

1 July 25, 2017

2 **REGULAR MEETING OF THE BOARD OF DIRECTORS OF**
3 **THE NORTH COUNTY FIRE PROTECTION DISTRICT**

4 President Munson called the meeting to order at 5:03 p.m.

5 **THE INVOCATION GIVEN BY Chief Abbott.**

6 **ALL RECITED THE PLEDGE OF ALLEGIANCE.**

7 **ROLL CALL:**

8 **Present:** Directors Harris, Hoffman, Luevano, Munson and Thuner.

9 **Absent:** None.

10 **Staff Present:** Fire Chief/CEO Abbott, Attorney James and Board Secretary Stephen-
11 Porter. In the audience were: D/C Mahr, B/C Schoenheit, HR/F Specialist Juul and members
12 of the public and Association.

13
14 **PUBLIC ACTIVITIES AGENDA**

15 1. **PUBLIC COMMENT:** President Munson addressed the audience and inquired whether
16 there were any public comments regarding items not on the Agenda. Mr. Andrew Askins
17 appeared and commented that he had asked last month to be placed on the Agenda to
18 discuss his issue with the lien placed on his property by FPS. Chief Abbott stated after the
19 Board meeting, the District had contacted Mr. Askins with additional information and asking
20 him to notify the Board Secretary if he wished to be placed on the Agenda for an appeal for
21 the July meeting. There was no response and therefore, he was not placed on the Agenda.
22 The President informed Mr. Askins that the Board could not hear his appeal if he was not on
23 the Agenda. Mr. Askins said FPS was unlicensed and he would pursue his options with his
24 attorney and the Attorney General. After Mr. Askins left the room, discussion ensued
25 regarding reaching out to Mr. Askins and his son again. Chief Abbott informed the Board
26 he had a lengthy discussion with Mr. Osborn, who stated he was willing to work with Mr.
27 Askins. In addition, Chief Abbott noted he had received a letter from state licensing noting
28 that this type of work falls within an exceptions for licensing. As requested by the Board,
29 Chief Abbott will again reach out to both Mr. Askins and his son to determine whether he

30 would like an opportunity to appeal to the Board. There being no further comments, the
31 Public Comment Section was closed.

32 2. **SELECT AWARDS FOR BOARD RECOGNITION PROGRAM — B/S STEPHEN-PORTER AND**
33 **CHIEF ABBOTT:** Chief Abbott presented the following individuals and crews to the Board for
34 consideration: [1] **JUNE 6, 2017 – EMAIL RE: HOSPITAL TRANSPORT:** Engine 1114: B.
35 Krumwiede, C. Baker, R. Lewis and Medic 1194: M. Dye, C. Panis; [2] **MAY 17, 2017 – THANK**
36 **YOU CARD RE: MEDICAL RESPONSE:** Engine 1111: R. Berry, J. Bracci, R. Hager and Medic
37 1191: K. Krenz and C. Pena; [3] **UNDATED – THANK YOU CARD RE: CAREER DAY**
38 **PARTICIPATION:** D. Soriano and L. Espinoza; **MAY 17, 2017 – EMAIL RE: SIDEWALK CPR**
39 **TRAINING:** F. Schoenheit, Engine 1111: J. Bradshaw, T. Ruiz, C. Spenser and Engine 1112:
40 A. Fieri, B. Itzaina, B. Lian, Engine 1115: G. Mann, J. Hammer, J. Harlin and Squad 1183:
41 T. Harrington, P. Moritz; [4] **May 1, 2017 - Thank You Note:** Captain Rich Berry, Engineer
42 Jason Bracci, FF/PM Rob Hager, FF/PM Kyle Krenz, LTAF Chris Pena; [5] **April 25, 2017**
43 **– Thank You Note:** Captain John Choi, Engineer Sam Russell, FF/PM Derek Wheeler; [6]
44 **April 25, 2017 – Thank You Note:** Captain John Choi, Engineer Sam Russell, FF/PM Derek
45 Wheeler, FF/PM Jorge Gonzalez, LTAF Robert Castellano; [7] **April 25, 2017 – Thank You**
46 **Note:** D/C Mahr, Engine 1112: A/Captain M. Benoit, Engineer S. McInerny, FF/PM B. Moore,
47 Engine 1114: Captain P. August, Engineer M. Lindsey, FF/PM J. Rivera and Medic 1194:
48 FF/PM E. Alter-Reitz, LTAF G. Medica; [8] **Undated Thank You Note:** Captain Rob
49 Decamp, Engineer Jason Bracci, FF/PM Dennis Soriano, FF/PM Klayton Symmes, LTAF
50 Enrique Jacobo; [9] **March 9, 2017 Letter from the Fallbrook Woman’s’ Club re:**
51 **Assistance with Attic Sale:** Captain Choi, FF/PM Leo Espinoza and Unidentified Explorers;
52 [10] **UNDATED THANK YOU CARD FROM RESPONSE TO MEDICAL AID:** ENGINE 1114: Capitan
53 Pete August, Engineer Matt Lindsey, FF/PM Justin Rivera, FF/PM Erik Alter-Reitz, LTAF
54 Grant Medica; [11] **UNDATED THANK YOU CARD FROM RESPONSE TO PUBLIC ASSISTANCE:**
55 1111: Captain John Choi, Engineer Sam Russell, FF/PM Jorge Gonzalez, FF/PM Derek
56 Wheeler, LTAF Robert Castellano. After discussion, a motion was made by Director Harris,
57 seconded by Director Luevano to select the May 17th Sidewalk CPR group and the March
58 9th Explorer group passed unanimously. Selected individuals/crews will be invited for

