

1 **March 1, 2017**

2 **REGULAR MEETING OF THE BOARD OF DIRECTORS OF**
3 **THE NORTH COUNTY FIRE PROTECTION DISTRICT**

4 President Munson called the meeting to order at 5:02 p.m.

5 **THE INVOCATION GIVEN BY** Deputy Chief Marovich.

6 **ALL RECITED THE PLEDGE OF ALLEGIANCE.**

7 **ROLL CALL:**

8 **Present:** Directors Harris, Hoffman, Luevano and Munson.

9 **Absent:** Director Thuner.

10 **Staff Present:** Fire Chief/CEO Abbott, Attorney James and Board Secretary Stephen-
11 Porter. In the audience were: Deputy Chief Marovich, D/Cs Lucore and Mahr, B/C Wilson,
12 DFM Koch and members of the public and Association.

13
14 **PUBLIC ACTIVITIES AGENDA**

15 1. **PUBLIC COMMENT:** President Munson addressed the audience and inquired whether
16 there were any public comments regarding items not on the Agenda. There being no
17 comments, the Public Comment Section was closed.

18 2. **EMPLOYEE BADGE PINNING — CHIEF ABBOTT:** Chief Abbott presented installation
19 new employees: Montana Dye, FF/PM; Robert Castellano, Enrique Jacobo, Grant Medica,
20 Christopher Pena and Nicholas Tusa, all Limited Term Apprentice Firefighters. At the
21 conclusion of the introductions, the members were sworn in. All members were given an
22 opportunity to introduce family and friends available for the event and were pinned and
23 congratulated by the Board.

24 3. **PRESENTATION OF AWARDS FOR BOARD RECOGNITION PROGRAM — B/S STEPHEN-**
25 **PORTER AND CHIEF ABBOTT: OCTOBER 23, 2016 – EMAIL OF EXPLORER POST RECOGNITION:**
26 Recognition of Explorer Post and Staff for the following awards: North County Fire
27 Protection District recognized as 2016 National Exploring Journey to Excellence “Gold”
28 level post, Explorer of the Year – Captain John Choi and FF/PM Rob Hager; **OCTOBER 22,**
29 **2016 – EMAIL OF RECOGNITION:** FF/PM Klayton Symmes for receiving meritorious service

30 award from City of San Diego for lifesaving treatment of police officer; **FIRE PREVENTION**
31 **WEEK RECOGNITION:** FPS Gregg Holdridge; Engineer Sam Russell; FF/PM Rob Hager;
32 **OPEN HOUSE RECOGNITION:** FPS James Beebe; **SEPTEMBER 24, 2016 FACEBOOK POSTING**
33 **OF BIRTHDAY CELEBRATION:** Engine 1111: Captain Berry, Engineer Quinn, FF/PM Rivera,
34 Reserve Cain, Reserve Espinoza, Intern Puccio; **SEPTEMBER 22, 2016 FACEBOOK POSTING**
35 **OF BIRTHDAY CELEBRATION:** Engine 1111: Captain Fieri, Engineer Harrington, FF/PM
36 Hager, Reserve Rameriz, Reserve Symmes, Internal Michel. Each was presented with an
37 award and thanked by the Board and Staff for their extraordinary efforts on behalf of the
38 District and its communities.

ACTION AGENDA

CONSENT ITEMS:

- 42 4. **REVIEW AND ACCEPT REGULAR BOARD MEETING FOR JANUARY 2017**
- 43 5. **REVIEW AND ACCEPT FINANCIAL REPORT FOR JANUARY 2017**
- 44 6. **REVIEW AND ACCEPT POLICIES & PROCEDURES**
- 45 7. **REVIEW AND ACCEPT ANNUAL EMERGENCY STATISTICS**

46 President Munson inquired whether there were any questions on Consent Items 4-7.
47 There being no discussion, President Munson asked for a motion to approve the Consent
48 Agenda. On a motion by Director Harris, seconded by Director Luevano, the motion to
49 approve the Consent Agenda Items as presented, passed unanimously.

