	
47	Non-Compliance Re-Inspection	FPO	1.00	0.25	0.50	1.75	223.58		18.50	6.39	72.89	127.56	376.00	
48	Non-Compliance Weed Abatement Re-Inspection	FPO	1.75	0.25	0.50	2.50	319.40		18.50	6.39	72.89	182.23	527.00	
49	Forced Weed Abatement Administrative Fee	FPO	5.00	0.25	0.50	5.75	734.62		18.50		72.89	419.12	1,172.00	
50	Annual Burn Permit Inspection Fee	FPO	0.25	0.25	0.50	1.00	127.76			6.39	72.89	72.89	207.00	
51	Special Event Permit Review	FPO	1.00	0.25		1.25	159.70				72.89	91.11	251.00	
52	Other Services Not Listed (Min 1 Hr) Per Hour	FM	1.00			1.00	199.68				72.89	72.89	273.00	
53	Event Staff-Fire Prevention (Min 1 Hr) Per Hour	FPO	1.00			1.00	127.76				72.89	72.89	201.00	
54	Apartment Inspection Small Complex 10 or Less	FPO	1.00	0.25	0.50	1.75	223.58		18.50	6.39	72.89	127.56	376.00	
55	Apartment Inspection Med 11 to 50 Units	FPO	2.00	0.25	0.50	2.75	351.34		18.50	6.39	72.89	200.45	577.00	
56	Apartment Inspection Large > 50 Units	FPO	2.50	0.25	0.50	3.25	415.22		18.50	6.39	72.89	236.89	677.00	
57	Hotel/Motel/Lodging	FPO	1.00	0.25	0.50	1.75	223.58		18.50	6.39	72.89	127.56	376.00	
58	Care Facility 7 to 20 Beds	FPO	1.00	0.25	0.50	1.75	223.58		18.50	6.39	72.89	127.56	376.00	
59	Care Facility > 20	FPO	2.00	0.25	0.50	2.75	351.34		18.50	6.39	72.89	200.45	577.00	
60	Large Child Care Facility	FPO	1.00	0.25	0.50	1.75	223.58		18.50	6.39	72.89	127.56	376.00	
61	School Inspection E Occupancies - Mandated	FPO	1.00	0.25	0.50	1.75	223.58		18.50	6.39	72.89	127.56	376.00	
62	"S" Occupancies - Mandated	FPO	1.00	0.25	0.50	1.75	223.58		18.50	6.39	72.89	127.56	358.00	
63	Ambulance Standby per hour rate (with 1 hour minimum)					1.00	58.00		58.00		11.64	11.64	128.00	
64	Battalion Chief Standby - per hour rate (with 1 hour minimum)					1.00	89.00		89.00		17.40	17.40	195.00	
65	Brush Engine Standby - per hour rate (with 1 hour minimum)					1.00	183.00		183.00		63.30	63.30	429.00	
66	Engine Standby - per hour rate (with 1 hour minimum)					1.00	183.00		183.00		63.30	63.30	429.00	
67	Annexation Fees												\$ 1,000.00	
67	Annexation Fees												\$ 500.00	
67	Annexation Fees												\$ 1,000.00	
68	Cost Recovery Billing Fee (For those items marked with 🚫)												\$ 18.50	



NORTH COUNTY FIRE PROTECTION DISTRICT



Tuesday, December 12, 2023

Appendix B

ADMINISTRATIVE INCIDENTAL COST BREAKDOWN							
Expense	Cost	Per	Divided by Unit/Type	Unit Cost	# of Units	Annual Hours	Cost Per Hour
Building (Admin Renovation)	\$350,000.00	year	12 employees	\$ 29,166.67	1	2080	\$ 14.02
SDG&E	\$10,800.00	year	10 employees	\$1,080.00	1	2080	\$ 0.52
FPUD	\$6,000.00	year	10 employees	\$600.00	1	2080	\$ 0.29
Mitel Phones	\$12,785.00	year	14 phones	\$458.57	1	2080	\$ 0.22
AT&T Fax	\$0.00	year	5 employees	\$0.00	1	2080	\$ -
Office Supplies	\$7,500.00	year	10 employees	\$750.00	1	2080	\$ 0.36
Admin Charges (101-102)	\$27,737.00	year	12 employees	\$ 2,311.42	1	2080	\$ 1.11
Subtotal for Expenses							\$ 16.52
Individual Expenses							
Verizon Cell Phones	\$ 2,016.00	year	2	\$ 1,008.00		2080	\$ 0.48
Ipads	\$ 1,368.00	year	3	\$ 456.00	1	2080	\$ 0.22
Computer: Hard/Software/Support	\$211,600	year	69	\$ 3,066.67	1	2080	\$ 1.47
Computer Support	\$0	year	69	\$ -	1	2080	\$ -
Vehicle (15,000*.575)	\$ 8,250.00	year	3	\$ 2,750.00	1	2080	\$ 1.32
Code Books	\$ 1,400.00	year	2	\$ 700.00	1	2080	\$ 0.34
Training	\$ 5,500.00	year	2	\$ 2,750.00	1	2080	\$ 1.32
Subscriptions/Member	\$ 5,000.00	year	2	\$ 2,500.00	1	2080	\$ 1.20
Admin Support-Supervisor*	\$ 2,080,476.89	year	5.00%	\$ 104,023.84	1	2080	\$ 50.01
Subtotal for Individual Expenses							\$ 56.37
Total Admin Hourly Rate							\$ 72.89

* Includes 9 Admin Support/Supervisory Staff

PUBLIC NOTICE

NOTICE IF FURETHER GIVEN THAT THE BOARD OF DIRECTORS OF THE NORTH COUNTY FIRE PROTECTION DISTRICT, 330 South Main Avenue, Fallbrook, California, County of San Diego, will conduct a Public Hearing on Tuesday, December 12, 2023, at a time certain of 5:05 p.m. at the Fallbrook Public Utility District, 990 East Mission Road, Fallbrook, California, or as soon thereafter as such matter can be heard, to discuss and approve the updated Fire Prevention Fee Schedule. The Fire Prevention Ordinance imposes fees for services provided by the Fire Prevention Bureau for plan review, inspection, land divisions and annual permits for certain occupancies and processes. Members of the public will have an opportunity to make public comments pertaining to the adoption of this schedule. A copy of this fee schedule may be obtained from the Fire Prevention Bureau of the North County Fire Protection District Headquarters Fire Station at 330 S. Main Avenue in Fallbrook, California, between 8:00 a.m. and 5:00 p.m. Monday through Thursday, or may be obtained by fax or email by contacting Fire Marshal Dominic Fieri by phone at (760) 723-2010 or email at dfieri@ncfire.org.

Dominic Fieri, Fire Marshal
North County Fire Protection District
330 S. Main Avenue, Fallbrook, California, 92028-2938
(760) 723-2010

BY ORDER OF THE BOARD OF DIRECTORS OF
THE NORTH COUNTY FIRE PROTECTION DISTRICT.

Mavis Canpinar
Board Clerk
Dated: November 14, 2023

Published November 30, December 7, 2023



NORTH COUNTY FIRE PROTECTION DISTRICT

STAFF REPORT

TO: BOARD OF DIRECTORS
FROM: CHIEF MCREYNOLDS
DATE: DECEMBER 12, 2023
SUBJECT: BLS116 EXTENSION

ACTION AGENDA

RECOMMENDATION:

That the NCFPD Board of Directors direct Staff to extend the agreement with Vista Fire Department to continue the operation of BLS116 through the end of February 2024.

BACKGROUND:

Since March of 2022, the District has staffed and positioned a BLS ambulance (BLS116) at Vista Fire Department Station #6 to shore up surge capacity for the North Zone ambulance delivery system. The ambulance has accomplished that mission. In May of 2022 the Board approved the extension of BLS116 through December 31, 2023.

DISCUSSION:

Vista Fire is in the final phases of standing up their own BLS ambulance program and have advised NCFPD that they will no longer need BLS116 to provide service from Vista Station #6 beyond February 28, 2024. The extension would ensure that the North Zone ambulance delivery system continues to operate with Basic Life Support (BLS) ambulance service.

FISCAL ANALYSIS:

Personnel costs to staff BLS116 are approximately \$25,000 per month, with ancillary expenses such as fuel and supplies adding an additional cost of approximately \$6,000 per month. The ambulance revenue earned by BLS116 continues to be \$50,000-\$92,000 per month.

SUMMARY:

Extending the operation and placement of BLS116 would continue to provide an additional ambulance to the North Zone during the upcoming traditional cold and flu season and provide the District with additional transport revenue. Upon approval Staff will notify Vista Fire of the extension.

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NORTH COUNTY FIRE PROTECTION DISTRICT

STAFF REPORT

TO: BOARD OF DIRECTORS
FROM: CHIEF MCREYNOLDS
DATE: DECEMBER 12, 2023
SUBJECT: NCFPD EFFECTIVE RESPONSE FORCE STANDARD

ACTION AGENDA

RECOMMENDATION:

That the Board approve and adopt the NCFPD Effective Response Force Standard as presented.

BACKGROUND:

Goal #9 of the Board approved *2022 NCFPD Strategic Plan* identified the need for the District to “*Improve the concentration of resources to create an effective response force for the various types of calls for service in the fire district*”. With the assistance from *Matrix Consulting Group*, who developed our current Strategic Plan and Standard of Cover, Staff has defined and established an effective response force performance objective standard based on nationally accepted best practice for the risks identified in the district.