59 recognition to an upcoming meeting. The Board requested Staff revisit the parameters of
60 the Recognition Program at a future date.

62 ACTION AGENDA

63 CONSENT ITEMS:

- 64 3. REVIEW AND ACCEPT REGULAR BOARD MEETING FOR JUNE 2017
- 65 4. REVIEW AND ACCEPT FINANCIAL REPORT FOR JUNE 2017
- 66 5. REVIEW AND ACCEPT POLICIES & PROCEDURES
- 67 6. REVIEW AND ACCEPT CUSTOMER SATISFACTION SURVEY PROGRAM RESULTS
- 68 7. REVIEW EMERGENCY SERVICE OVERTIME TRACKING REPORT FOR THE FOURTH QUARTER
69 2016/2017
- 70 8. REVIEW AND ACCEPT ANNUAL TRAINING REPORT FOR 2016

71 President Munson inquired whether there were any questions on Consent Items 3-8.
72 Concerns were raised regarding certain items on the Customer Service Survey, which Chief
73 Mahr will follow-up on. Discussion ensued on how to share the good work being done, such
74 as presenting a realistic fire log through the news, along with information on what is
75 impacting the District, separated from the Sheriff's Log. Also discussed the continuing
76 integration of the Rainbow Division and the benefits and burdens of the integration. There
77 being no further discussion, President Munson asked for a motion to approve the Consent
78 Agenda. On a motion by Director Harris, seconded by Director Luevano, the motion to
79 approve the Consent Agenda Items as presented, passed unanimously.

81 ACTION ITEMS:

- 82 9. PUBLIC HEARING DATE/TIME CERTAIN JULY 25, 2017 AT 5:15 P.M. — FOR
83 ESTABLISHMENT OF MULTIYEAR FACILITIES AND EQUIPMENT PLAN FOR THE FEE MITIGATION
84 PROGRAM WITH ADOPTION OF RESOLUTION 2017-10 — FM KOCH AND CHIEF ABBOTT: President
85 Munson read the Resolution title and opened the Public Hearing, inquiring whether there
86 was any public comment or testimony. There being neither, the Public Hearing was closed.
87 Chief Abbott presented the Plan and Resolution to the Board outlining the Fire Mitigation

88 Program and Plan and the District's compliance. Chief Abbott noted the District remains
89 upside down in the Program and for that reason, the District has determined that it will
90 exercise the "pay back" option, rather than move forward with approving new plans.
91 Discussion ensued on the amount of mitigation fees expected this year and what can be
92 done to impact these amounts. On a motion by Vice President Thuner, seconded by Director
93 Hoffman, the Board unanimously approved Resolution 2017-10 with the following roll call
94 votes: **Ayes:** Directors Harris, Hoffman, Luevano, Munson and Thuner; **Noes:** None.

95 10. **REVIEW AND APPROVE RESOLUTION 2017-09 RE: UPDATING COST RECOVERY PROGRAM**
96 **FOR RESPONSE TO HIGHWAY INCIDENTS — CHIEF ABBOTT:** Chief Abbott introduced a revised
97 Cost Recovery Resolution to modify reflect actual costs of District services and responses.
98 The District has not adjusted its charges since the inception of the Program in 2009. The
99 vendor has suggested the rate of twelve percent to be in line with the historical Consumer
100 Price Index. In addition, to keep charges current moving forward, Staff recommends addition
101 of an automatic inflator to this Resolution, similar to that adopted in the ambulance resolution
102 last year. Since the District may recover actual costs, the Board requested a comparison of
103 actual current costs with the proposed costs, with documentation of the same and
104 adjustment to reflect the actual costs as a starting point. Approval of the Resolution tabled
105 until the costs comparison can be presented.

