

1 **April 24, 2018**

2 **REGULAR MEETING OF THE BOARD OF DIRECTORS OF**  
3 **THE NORTH COUNTY FIRE PROTECTION DISTRICT**

4 President Munson called the meeting to order at 5:02.

5 **THE INVOCATION GIVEN BY Chief Marovich.**

6 **ALL RECITED THE PLEDGE OF ALLEGIANCE.**

7 **ROLL CALL:**

8 **Present:** Directors Munson, Hoffman, Luevano, Munson and Thuner.

9 **Absent:** None.

10 **Staff Present:** Fire Chief/CEO Abbott, Attorney James and Board Secretary Stephen-  
11 Porter. In the audience were: DFC Marovich, D/C Mahr, B/Cs McReynolds and Wilson,  
12 FM Koch and members of the public and Association.

13  
14 **PUBLIC ACTIVITIES AGENDA**

15 1. **PUBLIC COMMENT:** President Munson addressed the audience and inquired whether  
16 there were any public comments regarding items not on the Agenda. There being no  
17 comments, the Public Comment Section was closed.

18 2. **EMPLOYEE OATH OF OFFICE AND BADGE PINNING - CHIEF ABBOTT:** Chief Abbott  
19 presented for installation the following new employees: Derek Ayers, Christina Coy, Callan  
20 Dawson, Joaquin Garcia, Jacob Graef, Jason Harms, Clayton Martinez, Kawika McElroy,  
21 Kristin McMillan, Brendan McReynolds, Anthony Nissan, Austen Perona, Shawn Petty, Jose  
22 Prieto, Chany Reth, Brock Rutledge, Birger Weissmann. At the end of the introductions, the  
23 members were sworn in. All members were given an opportunity to introduce family and  
24 friends available for the event and were pinned and congratulated by the Board. Chief  
25 Abbott noted this was the largest group sworn into the organization.

26 3. **SELECT INDIVIDUALS FOR BOARD RECOGNITION PROGRAM — CHIEF ABBOTT:** Chief  
27 Abbott presented the following individuals and crews to the Board for consideration: January  
28 18, 2018: Captain Berry, Engineer Benoit, Engineer Bracci, FF/PM J. Kortekass; Undated  
29 Thank You: Captain August, Engineer Lindsey, FF/PM Wheeler, FF/P Alter-Reitz, LTAF

30 Medica; August 17, 2017 - Life Saving of Carlsbad Lifeguard: Chief Wilson. On a motion  
31 by Director Harris, seconded by Vice President Luevano, the motion to select Chief Wilson  
32 for recognition passed unanimously. He will be recognized at a future meeting.

## 34 ACTION AGENDA

### 35 CONSENT ITEMS:

- 36 4. REVIEW AND ACCEPT REGULAR BOARD MEETING FOR MARCH 2018
- 37 5. REVIEW AND ACCEPT FINANCIAL REPORT FOR MARCH 2018
- 38 6. REVIEW AND ACCEPT POLICIES & PROCEDURES – NONE
- 39 7. REVIEW AND ACCEPT EMERGENCY SERVICE OVERTIME TRACKING REPORT FOR THE THIRD  
40 QUARTER 2017/2018
- 41 8. REVIEW AND ACCEPT CUSTOMER SATISFACTION SURVEY PROGRAM RESULTS – FIRST  
42 QUARTER 2018

43 President Munson inquired whether there were any questions on Consent Items 4-8. There  
44 was in-depth discussion regarding the overtime reporting format and finance report with  
45 suggestions provided for improvement. Chief Marovich will work on the format consistent  
46 with the recommendations. He invited Board members to visit him for any clarifications or  
47 further discussions. President Munson asked for a motion to approve the Consent Agenda.  
48 On a motion by Director Thuner, seconded by Director Hoffman, the motion to approve the  
49 Consent Agenda Items as presented passed unanimously.

### 50 ACTION ITEMS:

- 51 9. CONSIDER RECOMMENDATIONS FOR REVISION TO BOARD RECOGNITION PROGRAM — CHIEF  
52 ABBOTT: Chief Abbott presented recommendations to modify the Board Recognition  
53 Program consistent with the recommendations from District Counsel. After discussion, the  
54 Board determined that the current paper award should be more substantial, with an  
55 engraved plaque or other award that the recipients would be proud to own. On a motion by  
56 Director Harris, seconded by Director Hoffman, the motion to modify the Board Recognition  
57 Program with to an engraved plaque/trophy passed unanimously. The Board Secretary will  
58 investigate options for the awards.