DISCUSSION:

The Effective Response Force Standard includes an analysis of tasks that must be completed on major incidents and response time standards for the first arriving unit and, for a full weighted first-alarm response to major incidents. The analysis of our response times evaluated our current five-year average (baseline) and identified goals for the District to achieve in the future (benchmark). The standard that was established used Center for Public Safety Excellence (CPSE) guidance. Although CPSE is not a standard-making organization, their body of work is significant and has been used by numerous communities across the country to assist with determining what baseline services should be for a community.

The standard classifies two response areas for our District, Suburban and Rural. Although Fallbrook generally would be considered urban based on greater than 1000 people per square mile, the 2-lane semi-rural roadway network makes a suburban classification more appropriate.

NCFPD EFFECTIVE RESPONSE FORCE STANDARD

12/12/2023

PAGE 2 OF 2

The below chart illustrates the performance drive time standard that was recommended for the NCFPD.

City Designation	Demographic Designation	Travel Time
Fallbrook	Suburban	6 minutes/30 seconds
Bonsall	Suburban	6 minutes/30 seconds
Rainbow	Rural	13 minutes
<u>Areas</u> east of I-15	Rural	13 minutes

FISCAL ANALYSIS:

None for adopting the Effective Response Force Standard.

SUMMARY:

The standard should be used as a guiding document to support future District delivery model expansion decisions as the demand for service continues to grow. Staff will continue to monitor response times and will report them to the Board in the monthly Operations Report.

Reference: ***NCFPD 2022 Strategic Plan***

Goal #9 Improve the Concentration of resources to create an effective response force for the various types of calls for service in the Fire District.

- Objective 1: Define and establish an effective response force performance objective based on nationally accepted best practice for the risks identified in the district.

Effective Response Force Standard

NORTH COUNTY FIRE PROTECTION DISTRICT
FALLBROOK, CA

Dec. 2023



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Introduction

North County Fire Protection District retained the Matrix Consulting Group to create an effective response force standard and performance objectives. The development of the performance objectives is related to Goal Number Nine in the recently completed Strategic Plan as illustrated in the following table.

Goal 9	Improve the concentration of resources to create an effective response force for the various types of calls for service in the fire district.
Timeline:	Intermediate
Objective 1	Define and establish an effective response force performance objective based on nationally accepted best practice for the risks identified in the district.
Assigned To:	Fire Chief/Administrative Staff
Funding Required:	None
Critical Tasks:	<ul style="list-style-type: none"> • None

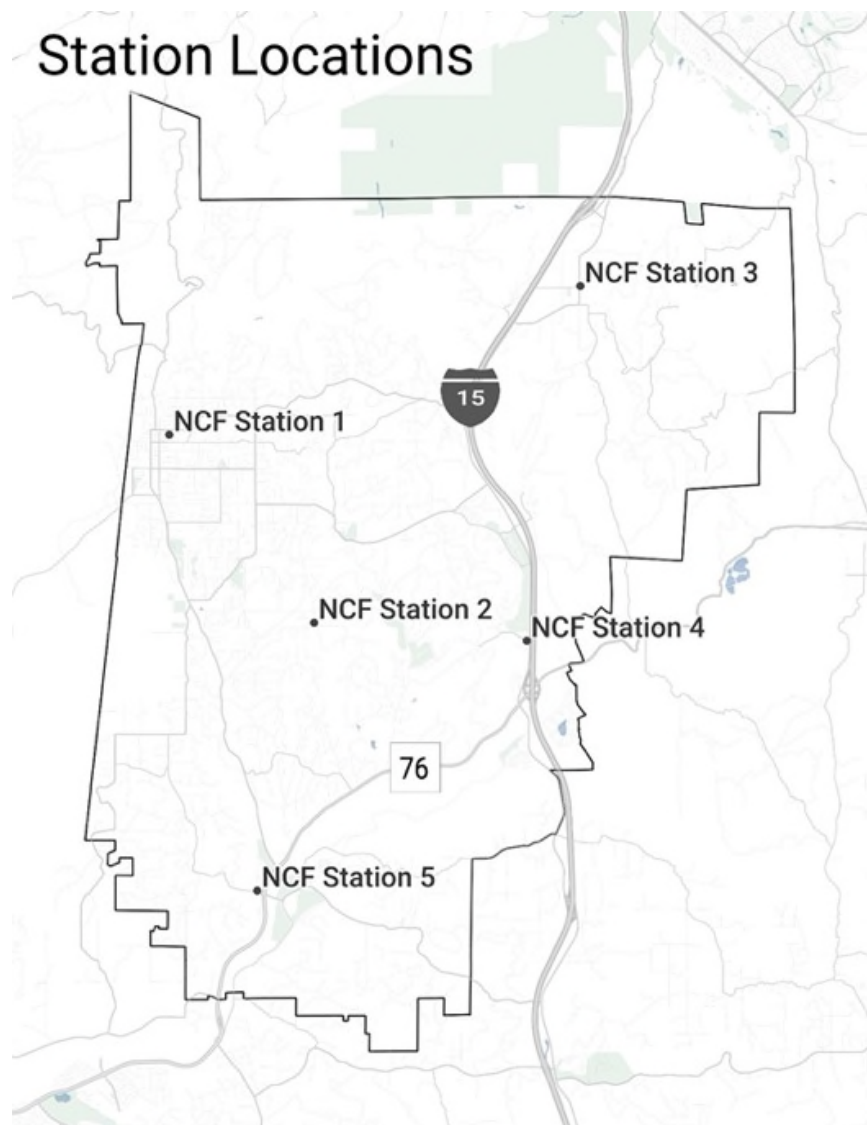
The performance objectives are based on data utilized in the Strategic Plan and Standard of Cover report dated June 30, 2022.

Current Deployment Model

This chapter provides an overview of the existing deployment model used by the North County Fire Protection District (NCFPD) and the service area as it relates to the development of an effective response force.

Physical Resources

Service to the fire district is provided from five fire stations located throughout the district. The following map illustrates the location of the fire stations.



North County Fire Protection District operates on a three (3) platoon system, working 48 hours on and 96 hours off. Staffing for each shift is twenty-two (22) personnel (including a Battalion Chief). The tables that follow illustrate the apparatus and staffing for each of the five stations, administrative, and reserve apparatus.

Fire Station 1 - Fallbrook

315 East Ivy Street

Description of Use	Serves as the Headquarters Fire Station and fleet maintenance facility. This station provides service to the downtown Fallbrook community in the northwest corner of the district.				
Apparatus Space	Three bay drive through				
Assigned Apparatus	Unit ID	Year	Description	Type	Minimum Staffing
	Battalion 111	2017	Ford F250	Command	1
	Engine 111	2019	Pierce Arrow XT	Type 1 Engine	3
	Medic 111	2020	Ford E450/Lifeline	ALS Ambulance	2

Fire Station 2 - Fallbrook

2180 Winterwarm Drive

Description of Use	Located in the central section of the Fallbrook community providing service to Winterwarm area.				
Apparatus Space	Two Bay drive through				
Assigned Apparatus	Unit ID	Year	Description	Type	Minimum Staffing
	Engine 112	2012	Pierce Saber	Type 1 Engine	3
	Brush 112	2002	Pierce/International	Type 3 Engine	

Fire Station 3 - Rainbow

2309 Rainbow Valley Blvd.

Description of Use	This facility is located in the northeast section of the district in the Rainbow community providing service to Rainbow and areas south of the Rainbow community.				
Apparatus Space	Three Bay drive through				
Assigned Apparatus	Unit ID	Year	Description	Type	Minimum Staffing
	Engine 113	2008	Pierce Arrow XT	Type 1 Engine	3
	Brush 113	2002	Pierce/International	Type 3 Engine	

Fire Station 4 - Pala Mesa

4375 Pala Mesa Drive

Description of Use	Providing service to the Pala Mesa area of the district, this station is located near the I-15 corridor in the southeast section of the district.				
Apparatus Space	Three Bay				
Assigned Apparatus	Unit ID	Year	Description	Type	Minimum Staffing
	Engine 114	2012	Pierce Arrow XT	Type 1 Engine	3
	Medic 114	2018	Ford E450/Lifeline	ALS Ambulance	2
	Brush 114	2018	BME/International	Type 3 Engine	

Fire Station 5 - Bonsall

5906 Olive Hill Road

Description of Use	This facility is located in the southwest section of the district providing service to the Bonsall community.				
Apparatus Space	Three Bay drive through				
Assigned Apparatus	Unit ID	Year	Description	Type	Minimum Staffing
	Engine 115	2019	Pierce Arrow XT	Type 1 Engine	3
	Medic 115	2018	Ford E450/Lifeline	ALS Ambulance	2
	OES 306	2019	HME/Ahrens Fix	Type I Engine	

Response Partners

North County participates in the North Regional Zone Automatic Aid system in San Diego County. The resources illustrated in the following tables are those that are closest to the North County Fire Protection District. Other regional resources are available for larger or longer term incidents.

Camp Pendleton – Station 9

MCB – Camp Pendleton, Naval Weapons Station

Unit ID	Type	Minimum Staffing
Engine 279	Type 1 Engine	4
Brush 279	Type 3 Engine	

CAL Fire – Red Mountain Station - Fallbrook

3660 East Mission Road

Unit ID	Type	Minimum Staffing
Engine 3361	Type 3 Engine	3
Engine 3371	Type 3 Engine	3

CAL Fire – Deer Springs

I-5 at Gopher Canyon Road

Unit ID	Type	Minimum Staffing
Engine 11	Type 1 Engine	3
Engine 12	Type 1 Engine	3
Engine 13	Type 1 Engine	3

Vista Fire Department – Station 3

1070 Old Taylor Street

Unit ID	Type	Minimum Staffing
Engine 123	Type 1 Engine	3
RA 123	Type 1 Engine	2

The Camp Pendleton station closed on October 1st and resources moved to another location on the base. This resource is no longer available to the Fire District for at least 3 to 4 years. The CAL FIRE resources at the Red Mountain Station are seasonal and typically available from May through November.

