

1 **August 24, 2021**

2 **REGULAR MEETING OF THE BOARD OF DIRECTORS OF**  
3 **THE NORTH COUNTY FIRE PROTECTION DISTRICT**

4 Vice President Kennedy called the meeting to order at 4:04 p.m.

5 **A MOMENT OF SILENCE WAS OBSERVED.**

6 **ALL RECITED THE PLEDGE OF ALLEGIANCE.**

7 **ROLL CALL:**

8 **Present:** Directors Acosta, Egkan, Kennedy, Munson and Van Doorn (arrived at 4:13 p.m.)

9 **Absent:** None.

10 **Staff Present:** Fire Chief/CEO McReynolds, Attorney James and Board Secretary Stephen-  
11 Porter. In the audience were: D/C MacMillan, B/C Krumwiede, F/M Fieri, FiM Juul, MSO  
12 Murphy and members of the public and Association.

13  
14 **PUBLIC ACTIVITIES AGENDA**

15 1. **PUBLIC COMMENT:** VICE President Kennedy addressed the audience and inquired  
16 whether there were any public comments regarding items not on the Agenda. A question  
17 was raised whether the District would be continuing with Zoom-type meetings. Chief  
18 McReynolds noted that the District could only support full in person or full video, as there  
19 was not sufficient staff to support both. There being no further comments, the Public  
20 Comment Section was closed.

21 2. **COMMUNITY CHALLENGE COIN AWARD — CAPTAIN LINDSEY AND CHIEF McREYNOLDS:**  
22 Chief McReynolds noted the person being acknowledged could not attend as he was  
23 working so the District will arrange to have him acknowledged at a different venue.

24 3. **NEW EMPLOYEE INTRODUCTION TO THE BOARD — CHIEF McREYNOLDS:** Chief  
25 McReynolds introduced the two new members present to the Board, giving a background  
26 for each individual. They were welcomed to the District by the Board.

27 ///

28 ///

29 ///

## ACTION AGENDA

### CONSENT ITEMS:

4. REVIEW AND ACCEPT REGULAR BOARD MEETING MINUTES FOR JULY 2021
5. REVIEW AND ACCEPT FINANCIAL REPORT FOR JULY 2021
6. REVIEW AND ACCEPT POLICIES & PROCEDURES
7. MONTHLY OPERATIONS ACTIVITY REPORT – JULY 2021

Vice President Kennedy inquired whether there were any questions on Consent Items 4-7. There being no discussion, Vice President Kennedy asked for a motion to approve the Consent Agenda. On a motion by Director Acosta, seconded by Director Egkan the motion to approve the Consent Agenda as presented passed with the following vote: **Ayes:** Acosta, Egkan, Kennedy, Munson; **Noes:** None; **Absent:** van Doorn.

### ACTION ITEMS:

8. REVIEW AND DECLARE EQUIPMENT SURPLUS, AUTHORIZE FOR DISPOSAL – D/C MACMILLAN AND CHIEF McREYNOLDS: Chief McReynolds noted that Staff routinely identifies equipment that needs to be surplus or is no longer fulfilling the mission of the District. This equipment is brought to the Board for approval of surplus disposal. The items to be declared surplus are identified in the Report and comply with the District's Surplus Equipment Policy. Discussion ensued regarding the possible donation of the AEDs with it being noted that batteries are no longer available for them. On a motion by Director Egkan, seconded by President Van Doorn the motion to approved the destruction of the records as presented passed with the following vote: **Ayes:** Acosta, Egkan, Kennedy, Munson and van Doorn; **Noes:** None.
9. REVIEW AND APPROVE DESTRUCTION OF DOCUMENTS — D/C MACMILLAN AND CHIEF McREYNOLDS: Chief McReynolds noted that Staff reviews files to be destroyed on a routine basis and brings them to the Board for approval. The items to be destroyed are identified in the Report and comply with the District's Records Policy. On a motion by Director Munson, seconded by Vice President Kennedy the motion to approved the destruction of the records

59 as presented passed with the following vote: **Ayes:** Acosta, Egkan, Kennedy, Munson and  
60 van Doorn; **Noes:** None.

