

1 **March 28, 2023**

2 **REGULAR MEETING OF THE BOARD OF DIRECTORS OF**
3 **THE NORTH COUNTY FIRE PROTECTION DISTRICT**

4 President Acosta called the meeting to order at 5:00 p.m.

5 **A MOMENT OF SILENCE WAS OBSERVED.**

6 **ALL RECITED THE PLEDGE OF ALLEGIANCE.**

7 **ROLL CALL:**

8 **Present:** Directors Acosta, Egkan (via teleconference), Munson, Pike and Shaw.

9 **Absent:** None.

10 **Staff Present:** Fire Chief/CEO McReynolds, General Counsel Steinke, DFC Mahr, D/C MacMillan,
11 Finance Manager Juul, FM Fieri, IT Specialist Swanger, B/C DeCamp, B/C Krumwiede, Board Clerk
12 Canpinar, Jim Elliot, Jeff Griffith, Will Soholt and members of the public.

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14 **PUBLIC ACTIVITIES AGENDA**

15 1. **PUBLIC COMMENT:** President Acosta requested Jim Elliot, Director of Vista Fire Protection
16 District, to approach the podium, as he had filled out a speaker slip. Mr. Elliot introduced himself to
17 the Board and expressed gratitude to Chief McReynolds and Board Clerk Canpinar for their recent
18 assistance on Board-related items. Mr. Elliot also indicated his interest in observing how the NCFPD
19 Board conducts their meetings, as he is currently trying to improve the Vista FPD Board meeting
20 process. Chief McReynolds and President Acosta thanked Mr. Elliot for taking the time to attend the
21 Board meeting.

22 President Acosta then inquired whether there were any additional public comments regarding
23 items not on the agenda. There being no more public comment, the public comment section was
24 closed.

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26 **Change to Agenda:**

27 Chief McReynolds requested the Organizational Statement listed as item (b) on the Consent
28 Calendar be moved to the Action Agenda, to allow for Board discussion.

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30 **ACTION AGENDA**

31 **CONSENT ITEMS:**

32 2. **REVIEW AND ACCEPT REGULAR BOARD MEETING MINUTES FOR FEBRUARY 21, 2023.**

33 3. **REVIEW AND ACCEPT FINANCIAL REPORT FOR FEBRUARY 2023.**

34 4. **REVIEW AND ACCEPT POLICIES & PROCEDURES:**

35 a) Job Description – Fire Captain/Paramedic

36 b) Organizational Statements

37 c) Purchasing and Contracting Manual

38 d) Investment Policy

39 e) Interest Income Policy

40 5. **REVIEW AND ACCEPT THE MONTHLY OPERATIONS ACTIVITY REPORT.**

41 President Acosta inquired whether there were any questions on Consent Items 2-5. There
42 being no discussion, President Acosta asked for a motion to approve the Consent Agenda. On a
43 motion by Director Pike seconded by Director Shaw, the motion to approve the Consent Agenda,
44 moving item (b) to the Action Agenda, passed unanimously.

45 **ACTION ITEMS:**

46 6. **SAN DIEGO LAFCO 2023 ELECTION – REGULAR AND ALTERNATE SPECIAL DISTRICT MEMBER:**

47 Vice President Egkan acknowledged support for Jeff Griffith as the Alternate Special District Member.
48 Board discussion ensued. On a motion by Vice President Egkan seconded by Director Pike, the motion
49 to submit a nomination for Jeff Griffith as the LAFCO Alternate Special District Member passed
50 unanimously. Director Pike then recused himself from the remainder of discussion on Agenda Item 6.
51 On a motion by Director Shaw, seconded by Vice President Egkan, the motion to submit a nomination
52 for Director Pike as the LAFCO Regular Special District Member passed with the following vote: **Ayes:**
53 **Acosta, Egkan, Munson Shaw; Recuse: Pike.**

54 7. **RESOLUTION 2023-02 AND LETTER OF SUPPORT FOR ASSEMBLY BILL 557:** Chief McReynolds
55 advised the Board of pending legislation that if passed, would allow agencies to hold remote meetings
56 indefinitely in the event the Governor declares another State of Emergency. Board discussion ensued.
57 On a motion by Director Pike seconded by Director Shaw, the motion to sign Resolution 2023-02 and
58 submit a letter of support for AB 557, passed unanimously.

