March 27, 2018

REGULAR MEETING OF THE BOARD OF DIRECTORS OF
THE NORTH COUNTY FIRE PROTECTION DISTRICT

President Munson called the meeting to order at 5:00.

THE INVOCATION GIVEN BY Chief Marovich.

ALL RECITED THE PLEDGE OF ALLEGIANCE.

ROLL CALL:

Present: Directors Munson, Hoffman, Luevano, Munson and Thuner.

Absent: None.

Staff Present: Fire Chief/CEO Abbott, Attorney James and Board Secretary Stephen-Porter. In the audience were: DFC Marovich, D/C Mahr, B/Cs McReynolds and Schoenheit, FM Koch and members of the public and Association.

PUBLIC ACTIVITIES AGENDA

1. PUBLIC COMMENT: President Munson addressed the audience and inquired whether there were any public comments regarding items not on the Agenda. There being no comments, the Public Comment Section was closed.

2. EMPLOYEE BADGE PINNING — CHIEF ABBOTT: Chief Abbott presented for installation the following new employees: FPS Aaron Murg, SRP Eugenia Hoch and SRP Michael Saldana. At the conclusion of the introductions, the members were sworn in. All members were given an opportunity to introduce family and friends available for the event and were pinned and congratulated by the Board.

3. PRESENTATION OF AWARDS TO EXPLORERS FOR COMMUNITY SERVICE — CHIEF ABBOTT: Chief Abbott informed the Board the District recently received numerous certificates of appreciation for Explorers who assisted and participated in a recent Veteran’s Day event for the VFW. Explorers and their Leader were on hand to receive the following certificates: Christian Arce, Joe Bishop, Jordan Chavez, Morgan Donnelly, Ryan Farragamo, Isaac Garcia, Nolan Havens, Zach Jones, Connor McReynolds, Caleb Munoz, Eva Rose Richardson, Bailey
Ridout, Austyn Rodriguez, Trevor Rogers, Brock Rutledge, Paul Tedrow, Jaden Wald, Ashton Wright. Those present received their certificates and congratulated by the Board.

4. **ANNUAL EMPLOYEE LONGEVITY — CHIEF ABBOTT:** Chief Abbott noted that the Annual Employee Awards Banquet is being held on August 7th, with the following individuals being awarded for their contributions to the District: **Thirty-Year Award:** Stormy McInerny; **Fifteen-Year Awards:** Thomas Harrington, Loren Stephen-Porter; **Five-Year Award:** Patty Koch. Those members present were congratulated on their achievements.

**ACTION AGENDA**

**CONSENT ITEMS:**

5. **REVIEW AND ACCEPT REGULAR BOARD MEETING FOR FEBRUARY 2018**

6. **REVIEW AND ACCEPT FINANCIAL REPORT FOR FEBRUARY 2018**

7. **REVIEW AND ACCEPT POLICIES & PROCEDURES**


President Munson inquired whether there were any questions on Consent Items 5-8. There being no discussion, President Munson asked for a motion to approve the Consent Agenda. On a motion by Director Harris, seconded by Vice President Luevano, the motion to approve the Consent Agenda Items as presented passed unanimously.

