

1 **September 26, 2017**

2 **REGULAR MEETING OF THE BOARD OF DIRECTORS OF**  
3 **THE NORTH COUNTY FIRE PROTECTION DISTRICT**

4 Vice President Thuner called the meeting to order at 5:02 p.m.

5 **THE INVOCATION GIVEN BY Chief Marovich**

6 **ALL RECITED THE PLEDGE OF ALLEGIANCE.**

7 **ROLL CALL:**

8 **Present:** Directors Harris, Hoffman, Luevano and Thuner.

9 **Absent:** Director Munson.

10 **Staff Present:** Fire Chief/CEO Abbott, Attorney James and Board Secretary Stephen-  
11 Porter. In the audience were: Deputy Chief Marovich, D/C Mahr, B/Cs McReynolds and  
12 Wilson, members of the public and Association.

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14 **PUBLIC ACTIVITIES AGENDA**

15 1. **PUBLIC COMMENT:** Vice President Thuner addressed the audience and inquired  
16 whether there were any public comments regarding items not on the Agenda. There being  
17 no comments, the Public Comment Section was closed.

18 2. **EMPLOYEE BADGE PINNING — CHIEF ABBOTT:** Chief Abbott presented for installation  
19 the following promoted employees: Paul Moritz, Engineer/PM, Joel Hammer, Captain/PM.  
20 A brief background of each was presented. At the conclusion of the introductions, all  
21 members were given an opportunity to introduce family and friends available for the event  
22 and were pinned and congratulated by the Board.

23 3. **AWARDS FOR BOARD RECOGNITION PROGRAM — B/S STEPHEN-PORTER AND CHIEF**  
24 **ABBOTT:** At a previous Board meeting, the Board selected the following individuals/groups  
25 to be recognized for their extraordinary efforts: **MAY 17, 2017 – EMAIL RE: SIDEWALK CPR**  
26 **TRAINING:** F. Schoenheit, Engine 1111: J. Bradshaw, T. Ruiz, C. Spenser and Engine 1112:  
27 A. Fieri, B. Itzaina, B. Lian, Engine 1115: G. Mann, J. Hammer, J. Harlin and Squad 1183:  
28 T. Harrington, P. Moritz; and **March 9, 2017 Letter from the Fallbrook Woman’s’ Club re:**  
29 **Assistance with Attic Sale:** Captain Choi, FF/PM Leo Espinoza and Unidentified Explorers.

30 Brief discussion ensued regarding the Sidewalk CPR program and its effectiveness.  
31 Individuals/groups that were present at the meeting were presented with awards/gift cards,  
32 thanked and congratulated by the Board.

## 34 ACTION AGENDA

### 35 CONSENT ITEMS:

- 36 4. REVIEW AND ACCEPT REGULAR BOARD MEETING FOR AUGUST 2017
- 37 5. REVIEW AND ACCEPT REGULAR BOARD MEETING FOR SEPTEMBER 12, 2017
- 38 6. REVIEW AND ACCEPT FINANCIAL REPORT FOR AUGUST 2017
- 39 7. REVIEW AND ACCEPT POLICIES & PROCEDURES - NONE

40 Vice President Thuner inquired whether there were any questions on Consent Items 4-7.  
41 There being no discussion, Vice President Thuner asked for a motion to approve the  
42 Consent Agenda. On a motion by Director Harris, seconded by Director Luevano, the motion  
43 to approve the Consent Agenda Items as presented, passed unanimously.

### 45 ACTION ITEMS:

- 46 8. PUBLIC HEARING DATE/TIME CERTAIN SEPTEMBER 26, 2017 (5:15 P.M.): REVIEW AND  
47 APPROVE FINAL BUDGET FOR FY 2017/18 AND ADOPTION OF RESOLUTION 2017-12 – DFC  
48 MAROVICH AND CHIEF ABBOTT: Vice President Thuner opened the Public Hearing, inquiring  
49 if were any public comment. There being no public comment, the Public Hearing section  
50 was closed. Chief Marovich presented his report on the Final Budget and Resolution 2017-  
51 12 to the Board for adoption, noting the Budget must be adopted by October 1<sup>st</sup> to comply  
52 with state law. A brief review of the alterations from the Preliminary Budget, including  
53 increases and decreases in line items was given as noted in the Budget document, noting  
54 that the Budget is balanced. On a motion by Director Luevano to approve the Final Budget  
55 and Resolution 2017-12 as presented, seconded by Director Hoffman, the Budget and  
56 Resolution 2017-12 were approved unanimously, with the following **Roll Call Vote: Ayes:**  
57 Directors Harris, Hoffman, Luevano and Thuner; **Noes:** None; **Absent:** Director Munson.