Response Policy

The following sections are part of the policy and procedure manual of the NCFPD that relate specifically to the response to calls for service and the effective response force.

Section 2.4 defines an effective response force: *One “effective response force” (one ALS engine and one ALS ambulance) will remain available in the Northern and Southern portions of the District to the greatest extent practical.*

Based on this definition, an effective response force consists of 5 personnel, two assigned to an ALS Ambulance and three personnel assigned to an ALS Engine.

Section 3.2 provides for the response district.

Section 3.2.1 – Response District: *The North County Fire Protection District’s jurisdictional area is divided into areas around each station, which are referred to as “first-in” districts. Company Officers shall maintain their assigned engine company in service and within their assigned first-in district at all times in readiness to respond to an emergency call. Prior to leaving the assigned first in district, companies will coordinate movement with other surrounding stations. At a minimum, one “effective response force” (one ALS engine, one ALS ambulance) shall remain available in the Northern and Southern areas of the District to the greatest extent practical. This may require system status management in order to maintain optimal apparatus availability. All out of district activity must be completed as soon as possible with companies moving back into their districts without delay.*

Section 3.3.1 – Turnout Time: *Turnout Time (Reflex Time) is the amount of time that it takes a crew to react after receiving a completed digital response message and then prepare to leave the station. Turnout Times for each station are two (2) minutes from the time of dispatch, ninety percent (90%) of the time for all emergency responses.*

Section 3.3.2 – Extended Reflex Time: *Extended Reflex Time may result from unavoidable delays. An acceptable extended reflex time (within 3 minutes) will be considered acceptable under the following scenarios:*

- *Delayed response due to training/drill status;*
- *Change out into another response apparatus (i.e., Brush unit);*
- *Public Service Requests.*

Deployment Model Reforms

This chapter provides reforms to the existing deployment model and strategies to align with nationally recognized best practice and the North County Fire Protection District standards.

Response Time Standards

The expression of response time has changed. In years past, the measurement was expressed as an average of time. This essentially represents how the system or district is performing 50% of the time and is not a true reflection of how the fire district is performing. With the research that has been performed in developing performance standards and practices, the use of fractal time has become the best practice in the measurement and presentation of response time components. Fractal response time measures how often (as a percentage of calls) a department can perform within each response time component. The National Fire Protection Association (NFPA) and the Center for Public Safety Excellence (CPSE) use the 90th percentile as the standard to meet benchmark and baseline criteria. Benchmark measurements are described as the industry best practice. Baseline measurements are described as the actual performance of the organization.

Previously the Center for Public Safety Excellence had defined benchmark and baseline response times for each of the three components. They have since determined they are not a standard making organization and decided to leave the establishment of response time standards to others. However, their body of work is significant and has been used by numerous communities across the country to assist with determining what baseline services should be for a community.

The definitions for the criteria of each service area are defined in the table below. CPSE also gives a community a range of acceptable performance standards from “Baseline”, minimally accepted performance or to “Benchmark”, fully compliant with best practices. CPSE had previously set the following performance standards for urban, suburban and rural areas:

CPSE Service Area/Population Density Response Travel Time Standards

Urban: Population density of over 1,000 per square mile				
	1st Unit	2nd Unit	1st Alarm Balance	Performance
Benchmark	4 minutes	8 minutes	8 minutes	90%
Baseline	5 minutes/12 seconds	10 minutes 24 seconds	10 minutes/24 seconds	90%
Suburban: Population density between 500 and 1,000 per square mile				
Benchmark	5 minutes	8 minutes	10 minutes	90%
Baseline	6 minutes/30 seconds	10 minutes/24 seconds	13 minutes	90%
Rural: Population density of less than 500 per square mile				
Benchmark	10 minutes	14 minutes	14 minutes	90%
Baseline	13 minutes	18 minutes/12 seconds	18 minutes/12 seconds	90%

The time components shown in the previous table were designed to provide guidance to the fire services as the NFPA standards were not providing the detail necessary for leadership to make decisions. The baseline shown in the table is derived using a thought process of passing a test, that is 70% has been considered passing. To achieve this, time is converted to seconds and 30% is added to the benchmark time because in the normal calculation a 70% score would reduce the time. For example, 5 minutes is 300 seconds and 30% of the 300 seconds is 90 seconds. The 390 seconds converts to 6 minutes and 30 seconds.

As noted, the CPSE has determined they are not a standard making organization but their body of work is significant to the fire service and provides some guidance to the fire service community. It is also important to recall that Appendix A contained in the NFPA 1710 document provides additional information and background as it pertains to service delivery objectives for the jurisdiction as follows:

“There can be incidents or areas where the response criteria are affected by circumstances such as response personnel who are not on duty, unstaffed fire station facilities, natural barriers, traffic congestion, insufficient water supply, and density of population or property. The reduced level of service should be documented in the written organizational statement by the percentage of incidents and geographical areas for which the total response time criteria are achieved.

Additional service delivery performance objectives should be established by the AHJ for occupancies other than those identified within the standard for benchmark single-family dwellings. Factors to be considered include specific response areas (i.e., suburban, rural, and wilderness) and occupancy hazards.”

This passage acknowledges the authority having jurisdiction (AHJ), in this case NCFPD, is responsible for determining the level of service to be provided by the fire district. Considerations for the level of service include, but not limited to, the manner in which the fire district responds, travel time, staffing, emergency calls versus non-emergency calls, roadways, financial resources, and those calls involving different occupancies. The levels of service provided to the district should be written and documented so the residents of the district know and understand the expectations of the emergency services system.

Service Areas

For purposes of defining service levels, the Fire District will need to define service areas within the response area. The National Fire Protection Association (NFPA) 1710 Standard for the Organization and Deployment of Fire Suppression Operations, Emergency Medical Operations, and Special Operations to the Public by Career Fire Departments defines these areas as follows:

- Urban – an incorporated or unincorporated area with a population of over 30,000 people and /or a population density over 1,000 people per square mile but less than 2,999.
- Suburban – an incorporated or unincorporated area with a population between 500 and 1,000 people per square mile.
- Rural – an area with fewer than 500 people per square mile.

In addition to these definitions other considerations need to be given to other factors such as the roadway network. The roadway network in the NCFPD contains narrow two-lane roadways found in rural areas. In the urban or suburban style setting these pose problems with moving fire apparatus in a timely manner.

Response Standard Reform

Within the response time Standard for the NCFPD, the following areas should be defined as outlined.

Service Area	Designation	Notes
Fallbrook	Suburban	This area generally contains a population density of 1,000 or more. The downtown roadway network is somewhat gridded with narrow two lane roads leading out of the Fallbrook community. These roads also have a significant tree canopy over and alongside of the road making travel more difficult.
Bonsall	Suburban	The population density for this area ranges from 500 to 1,000. The roadway network is typical for a suburban setting.
Rainbow and East of I -15	Rural	The population density for this area is less than 500. Some areas do not have any roadway network.

This accounts for the prevalent narrow roadway network within the Fire District as well as the tree canopies that limit visibility around the numerous curves.

Turnout Time

Turnout time is a measurable time segment that begins when the emergency service unit receives the call and is on the apparatus responding (wheels rolling) to the call. The following table provides a comparison between the four models for benchmark performance objectives.

Call Type	NFPA 1710	ISO	CPSE
Emergency Medical Calls	60 seconds or less 90% of the time	No Requirement	60 seconds or less 90% of the time
Fire or Special Operations Calls	80 seconds or less 90% of the time	No Requirement	80 seconds or less 90% of the time

In January 2019 North County Fire Protection District established their own turnout time performance objective of 2 minutes 90% of the time for all emergency responses.

System Performance

The table below illustrates the performance for the North County Fire Protection District.

All Emergency Calls – 90th Percentile Times			2018 - 2021	2018	2019	2020	2021	NCFPD Objectives
Turnout Time	1 st Unit	Medical Calls	1:34	1:30	1:19	1:41	1:39	2:00
		Fire Calls	1:49	1:40	1:27	2:01	1:59	2:00

All times shown is the 90th percentile time for each of the four years. The performance objective time shown to the far right represents the turnout time established by the North

County Fire Protection District. For the four-year period, the emergency medical calls are under the performance objective time by 26 seconds and the fire related calls are under the performance objective by 11 seconds.

Response Standard Reform

There are several factors that will influence the turnout time for apparatus including the station layout. Such considerations include stairs, detour to restroom, policy for signaling enroute, opening the bay doors, policy for gathering response information, and the donning of personal protective gear. There have also been numerous national discussions about the measurement of turnout time as it relates to the benchmark times. These discussions have centered around the ability of the personnel to safely disengage from non-emergency tasks and move to an emergency response.

The adopted benchmark turnout time performance benchmark performance objective of two minutes for all emergency calls has worked well for the Fire District and should be maintained.

Distribution of Resources

Distribution is the measure of getting initial resources to an emergency to begin mitigation efforts. This is measured in a variety of ways including percentage of square miles, percentage of road miles and travel time. The Insurance Services Office (ISO) has used road miles for many years advocating one and a half miles for an engine company and two and a half miles for a ladder company. With the advent of GIS technology and improved computer aided dispatch (CAD) systems, the use of actual travel time is another more accurate measure for the distribution of resources.