59 10. **CONSIDER SAN DIEGO LAFCO 2018 REDEVELOPMENT OVERSIGHT BOARD ELECTION —**

60 **CHIEF ABBOTT:** Chief Abbott presented the LAFCO 2018 election materials regarding the  
61 Redevelopment Oversight Board Election, noting the Nomination Committee had  
62 recommended Edmund Sprague from Olivenhain MWD as their recommendation. After  
63 discussion, the Board discussed adding a healthcare member to the Board. On a motion by  
64 Director Hoffman, seconded by Vice President Luevano, the motion to select Edmund  
65 Sprague failed on the following vote: **Ayes:** Hoffman, Luevano; **Noes:** Harris, Munson;  
66 **Abstain:** Thuner. A second motion was made by Director Harris and seconded by President  
67 Munson to select Julie Nygaard for the District’s nomination. The Motion to support the  
68 nomination of Julie Nygaard passed on the following vote: **Ayes:** Harris, Munson and  
69 Thuner; **Noes:** Hoffman, Luevano.

70 11. **CONSIDER CONTRACT FOR CONSULTANT FOR LONG RANGE FINANCIAL PLANNING —**

71 **CHIEF ABBOTT:** Chiefs Marovich and Abbott presented a request to approve a contract for  
72 services to develop long range financial planning to: Ensure sufficient cash flows for daily  
73 and yearly operations and capital replacement; provide adequate cash flows to maintain, or  
74 to quickly resume, normal service levels after exposure to unexpected risks or failure;  
75 maintain or achieve suitable credit ratings; and integrate into a future strategic plan.  
76 Discussion ensued regarding having more involvement with the Board and placing language  
77 in the contract to that effect. In addition, the Board requested that the contract include a “not  
78 to exceed” clause for \$2000.00 for the additional time to meet with the Board. On a motion  
79 by Director Hoffman, seconded by Director Thuner, the motion to approve the contract with  
80 Raftelis as modified for \$10,000, with an additional amount not to exceed \$2000, consistent  
81 with the recommendations of the Board, which passed unanimously.

82 12. **CONSIDER PURCHASE OF TYPE ONE FIRE ENGINES — CHIEF MAHR AND CHIEF ABBOTT:**

83 Chief Mahr presented the request to approve replacement of a 2003 engine that is due for  
84 replacement and a second 2006 engine. By the time the District takes delivery of the new  
85 engines, the replacement of this second engine would be two (2) years early. The  
86 replacement of the second engine early would allow NCFPD to replace both existing reserve  
87 engines with two (2) NFPA compliant and reliable engines that would provide five-to-seven

88 more years of reserve service. Although the District has already approved Pierce as the  
89 sole source for engines, this is a competitively bid and quoted price utilizing the HGACBuy  
90 government procurement service. The price for these two engines, sales taxes and fees is:  
91 \$1,462,657.12 or \$731,328.56 per engine. Chief Mahr noted the District will look at financing  
92 options for the two engines. On a motion by Vice President Luevano, seconded by Director  
93 Harris, the motion to approve the purchase of two Type One engines as presented passed  
94 unanimously.

95 13. **CONSIDER RESOLUTION 2018-08 AUTHORIZING PARTICIPATION IN A JOINT COMMUNITY**  
96 **FACILITIES AGREEMENT WITH THE COUNTY OF SAN DIEGO FOR THE HORSE CREEK RIDGE**

97 **DEVELOPMENT — CHIEF ABBOTT:** Chief Abbott informed the Board that in 2013, the District  
98 approved Resolution 2013-12, which authorized formation of a JCFA with the County of San  
99 Diego for the HCR development. This JCFA established a Community Facilities District (CFD), a  
100 mechanism by which the County would reimburse the Fire District for fire services associated with  
101 this new development through the collection of Mello Roos fees. It was subsequently determined  
102 by the County Auditor and Controller that minor adjustments to this JCFA were needed for their  
103 office to comply with Governmental Accounting Standards Board (GASB) pronouncements  
104 regarding accounting and external reporting. At full build-out, this CFD will generate \$139,911 in  
105 additional revenue to the District to offset the costs of servicing the new community. Chief Abbott  
106 requested the Board approve Resolution 2018-08 and authorize him to sign the JCFA with the  
107 County for fire protection services in HCR. Discussion ensued regarding taxing percentages and  
108 the availability of improving the percentages. On a motion by Director Thuner, seconded by  
109 Director Harris, the motion to approve Resolution 2018-08 and authorize Chief Abbott to  
110 execute the JCFA with the County for HCR passed unanimously.