ACTION ITEMS:

- 52 8. **REVIEW AND RECOMMEND NOMINATIONS FOR CSDA BOARD OF DIRECTORS — CHIEF**
53 **ABBOTT:** Chief Abbott noted that CSDA is currently soliciting nominations for the CSDA
54 Board of Directors. The nominated party may be either a Board Member or General
55 Manager and must be affiliated with an independent special district that is a regular CSDA
56 member located within the geographic area they seek to represent. The Board members
57 must complete certain attendance and educational requirements, which are not funded by

58 CSDA. There being no interest by the members present to serve, no further action is
59 required.

60 9. **REVIEW AND APPROVE RESOLUTION 2017-02 AND AUTHORIZE DISTRICT STAFF TO**

61 **EXECUTE GRANT DOCUMENTS — CHIEF ABBOTT:** Chief Abbott presented the Urban Area
62 Security Initiative (UASI) Grant documents to the Board, noting that specific approval of
63 the grant assurances in the form of a resolution, is now required. For several years, the
64 District has participated in the UASI Program, which is a federally funded grant program to
65 assist Emergency Service Organizations (ESOs) with homeland security response training
66 & preparedness. The key stipulations are: To provide all matching funds required for the
67 grant project and that any cash match will be appropriated as required; to agree that any
68 liability arising out of the performance of this agreement shall be the responsibility of the
69 governing board; to agree that grant funds shall not be used to supplant expenditures
70 controlled by the governing board and to assure that the official executing this agreement
71 is, in fact, authorized to do so. The Grant agreement and Resolution 2017-02 was
72 included for Directors review. On a motion by Director Luevano, seconded by Director
73 Harris, the motion to approve Resolution 2017-02 passed unanimously.

74 10. **REVIEW AND APPROVE LEASE PURCHASE AGREEMENT FOR NEW AMBULANCE**
75 **PURCHASE, APPROVE RESOLUTION 2017-03 CERTIFYING APPROVAL OF MASTER EQUIPMENT**

76 **LEASE PURCHASE AGREEMENT — DFM MAROVICH AND CHIEF ABBOTT:** Chief Abbott informed
77 the Board that Staff had secured a lease/purchase agreement with Community Leasing
78 Partners, at an interest rate of 3.15%, payable in payable in five (5) equal annual
79 payments of \$45,742.17. With no residual on the lease after the final payment is received,
80 the District will own the ambulance free and clear at the end of the term. On a motion by
81 President Harris, seconded by Director Hoffman, the motion to authorize the expenditure
82 of \$208,591.57 toward the lease/purchase of the new ambulance, to approve Resolution
83 2017-03 and to authorize the District Staff to execute the necessary contractual
84 documents, passed unanimously.

DISCUSSION AGENDA

11. FOLLOW-UP ON CSDA SPECIAL DISTRICT LEADERSHIP ACADEMY — CHIEF ABBOTT:

Chief Abbott opening the discussion noting the Board had been to the Special District Leadership Academy, which helps to reduce the District's insurance rates and also provided thought provoking topics to the attendees. He inquired whether the Board had any specific recommendations, ideas or concerns that need to be addressed as a follow-up from the meeting. A recommendation was made to have a Board workshop to discuss budget items to look at new ways to present information and understand the process better. In addition, discussion ensued regarding a "dashboard" approach, wherein an overview that quickly allows for identification of areas that are doing well or in difficulty. It was noted the Budget is currently in development, which includes a dashboard overview for the coming year. For the newer Board members, the budgeting process and timing was reviewed. Deputy Chief Marovich offered to be available to discuss last year's budget for those who were not part of the process last year. In addition, it was agreed to have a Board workshop sometime in April to discuss the budget, to incorporate short, intermediate and long-term goals, including the strategic plan.

STANDING DISCUSSION ITEMS:

- LEGAL COUNSEL REPORT: Counsel James presented his letter "Workers Win Rest Break Ruling – State Supreme Court Rules That Employers Cannot Call or Test." Brief discussion ensued regarding the ruling and its impact. This is informational only, no action required.
- WRITTEN COMMUNICATIONS: Brief discussion ensued regarding the items, with Chief Abbott noting that one of the founders for the GANAS, TEEN GANAS Program, Pat Braendel, passed away suddenly over the weekend. She was very involved in the community and will be missed. Informational only, no action required.
- BOARD RECOGNITION PROGRAM: See Item No. 3.
- NEWS ARTICLES: Brief discussion ensued regarding articles. This is informational only, no action required.

