

1 JULY 26, 2022

2 **REGULAR MEETING OF THE BOARD OF DIRECTORS OF**
3 **THE NORTH COUNTY FIRE PROTECTION DISTRICT**

4 President Egkan called the meeting to order at 4:00 p.m.

5 **A MOMENT OF SILENCE WAS OBSERVED.**

6 **ALL RECITED THE PLEDGE OF ALLEGIANCE.**

7 **ROLL CALL:**

8 **PRESENT:** Directors Acosta, Egkan, Munson, Pike and van Doorn.

9 **ABSENT:** None.

10 **STAFF PRESENT:** Fire Chief/CEO McReynolds, Attorney James and Board Secretary Stephen-
11 Porter. In the audience were: DFC Mahr, D/C MacMillan, B/C Krumwiede, FM Fieri, FM Juul
12 and members of the public and Association.

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14 **PRIORITY ACTION AGENDA**

15 1. **OFFICIAL SWEARING-IN AND SEATING OF NEW BOARD MEMBER – CHIEF McREYNOLDS AND**
16 **DISTRICT COUNSEL JAMES:** Chief McReynolds stated the required documentation for Director
17 Pike’s appointment has been sent to the Registrar of Voters with confirmation of receipt
18 affirmed. General Counsel James swore Director Pike into office. Director Pike was
19 welcomed by Staff and seated Directors in attendance.

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21 **PUBLIC ACTIVITIES AGENDA**

22 2. **PUBLIC COMMENT:** President Egkan addressed the audience and inquired whether
23 there were any public comments regarding items not on the Agenda. There being no
24 comments, the Public Comment Section was closed.

25 3. **CHALLENGE COIN AWARD — D/C MACMILLAN AND CHIEF McREYNOLDS:** On 5/21/2022,
26 NCFPD Engineer Nick Crilly’s son, Collin Crilly, was playing water polo with his club team in
27 Orange County. During pre-game warmups, Collin noticed a woman in the pool was having
28 a medical emergency. She was unconscious with no pulse and not breathing. He quickly
29 jumped into action taking control of the scene and directing numerous bystanders, initiating

30 CPR, placing an AED on the patient, instructed bystanders on mouth-to-mask ventilations
31 and delivered one shock. The NCFPD is recognizing Collin Crilly for his selfless actions
32 helping a fellow citizen in need.

33 4. **PRESENTATION ON CALIFORNIA STATE UNIVERSITY SAN MARCOS MARKETING PLAN –**
34 **POCS DANI VARGAS AND CHIEF McREYNOLDS:** PCOS Vargas gave an overview of the
35 Marketing Plan developed by CSUSM for the District. Including the problem identified, the
36 Plan and recommendations. Informational only, no further action required.

37 38 **ACTION AGENDA**

39 **CONSENT ITEMS:**

- 40 5. **REVIEW AND ACCEPT REGULAR BOARD MEETING MINUTES FOR MAY 2022**
- 41 6. **REVIEW AND ACCEPT REGULAR BOARD MEETING MINUTES FOR JUNE 2022**
- 42 7. **REVIEW AND ACCEPT ADJOURNED BOARD MEETING MINUTES FOR JULY 19, 2022**
- 43 8. **REVIEW AND ACCEPT FINANCIAL REPORT FOR JUNE 2022**
- 44 9. **REVIEW AND ACCEPT POLICIES & PROCEDURES**
- 45 10. **MONTHLY OPERATIONS ACTIVITY REPORT**
- 46 11. **REVIEW AND ACCEPT CUSTOMER SATISFACTION SURVEY RESULTS**
- 47 12. **REVIEW AND ACCEPT ANNUAL FLEET SERVICES REPORT**
- 48 13. **REVIEW AND ACCEPT ANNUAL TRAINING REPORT**

49 President Egkan inquired whether there were any questions on Consent Items 5-13. There
50 being no discussion, President Egkan asked for a motion to approve the Consent Agenda.
51 On a motion by Director van Doorn, seconded by Director Munson the motion to approve
52 the Consent Agenda as presented passed unanimously.

53 **ACTION ITEMS:**

54 14. **REVIEW AND ADOPT PROPOSED DRAFT STRATEGIC PLAN — CHIEF McREYNOLDS:** Chief
55 McReynolds presented the Final Draft of the Strategic Plan, noting the Plan had been
56 reviewed by the Executive Leadership Team. As a result of our review, it was felt that the
57 Plan as presented accurately identifies goals that have been identified as strategic direction
58 priorities by the District stakeholders. Discussion ensued regarding the content of the plan.

59 Chief McReynolds noted the Plan was not included in the Board packet as it is quite lengthy.
60 The Board requested additional time to review the Plan before approval. Schedule the Plan
61 for review and approval at the August Board meeting.