59 **8. VALLEY CENTER FIRE PROTECTION DISTRICT TAX APPORTIONMENT RATE:** Chief McReynolds
60 informed the Board that this item was added to the agenda by request from Director Pike and
61 requested Director Pike to elaborate. Director Pike indicated that NCFPD will not receive any benefit
62 from this letter of support, however, this request will support the taxpayers in Valley Center that are
63 concerned with their community's safety. Director Munson expressed his concern with the District
64 being involved in another agency's financial standings – the NCFPD Board has never seen financial
65 documentation regarding the operation of the Valley Center Fire Protection District, nor does he think
66 it is in the District's place to intervene. President Acosta asked Director Munson if he would like a
67 member from the Valley Center Fire Protection District to attend a future meeting to address the Board,
68 and Director Munson indicated he was not interested.

69 Delma Barron, seated in the audience, stepped to the podium to address multiple items
70 unrelated to Agenda Item 8. Ms. Barron was allowed to speak for 3 minutes. After 3 minutes had passed
71 and a verbal threat was made, Ms. Barron was escorted out of the meeting by Chief Officers. A brief
72 5-minute recess followed.

73 The Board reconvened and Board discussion ensued regarding the tax apportionment rate.
74 On a motion by Director Pike seconded by President Acosta, the motion to submit a letter to the
75 County Board of Supervisors in support of the Valley Center Fire Protection District tax
76 apportionment rate, passed with the following votes: **Ayes:** Acosta, Egkan, Pike and Shaw. **Noes:**
77 Munson.

78 **9. FIRE STATION #4 CONSTRUCTION PROJECT:** Chief McReynolds explained to the Board why the
79 current site of Station 4 is the recommended site to move forward with construction of a new facility.
80 Director Pike asked if this site is still the most advantageous location, as there are indicators a potential
81 Fire Station 6 will need to be built. Chief McReynolds responded that the analysis identified in the
82 Strategic Plan determined if a new Station 6 was built along Reche Road, the current site of Station 4
83 would remain the best option. Director Egkan asked if the footprint of Station 4 will remain the same,
84 and Chief McReynolds explained how site surveys and utility easements will need to be considered
85 before making a final determination; an architectural firm will consider creating a facility that is
86 adequately suited to serve the area. Board discussion ensued. On a motion by Director Pike seconded
87 by Vice President Egkan, the motion to approve the location of Fire Station 4, located at 4375 Pala

88 Mesa Road, Fallbrook CA 92028, as the site for a new fire station, and execute a contract with Erickson-
89 Hall for construction management services with a cost range from \$1.3M not to exceed \$1.5M over
90 multiple years, passed unanimously.

91 10. **FLEET SERVICES CONTRACTS**: DFC Mahr advised the Board that the NCFPD shop is a state-of-
92 the-art facility which has the equipment and workforce to service neighboring fire agency service
93 vehicles if needed on a contract-by-contract basis. Director Pike asked if similar fleet services contracts
94 were something that NCFPD used to facilitate, and if so, why was it discontinued. DFC Mahr responded
95 that a similar fleet service contract was used in years past, and for various reasons, was discontinued.
96 On a motion by Director Munson seconded by Director Shaw, the motion to authorize Staff to execute
97 fleet maintenance contracts with outside agencies passed unanimously.

98 **MOVED ITEM: CONSENT CALENDAR- ITEM (b) ORGANIZATIONAL STATEMENTS** – Chief
99 McReynolds informed the Board that the Mission, Vision and Values (MVV) Statements hadn't been
100 reviewed in over 7 years. One of the short-term goals in the Strategic Plan was to revisit the
101 statements. A working group comprised of new and existing employees came together for 3 days to
102 create the suggested draft Mission, Vision and Values Statements for the Board's consideration.
103 Director Pike asked if the DEI Working Group was invited to this working group, which Chief
104 McReynolds confirmed. Director Pike expressed interest in the Board having and continuing
105 discussion on the MVV, and offered a suggestion: To revise the Mission Statement to read, "To serve
106 and exceed our communities' expectations through preparedness, response and recovery." General
107 Counsel Steinke reminded the Board that discussions regarding agency MVV should occur in open
108 session. Board discussion ensued. On a motion by Director Egkan seconded by Director Shaw, the
109 motion to table this item and bring it back as an action item for discussion at the April Board meeting,
110 passed unanimously.

111 **DISCUSSION AGENDA**

112 11. **BLS 116 CRASHWORTHINESS EVALUATION**: B/C DeCamp provided a presentation of the
113 traffic collision involving a District vehicle and two employees.

114 12. **CALIFORNIA SPECIAL DISTRICTS ASSOCIATION (CSDA) SPECIAL DISTRICT LEADERSHIP**
115 **ACADEMY (SDLA)**: The Board and Staff discussed highlights of the SDLA conference attended in
116 February.

