

1 **October 23, 2018**

2 **REGULAR MEETING OF THE BOARD OF DIRECTORS OF**
3 **THE NORTH COUNTY FIRE PROTECTION DISTRICT**

4 President Munson called the meeting to order at 5:02 p.m.

5 **THE INVOCATION GIVEN BY CHIEF ABBOTT.**

6 **ALL RECITED THE PLEDGE OF ALLEGIANCE.**

7 **ROLL CALL:**

8 **Present:** Directors Munson, Hoffman, Luevano, Munson and Thuner.

9 **Absent:** None.

10 **Staff Present:** Fire Chief/CEO Abbott, Attorney James and Board Secretary Stephen-
11 Porter. In the audience were: D/C Mahr, B/C Schoenheit and members of the public and
12 Association.

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14 **PUBLIC ACTIVITIES AGENDA**

15 1. **PUBLIC COMMENT:** President Munson addressed the audience and inquired whether
16 there were any public comments regarding items not on the Agenda. There being no
17 comments, the Public Comment Section was closed.

18 2. **RECOGNITION OF RETIRING BOARD MEMBER KATHLEEN THUNER — CHIEF ABBOTT:** Chief
19 Abbott brought Director Thuner forward to be recognized by the Board and Staff for her
20 many years of service to the District. He congratulated her on her retirement, noting her
21 other years of service to the County, Mission Resource District, ANSI and serving twenty-
22 three years as Ag Commissioner for the County of San Diego. Director Thuner was
23 presented with a plaque and was congratulated by all.

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25 **ACTION AGENDA**

26 **CONSENT ITEMS:**

27 3. **REVIEW AND ACCEPT REGULAR BOARD MEETING FOR SEPTEMBER 2018**

28 4. **REVIEW AND ACCEPT REGULAR BOARD MEETING FOR OCTOBER 3, 2018**

29 5. **REVIEW AND ACCEPT FINANCIAL REPORT FOR SEPTEMBER 2018**

30 6. REVIEW AND ACCEPT POLICIES & PROCEDURES

31 7. REVIEW AND ACCEPT FIRST QUARTER EMERGENCY SERVICE OVERTIME TRACKING
32 REPORT

33 8. REVIEW AND ACCEPT THIRD QUARTER CUSTOMER SERVICE SATISFACTION SURVEY

34 President Munson inquired whether there were any questions on Consent Items 3-8 . There
35 being no discussion, President Munson asked for a motion to approve the Consent Agenda.
36 On a motion by Vice President Luevano, seconded by Director Hoffman, the motion to
37 approve the Consent Agenda Items as presented passed unanimously.

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39 ACTION ITEMS:

40 9. APPROVE MEETING SCHEDULE AND PLACE FOR NORTH COUNTY FIRE PROTECTION
41 DISTRICT BOARD MEETINGS FOR THE YEAR 2019 - CHIEF ABBOTT AND B/S STEPHEN-PORTER:

42 B/S Stephen-Porter presented the plan for the 2019 Board meetings, noting that FPUD
43 continues to be an appropriate venue for NCFPD Board meetings. A suggestion was made
44 to begin the meetings at 4:00 p.m., rather than 5:00 p.m. After brief discussion, a motion
45 was made Vice President Luevano and seconded by Director Hoffman, to approve the
46 Schedule for 2019 with direction to the Board Secretary to determine whether start time of
47 4:00 p.m. at FPUD could be accommodated. The vote was: **Ayes:** Directors Hoffman,
48 Luevano, Munson and Thuner; **Noes:** Director Harris.