Travel time is a measurable time segment that begins when the apparatus and personnel begin the response (wheels rolling) and ends once on location of the emergency (wheels stopped). As noted previously, there are issues related to the roadway network in the fire district. Issues related to the roadway network are primarily narrow two-lane roadways found in rural areas. In the suburban style setting these pose problems with moving fire apparatus in a timely manner.

Response Standard Reform

Travel time performance benchmarks for the arrival of the first resource in the urban, suburban and rural areas have also been previously established as illustrated in the following table.

Population Density	Travel Time	Percent
> 500	7:00 minutes	90%
100 – 500	11:00 minutes	90%
< 500	16:00 minutes	90%

Based on the recommended demographic definitions, the NCFPD should adjust and adopt the following benchmark performance objectives for the designated areas as follows.

City Designation	Demographic Designation	Travel Time
Fallbrook	Suburban	6 minutes/30 seconds
Bonsall	Suburban	6 minutes/30 seconds
Rainbow	Rural	13 minutes
Areas east of I-15	Rural	13 minutes

Adopting these benchmark performance objectives establishes a goal for the Fire District not only for future planning but also to align itself with nationally recognized good practice.

Effective Response Force

There are several tasks, which must occur simultaneously, to adequately combat different types of fires. The absence of adequate personnel to perform these tasks requires each task to be prioritized and completed in chronological order. These fire ground tasks include command, scene safety, search and rescue, water supply, fire attack, pump operations, ventilation, back up, and rapid intervention.

Critical tasks will vary depending on the size and nature of the incident. The Center for Public Safety Excellence (CPSE) provides a suggestive list of tasks that need to be completed at a fire situation based on the risk. A similar list is provided within the NFPA 1710 document. The CPSE analysis, from the 8th edition, is summarized in the table below showing the minimum required personnel to mitigate the initial emergency response requirements by occupancy risk:

Critical Tasks for the Effective and Efficient Control of Structural Fires

Critical Task	Maximum Risk (High Rise)	High Risk (Commercial)	Moderate Risk (Residential)	Low Risk (Outbuilding)
Attack Line	4	4	4	2
Search and Rescue	4	2	2	0
Ventilation	4	2	2	0
Backup Line	2	2	2	2
Rapid Intervention	2	2	2	0
Pump Operator	1	1	1	1
Water Supply	1*	1*	1*	1*
Support (Utilities)	1*	1*	1*	1*
Command	1	1	1	1
Safety Officer	1	1	1	1
Salvage/Overhaul	2	0	0**	0
Command Aid	1	1	0	0
Operations Chief	1	1	0	0
Logistics	1	0	0	0
Planning	1	0	0	0
Staging Officer	1	1	0	0
Rehabilitation	1	1	0	0
Division Supervisors	2	1	0	0
High-rise Evacuation	10	0	0	0
Stairwell Support	10	0	0	0
Total Personnel	50 – 51	21 – 22	16 – 17	8 – 9

*Tasks can be performed by the same individual.

**Task can be performed by the attack crew

Adding to the critical tasks and staffing issues is the OSHA requirement of two in – two out in 1910.134(g)(4). These regulations state that if entry into an Immediately Dangerous to Life and Health (IDLH) atmosphere is necessary, two firefighters must enter together and remain in contact with each other. In addition, there must be two firefighters located outside the IDLH atmosphere for potential rescue if needed. This is a mandatory requirement.

The concept of an effective response force carries through for other response types by the Fire District. The tables below outline the critical tasks for an effective response force for those response types.

Critical Tasks for Hazardous Materials

Critical Task	High Risk	Low Risk
Command/Safety	2	1
Liaison	1	1
Decontamination	4	4
Research Support	2	1
Team Leader, Entry Team, Backup Team	6	6
Total Personnel	15	13

Critical Tasks for Initial Wildland Urban Interface Fires

Critical Task	No Hydrants	With Hydrants
Command/Safety	1	1
Pump Operations	1	1
Attack Line	2	2
Structure Protection	3	2
Water Supply	1	0
Tender Operator	2	0
Exposure Lines	2	0
Total Personnel	12	6

Critical Tasks for Technical Rescue Operations

Critical Task	Swift Water	High/Low Angle	Confined Space
Command/Safety	1	1	2
Rescue Team	3	2	2
Backup Team	2	2	2
Patient Care	2	2	2
Rope Tender	2	0	0
Upstream Spotter	2	0	0
Downstream Safety	2	0	0
Rigger	0	1	1
Attendant	0	1	1
Ground Support	0	4	4
Edge Person	0	1	0
Shoring	0	0	0
Total Personnel	14	14	14

The previous tables illustrate the needs for a sampling of hazardous materials, wildland urban interface, and technical rescue incidents and there are numerous other response types. Each of the technical rescue incidents will require similar numbers of personnel or

more depending on the complexity of the incident. Further, many of the positions require personnel to be certified in those positions or that particular discipline.

As with the emergency services system, an effective response force is needed for the effective and efficient delivery of emergency medical services. A task analysis for emergency medical calls analyzes three different types of calls or patient conditions. These three types of calls usually require the most effort on the part of the response team. Other calls or patient types can generally be handled with two or three personnel. Many times, especially in trauma calls, there are multiple patients. The table below outlines the tasks for handling these critical patients and the number of responders it may require for a successful outcome. It is important to note that some tasks are accomplished by the same personnel, so the total is not a simple addition of the positions noted.

Critical Tasks for Effective Patient Care

Critical Task	Cardiac Arrest	Stroke	Multi-System Trauma
Patient Assessment	1 per patient	1 per patient	1 per patient
Airway Management/Intubation	1 per patient	1 per patient	1 per patient
Cardiac Defibrillation	*1	N/A	N/A
CPR	1	N/A	N/A
EKG Monitoring	*1	*1	*1
IV/Pharmacology	1	1	1
Splint/Bandage/Immobilization	N/A	N/A	*1
Patient Lifting/Packaging	*2 – 4	*2 – 4	*2 – 4
Medical Information Collection	1	1	1
Total per Patient	5	5	5

*Tasks can be performed by the same individual.

Response Standard Reform

The existing response policy defines an effective response force as one ALS Engine Company and one ALS ambulance. This does not meet the definition of an effective response as used in the nationally recognized good practice procedures. By definition an effective response force is the minimum amount of staffing and equipment that must reach a specific emergency zone within a maximum prescribed total response time and is capable of initial fire suppression, EMS and/or mitigation. The number of personnel needed is outlined in the critical tasks previously outlined. As noted, there are several tasks, which must occur simultaneously, to adequately combat different types of fires.

The absence of adequate personnel to perform these tasks requires each task to be prioritized and completed in chronological order.

The existing response policy definition works well for maintaining a minimum level of service in the Fire District during emergency events but is not a true definition of an effective response force for a specific hazard or emergency call. The NCFPD should redefine an effective response force using the critical tasks as previously outlined and provide guidelines for the desired minimum service levels to be maintained during an extended emergency event.

Concentration of Resources

Concentration of resources is generally described as the ability of the fire protection system to get the appropriate number of personnel and resources to the scene of an emergency within a prescribed time to effectively mitigate the incident. There are two parts to this component – the first is providing an effective response force and the second is the amount of time to get those resources in place.

Response Standard Reform

Travel time benchmark performance benchmarks for the arrival of an effective response force in the urban, suburban and rural areas have also been previously established as illustrated in the following table.

Population Density	Travel Time	Percent
> 500	11:00 minutes	90%
100 – 500	16:00 minutes	90%
< 500	21:00 minutes	90%

As previously noted, the definition of an effective response force outlined in the current response policy does not conform to nationally recognized best practice. Adjusting the definition of an effective response force and based on the recommended demographic definitions, the NCFPD should adjust and adopt the following first alarm assignment benchmark performance objectives for the designated areas as follows.

City Designation	Demographic Designation	Travel Time
Fallbrook	Suburban	10 minutes/24 seconds
Bonsall	Suburban	10 minutes/24 seconds
Rainbow	Rural	18 minutes /12 seconds
Areas east of I-15	Rural	18 minutes /12 seconds

Adopting these benchmark performance objectives establishes a goal for the Fire District not only for future planning but also to align itself with nationally recognized good practice.

The following table summarizes the travel time of the first unit and the remaining first alarm assignment for the fire district.

Structure Fires – 90th Percentile Times			Baseline 2018/2021	Benchmark NCFPD Objectives*	Number of calls	Percent Met	Performance Gap
Travel Time	1st Unit – Distribution	Fallbrook	9:06	6:30	159	62.3%	2:36
	ERF – Concentration	Fallbrook	26:40	10:24	25	4.0%	16:16
	1st Unit – Distribution	Bonsall	10:16	6:30	24	50.0%	3:46
	ERF – Concentration	Bonsall	24:42	10:24	6	4.0%	14:18
	1st Unit – Distribution	Rainbow	0:00	13:00	0	0.0%	
	ERF – Concentration	Rainbow	0:00	18:12	0	0.0%	

*The NCFPD Objectives shown are the proposed benchmark performance objectives

Statistically these travel times use a small data set and therefore should be viewed with a certain amount of skepticism.

Total Response Time

Previous sections in this chapter reviewed and evaluated the different response time components individually. Call processing and turnout time are two components that are controllable either by the dispatch center or the fire department. Travel time is less controllable as this utilizes a stationary location, a fire station, as the starting point and the existing roadway network to arrive at the call for service. For this reason, this component is a primary source that is used for the distribution and concentration of resources.