111 14. **CONSIDER RESOLUTION 2018-09 AUTHORIZING PARTICIPATION IN A JOINT COMMUNITY**  
112 **FACILITIES AGREEMENT WITH THE COUNTY OF SAN DIEGO FOR THE MEADOWOOD DEVELOPMENT**

113 **— CHIEF ABBOTT:** Chief Abbott informed the Board of the new housing development is in  
114 the final stages of approval for the northeast corner of 1-15 and SR 76, Meadowood.  
115 Representatives of the Development were present to provide any information the Board may  
116 require. Meadowood and it is located on property both within and adjacent to the boundaries

117 of the District, immediately to the south of the Horse Creek Ridge development. Annexation  
118 of this development was previously approved by LAFCO in April 2014, for which the District  
119 received payment of \$389,000 in annexation fees. Currently, 7% of the 1% property tax  
120 paid on the land is dedicated to the District for fire protection. This is insufficient to pay the  
121 costs of services to the new planned development. A community facilities district (CFD) is  
122 being created by the developer (Pardee) and San Diego County will collect a special tax to  
123 pay for services not funded within the normal property tax, with a portion of the tax paid to  
124 the CFD coming to the District to make up the additional revenue required fund services.  
125 Revenue then distributed through the JCFA. The Agreement spells out how the taxes will  
126 be collected and how they will be distributed. Discussion ensued regarding how the District  
127 will be required to track and report under GASB to receive reimbursement under the JCFA.  
128 Other options were discussed. On a motion by Director Thuner, seconded by Director  
129 Hoffman, the motion to approved Resolution 2018-09 and to authorize Chief Abbott to  
130 execute the JCFA with the County for Meadowood passed unanimously.

## 132 **DISCUSSION AGENDA**

133 15. There are no Discussion Agenda Items for the April 24, 2018, Board Meeting.

### 134 **STANDING DISCUSSION ITEMS:**

135 ● **LEGAL COUNSEL REPORT:** Counsel James presented his report “2018 California  
136 Public Agency Laws – Part 1.” Brief discussion ensued regarding the criminalization of  
137 certain acts and election requirements. This is informational only, no action required.

138 ● **WRITTEN COMMUNICATIONS:** Brief discussion ensued regarding the items,  
139 Informational only, no action required.

140 ● **BOARD RECOGNITION PROGRAM:** See Item #2.

141 ● **NEWS ARTICLES:** Brief discussion ensued regarding articles. This is informational  
142 only, no action required.

143 ● **COMMENTS:**

144 ● **STAFF REPORTS/UPDATES:**

145 ● **STEPHEN ABBOTT, FIRE CHIEF/CEO:** Chief Abbott discussed the progress of the  
146 Community Outreach Committee, bringing the Board up-to-date with actions taken. He  
147 inquired whether an additional Board member would like to participate, as only Vice  
148 President Luevano is currently on the Committee. Director Harris volunteered to serve.  
149 Chief Abbott informed the Board that SB1044 has been put forward to abolish the State Fire  
150 Fee permanently. He informed the Board that the NC Dispatch JPA fee per call is increasing  
151 to \$62.50 per call, which will increase our budget by approximately \$44,000 for that line item.  
152 Informational only, no further action required.

153 ● **CHIEF OFFICERS AND OTHER STAFF:** None.

154 ● **BOARD:** None.

155 ● **BARGAINING GROUPS:** A/P Mann informed the Board the Local had started two  
156 committees, a PAC Committee, which is being chaired by Captain Jones and a Public  
157 Relations Committee, which is being chaired by FF/PM Lian. Should the District move  
158 forward with Community Outreach efforts, the Local expects to collaborate with and support  
159 the District.

160 ● **PUBLIC COMMENT:** No comments.