49 10. PUBLIC HEARING DATE/TIME CERTAIN OCTOBER 23, 2018 (5:15 P.M.): REVIEW AND
50 APPROVE UPDATED FIRE PREVENTION AND STANDBY FEES AND ADOPT ORDINANCE 2018-01

51 - FM KOCH AND CHIEF ABBOTT: President Munson read the Ordinance title and opened
52 the Public Hearing, inquiring whether there was any public comment or testimony. There
53 being neither, the Public Hearing was closed. Chief Abbott presented the updated Fee
54 Schedule to the Board, noting the changes in the schedule for additional items and
55 adjustment in fees due to salary increases. Chief Abbott noted that in response to SB
56 1205, the District is required to perform additional inspections, which are now captured in
57 the schedule. Discussion ensued regarding State mandated tasks. Upon a motion by
58 Director Hoffman, which was seconded by Vice President Luevano, the Board

59 unanimously approved Ordinance 2018-01 and the associated Exhibits and Appendices,
60 including the Fee Schedule, to be effective December 1, 2018.

61 **11. PUBLIC HEARING DATE/TIME CERTAIN OCTOBER 23, 2018 (5:25 P.M.): REVIEW AND**
62 **APPROVE RESOLUTION 2018-20 AMENDING THE CURRENT FEE SCHEDULE FOR EMERGENCY AND**

63 **NON-EMERGENCY MEDICAL SERVICES – D/C MAHR AND CHIEF ABBOTT:** President Munson read
64 the Resolution title and opened the Public Hearing, inquiring whether there was any public
65 comment or testimony. There being neither, the Public Hearing was closed. D/C Mahr
66 presented the Fee Schedule and Resolution to the Board outlining the changes to the
67 Schedule, noting the District is still five percent below the regional average. D/C Mahr noted
68 that the District is State and County-mandated to report continuous quality improvement
69 information, which the new schedule will help to support with the MSO position. Discussion
70 ensued regarding ALS and BLS distinctions, with a request to spell out what CQI stands for
71 on the schedule. On a motion by Vice President Luevano, seconded by Director Harris to
72 approve Resolution 2018-20 as modified, the Board unanimously approved Resolution
73 2018-20 with the following roll call votes: **Ayes:** Directors Harris, Hoffman, Luevano,
74 Munson and Thuner.

75 **12. REVIEW AND APPROVE RESOLUTION 2018-21 ADOPTING A PAY SCHEDULE – DEPUTY**
76 **CHIEF MAROVICH AND CHIEF ABBOTT:** Chief Marovich presented Resolution 2018-21, which

77 memorializes the previously approved salaries of all District employees in to a single
78 document for publication, without reference to other documents, as required by the California
79 Code of Regulations. The changes reflect the agreed-upon MOU formula increases in
80 salaries. On a motion by Director Thuner, seconded by Director Hoffman, the motion to
81 approve Resolution 2018-21 as presented passed unanimously.

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83 **DISCUSSION AGENDA**

84 13. There are no Discussion Items for the October 23, 2018 Board meeting.

85 **STANDING DISCUSSION ITEMS:**

- 86 ● **LEGAL COUNSEL REPORT:** No report this month.
87 ● **WRITTEN COMMUNICATIONS:** Brief discussion ensued regarding the items,

88 Informational only, no action required.

89 ● **BOARD RECOGNITION PROGRAM**

90 ● **NEWS ARTICLES:** Brief discussion ensued regarding articles. This is informational
91 only, no action required.

92 ● **COMMENTS:**

93 ● **STAFF REPORTS/UPDATES:**

94 ● **STEPHEN ABBOTT, FIRE CHIEF/CEO:** Chief Abbott noted the District has several
95 members at educational events throughout the state. Chief Abbott informed the Board that
96 AB 2961 authorizes the study of the offload problem at hospital ER departments as has
97 concerned the District. The District Open House was well attended and received, with
98 Director Luevano in attendance. The scheduled Sundowner event at Station 5 was also well
99 received. Chief Abbott reminded the Board there is a Special Meeting on October 24th at
100 9:00 a.m. to review the Community Outreach materials. The Meadowood Annexation
101 continues to move forward. Chief Abbott recently attended the Cal Chiefs annual meeting
102 with several District members, which had many topics germane to the District's interests.
103 Finally, Chief Abbott reminded Board members of the December 4th Ethics training and
104 Board Orientation. Informational only, no further action required.