All Emergency Calls – 90th Percentile Times			2018 – 2021	NCFPD Objectives*	Performance Gap
Call Processing	Pick-up to Dispatch		1:08	1:00	0:08
Turnout Time	1st Unit	All Calls	1:37	2:00	0:23
Travel Time	1st Unit – Distribution	Fallbrook	9:23	6:30	2:53
		Bonsall	9:25	6:30	2:55
		Rainbow	13:11	13:00	0:11
Total Response – All Calls	1st Unit – Distribution	Fallbrook	11:50	9:30	2:20
		Bonsall	11:45	9:30	2:15
		Rainbow	14:37	16:00	1:23
Total Response – Structure Fires	ERF – Concentration	Fallbrook	38:30	13:24	25:06
		Bonsall	33:48	13:24	20:24
		Rainbow	0:00	21:12	0:00

*The NCFPD Objectives shown are the proposed benchmark performance objectives

The total response time illustrated in the previous table is measured from the time the call is initiated to the initial arrival of resources. Also note the turnout time is not separated between fire and emergency medical calls, this table represents the view from the resident. However, the total response time does illustrate the impact that call processing and turnout time has on the overall response time continuum.

Performance Statements

There are two types of performance statements.

- **Baseline performance** is what the North County Fire Protection District is currently able to perform and is based on the performance of call processing, turnout time and travel time.
- **Benchmark performance** is the target level of performance for the North County Fire Protection District and should show what the Fire District is striving to perform based on community risk and expectations.

The difference, or gap, between the two provides the Fire District with a measurable objective for improvement.

Call Processing

The NCFPD does not have direct control of the North County Dispatch Joint Powers Authority and is not authorized to establish a benchmark performance objective for call processing. However, for this evaluation and analysis, one minute will be used in compliance with NFPA 1221.

Turnout Time

Benchmark Performance Objectives

For 90 percent of all urgent emergency medical incidents located in the NCFPD response district, the turnout time shall be: 2 minutes.

For 90 percent of all urgent emergency fire related incidents located in the NCFPD response district, the turnout time shall be: 2 minutes.

Baseline Performance Objectives

For 90 percent of all urgent emergency incidents located in the NCFPD response district, the turnout time is: 1 minute and 34 seconds.

For 90 percent of all urgent emergency incidents located in the NCFPD response district, the turnout time is: 1 minute and 49 seconds.

Performance Comparison

The following table illustrates the performance of the NCFPD from 2018 to 2021 for first arriving unit as compared to the performance benchmark objectives identified above.

All Emergency Calls – 90th Percentile Times Turnout Time 2018 – 2021	Performance Benchmark	Performance Baseline	Performance Gap
Medical Calls	2:00	1:34	0:26
Fire Calls	2:00	1:49	0:11

Travel Time

Benchmark Performance Objectives

For 90 percent of all urgent emergency incidents located in the suburban service area of the NCFPD response district, the travel time for the first arriving unit shall be: 6 minutes and 30 seconds.

For 90 percent of all urgent emergency incidents located in the rural service area of the NCFPD response district, the travel time for the first arriving unit shall be: 13 minutes.

Baseline Performance Objectives

For 90 percent of all urgent emergency incidents located in the suburban service area of the NCFPD response district, the travel time for the first arriving unit is: 9 minutes and 23 seconds.

For 90 percent of all urgent emergency incidents located in the rural service area of the NCFPD response district, the travel time for the first arriving unit is: 13 minutes and 11 seconds.

Performance Comparison

The following table illustrates the performance of the NCFPD from 2018 to 2021 for first arriving unit as compared to the performance benchmark objectives identified above.

All Emergency Calls – 90th Percentile Times Travel Time 2018 – 2021	Performance Benchmark	Performance Baseline	Performance Gap
Fallbrook (Suburban)	6:30	9:23	2:53
Bonsall (Suburban)	6:30	9:25	2:55
Rainbow (Rural)	13:00	13:11	0:11

Emergency Medical Services

Benchmark Performance Objectives

For 90 percent of all urgent emergency medical incidents located in the suburban zone, the total response time for the arrival of the first unit on scene, staffed with a minimum of two personnel, one being a paramedic, shall be: 9 minutes and 30 seconds. The first arriving unit shall be capable of maintaining scene safety, establishing command, evaluating the need for additional resources, conducting initial patient assessment, and initiating advanced life support.

For 90 percent of all urgent emergency medical incidents located in the rural zone, the total response time for the arrival of the first unit on scene, staffed with a minimum of two personnel, one being a paramedic, shall be: 16 minutes. The first arriving unit shall be capable of maintaining scene safety, establishing command, evaluating the need for additional resources, conducting initial patient assessment, and initiating advanced life.

For 90 percent of all urgent emergency medical incidents located in the suburban zone, the total response time for the arrival of the effective response force of five personnel, shall be: 13 minutes and 24 seconds. The effective response force shall be capable of conducting a comprehensive patient assessment, initiating, and maintaining advanced life support treatment, and transporting the patient to the appropriate medical facility.

For 90 percent of all urgent emergency medical incidents located in the rural zone, the total response time for the arrival of the effective response force of five personnel shall be: 21 minutes and 12 seconds. The effective response force shall be capable of conducting a comprehensive patient assessment, initiating, and maintaining advanced life support treatment, and transporting the patient to the appropriate medical facility.

Baseline Performance Objectives

For 90 percent of all urgent emergency medical incidents located in the suburban zone, the total response time for the arrival of the first unit on scene, staffed with a minimum of two personnel, one being a paramedic, is: 11 minutes and 35 seconds. The first arriving unit is capable of: maintaining scene safety, establishing command, evaluating the need for additional resources, conducting initial patient assessment, and initiating advanced life.

For 90 percent of all urgent emergency medical incidents located in the rural zone, the total response time for the arrival of the first unit on scene, staffed with a minimum of two personnel, one being a paramedic, is: 14 minutes and 57 seconds. The first arriving unit is capable of: maintaining scene safety, establishing command, evaluating the need

for additional resources, conducting initial patient assessment, and initiating advanced life.

For 90 percent of all urgent emergency medical incidents located in the suburban zone, the total response time for the arrival of the effective response force of five personnel is: 17 minutes and 27 seconds. The effective response force is capable of conducting a comprehensive patient assessment, initiating, and maintaining advanced life support treatment, and transporting the patient to the appropriate medical facility.

For 90 percent of all urgent emergency medical incidents located in the rural zone, the total response time for the arrival of the effective response force of five personnel is: 18 minutes and 1 second. The effective response force is capable of conducting a comprehensive patient assessment, initiating, and maintaining advanced life support treatment, and transporting the patient to the appropriate medical facility.

Performance Comparison

The following table illustrates the performance of the NCFPD from 2018 to 2021 as compared to the performance benchmark objectives identified above.

Emergency Medical Calls Performance Zone Comparison

Emergency Medical Calls – 90th Percentile Times Total Response Time	2018 – 2021	Performance Benchmark	Performance Baseline	Performance Gap	Number of Calls
First Arriving Unit	Suburban	9:30	11:33	2:03	15,489
	Rural	16:00	14:57	1:03	104
Effective Response Force	Suburban	13:24	17:27	4:03	14,814
	Rural	21:30	18:01	3:29	87

Emergency Medical Calls Performance Detail Comparison

Emergency Medical Calls – 90th Percentile Times Total Response Time	2018 – 2021	Performance Benchmark	Performance Baseline	Performance Gap	Number of Calls
First Arriving Unit	Fallbrook (Suburban)	9:30	11:35	2:05	14,334
	Bonsall (Suburban)	9:30	11:21	1:51	1,155
	Rainbow (Rural)	16:00	14:57	1:03	104
Effective Response Force	Fallbrook (Suburban)	13:24	17:35	4:11	13,706
	Bonsall (Suburban)	13:24	15:44	2:20	1,108
	Rainbow (Rural)	21:12	18:01	3:29	87

The performance gap noted in the previous table represents the difference between the benchmark and the baseline performance. The time in red is the amount of time over the benchmark and the time in green represents the amount of time under the benchmark performance.

Fire Suppression Services

Benchmark Performance Objectives

For 90 percent of all urgent structure fire incidents located in the suburban response zone, the total response time for the arrival of the first unit on scene, staffed with a minimum of three personnel, shall be: 9 minutes and 30 seconds. The first in unit shall be capable of: conducting an incident size-up, establishing command, requesting additional resources, assigning incoming resources, securing a water supply, providing 500 gallons of water and 1,500 gallons per minute (gpm) pumping capacity, and initiating rescue or fire attack.

For 90 percent of all urgent structure fire incidents located in the rural response zone, the total response time for the arrival of the first unit on scene, a minimum of three personnel shall be: 16:00 minutes. The first in unit shall be capable of: conducting an incident size-up, establishing command, requesting additional resources, assigning incoming resources, securing a water supply, providing 500 gallons of water and 1,500 gpm pumping capacity, and initiating rescue or fire attack.

For 90 percent of all urgent structure fire incidents in the suburban zone, the total response time for the arrival of the effective response force of 16 personnel, shall be: 13 minutes and 24 seconds. The effective response force shall be capable of providing 4,500 gpm pumping capability, advancing an attack line and a backup line for fire control, establishing a rapid intervention crew, completing forcible entry, searching, and removing victims from harm, providing medical care for the injured, ventilating the structure, securing utilities, and performing salvage/overhaul.