- 116 ● **COMMENTS:**
- 117 ● **STAFF REPORTS/UPDATES:**
- 118 ● **STEPHEN ABBOTT, FIRE CHIEF/CEO:** Chief Abbott noted that the recent rains
119 brought in many weather-related calls for accidents and flooding issues, including 29 calls
120 in 24 hours. He thanked the staff for their diligence during this busy time. The Chief
121 congratulated Chief McReynolds on completion of his Bachelor's degree. Chief Abbott has
122 committed to continuing on the EMC Committee for the next four years. Chief Abbot noted
123 that the District is looking into sharing IT services with North Comm. He brought the Board
124 up-to-date on Community Paramedicine as it relates to California, a pilot study and
125 changes in the law. Chief Abbott informed the Board he would be attending Executive
126 Planning training, during which time, Deputy Chief Marovich would be acting Chief.
127 Informational only, no further action required.
- 128 ● **CHIEF OFFICERS AND OTHER STAFF:** **CHIEF MAHR:** Chief Mahr shared the new
129 process for upcoming combined North Zone testing for Engineers, which will be conducted
130 in a collaborative manner between the interested parties. He explained the process in
131 detail. It is hoped that this method may be expanded for other positions. The main benefit
132 is cost savings and efficiencies, especially in the use of raters. Chief Mahr discussed his
133 upcoming conference in community paramedicine and one in L580 for Executive
134 Leadership. **CHIEF MAROVICH:** Chief Marovich informed the Board that Finance is
135 beginning the budget process. **B/C WILSON:** B/C Wilson noted the recent rate increase by
136 SDG&E, primarily due to their desire to recoup 379 million from the 2007 fires. He also
137 noted that the SAFER Grant has begun its second year, with the District losing LTAF
138 Niehauser and Phillips to fulltime employment elsewhere.
- 139 ● **BOARD:** **DIRECTOR HARRIS:** Director Harris inquired whether the transport rate has
140 been impacted by the lack of a local hospital and whether urgent care use is picking-up.
141 Discussion ensued regarding the overall trend throughout the nation to see EMS calls
142 increasing, although there is some increasing use of urgent care facilities. Director
143 Hoffman inquired the percentage of patients delivered to Tri-City and Palomar, with it being
144 noted the percent is split about 50%. **DIRECTOR LUEVANO:** Director Luevano raised the

145 issue of how to reduce calls and the manner in which they are reported. He emphasized
146 the importance of community outreach and the use of statistics to bring the story home to
147 the public.

148 ● **BARGAINING GROUPS:** A/P Jones noted the EMS transport statistics do not collect
149 data regarding certain indicators. Many of the public believe they will be processed faster
150 at the hospital if they arrive via ambulance. A/P Jones updated the Board on the status of
151 Engineer Harrington's son and his cancer treatment. A/P Jones noted the dedication of
152 the staff during the rain with the numerous and difficult calls, including swift water rescues
153 and other flooding-related events. He noted an event where there was a potential for
154 flooding where a crew helped clean out a culvert to prevent the flooding, going beyond
155 requirements to keep that community safe, as an example of staff going above and beyond
156 what is required.

157 ● **PUBLIC COMMENT:** No comments.

158 **CLOSED SESSION**

159 ● **OPENING CLOSED SESSION:**

160 At 6:25 p.m., President Munson inquired whether there was a motion to adjourn to Closed
161 Session. There being no objection, President Munson read the items to be discussed in
162 Closed Session and the Open Session was closed. A short break ensued after the
163 reading of the Closed Session Items. At 6:30 p.m., and the Board entered Closed Session
164 to hear:

165 CS-1. **ANNOUNCEMENT — PRESIDENT MUNSON:** An announcement regarding the items to
166 be discussed in Closed Session was made prior to the commencement of Closed Session.