61 10. **REVIEW AND APPROVE LONG TERM MASTER AND STRATEGIC PLAN AWARD — CHIEF**

62 **McREYNOLDS:** Chief McReynolds presented the Long Term and Strategic Plan award to the  
63 Board noting that the District had received four proposals. The Senior Staff had completed  
64 a thorough review and determined that the Matrix Consulting Group was the lowest most  
65 responsible bidder at \$72,000. He briefly outlined the experience Matrix brings to the  
66 project. He requested the Board authorize him, with the assistance of the District Counsel,  
67 to execute a contract to begin work on the Plans. Board members requested a monthly  
68 update on the progress on the Plans. On a motion by Vice President Kennedy, seconded  
69 by Director Acosta the motion to authorize Chief McReynolds to execute a contract with  
70 Matrix Consulting Group as presented passed with the following vote: **Ayes:** Acosta, Egkan,  
71 Kennedy, Munson and van Doorn; **Noes:** None.

72 11. **APPROVE SCHEDULE AND SET PUBLIC HEARINGS FOR CENSUS UPDATE TO DISTRICT-**  
73 **BASED ELECTIONS — CHIEF McREYNOLDS:** Chief McReynolds presented the request to set

74 the public hearings to the Board, outlining the process for consideration of revision of the  
75 voting Districts. He noted that under Health & Safety Law, the District must complete its  
76 consideration no later than November 1<sup>st</sup>. The census information was just released and  
77 received by the District on August 12<sup>th</sup>. Discussion ensued regarding the time table and  
78 whether there has been an extension. Chief McReynolds noted there was emergency  
79 legislation being considered, however, it has not yet been approved. Discussion ensued  
80 regarding timing on the consideration period for the maps. Chief McReynolds discussed the  
81 process of developing the maps, with our local GIS expert Dustin Glasgow working with the  
82 information from the census and the County. Ms. Maldonado-Stamos requested that the  
83 public be given as much time as possible to consider the maps prior to their adoption. On a  
84 motion by Director Egkan, seconded by Director Munson the motion to authorize Chief  
85 McReynolds to adopt the hearing schedule and set the hearings as presented passed with  
86 the following vote: **Ayes:** Acosta, Egkan, Kennedy, Munson and van Doorn; **Noes:** None.

## DISCUSSION AGENDA

### 12. DISCUSSION ON STANDING AND RECURRING BOARD REPORTS – CHIEF McREYNOLDS:

Chief McReynolds presented the report to the Board noting that information provided in several of the recurring reports are also provided in other reports, specifically cost recovery and the overtime information. As this information is provided in other formats, it was considered duplicative and in order to save Staff and Board time, the reports will only be continued in the Finance reports going forward.

### 13. DISCUSSION ON FINAL BUDGET – FIM JUUL AND CHIEF McREYNOLDS: FIM Juul

presented the first review of the final budget to the Board for their review and comment. She reviewed and explained the changes from the preliminary budget. She noted an increase in revenue, noting increased ambulance fees and better billing and recovery; she noted there will be the last increase in October. The District will receive \$900,000 in a grant for Station 3 from State funds. There were increases in personnel costs due to all stations being fully staffed and changing 3 part-time EMTs to full-time. There has been an increase in overtime due to increases in mutual aid, which is reimbursed in revenue. UAL leveled off due to the POB. Health care costs decreased. Workers' compensation expenses lowered somewhat after large payouts in 2021. Account 101 increased due to County fees. 102 increased due to the need to purchase accounting software. Account 104 increase due to a 42% increase in liability insurance; the District is looking at other carriers. Account 105 increased due to transport cost per call increasing. Account 107 increased due to dispatch services and cost sharing on their medical director. Account 108 increased due to fuel costs. Reserves are maintained in line with District policy. The facilities account was increased due to anticipated improvements at Stations 3 and 4. The Budget is balanced. Discussion ensued with no specific concerns expressed.

### STANDING DISCUSSION ITEMS:

- LEGAL COUNSEL REPORT: Counsel James presented his report “ARPA Guidance for Municipalities.” Brief discussion ensued about possible funding opportunities to replace lost revenue, premium pay and other infrastructure improvements. This is informational only,

117 no action required.

118 ● **WRITTEN COMMUNICATIONS:** No discussion ensued regarding the items,  
119 Informational only, no action required.