For 90 percent of all urgent structure fire incidents in the rural zone, the total response time for the arrival of the effective response force of 16 personnel, shall be: 21 minutes and 12 seconds. The effective response force shall be capable of: providing 4,500 gpm pumping capability, advancing an attack line and a backup line for fire control, establishing a rapid intervention crew, completing forcible entry, searching and removing victims from harm, providing medical care for the injured, ventilating the structure, securing utilities, and performing salvage/overhaul.

Baseline Performance Objectives

For 90 percent of all urgent structure fire incidents located in the suburban response zone, the total response time for the arrival of the first unit on scene, staffed with a minimum of three personnel, is: 11 minutes and 38 seconds. The first in unit is capable of: conducting an incident size-up, establishing command, requesting additional resources, assigning incoming resources, securing a water supply, providing 500 gallons of water and 1,500 gpm pumping capacity, and initiating rescue or fire attack.

For 90 percent of all urgent structure fire incidents located in the rural response zone, the total response time for the arrival of the first unit on scene, a minimum of three personnel shall be: 16:30 minutes. The first in unit shall be capable of: conducting an incident size-up, establishing command, requesting additional resources, assigning incoming resources, securing a water supply, providing 500 gallons of water and 1,500 gpm pumping capacity, and initiating rescue or fire attack.

For 90 percent of all urgent structure fire incidents in the suburban zone, the total response time for the arrival of the effective response force of 16 personnel is: 22 minutes and 30 seconds. The effective response force is capable of providing 4,500 gpm pumping capability, advancing an attack line and a backup line for fire control, establishing a rapid intervention crew, completing forcible entry, searching, and removing victims from harm, providing medical care for the injured, ventilating the structure, securing utilities, and performing salvage/overhaul.

For 90 percent of all urgent structure fire incidents in the Rural zone, the total response time for the arrival of the effective response force of 16 personnel is: 28minutes and 30 seconds. The effective response force is capable of providing 4,500 gpm pumping capability, advancing an attack line and a backup line for fire control, establishing a rapid intervention crew, completing forcible entry, searching, and removing victims from harm, providing medical care for the injured, ventilating the structure, securing utilities, and performing salvage/overhaul.

Performance Comparison

The following table illustrates the performance of the NCFPD from 2018 to 2021 as compared to the performance benchmark objectives identified above.

Fire Suppression Calls Performance Comparison

Structure Fire Calls – 90th Percentile Times Total Response Time	2018 – 2021	Performance Benchmark	Performance Baseline	Performance Gap	Number of Calls
First Arriving Unit	Suburban	9:30	11:38	2:08	183
	Rural	16:00	16:30	TBD	NA
Effective Response Force (Structure Fire)	Suburban	13:24	22:30	9:06	31
	Rural	21:12	28:30	TBD	NA

The performance gap noted in the previous table represents the difference between the benchmark and the baseline performance. The time in red is the amount of time over the benchmark. The number of calls evaluated varied slightly as some of the data points were missing. For example, if the turnout time were not recorded then travel time was not calculated, however, the total response time could be calculated based on the time of the call was received and the arrival time.

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NORTH COUNTY FIRE PROTECTION DISTRICT

STAFF REPORT

TO: BOARD OF DIRECTORS
FROM: CHIEF MCREYNOLDS
DATE: DECEMBER 12, 2023
SUBJECT: STAFFING OF ADDITIONAL PARAMEDIC AMBULANCE

ACTION AGENDA

RECOMMENDATION:

That the Board approve and direct Staff to deploy a fourth District paramedic ambulance in February 2024.

BACKGROUND:

The *NCFPD 2022 Strategic Plan* goal #10 identifies the need to “*evaluate the District’s ambulance delivery system in the Fire District*”. In September 2023 a District Delivery Model Working Group was formed to evaluate the effectiveness of our current delivery model including staffing, service hours, care level and the unit hour utilization (UHU) of our currently operating three District paramedic ambulances.

The recommendation from the Delivery Model Working Group was to add a fourth 24-hour ambulance in the District to address the UHU of M111, which has exceeded 30% for multiple years. The recommendation was then forwarded to the newly formed District Ad-Hoc Finance Committee for review. That committee also supported adding a fourth ambulance to the District. The action is now before the full Board for consideration.

DISCUSSION:

Year to date, the UHU for M111 is 32.02%. The rising call volume, extended transport, patient offload, and return time is resulting in an increase demand for ambulance automatic-aid, employee fatigue and fatigue related incidents. Of our 674 automatic aid requests to Pala, Oceanside, and Vista Fire departments in 2023, the majority have been for ambulances to cover incidents that our District ambulances were not available for.

FISCAL ANALYSIS:

Below is an approximate annual cost to staff a fourth District ambulance:

Annual Salary S/R EMT:	\$80,000.00 x 3=	\$240,000.00
Annual Salary S/R Medic:	\$92,000.00 x 3=	\$276,000.00

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One time equipment:	\$50,000.00
Replacement EMS equipment costs:	\$40,500.00
Fuel:	\$25,000.00
Annual Total Cost:	\$631,500.00
Daily total:	\$1,730.13

Below is an analysis of potential revenue that may be produced by a fourth District ambulance:

Monthly revenue average for District's three (3) ambulances:	\$300,000.00
Monthly revenue average per unit:	\$100,000.00
Monthly revenue fourth ambulance:	\$75,000.00
Annual revenue fourth ambulance:	\$900,000.00
Daily Average:	\$2,419.35

SUMMARY:

Approving a fourth paramedic ambulance for the District would add a valuable resource to meet the rising call volume and increase service demand. Upon approval, Staff would immediately begin implementing equipment requisition and hiring to ensure that the added resource is in-service by the end of February 2024. Once implemented, Staff will monitor financials related to the ambulance and will report to the Board on revenue periodically.

Reference: **2022 NCFPD Strategic Plan**

Goal #10: *Evaluate the ambulance delivery system in the Fire District*



NORTH COUNTY FIRE PROTECTION DISTRICT

STAFF REPORT

TO: BOARD OF DIRECTORS
FROM: CHIEF MCREYNOLDS
DATE: DECEMBER 12, 2023
SUBJECT: SAFETY POSITIONS/SAFER GRANT

ACTION AGENDA

RECOMMENDATION:

- That the Board direct Staff to develop a financial plan to support two (2) additional Firefighter/Paramedic positions.
- That the Board direct Staff to apply for a *Staffing for Adequate Fire and Emergency Response* (SAFER) grant for two (2) Firefighter/Paramedic positions.

BACKGROUND:

Staff is continuing to address goals identified in the Board-approved *NCFPD 2022 Strategic Plan*. Two of the goals identified in the plan are related to District staffing and emergency services. Goal #9 was to *Improve the concentration of resources to create an effective response force for the various types of calls for service in the Fire District*, and goal #10 was to *Evaluate the ambulance delivery system in the Fire District*. With the long-term closure of Camp Pendleton Fire Station #9, Goal #10 was expanded to include our emergency delivery system in its entirety.

In September 2023 a District Delivery Model Working Group was formed to evaluate the effectiveness of our current delivery model. The recommendation from that group was to add two (2) additional Firefighter/Paramedic positions to staff a squad out of NCF Station #1. The recommendation was then reviewed and supported by the Ad-Hoc District Finance Committee.

DISCUSSION:

NCFPD is on track to respond to over 7,000 calls for service in Calendar Year (CY) 2023. As we strive to maintain the standard of service the community has come to expect, we find ourselves facing several response challenges including an increase in the number of calls for service, stacked calls in District 1, and the loss of Camp Pendleton Station #9. To overcome these challenges and to achieve a higher standard of response time, Staff recommends adding a paramedic squad to our delivery system. The squad would be staffed with two Firefighter/Paramedics which would be stationed at Fire Station #1.

FISCAL ANALYSIS:

The full cost to hire one safety Firefighter/Paramedic position (x3 personnel) would be approximately \$421,642.23-\$466,866.12 (depending on single vs. family insurance plan).

Staff's recommendation is to apply for a *Staffing for Adequate Fire and Emergency Response* (SAFER) grant which would provide funding assistance for these positions over several years, which would give the District time to allocate funding to maintain these positions in future budgets. If a SAFER grant is awarded, the District would hire two (2) Firefighter/Paramedic positions (6 personnel). If the District is unsuccessful with SAFER, the Ad-Hoc District Finance Committee would evaluate the ability for the District to fund the two positions from the General Fund in future annual budgets.

SUMMARY:

Having additional Firefighter/Paramedics on staff daily would assist with meeting service demands in the short term and would work toward the future District goal of adding Fire Station #6. Upon approval, Staff will engage our grant writing team to immediately begin the process of drafting the SAFER grant application. Announcement of the grant awards typically occur the August/September following submittal. Staff will keep the Board informed as information becomes available.

Reference:

NCFPD 2022 Strategic Plan, Goal #9 *Improve the Concentration of resources to create an effective response force for the various types of calls for service in the Fire District.*

NCFPD 2022 Strategic Plan, Goal #10 *Evaluate the ambulance delivery system in the Fire District.*



**NORTH COUNTY FIRE
PROTECTION DISTRICT
STAFF REPORT**

TO: BOARD OF DIRECTORS
FROM: F/M JUUL AND CHIEF McREYNOLDS
DATE: DECEMBER 12, 2023
SUBJECT: AUTHORIZATION OF THE DEPUTY FIRE CHIEF AS A SIGNATORY

ACTION AGENDA

RECOMMENDATION:

- To authorize Deputy Fire Chief Brian MacMillan to sign payroll and purchase orders.