167 CS-2. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR — GOVERNMENT CODE § 54956.8**

168 **— CHIEF ABBOTT:**

169 **PROPERTY LOCATION:** 330 S. Main Avenue, Fallbrook, CA 92028;

170 **PARTIES:** North County Fire Protection District (Purchaser)
171 & Ian Forsythe (Seller);

172 **UNDER NEGOTIATION:** Terms of Purchase;

173 **DISTRICT NEGOTIATORS:** Chief Abbott, District Counsel James

174 CS-3. **CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 —**
175 *Management Group Negotiations – Chief Abbott:*
176 NCFPD MANAGEMENT GROUP
177 DISTRICT NEGOTIATORS: CHIEF ABBOTT, DISTRICT COUNSEL JAMES
178 CS-4. **CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — Non-**
179 *Safety Group Negotiations – Chief Abbott:*
180 FFA NON-SAFETY GROUP NEGOTIATORS
181 DISTRICT NEGOTIATORS: CHIEF ABBOTT, DISTRICT COUNSEL JAMES
182 CS-5. **CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — Safety**
183 *Group Negotiations – Chief Abbott:*
184 FFA SAFETY GROUP NEGOTIATORS
185 DISTRICT NEGOTIATORS: CHIEF ABBOTT, DISTRICT COUNSEL JAMES
186 CS-6. **CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 —**
187 *Unrepresented Individual – Chief Abbott:*
188 BOARD SECRETARY/EXECUTIVE ASSISTANT
189 DISTRICT NEGOTIATOR: CHIEF ABBOTT, DISTRICT COUNSEL JAMES
190 CS-7. **CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 —**
191 *Unrepresented Individual – District Counsel James:*
192 FIRE CHIEF/CEO
193 DISTRICT NEGOTIATOR: DISTRICT COUNSEL JAMES
194 CS-8. **REPORT FROM CLOSED SESSION — PRESIDENT MUNSON**
195 ● **REOPENING OPEN SESSION:**
196 On a motion by Director Harris, which was seconded by Director Luevano and which
197 passed unanimously, the Board returned Open Session at 7:25 p.m., the following items
198 were reported out to the public:
199 CS-2. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR — GOVERNMENT CODE § 54956.8**
200 **— CHIEF ABBOTT:** No reportable action.
201 CS-3. **CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 —**
202 *Management Group Negotiations – Chief Abbott:* On a motion by Director Harris,

203 seconded by Director Hoffman, the motion to approve adding insurance and life insurance
204 as per the side letter, which passed unanimously.

205 CS-4. **CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — Non-**
206 **Safety Group Negotiations – Chief Abbott:** On a motion by Director Harris, seconded by
207 Director Hoffman, the motion to approve adding insurance and life insurance as per the
208 side letter, which passed unanimously.

209 CS-5. **CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — Safety**
210 **Group Negotiations – Chief Abbott:** On a motion by Director Harris, seconded by Director
211 Hoffman, the motion to approve adding insurance and life insurance as per the side letter,
212 which passed unanimously.

213 CS-6. **CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 —**
214 **Unrepresented Individual – Board Secretary/Executive Assistant — Chief Abbott:** On a
215 motion by Director Harris, seconded by Director Hoffman, the motion to approve adding
216 insurance and life insurance as per the side letter, which passed unanimously.

217 CS-7. **CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 —**
218 **Unrepresented Individual – Fire Chief/CEO — Chief Abbott:** On a motion by Director
219 Harris, seconded by Director Hoffman, the motion to approve adding insurance and life
220 insurance as per the side letter, which passed unanimously.

221 **ADJOURNMENT**

222 A motion was made at 7:30 p.m. by Director Harris and seconded by Director Luevano, to
223 adjourn the meeting and reconvene for a Special Meeting, date to be determined, at 17:00.

224 The motion carried unanimously.

225 Respectfully submitted,

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227 _____

228 Loren Stephen-Porter

229 Board Secretary

Official Seal

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231 Minutes approved at the Board of Director's Meeting on: March 28, 2017