105 ● **CHIEF OFFICERS AND OTHER STAFF: D/C MAHR:** D/C Mahr noted the District had been
106 busy this month with apparatus issues. The Committee is looking at ways to be cost-efficient
107 in the design and building of the two Type 1 engines; he noted they have been very fiscally
108 responsible. He expects to have the final pricing, specifications and drawings back by April
109 to do a final inspection. D/C Mahr thanked the Board for a recent CalPERS educational
110 opportunity.

111 ● **BOARD: DIRECTOR THUNER:** Director Thuner brought the Board up-to-date on her
112 Santa Barbara house rebuild issues.

113 ● **BARGAINING GROUPS:** No comments.

114 ● **PUBLIC COMMENT:** No comments.

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CLOSED SESSION

● OPENING CLOSED SESSION:

At 6:02 p.m., President Munson inquired whether there was a motion to adjourn to Closed Session. On a motion to adjourn to Closed Session by Director Hoffman, seconded by Director Harris, President Munson read the items to be discussed in Closed Session and the Open Session was closed. At 6:05 p.m., and the Board entered Closed Session to hear:

CS-1. ANNOUNCEMENT — PRESIDENT MUNSON: *An announcement regarding the items to be discussed in Closed Session will be made prior to the commencement of Closed Session.*

CS-2. EVALUATION OF PERFORMANCE — GOVERNMENT CODE § 54957 - FIRE CHIEF/CEO:

DISTRICT NEGOTIATOR: DISTRICT COUNSEL JAMES

CS-3. CONFERENCE WITH REAL PROPERTY NEGOTIATOR — GOVERNMENT CODE § 54956.8

— CHIEF ABBOTT:

PROPERTY LOCATION: 4157 Olive Hill Road – Station 3, Fallbrook, CA 92028;

PARTIES: North County Fire Protection District (Seller);

UNDER NEGOTIATION: Terms of Sale;

DISTRICT NEGOTIATORS: Chief Abbott, District Counsel James

CS-4. CONFERENCE WITH DISTRICT COUNSEL REGARDING PENDING LITIGATION—

GOVERNMENT CODE § 54956.9 (D)(4) — DISTRICT COUNSEL JAMES:

TO BE DISCUSSED: Whether or not a basis exists for anticipated litigation.

DISTRICT COUNSEL: District Counsel James

CS-5. REPORT FROM CLOSED SESSION — PRESIDENT MUNSON

● REOPENING OPEN SESSION:

On a motion by Director Hoffman, which was seconded by Vice President Luevano and which passed unanimously, the Board returned Open Session at 6:17 p.m., the following items were reported out to the public:

CS-2. EVALUATION OF PERFORMANCE — GOVERNMENT CODE § 54957 - FIRE CHIEF/CEO: In open session, a motion by Director Thuner, which was second by Director Hoffman, the Board agreed to extend Chief Abbott's contract as per operation of the contract [Section 2.1.: ...the contract will automatically extend for an additional twelve (12) month period on

146 the yearly anniversary date. . .] and to approve a bonus to Chief Abbott of \$4000.00, which
147 passed by the following vote: **Ayes:** Directors Hoffman, Luevano, Munson and Thuner;
148 **Noes:** Director Harris.

149 CS-3. CONFERENCE WITH REAL PROPERTY NEGOTIATOR — GOVERNMENT CODE § 54956.8 —

150 CHIEF ABBOTT: No reportable action.

151 CS-4. CONFERENCE WITH DISTRICT COUNSEL REGARDING PENDING LITIGATION—

152 GOVERNMENT CODE § 54956.9 (D)(4) — DISTRICT COUNSEL JAMES: No reportable action.

154 ADJOURNMENT

155 A motion was made at 6:21 p.m. by Director Harris and seconded by Director Hoffman to
156 adjourn the meeting and reconvene on October 24, 2018, at 9:00 a.m. The motion carried
157 unanimously.

158 Respectfully submitted,

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160 _____

161 Loren Stephen-Porter

162 Board Secretary

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164 Minutes approved at the Board of Director's Meeting on: December 11, 2018

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