106 11. **REVIEW AND APPROVE AMENDMENTS TO DISTRICT'S CODE OF CONFLICT AND APPROVAL**
107 **OF RESOLUTION 2017-11 — CHIEF ABBOTT:** Chief Abbott presented the Conflict of Interest
108 Code to the Board for review and approval, noting that there were several suggested
109 changes to the Code, which have been reviewed and approved by District Counsel. The
110 changes involved the following housekeeping updates: [1] removing the Administrative
111 Captains from the list of reporters, [2] adding the Fire Marshal, which used to be a Chief
112 Officer designation and now is a division head and Non-Safety position and [3] clarifying a
113 job title as requested by the County for the Vehicle Maintenance Supervisor (Mechanic III-
114 Supervisor) position. On a motion by Vice President Thuner, seconded by Director Luevano,
115 the motion to ratify the recommendations and to approve Resolution 2017-11 with necessary
116 amendments to the Code passed unanimously.

DISCUSSION AGENDA

There are no Discussion Items for July 25, 2017 Board meeting.

STANDING DISCUSSION ITEMS:

● **LEGAL COUNSEL REPORT:** Counsel James presented his letter “Emails and Text Messages on Personal Accounts and Devices May Be Public Records Subject to Disclosure – Part 1.” Brief discussion ensued regarding the records issues surrounding using personal email and phones for public business. This is informational only, no action required.

● **WRITTEN COMMUNICATIONS:** None.

● **BOARD RECOGNITION PROGRAM:** Brief discussion ensued regarding the July 12th event.

● **NEWS ARTICLES:** Brief discussion ensued regarding articles. This is informational only, no action required.

● **COMMENTS:**

● **STAFF REPORTS/UPDATES:**

● **STEPHEN ABBOTT, FIRE CHIEF/CEO:** Chief Abbott updated the Board on the “Coffee with the Chief Meeting” held at the Bonsall Community Center, noting there was a question and answer period. After discussion the improvements in response due to the CAD update, MUM implementation and “priority” assignment of Station 5, there were no concerns expressed about losing support of Station 3. Most concerns were with the fire insurance impact and weed abatement. Chief Abbott opined the messages were well received. Chief Abbott updated the Board on the Rainbow transition with the staff movements. He noted also that escrow on the Administrative building is pending repair of the air conditioning system. Chief Abbott will be finalizing his meetings with Labor over the plan for implementation of the Non-Safety Single role model. Chief Abbott expects to have the Audit results for presentation next month, noting that the results appear to put the District in a revenue neutral position. He noted that AB 398, suspending the Fire Fees in the District for ten years, has been approved. Finally, he thanked Ryan Garing, Greg Wilson and staff for the award of the AFG grant for the new ambulance. Informational only, no further action required.

146 ● **CHIEF OFFICERS AND OTHER STAFF: CHIEF MAHR:** Chief Mahr thanked the Board for
147 the continuing support to allow participation in the Zone, noting how it serves us through
148 better relationships, support, training, employee selection and collaboration. He informed
149 the Board the Zone has moved to a new three-digit numbering system, which the Board will
150 see on all vehicles in the County going forward. **CHIEF SCHOENHEIT:** Chief Schoenheit
151 updated the Board on his recent deployment on a strike team and some of the problems
152 associated with assignment in Riverside County.

153 ● **BOARD: DIRECTOR HARRIS:** Director Harris requested and received an updated on the
154 outstanding deployments of staff on fires. **DIRECTOR THUNER:** Director Thuner informed the
155 Board she had sustained significant fire damage to a home in Santa Barbara County.

156 ● **BARGAINING GROUPS:** No comments.

157 ● **PUBLIC COMMENT:** No comments.

158 **CLOSED SESSION**

159 CS-1. There were no Closed Session Items for the July 25, 2017 Meeting.

160 **ADJOURNMENT**

161 A motion was made at 6:30 p.m. by Director Harris and seconded by Vice President Thuner,
162 to adjourn the meeting and reconvene on August 22, 2017, at 17:00. The motion carried
163 unanimously.

164 Respectfully submitted,

165 

166 Loren Stephen-Porter

167 Board Secretary

168 Official Seal

169 Minutes approved at the Board of Director's Meeting on: August 22, 2017