**ACTION ITEMS:**

9. **CONSIDERATION OF FULL OPERATIONAL CONSOLIDATION OF RAINBOW SUBZONE WITH APPROVAL OF RESOLUTION 2018-07 — CHIEF ABBOTT:** During the February NCFPD Board meeting, a discussion was held between the NCFPD Board and the Rainbow Fire Protection Subzone Advisory Board regarding consideration of possible full-scale consolidation of the North County and Rainbow Fire Departments and dissolution of the Rainbow Advisory Board. The Staff developed a transition plan, which included: Dissolution of Rainbow Advisory Board and Rainbow Volunteer Fire Dept. through repeal of the 10-28-1986 Fallbrook Fire
Protection District/Rainbow Advisory Board Agreement; Reclassifying existing Rainbow Volunteer Firefighters as NCFPD Volunteers; Dedication of future tax revenues from the Rainbow Fire Protection Subzone for funding fire & EMS operations within Rainbow; Making attendant uniform, facility, equipment & identification changes; Restatement of the provisions of the 12-30-1986 LAFCO Resolution O86-25, pertaining to rights, duties, obligations, liabilities, assets, etc.; and Recognition of the Rainbow Advisory Board, Chief Officers and Volunteer Firefighters for their many years of dedicated service. Since the actions are ministerial in nature and will be handled by North County Fire Protection District Staff, it was recommended to move forward to the final consolidation through adoption of Resolution 2018-07 as presented. Discussion ensued regarding financial aspects of the consolidation and monies dedicated to the Rainbow area. At the end of the discussion, on a motion by Vice President Luevano, seconded by Director Thuner, the motion to adopt Resolution 2018-07, terminating the agreement between Fallbrook Fire Protection District and Rainbow Advisory Board and to dissolve the Rainbow Advisory Board passed unanimously as presented. After the vote, Chief Abbott requested that Rainbow Board Members Hank Hitt and Joe Rossi be recognized for their many years of service to community and subzone. Other Board members not present to receive their recognition plaques but recognized by the Board for their service were: James Beebe, Joe Rossi, Juha Silva, Geoff Weaver and Robert Williamson.

10. **Consideration of Narcotic Security and Tracking System — Chief Mahr and Chief Abbott:** Chief Mahr a request to approve the “Thomas EMS NarcBox system.” It is a one-hundred percent (100%) DEA compliant, state-of-the-art, cloud-based system that provides a higher level of security to the storage of narcotics, as well as providing a paperless process for the documentation of medication administration in real-time. This system will allow the District to comply with the DEA requirements, monitors DEA requirements and updates them for controlled substances; improving administrator access and monitoring of the system and its uses. Discussion ensued regarding locations and the fact that this system is a “sole source,” as there are no other systems available that mirror this system. Chief Mahr opined it is a much better security system than we currently have,
although no system is fail-proof. Board asked whether other agencies had been consulted on their satisfaction with the system. Chief Mahr had not inquired, however, he will prior to purchasing the system. On a motion by Director Hoffman, seconded by Director Harris, the motion to approve the purchase of Thomas system as presented passed unanimously.

**DISCUSSION AGENDA**

There are no Discussion Agenda Items for the March 27, 2018, Board Meeting.

**STANDING DISCUSSION ITEMS:**

- **LEGAL COUNSEL REPORT:** Counsel James presented his report “GASB Statements 74 & 75: What We Really Need to Know.” Brief discussion ensued regarding the GASB and actuarial reports and standards. This is informational only, no action required.

- **WRITTEN COMMUNICATIONS:** None.

- **BOARD RECOGNITION PROGRAM:** Brief discussion ensued.

- **NEWS ARTICLES:** Brief discussion ensued regarding articles. This is informational only, no action required.

- **COMMENTS:**

- **STAFF REPORTS/UPDATES:**

  - **STEPHEN ABBOTT, FIRE CHIEF/CEO:** Chief Abbott noted that at this time of the year, generally an update is given for the Strategic Plan, however, since all major items have been accomplished, he believes it is time to take a fresh look at the District’s direction. With the Staff available, new data analytics and working with the community outreach planners, he believes it can be accomplished by in-house Staff. Chief Abbott briefly discussed the County Auditor’s request to revise the agreement with Meadowood to include reporting year-to-year how the finances are being used in the District. The Chief and Counsel are working with the County. Chiefs Marovich, Mahr and AP Mann and Rep Lewis will be attending a labor/management alliance to facilitate future relations. Chief Abbott informed the Board the annual Boot Drive raised $10,000 for the Burn Institute. Chief Abbott noted that B/C Wilson was recognized for saving a severely injured lifeguard while off duty in Carlsbad. The Board requested this be written up for recognition. Informational only, no further action required.
• **CHIEF OFFICERS AND OTHER STAFF: CHIEF MCREYNOLDS:** Chief McReynolds reported there are five internal candidates for captain and five on the engineer list. In addition, the District has purchased a prop to train on forcible entry, which may be used in the Zone.