88 Facility Condition Indices, meaning that existing maintenance programs have minimized  
89 deterioration. He also noted that the overall fiscal impact to the District, if the District were  
90 to completely replace these existing facilities vs. major remodels, would result in a debt  
91 service equal to approximately \$1.1M-\$1.6M annually based on a 30-year term. A/P Jones  
92 noted there were several items not addressed in the report, including: [1] Are the facilities  
93 located in the right spot, considering the District needs and Standards of Cover and  
94 anticipated growth; [2] Are the facilities adequate and functional given the constituency and  
95 do they meet the changes in building standards, or needs as it relates to number of staff and  
96 type of vehicles and equipment required to be housed at that location; and [3] The problem  
97 that the facilities do/will not meet the current or future business needs and capabilities,  
98 especially as the District population continues grow or differing equipment may be needed.  
99 In-depth discussion ensued regarding the cost of facilities, including: remodeling vs.  
100 replacement; what level of reserves are required for either remodeling or replacement; other  
101 factors affecting District funding; what the District has done to economize and to seek no  
102 cost funding, such as grants; outside and uncontrollable factors that influence  
103 reimbursement for services and other factors affecting the District's funding, both historical  
104 and topical. It was the consensus of the Board to have Chief Abbott return with a plan for  
105 completion of Priority 1 and 2 repair items.

106 **STANDING DISCUSSION ITEMS:**

107 ● **LEGAL COUNSEL REPORT:** Counsel James presented his letter "Emails and Text  
108 Messages on Personal Accounts and Devices May Be Public Records Subject to Disclosure  
109 – Part 3." Brief discussion ensued noting that Staff and Board members are encouraged to  
110 move to only using District email for District communications. This is informational only, no  
111 action required.

112 ● **WRITTEN COMMUNICATIONS:** None.

113 ● **BOARD RECOGNITION PROGRAM:** See Item No. 3.

114 ● **NEWS ARTICLES:** Brief discussion ensued regarding articles. This is informational  
115 only, no action required.

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117 ● **COMMENTS:**  
118 ● **STAFF REPORTS/UPDATES:**  
119 ● **STEPHEN ABBOTT, FIRE CHIEF/CEO:** Chief Abbott noted that the District is putting  
120 together a Public Outreach Team, with Captain Choi heading the Team. It will  
121 comprehensive, providing dissemination of information, serving as a flow for information  
122 back to the District, and providing other fire prevention and public outreach information.  
123 Chief Abbott has continued the Coffee with the Chief meetings, although the last meeting  
124 had no attendees. Chief Abbott invited the Board the Bonsall Chamber of Commerce  
125 recognition event on September 28<sup>th</sup> at 5:00 p.m. He also invited the Board to the Open  
126 house on October 14<sup>th</sup> from 10 a.m. to 2 p.m. at Station 1. Chief Abbott brought the Board  
127 up-to-date on concerns regarding possible action by the County, which may result in  
128 adjusting response time, the District's EOA and Sphere Of Influence and involvement with  
129 the County Fire Authority. He will bring updates to the Board as they are available.  
130 Informational only, no further action required.

131 ● **CHIEF OFFICERS AND OTHER STAFF: CHIEF MAHR:** Chief Mahr updated the Board on  
132 the REMS Team and their activities on a fire in Oregon, noting that the District has one of  
133 the few Teams on the West coast. He updated the Board on other teams out of the District  
134 on fires.

135 ● **BOARD: DIRECTOR HOFFMAN:** Director Hoffman made an inquiry about the Taussig  
136 study and questions. Chief Abbott requested that everyone respond as soon as possible  
137 and he will provide Mr. Taussig with the information so they may move forward. **DIRECTOR**  
138 **LUEVANO:** Director Luevano informed the Board he will not be in attendance at the October  
139 meeting. He thanked Staff for their diligence in controlling costs, as demonstrated by the  
140 rollover funds.

141 ● **BARGAINING GROUPS:** No comments.

142 ● **PUBLIC COMMENT:** No comments.

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## **CLOSED SESSION**

145 CS-1. There are no Closed Session Items for the September 26, 2017 Meeting.

**ADJOURNMENT**

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147 A motion was made at 7:19 p.m. by Director Harris and seconded by Director Hoffman, to  
148 adjourn the meeting and reconvene on October 24, 2017, at 17:00. The motion carried  
149 unanimously.

150 Respectfully submitted,

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153 Loren Stephen-Porter  
154 Board Secretary

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156 Minutes approved at the Board of Director’s Meeting on: October 24, 2017

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Official Seal