120 ● **BOARD RECOGNITION PROGRAM**

121 ● **NEWS ARTICLES:** No discussion ensued regarding articles. This is informational  
122 only, no action required.

123 ● **COMMENTS:**

124 ● **STAFF REPORTS/UPDATES:**

125 ● **KEITH McREYNOLDS, FIRE CHIEF/CEO:** Chief McReynolds informed the Board the  
126 District had received a very rough draft of the District's MSR. He is having the auditors  
127 review the financial information. He reminded the Board of the two events, the 9-11 and the  
128 Heli-Hydrant event and invited the Board to attend. Chief McReynolds noted that although  
129 Southern California has been fairly quiet, Northern California continues to battle big fires.  
130 There is a fairly significant fire personnel shortage through the state. Chief McReynolds  
131 noted there is an inability to recruit due to paramedic programs being backlogged and their  
132 being fewer applicants. He reminded the Board that August 24<sup>th</sup> is the go live date for the  
133 SD Alert app that provides Geolocation information for earthquakes. The District is slotted  
134 to receive \$494,000.00 from the American Rescue Plan (ARPA) from the County Board of  
135 Supervisors. The District received \$6,942.00 from the Fire Foundation Grant for AEDs. The  
136 District is working more closely with CERT and the Fallbrook Amateur Radio Club and the  
137 Community Outreach Task Force. Chief McReynolds has a meeting with Supervisor  
138 Desmond on August 25<sup>th</sup>. He thanked the Board for approving the Strategic Plan and noted  
139 Staff would begin working on it in the near future. Informational only, no further action  
140 required.

141 ● **CHIEF OFFICERS AND OTHER STAFF: MSO MURPHY:** MSO Murphy reported on the  
142 COVID situation and the vaccination mandates and concerns. At this time, unvaccinated  
143 individuals must wear a mask when in closed quarters and may only remove it when eating  
144 or drinking. She is in contact with the County for ongoing updates. **FM FIERI:** FM Fieri  
145 updated the Board on the public outreach progress. New construction rates have slowed;



175 CS-5. CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — SAFETY  
176 GROUP NEGOTIATIONS – CHIEF McREYNOLDS:

177 FFA SAFETY GROUP DISTRICT NEGOTIATOR: CHIEF McREYNOLDS

178 CS-6. CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 -  
179 UNREPRESENTED INDIVIDUAL NEGOTIATIONS – CHIEF McREYNOLDS:

180 UNREPRESENTED INDIVIDUAL: DISTRICT NEGOTIATOR: CHIEF McREYNOLDS  
181 EXECUTIVE ASSISTANT/BOARD SECRETARY

182 CS-7. REPORT FROM CLOSED SESSION — PRESIDENT VAN DOORN

183  
184 ● REOPENING OPEN SESSION:

185 On a motion by Director Munson, which was seconded by Director Egkan, which passed  
186 unaniously, the Board returned to Open Session at 6:30 p.m. the following items were  
187 reported out to the public:

188 CS-2. CONFERENCE WITH REAL PROPERTY NEGOTIATOR — GOVERNMENT CODE  
189 § 54956.8 — CHIEF McREYNOLDS: No reportable action.

190 CS-3. CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — MANAGEMENT  
191 GROUP NEGOTIATIONS – CHIEF McREYNOLDS: No reportable action.

192 CS-4. CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — NON-SAFETY  
193 GROUP NEGOTIATIONS – CHIEF McREYNOLDS: No reportable action.

194 CS-5. CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — SAFETY  
195 GROUP NEGOTIATIONS – CHIEF McREYNOLDS: No reportable action.

196 CS-6. CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 -  
197 UNREPRESENTED INDIVIDUAL NEGOTIATIONS – CHIEF McREYNOLDS: No reportable action.

198  
199 **ADJOURNMENT**

200 A motion was made at 6:35 p.m. by Director Munson, seconded by Director Egkan to adjourn  
201 the meeting and reconvene on September 21, 2021, at 4:00 p.m., which motion carried  
202 unaniously.

204 Respectfully submitted,

205

206

*Loren A. Stephen-Porter*

207

Loren Stephen-Porter

208

Board Secretary

209

210

Minutes approved at the Board of Director's Meeting on: September 21, 2021

211

212

213

214

215

216

217

218

219

220

221

222

223

224

225

226

227

228

229

230

231