• **BOARD: VICE PRESIDENT LUEVANO:** Vice President Luevano requested Staff review the District’s fire prevention policies to determine how well they fit with the County’s General Plan, how they apply to the District and how best to support those plans.

• **BARGAINING GROUPS: AP MANN:** AP Mann informed the Board of the status of one of the children of a firefighter, noting that he is gravely ill with cancer. He noted the family is facing a difficult year ahead and the Association and Staff are working to support the family as their needs arise. If anyone has any questions or wants to be involved, they may contact the family through either AP Mann or FF/PM Matt Anderson. AP Mann lauded all members of the floor staff who worked to make the transition in the Rainbow Station come to fruition. He wanted to be sure that their contribution was recognized.

• **PUBLIC COMMENT:** No comments.

**CLOSED SESSION**

• **OPENING CLOSED SESSION:**

At 6:00 p.m., President Munson inquired whether there was a motion to adjourn to Closed Session. There being no objection, President Munson read the items to be discussed in Closed Session and the Open Session was closed. A short break ensued after the reading of the Closed Session Items. At 6:05 p.m., and the Board entered Closed Session to hear:

**CS-1. ANNOUNCEMENT — PRESIDENT MUNSON:**

An announcement regarding the items to be discussed in Closed Session will be made prior to the commencement of Closed Session.

**CS-2. CONFERENCE WITH LABOR NEGOTIATOR — GOVERNMENT CODE § 54957.6 — MANAGEMENT GROUP NEGOTIATIONS — CHIEF ABBOTT:**

NCFPD MANAGEMENT GROUP  
DISTRICT NEGOTIATORS:

CHIEF ABBOTT, DISTRICT COUNSEL JAMES
CS-3. **CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — NON-SAFETY GROUP NEGOTIATIONS – CHIEF ABBOTT:**

FFA Non-Safety Group Negotiators  
District Negotiators:  
Chief Abbott, District Counsel James

CS-4. **CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — SAFETY GROUP NEGOTIATIONS – CHIEF ABBOTT:**

FFA Safety Group Negotiators  
District Negotiators:  
Chief Abbott, District Counsel James

CS-5. **CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — UNREPRESENTED INDIVIDUALS:**  
Executive Assistant/Board Secretary and Fire Marshal  
District Negotiators:  
Chief Abbott, District Counsel James

CS-6. **REPORT FROM CLOSED SESSION — PRESIDENT MUNSON**

- **REOPENING OPEN SESSION:**

On a motion by President Munson, which was seconded by Director Harris and which passed unanimously, the Board returned Open Session at 7:05 p.m., the following items were reported out to the public:

CS-2. **CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — MANAGEMENT GROUP NEGOTIATIONS – CHIEF ABBOTT:**

NCFPD Management Group  
District Negotiators:  
Chief Abbott, District Counsel James

No reportable action.

CS-3. **CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — NON-SAFETY GROUP NEGOTIATIONS – CHIEF ABBOTT:**

FFA Non-Safety Group Negotiators  
District Negotiators:  
Chief Abbott, District Counsel James

No reportable action.

CS-4. **CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — SAFETY GROUP NEGOTIATIONS – CHIEF ABBOTT:**
FFA SAFETY GROUP NEGOTIATORS  DISTRICT NEGOTIATORS:
CHIEF ABBOTT, DISTRICT COUNSEL JAMES

No reportable action.

CS-5. CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6
UNREPRESENTED INDIVIDUALS: EXECUTIVE ASSISTANT/BOARD SECRETARY AND FIRE MARSHAL:

DISTRICT NEGOTIATORS:
CHIEF ABBOTT, DISTRICT COUNSEL JAMES

No reportable action.

ADJOURNMENT

A motion was made at 7:10 p.m. Director Harris and seconded by Vice President Luevano to adjourn the meeting and reconvene on April 24, 2018, at 17:00. The motion carried unanimously.

Respectfully submitted,

Loren Stephen-Porter
Board Secretary

Minutes approved at the Board of Director’s Meeting on: April 24, 2018