117 **STANDING DISCUSSION ITEMS:**

118 ● **LEGAL COUNSEL REPORT:** General Counsel Steinke's report, "Social media use by public
119 officials," was presented. It is informational only; no action required.

120 ● **WRITTEN COMMUNICATIONS:** Information only; no action required.

121 ● **BOARD RECOGNITION PROGRAM:** Information only; no action required.

122 ● **NEWS ARTICLES:** Information only; no action required.

123 ● **COMMENTS:** Information only; no action required.

124 ● **STAFF REPORTS/UPDATES:**

125 ● **KEITH McREYNOLDS, FIRE CHIEF/CEO:** Chief McReynolds informed the Board of the following
126 topics:

- 127 ○ The District is in the process of applying for a .GOV domain name (NCFIRECA.GOV).
- 128 ○ All 6 applicants passed the agency engineer's exam.
- 129 ○ The first Wildfire Preparedness Symposium was well-attended and received positive
130 feedback. The District will hold this event every two years.
- 131 ○ Phone lines at the Administrative building were down briefly after a power surge.
- 132 ○ The annual report will be emailed and live on the website March 29, 2023.
- 133 ○ RFPs are open for the Station 3 project.

134 ● **CHIEF OFFICERS AND OTHER STAFF: BOARD CLERK CANPINAR:** Board Clerk Canpinar informed
135 the Board the District will be moving to digital Board packets by the end of the calendar year, as
136 Board members will each be assigned their own District-issued laptop. **F/M FIERI:** F/M Fieri reported
137 increases in both building construction and plan reviews. Defensible space inspections will start June
138 1. Two properties are currently under red tag status, there were two misdemeanor arrests, and
139 intelligence gathering for one site is currently underway.

140 ● **BOARD: DIRECTOR PIKE:** Director Pike thanked the Board and Staff for their support in his
141 nomination to the LAFCO Commission and said he along with several other community members
142 thought the symposium was excellent.

143 ● **BARGAINING GROUPS:** There was no comment from the bargaining groups.

144 ● **PUBLIC COMMENT:** There were no additional public comments.

145 ≡

146 **CLOSED SESSION**

147 At 6:22 p.m., President Acosta inquired whether there was a motion to adjourn to Closed Session.
148 There being no objection, President Acosta read the items to be discussed in Closed Session and
149 Open Session was closed. A short break ensued after the reading of the Closed Session items. At
150 6:36 p.m. the Board entered Closed Session to hear:

151 **CS-1. ANNOUNCEMENT – PRESIDENT ACOSTA:** An announcement regarding the items to be
152 discussed in Closed Session will be made prior to the commencement of Closed Session.

153 **CS-2. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (\$54956.8) – PROPERTY: 315 E. IVY STREET,**
154 **FALLBROOK, CA & VACANT LAND, IVY STREET, FALLBROOK, CA., WILL SOHOLT.**

155 **CS-3. REPORT FROM CLOSED SESSION – PRESIDENT ACOSTA:**

156 ● **REOPENING OPEN SESSION:**

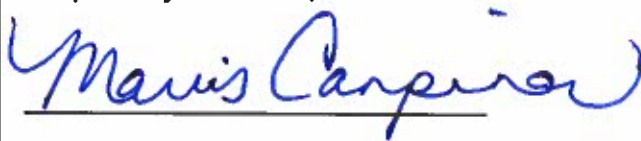
157 On a motion by Director Pike seconded by Director Shaw, which passed unanimously, the Board
158 returned to Open Session at 6:59 p.m., and the following items were reported out to the public:

159 **CS-2. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (\$54956.8) – PROPERTY: 315 E. IVY STREET,**
160 **FALLBROOK, CA & VACANT LAND, IVY STREET, FALLBROOK, CA.** To authorize Mr. Soholt and General
161 Counsel Steinke to move forward communicating with the County to explore the sale of land at the
162 following locations: 315 E. Ivy Street, Fallbrook CA and vacant land, Ivy Street, Fallbrook CA. On a
163 motion by Director Pike seconded by President Acosta, the motion passed unanimously.

164 **ADJOURNMENT**

165 A motion was made at 7:01 p.m. by Director Pike seconded by Director Shaw to adjourn the meeting
166 and reconvene on April 25, 2023, at 5:00 p.m., which motion carried unanimously.

167 Respectfully submitted,

168 

170 Mavis Canpinar

171 Board Clerk

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173 Minutes approved at the Board of Director's Meeting on: 4/25/23