## 162 **CLOSED SESSION**

### 163 ● **OPENING CLOSED SESSION:**

164 At 7:30 p.m., President Munson inquired whether there was a motion to adjourn to Closed  
165 Session. There being no objection, President Munson read the items to be discussed in  
166 Closed Session and the Open Session was closed. A short break ensued after the reading  
167 of the Closed Session Items. At 7:40 p.m., and the Board entered Closed Session to hear:

### 168 CS-1. **ANNOUNCEMENT — PRESIDENT MUNSON:**

169 An announcement regarding the items to be discussed in Closed Session will be made prior  
170 to the commencement of Closed Session.

### 171 CS-2. **CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — MANAGEMENT** 172 **GROUP NEGOTIATIONS – CHIEF ABBOTT:**

173 **NCFPD MANAGEMENT GROUP**

**DISTRICT NEGOTIATORS:**

CHIEF ABBOTT, DISTRICT COUNSEL JAMES

174  
175 **CS-3. CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 – NON-**  
176 **SAFETY GROUP NEGOTIATIONS – CHIEF ABBOTT:**

177 FFA NON-SAFETY GROUP NEGOTIATORS DISTRICT NEGOTIATORS:

178 CHIEF ABBOTT, DISTRICT COUNSEL JAMES

179 **CS-4. CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 – SAFETY**  
180 **GROUP NEGOTIATIONS – CHIEF ABBOTT:**

181 FFA SAFETY GROUP NEGOTIATORS DISTRICT NEGOTIATORS:

182 CHIEF ABBOTT, DISTRICT COUNSEL JAMES

183 **CS-5. CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 –**  
184 **UNREPRESENTED INDIVIDUALS: EXECUTIVE ASSISTANT/BOARD SECRETARY AND FIRE MARSHAL:**

185 DISTRICT NEGOTIATORS: CHIEF ABBOTT, DISTRICT COUNSEL JAMES

186 **CS-6. CONFERENCE WITH REAL PROPERTY NEGOTIATOR – GOVERNMENT CODE**  
187 **§ 54956.8 – CHIEF ABBOTT:**

188 PROPERTY LOCATION: 4157 Olive Hill Road – Station 3, Fallbrook, CA 92028;

189 PARTIES: North County Fire Protection District (Seller);

190 UNDER NEGOTIATION: Terms of Sale;

191 DISTRICT NEGOTIATORS: Chief Abbott, District Counsel James

192 **CS-7. REPORT FROM CLOSED SESSION – PRESIDENT MUNSON**

193 ● **REOPENING OPEN SESSION:**

194 On a motion by President Munson, which was seconded by Director Harris and which  
195 passed unanimously, the Board returned Open Session at 8:05 p.m., the following items  
196 were reported out to the public:

197 **CS-2. CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 – MANAGEMENT**  
198 **GROUP NEGOTIATIONS – CHIEF ABBOTT:**

199 NCFPD MANAGEMENT GROUP DISTRICT NEGOTIATORS:

200 CHIEF ABBOTT, DISTRICT COUNSEL JAMES

201 No reportable action.



202 CS-3. CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 – NON-  
203 SAFETY GROUP NEGOTIATIONS – CHIEF ABBOTT:

204 FFA NON-SAFETY GROUP NEGOTIATORS DISTRICT NEGOTIATORS:

205 CHIEF ABBOTT, DISTRICT COUNSEL JAMES

206 No reportable action.

207 CS-4. CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 – SAFETY  
208 GROUP NEGOTIATIONS – CHIEF ABBOTT:

209 FFA SAFETY GROUP NEGOTIATORS DISTRICT NEGOTIATORS:

210 CHIEF ABBOTT, DISTRICT COUNSEL JAMES

211 No reportable action.

212 CS-5. CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 –  
213 UNREPRESENTED INDIVIDUALS: EXECUTIVE ASSISTANT/BOARD SECRETARY AND FIRE MARSHAL:

214 DISTRICT NEGOTIATORS:

215 CHIEF ABBOTT, DISTRICT COUNSEL JAMES

216 No reportable action.

217 CS-9. CONFERENCE WITH REAL PROPERTY NEGOTIATOR – GOVERNMENT CODE  
218 § 54956.8 – CHIEF ABBOTT:

219 No reportable action.

220 **ADJOURNMENT**

221 A motion was made at 8:09 p.m. Director Harris and seconded by Director Thuner to adjourn  
222 the meeting and reconvene on May 22, 2018, at 17:00. The motion carried unanimously.

223 Respectfully submitted,

224 

225 Loren Stephen-Porter

226 Board Secretary

227 Minutes approved at the Board of Director's Meeting on: May 22, 2018