DISCUSSION:

In order to transact business on behalf of the District, it is necessary to authorize the Deputy Fire Chief to act as signatory on District accounts.

The District recognizes that the Fire Chief requires the authority to designate someone to act as a signatory when he is absent. While acting on the Fire Chief's behalf, the designee would have the same prerogatives and restrictions as the Fire Chief.

Resolution 2023-18 will permit Deputy Fire Chief MacMillan to conduct business on behalf of the District in the same manner as the previous Deputy Fire Chief.

FISCAL ANALYSIS: None.

SUMMARY: Staff recommend the Board approve Resolution 2023-18, allowing Deputy Fire Chief MacMillan the authority granted to the previous Deputy Fire Chief as outlined in the Resolution.



NORTH COUNTY FIRE PROTECTION DISTRICT

RESOLUTION 2023-18

RESOLUTION OF THE BOARD OF DIRECTORS OF THE NORTH COUNTY FIRE PROTECTION DISTRICT AUTHORIZING DEPUTY FIRE CHIEF BRIAN MACMILLAN AND FINANCE MANAGER CHERIE JUUL TO SIGN PAYROLL AND PURCHASE ORDERS

WHEREAS, the Board of Directors of the North County Fire Protection District, San Diego County, California has appointed Keith McReynolds Fire Chief/Chief Executive Officer, and determined to grant him the authority to sign purchase orders, warrant orders and the authority to sign orders for all payroll and payroll and banking related matters, as specified in North County Fire Protection District's Purchasing and Contracting Policy and Procedure, and

WHEREAS, the Board of Directors of the North County Fire Protection District recognizes it is desirable and necessary to have someone to whom the Fire Chief/CEO may delegate this authority on his behalf in his absence, and

WHEREAS, Deputy Fire Chief Kevin Mahr has retired and is no longer on staff at the North County Fire Protection District and is no longer an available signatory for District business, and

WHEREAS, Deputy Fire Chief Brian MacMillan is a member of the senior staff for the North County Fire Protection District and the next immediately responsible staff member behind Fire Chief McReynolds for purchasing and contracting matters for the District, and

WHEREAS, Finance Manager Cherie Juul is a member of the senior staff for the North County Fire Protection District and directly manages the finances and banking affairs for the District, and

WHEREAS, the Board of Directors has determined that identifying and delegating power to an additional senior staff member beyond the Fire Chief for executing important contracts and for purchasing as outlined herein is in the best interest of the North County Fire Protection District, and

WHEREAS, the authority granted hereby is intended to be non-discretionary and within budgetary limitations.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of North County Fire Protection District, that Keith McReynolds, who has been appointed Fire Chief/CEO, is authorized to audit, allow and sign all payroll claims of the District, and



NORTH COUNTY FIRE PROTECTION DISTRICT

RESOLUTION 2023-18

RESOLUTION OF THE BOARD OF DIRECTORS OF THE NORTH COUNTY FIRE PROTECTION DISTRICT AUTHORIZING DEPUTY FIRE CHIEF BRIAN MACMILLAN AND FINANCE MANAGER CHERIE JUUL TO SIGN PAYROLL AND PURCHASE ORDERS

BE IT FURTHER RESOLVED by the Board of Directors of the North County Fire Protection District that Keith McReynolds, is authorized to audit, allow and sign all purchase orders and warrant orders other than payroll claims, and

BE IT FURTHER RESOLVED by the Board of Directors of North County Fire Protection District that Fire Chief/CEO Keith McReynolds may at his discretion and/or in his absence, delegate this authority to another District employee by direction as listed herein below, who will have the same prerogatives and limitations as Fire Chief/CEO Keith McReynolds, as stated herein.

BE IT FURTHER RESOLVED by the Board of Directors of the North County Fire Protection District that Keith McReynolds, on behalf of the District, is authorized to perform banking powers in accordance with the District's Purchasing and Contracting Policy and Procedure, which shall be non-discretionary and within budgetary limitations, as follows:

1. Exercise all of the powers listed in this Resolution; and
2. Open any deposit or share account(s) in the name of the District; and
3. Endorse checks and orders for the payment of money or otherwise withdraw or transfer funds on deposit; and
4. Borrow money on behalf and in the name of the District, sign, execute and deliver promissory notes or other evidences of indebtedness; and
5. Endorse, assign, transfer mortgage or pledge bills receivable, warehouse receipts, bills of lading, stocks, bonds, real estate or other property now owned or hereafter owned or acquired by the District as security for sums borrowed and to discount the same, unconditionally guarantee payment of all bills received, negotiated or discounted and to waive demand, presentment, protest, notice of protest and notice of non-payment; and
6. Enter into a written lease for the purpose of renting, maintaining, accessing and terminating a Safe Deposit Box for the District.



NORTH COUNTY FIRE PROTECTION DISTRICT

RESOLUTION 2023-18

RESOLUTION OF THE BOARD OF DIRECTORS OF THE NORTH COUNTY FIRE PROTECTION DISTRICT AUTHORIZING DEPUTY FIRE CHIEF BRIAN MACMILLAN AND FINANCE MANAGER CHERIE JUUL TO SIGN PAYROLL AND PURCHASE ORDERS

BE IT FURTHER RESOLVED by the Board of Directors of North County Fire Protection District that Fire Chief/CEO Keith McReynolds may at his discretion and/or in his absence, delegate the authority to exercise banking powers to another District employee by direction, who will have the same prerogatives and limitations as Fire Chief/CEO Keith McReynolds, as stated herein. Chief McReynolds hereby designates the following individuals to exercise banking powers: Deputy Fire Chief Brian MacMillan and/or Finance Manager Cherie Juul.

This Resolution shall take effect immediately upon its passage.

APPROVED, SIGNED AND ADOPTED by the Board of Directors, North County Fire Protection District, County of San Diego, State of California, on this **12th day of December 2023** by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

RECUSED:

Cindy Acosta, Board President

ATTEST:

I HEREBY CERTIFY that the foregoing is a true and correct copy of the Resolution duly and regularly adopted by the Board of Directors of the North County Fire Protection District thereof held on the **12th day of December 2023**, and that the same now appears on record in my office.

IN WITNESS THEREOF, I hereunto set my hand and affixed by official seal this **12th day of December 2023**.

Mavis Canpinar
Board Clerk



NORTH COUNTY FIRE PROTECTION DISTRICT

STAFF REPORT

TO: BOARD OF DIRECTORS
FROM: CHIEF MCREYNOLDS AND BOARD CLERK CANPINAR
DATE: DECEMBER 12, 2023
SUBJECT: ELECTION OF BOARD OFFICERS

ACTION AGENDA

RECOMMENDATION:

That the Board nominate and elect Directors to serve as President and Vice President for the 2024 calendar year.

BACKGROUND:

North County Fire Protection District Policy Section 110.015, *Elections, Officers, and Terms* identifies that at the first meeting following the election or appointment of new director(s), or at the last scheduled meeting of the calendar year (during a non-election year) the Board shall elect a President and Vice President, to serve until the election of his or her successor (Health & Safety Code § 13853).

DISCUSSION:

Assumption of the 2024 Board Officer positions is effective at the conclusion of this Board meeting. Once elected, Board members shall serve in their nominated position until next year's Board Officer election.

FISCAL ANALYSIS:

None.

SUMMARY:

General Counsel Steinke will be leading the Board through the nomination and election process. Once the election is complete, President Acosta will resume meeting control and remain in control as Board President through the remainder of the meeting. Her term as 2023 Board President will conclude at the end of the December 2023 Regular Board Meeting.

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RELATED PRACTICES

California City Attorney
California Governmental Ethics
Public Law

RELATED PEOPLE

Chad W. Herrington
Denise S. Bazzano
Thomas D. Jex
Justin A. Tamayo

New FPPC Regulations for Campaign Contributions

On June 15, 2023, new regulations to implement Senate Bill (SB) 1439 were adopted by the Fair Political Practices Commission (FPPC). As some readers may recall, SB 1439 became effective on January 1, 2023 and extends the applicability of the Levine Act (Government Code section 84308) relating to campaign contribution disclosure requirements, to elected officials (previously it only applied to appointed officials). As a result of these changes, it is critical that elected and appointed officials that receive campaign donations monitor donations received to determine whether a donor is a “party” or “participant” to any pending proceeding before their agencies and recuse themselves from those items if necessary.

In summary, SB 1439 prohibits these officials from accepting, soliciting or directing a campaign contribution of more than \$250 from any “party” to or “participant,” as those terms are defined, in a proceeding involving a license, permit or other entitlement for use both while that proceeding is pending and for 12 months following the date a final decision is rendered. The bill also requires officials to recuse themselves from any proceeding if the member received a campaign contribution of more than \$250 from a person involved in the proceedings within the previous 12 months. However, an official is not required to be recused if the officer returns the contribution within 30 days from the time the officer knows, or should have known, that the contribution came from a participant or party in the proceeding involving a license, permit, or other entitlement for use. Moreover, an official may cure a violation if (1) the officer did not knowingly and willfully accept, solicit, or direct the contribution; and (2) the officer returns the amount over \$250.00 within 14 days of accepting, soliciting, or directing the contribution, whichever comes latest.

There was some initial confusion over whether the requirements applied prospectively to donations received after January 1, 2023 or whether campaign donations received in 2022 (prior to the effective date of SB 1439) were subject to the new requirements. The FPPC issued an opinion on December 22, 2022 (Kendrick Opinion) concluding that there was no clear indication that the Legislature intended SB 1439 to apply retroactively and so, the requirements should apply to contributions received after January 1, 2023.