62 15. **REVIEW AND APPROVE RESOLUTION 2022-15 AUTHORIZING PARTICIPATION IN PARS**

63 **SECTION 115 POST-EMPLOYMENT BENEFITS TRUST PROGRAM — CHIEF McREYNOLDS:** Chief

64 McReynolds presented the concept of the PARS Section 115 Post-Employment Benefits
65 Trust Program to the Board with a speaker representing the proposed management present
66 to assist the Board with understanding the process. Funds placed in a Section 115 Trust
67 are irrevocably committed for the specific government function specified in the applicable
68 trust agreement. The 115 Plan is adjunct to the Pension Obligation Bond to address
69 unfunded actuarial liabilities. Resolution 2022-15 was presented to the Board, which
70 establishes the Trust, with FM Juul acting as administrator. On a motion by Director Van
71 Doorn, seconded by Vice President Acosta to approve establishment of the 115 Trust, enter
72 into an agreement for establishment of the trust, approve Resolution 2022-15 and to appoint
73 FM Juul as the administration passed unanimously.

74 16. **PUBLIC HEARING DATE/TIME CERTAIN JULY 26, 2026 (4:05 P.M.) — FOR ESTABLISHMENT**
75 **OF MULTI-YEAR FACILITIES AND EQUIPMENT PLAN FOR THE FIRE MITIGATION FEE PROGRAM WITH**

76 **ADOPTION OF RESOLUTION 2022-14 — FM FIERI AND CHIEF McREYNOLDS:** FM Fieri presented

77 Resolution 2022-14 to the Board, noting this a requirement of the FMF Program. Chief
78 McReynolds noted the funds will be directed toward future replacement and debt servicing
79 for Station 4. On a motion by Director Van Doorn, seconded by Director Pike the motion to
80 approve Resolution 2022-14 passed unanimously.

81 17. **REVIEW AND APPROVE FIXED CHARGE SPECIAL ASSESSMENT FOR WEED ABATEMENT — FM**
82 **FIERI AND CHIEF McREYNOLDS:** FM Fieri presented the second reading of the Fixed Charge

83 Special Assessments to the Board noting that there has been reimbursement for the work
84 required to be done. All required notices have been provided to the individuals involved,
85 with outstanding payments totaling \$24,912.00 for two properties. Submission to the County
86 is required by no later than August 10, 2022. On a motion by Director Van Doorn, seconded

87 by Director Pike the motion to approve the Assessment and submission to the County
88 passed unanimously.

89 **18. REVIEW AND APPROVE RESOLUTION 2022-13 ACCEPTING THE REPORT ON STATE**

90 **MANDATED INSPECTIONS — FM FIERI AND CHIEF McREYNOLDS:** FM Fieri presented Resolution
91 2022-13, noting that all mandated inspections have been completed with 15 educational
92 facilities and 136 congregate residential facilities inspected. On a motion by Director Van
93 Doorn, seconded by Director Pike the motion to accept the report and to approve Resolution
94 2022-13 passed unanimously.

95 **19. REVIEW AND APPROVE PRELIMINARY BUDGET FOR FY 2021/2022; SET PUBLIC HEARING**

96 **DATE/TIME CERTAIN OF SEPTEMBER 27, 2022 AT 4:15 P.M., TO APPROVE THE FINAL BUDGET – F/M**

97 **JUUL AND CHIEF McREYNOLDS:** FM Juul presented the Preliminary Budget, noting an
98 approximate increase in property tax revenue of \$184,000, Ambulance fees were
99 overbudgeted in prior years but now reflect projections based on actual fees, and Prevention
100 fees which were high in FY 21/22, are not anticipated to be as excessive in FY 22/23. On
101 the Expense side, salaries increased 6.32%, which includes the approximate projection of a
102 2.5% salary increase. Healthcare is projected to rise 5% but will be adjusted at the final
103 budget once numbers are received from PERS. Unfunded Accrued Liability (UAL) has an
104 increase of 22% over last year's budgeted amount. Discussion ensued. On a motion by
105 Director Munson, seconded by Director van Doorn the motion to approve the Preliminary
106 Budget and set the hearing for the date and time certain as presented passed unanimously.

107 **20. SET PUBLIC HEARING DATE/TIME CERTAIN FOR AUGUST 23, 2022 AT 4:15 P.M. – TO REVIEW**

108 **AND APPROVE THE BIENNIAL CODE OF CONFLICT — CHIEF McREYNOLDS AND B/S STEPHEN-**

109 **PORTER:** Chief McReynolds presented the request to set the hearing, noting this is a biennial
110 requirement. B/S Stephen-Porter and District Counsel James will work together to ensure
111 the Code is updated appropriately. On a motion by Director Pike, seconded by Director van
112 Doorn the motion to set the hearing for the date and time certain as presented passed
113 unanimously.

114 **21. REVIEW AND APPROVE EXTENSION OF DEPLOYMENT OF BLS AMBULANCE IN NORTH ZONE**

115 **FOR ADDITIONAL THREE MONTHS — DFC MAHR AND CHIEF McREYNOLDS:** Chief McReynolds

116 presented the report to the Board noting that during the first 60 days of operation the
117 personnel costs for the BLS ambulance were \$48,000, with other operating expenses
118 approximately \$12,000. Based on the information received from the District's third party
119 billing administrator the preliminary estimated ambulance transport revenue through May
120 31, 2022, is expected to be approximately \$107,000. Preliminary response data indicated
121 that the BLS ambulance was having a positive impact to the North Zone ambulance delivery
122 system while supporting operating costs through transport revenue. Based on this, Chief
123 McReynolds requested an additional three months of continued deployment. On a motion
124 by Director Van Doorn, seconded by Director Pike the motion to continue the BLS
125 ambulance Program for another three months passed unanimously.

127 **DISCUSSION AGENDA**

128 22. There were no Discussion Agenda Items for the July 26, 2022, Board Meeting.

129 **STANDING DISCUSSION ITEMS:**

130 ● **LEGAL COUNSEL REPORT:** Counsel James presented his report "U.S. Supreme
131 Court Issues Two Decisions Impacting Local Sign Regulations and Flag Policies." Brief
132 discussion ensued with it being noted the distinctions of the two cases. This is informational
133 only, no action required.

134 ● **WRITTEN COMMUNICATIONS:** Chief McReynolds noted the institution of an Annual
135 Retirees report. Brief discussion ensued regarding the items, Informational only, no action
136 required.

137 ● **BOARD RECOGNITION PROGRAM**

138 ● **NEWS ARTICLES:** No discussion ensued regarding articles. This is informational
139 only, no action required.

140 ● **COMMENTS:**

141 ● **STAFF REPORTS/UPDATES:**

142 ● **KEITH McREYNOLDS, FIRE CHIEF/CEO:** Chief McReynolds informed the Board that the
143 Board of Supervisors had authorized 20Mil for management of weed abatement along the
144 roadways, some of which will reach the District. He updated the Board on the recruitments

145 and hirings, noting hiring of a temporary firefighter to fill a void until recruitment can be
146 accomplished. He updated the Board on the status of the projects for Station 2 and 3. The
147 District has received \$105,000 for the purchase of the Pump Pod. The employees went
148 through the new health program, which went well. The new Deputy Fire Marshal is in
149 background and expected to start soon. Chief McReynolds updated the Board on the status
150 of the Safety Center. Informational only, no further action required.

151 ● **CHIEF OFFICERS AND OTHER STAFF: DFC MAHR:** DFC Mahr noted there were a number
152 of individuals out with COVID. **FM FIERI:** FM Fieri updated the Board with the construction
153 projects, noting construction was up. The Fire Safety Council and NCFPD are coordinating
154 an upcoming chipping date. All initial weed abatements have been accomplished in LRA.
155 He noted investigations are up. The County FMs are working on SD Fire Code updates.

156 ● **BOARD: VICE PRESIDENT ACOSTA:** Vice President Acosta welcomed Director Pike and
157 thanked the Staff for their updated reports. **DIRECTOR PIKE:** Director Pike thanked everyone
158 for the welcome and asked for patience as he learns the position. **DIRECTOR VAN DOORN:**
159 Director van Doorn also welcome Director Pike to the Board.

160 ● **BARGAINING GROUPS:** The bargaining groups also welcome Director Pike to the Board.

161 ● **PUBLIC COMMENT:** No comments.

162 **CLOSED SESSION**

164 ● **OPENING CLOSED SESSION:**

165 At 5:10 p.m., President Egkan inquired whether there was a motion to adjourn to Closed
166 Session. There being no objection, President Egkan read the items to be discussed in
167 Closed Session and the Open Session was closed. A short break ensued after the reading
168 of the Closed Session Items. At 5:15 p.m., and the Board entered Closed Session to hear:

169 CS-1. **ANNOUNCEMENT — PRESIDENT EGKAN:**

170 CS-2. **CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — MANAGEMENT**

171 **GROUP NEGOTIATIONS – CHIEF McREYNOLDS:**

172 NCFPD MANAGEMENT GROUP

DISTRICT NEGOTIATORS:

CHIEF McREYNOLDS,

DISTRICT COUNSEL JAMES

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Respectfully submitted,

Loren A. Stephen-Porter

Loren Stephen-Porter

Board Secretary

Minutes approved at the Board of Director's Meeting on: August 23, 2022