The new FPPC Regulations (2 Cal. Code of Regs. §§ 18438 – 18438.8)

(“Regulations”) are intended to further clarify the application of SB 1439. A summary of some of the new Regulations and changes to Regulation 18705 (Rule of Public Necessity) are summarized below.

Regulation Section 18438

- Confirms that the requirements of Government Code Section 84308 do not apply to proceedings participated in, or contributions made to or accepted, solicited, or directed by an officer prior to January 1, 2023.

Regulation Section 18438.1

- Clarifies when officers and agencies are exempted from or included in proceedings involving a license, permit or other entitlement for use.

Regulation Section 18438.2

- Clarifies what is meant by “proceeding involving a license, permit or other entitlement for use” under Government Code section 84308 and defines other terms to clarify the exemptions from the definition of “License, permit, or other entitlement for use.” The exemptions include certain types of contracts including a “competitively bid contract,” “labor contract” and “personal employment contract”.

Regulation Section 18438.3

- Clarifies what is meant by the term “agent” under Government Code section 84308 and clarifies that drawings or submissions of architectural, engineering or similar nature or purely technical data or analysis submitted in a proceeding to an agency may not be included under the term “communication with the governmental agency for purpose of influencing the proceeding.”

Regulation Section 18438.4

- Provides definitions to clarify participants under Government Code section 84308, including defining various terms such as “lobbies in person,” “testifies in person” or “otherwise acts to influence.”

Regulation Section 18438.5

- Provides guidance on how to determine whether the contribution limit of \$250 has been met under Government Code section 84308 and aggregated contributions. To

determine whether a contribution of more than \$250 has been made by a party or participant during a 12-month period, the following must be aggregated: (1) All contributions made by the party or participant; (2) All contributions made by an agent of the party or participant during the shorter of: (A) The previous 12-month period; or (B) The period beginning on the date the party or participant first hired the agent as either a paid employee, contractor, or consultant. (3) All contributions made by an individual, other than an uncompensated officer of a nonprofit organization, or entity required to be aggregated with the party or participant and any agent of the party or participant under Government Code Section 82015.5.

Regulation Section 18438.6

- Clarifies when an officer “makes,” “accepts” or “receives” a contribution and when an officer “solicits” or “directs” a contribution.

Regulation Section 18438.7

- Specifies when an officer is deemed to have knowledge of a financial interest.

Regulation Section 18438.8

- Specifies when disclosure is required under Government Code section 84308 for an officer of the local agency as well as when disclosure is required for a “party” to a proceeding.

Regulation 18705 - Legally Required Participation (Rule of Public Necessity)

- Adds to the Legally Required Participation requirements that a public official that has received a disqualifying contribution under Government Code section 84308 may participate if they are legally required to make or participate in the making of the a governmental decision within the meaning of Government Code Section 87101, if there is no alternative source of decision, after disclosure of the disqualifying contribution, as specified.

These Regulations became effective on August 12, 2023 and significantly impact disclosure and recusal requirements for campaign contributions for elected and appointed officials. These Regulations may also require agents, parties and participants to certain proceedings to disclose campaign contributions and thus public agencies may want to review their applications or conflict disclosure statements to ensure compliance with the Regulations.

Burke, Williams & Sorensen, LLP advises on legal matters regulating government operations in accordance with ethical and legal standards including the Political Reform Act and Government Code section 1090. We frequently provide ethics training to elected city council and board members, appointed officials and staff to ensure that everyone within the agency understands existing law or is aware of new laws affecting their work.



**NORTH COUNTY FIRE
PROTECTION DISTRICT
STAFF REPORT**

TO: BOARD OF DIRECTORS
FROM: CHIEF McREYNOLDS
DATE: DECEMBER 12, 2023
SUBJECT: WRITTEN CORRESPONDENCE

● **WRITTEN COMMUNICATION:**

- Recognition for participation in the annual Fire Department Prevention Day and Open House 2023 - Fire Chief Anthony Ravago of Pala Fire Department
- Request to the San Diego County Planning and Development Services for expedited processing of NCFPD Fire Station 3 planning and permitting

● **BOARD RECOGNITION PROGRAM:**

December 2023:

- Engineer Harlin for the installation and programming of First Arriving



Pala Fire Department
34884 Lilac Extension Road, Pala, California 92059
Phone: 760-742-1632 Fax: 760-742-4205

Executive Committee

- Chairman
Robert Smith
- Vice Chairman
Anthony Ravago Sr.
- Secretary
Theresa Villa
- Treasurer
Theresa Nieto
- Council Member
Sheila Smith-Lopez
- Council Member
Bradly Guachino

Fire Board Members

- Joe Nejo
- Doug Moriarty
- Charles Lawton
- Anthony Ravago
- Marisa Ravago

October, 30, 2023

Keith McReynolds, Fire Chief
North County Fire Protection District
330 South Main Avenue
Fallbrook, CA 92028

Dear Chief McReynolds:

On behalf of the entire Pala Fire Department Team, I would like to personally thank-you and your crew members for participating in our Annual Fire Department Prevention Day and Open House on Saturday, October 28th 2023.

Because of your agency's selflessness and esprit de corps, our day was a perfect success; appreciating those who we serve, and in doing so this event was an amazing experience for our community and to all who attended. We look forward to having you back next year. Thank you again!

Fraternally Yours,

Anthony Ravago
Fire Chief
Pala Fire Department

Mission Statement

To serve and protect life, property, and environment on the Pala Indian Reservation and surrounding communities by maintaining the highest standards of professionalism, efficiency, and effectiveness in an all-risk fire and life safety of a first responder provider.

NORTH COUNTY FIRE PROTECTION DISTRICT

330 S. Main Avenue • Fallbrook, California 92028-2938 • Phone: (760) 723-2005 • Fax: (760) 723-2072 • www.ncfireca.gov

BOARD OF DIRECTORS

CINDY ACOSTA
JEFFERY EGKAN
KENNETH E. MUNSON
ROSS L. PIKE
CHRIS SILAW

KEITH McREYNOLDS - Fire Chief/CEO
KRISTEN S. STEINKE - General Counsel
MAVIS CANPINAR - Executive Assistant/Board Clerk

Date: 11/13/2023

To: San Diego County Planning and Development Services

From: Keith McReynolds, Fire Chief/CEO North County Fire Protection District

Re: Expedited Processing of NCFPD Fire Station 3 Planning and Permitting

To whom it may concern,

The North County Fire Protection District (NCFPD) is currently in the plan review and permitting process for the renovation and expansion of existing NCFPD Fire Station 3, located at 2309 Rainbow Valley Blvd in Rainbow CA, an unincorporated community of Northern San Diego County. I am requesting that Planning and Development Services and allied Divisions urgently and expeditiously process the renovation plans and permits associated with this project.

NCFPD Station 3 is the northernmost fire station in San Diego County. Although the station's first-due area is the Rainbow community, the station also supports emergency incidents in Fallbrook and Bonsall and, provides automatic aid with the San Diego Northern Op Area including the Pala Indian Reservation and Camp Pendleton. Station 3 serves a section of the Interstate 15 corridor which includes Local, State, and Federal infrastructure such as critical San Diego County Regional Communications System infrastructure and a section of the San Diego Gas and Electric (SDG&E) 1600 gas transmission line which serves as the primary gas supply main to San Diego County. Two of San Diego County's most destructive wildfires have occurred within a few miles of Fire Station 3 including the *Rice Fire* in 2007, and the *Lilac Fire* in 2017.

The North County Fire Protection District appreciates the longstanding excellent relationship with the San Diego County Development and Planning Services Division as well as the allied Divisions that assist us in providing a better quality of life for those who live within the North County Fire Protection District. If I can provide any information or support to assist with an expedited process please reach out to me directly,

Warm regards,



Keith McReynolds
Fire Chief/CEO
NCFPD



PROUDLY SERVING THE COMMUNITIES OF FALLBROOK, BONSALE AND RAINBOW

12-2023

Good Morning All,

We are excited to announce the completion of the First Arriving Project by Engineer Joe Harlin. His exemplary work in installing and programming our new displays at each station and the Administration building is commendable. These displays will not only enhance communication within the fire department but also with the public, adding both visual appeal and valuable information.

A heartfelt thank you to Joe for his dedication and effort in this project, showcasing extreme ownership.

If you have any content for the displays, please send it through your chain of command.

Congratulations, Joe, on a job well done!



Robert DeCamp | Battalion Chief

North County Fire Protection District | 330 S. Main Ave – Fallbrook, CA 92028



**NORTH COUNTY FIRE
PROTECTION DISTRICT
STAFF REPORT**

TO: BOARD OF DIRECTORS
FROM: CHIEF McREYNOLDS
DATE: DECEMBER 12, 2023
SUBJECT: COMMENTS, REPORTS AND UPDATES

● **STAFF COMMENTS/REPORTS/UPDATES:**

● **CHIEF McREYNOLDS:**

● **CHIEF OFFICERS & STAFF:**

● **BOARD:**

● **BARGAINING GROUPS:**

● **PUBLIC COMMENT:**

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**NORTH COUNTY FIRE
PROTECTION DISTRICT
ADMINISTRATION**

TO: BOARD OF DIRECTORS
FROM: CHIEF McREYNOLDS, FIRE CHIEF/CEO
DATE: DECEMBER 12, 2023
SUBJECT: CLOSED SESSION

CS-1. There are no Closed Session items for the December 12, 2023, Board Meeting.

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