September 25, 2018

REGULAR MEETING OF THE BOARD OF DIRECTORS OF
THE NORTH COUNTY FIRE PROTECTION DISTRICT

President Munson called the meeting to order at 5:00.

THE INVOCATION GIVEN BY DEPARTMENT CHAPLAIN HELMAN.

ALL RECITED THE PLEDGE OF ALLEGIANCE.

ROLL CALL:

Present: Directors Harris, Hoffman, Luevano, Munson and Thuner.
Absent: None.

Staff Present: Fire Chief/CEO Abbott, Attorney James and Acting Board Secretary Juul.

In the audience were: DFC Marovich, D/C Mahr, B/Cs McReynolds, Krumwiede and
members of the public and Association.

PUBLIC ACTIVITIES AGENDA

1. **PUBLIC COMMENT:** President Munson addressed the audience and inquired whether
there were any public comments regarding items not on the Agenda. There being no
comments, the Public Comment Section was closed.

2. **EMPLOYEE BADGE PINNING — CHIEF ABBOTT:** Chief Abbott introduced Thomas
Castillo, Callan Dawson, Lane Giammalva, Austen Perona and William “Chris” Stratton to
the Board, all have been hired as Single Role EMTs. Introductions of family members were
made. After swearing in by Chief Abbott, all individuals were pinned. They were welcomed
and congratulated by the Board and Staff.

ACTION AGENDA

Consent Items:

3. **Review And Accept Regular Board Meeting For August 2018**

4. **Review And Accept Financial Report For August 2018**

5. **Review And Accept Policies & Procedures - None**
President Munson inquired whether there were any questions on Consent Items 5-7. The Board asked the following to be changed to the July 2018 minutes. Directors present were Harris, Hoffman, Luevano and Munson. Director Thuner was not present. Under the recognition program awards recommendations were an engraved pen set or an engraved vacuum insulated stainless steel water bottle. President Munson asked for a motion to approve the Consent Agenda. On a motion by Director Hoffman, seconded by Director Luevano, the motion to approve the Consent Agenda Items as presented passed unanimously.

**ACTION ITEMS:**


MAROVICH AND CHIEF ABBOTT: President Munson opened the Public Hearing, inquiring if there were any public comment. There being no public comment, the Public Hearing section was closed. Chief Marovich presented his report on the Final Budget and Resolution 2018-19 to the Board for adoption, noting the Budget must be adopted by October 1st to comply with state law. A brief review of the alterations from the Preliminary Budget, including increases and decreases in line items was given as noted in the Budget document, noting that the Budget is balanced. A thorough discussion ensued. On a motion by Director Thuner to approve the Final Budget and Resolution 2018-19 as presented, seconded by Director Hoffman, the Budget and Resolution 2018-19 were approved with the following **Roll Call Vote:** Ayes: Directors Hoffman, Luevano, Munson and Thuner; Noes: Director Harris.

**DISCUSSION AGENDA**

7. **STRATEGIC DIRECTION DISCUSSION — CHIEF ABBOTT:** Chief Abbott presented the strategic direction plan covering the next 12-18 months. He mentioned the last strategic plan was developed over twelve years ago. This being identified it was decided a new plan was to be developed to recognize our major priorities. The following key objectives and relevant “strategic priorities” were discussed, restoration of reserve funds, restore administrative
staffing, public outreach, facility improvement needs, and integration with North Zone agencies. Additional strategic objectives at or near completion are restoring station staffing and apparatus deployment. B/C Krumwiede provided the Board with a brief synopsis of the current station improvement projects. It was the consensus of the Board to have Chief Abbott provide quarterly updates on the strategic plan. Under the recommendation of President Munson the Board would like to review the final report of the Capital Replacement/Reserve Study prior to it being presented. This will give the Board a chance to review and develop a list of questions, if necessary.

**STANDING DISCUSSION ITEMS:**

- **LEGAL COUNSEL REPORT:** Counsel James presented his report “Part 2 of 2, Changes in Public Contracting Legislation” Brief discussion ensued. This is informational only, no action required.
- **WRITTEN COMMUNICATIONS:** None
- **BOARD RECOGNITION PROGRAM:** None
- **NEWS ARTICLES:** Brief discussion ensued regarding articles. This is informational only, no action required.

**COMMENTS:**

- **STAFF REPORTS/UPDATES:**
  - **STEPHEN ABBOTT, FIRE CHIEF/CEO:** Chief Abbott informed the Board happenings around the District and Open House taking place at Station 1, October 13 from 9am-12pm. He praised the Association for their work on the 9/11 event. Informational only, no further action required.
- **CHIEF OFFICERS AND OTHER STAFF: DFC MAROVICH:** Informed the Board the District has completed the FY17/18 financial audit. This will be presented to the Board in October.
- **BOARD:** No comments.
- **BARGAINING GROUPS:** No comments.
- **PUBLIC COMMENT:** No comments.

**CLOSED SESSION**
OPENING CLOSED SESSION:
At 7:05 p.m., President Munson inquired whether there was a motion to adjourn to Closed Session. On a motion to adjourn to Closed Session by Director Hoffman, seconded by Director Thuner, President Munson read the items to be discussed in Closed Session and the Open Session was closed. A short break ensued after the reading of the Closed Session Items. At 7:15 p.m., and the Board entered Closed Session to hear:

CS-1. ANNOUNCEMENT — PRESIDENT MUNSON: An announcement regarding the items to be discussed in Closed Session will be made prior to the commencement of Closed Session.

CS-2. EVALUATION OF PERFORMANCE – GOVERNMENT CODE § 54597 — CHIEF ABBOTT:
DISTRICT NEGOTIATORS: DISTRICT COUNSEL JAMES

CS-3. CONFERENCE WITH REAL PROPERTY NEGOTIATOR – GOVERNMENT CODE § 54956.8 — CHIEF ABBOTT:
PROPERTY LOCATION: 4157 Olive Hill Road – Station 3, Fallbrook, CA 92028;
PARTIES: North County Fire Protection District (Seller);
UNDER NEGOTIATION: Terms of Sale;
DISTRICT NEGOTIATORS: Chief Abbott, District Counsel James

CS-4. CONFERENCE WITH DISTRICT COUNSEL REGARDING PENDING LITIGATION – GOVERNMENT CODE § 54956.9 (D)(4) — DISTRICT COUNSEL JAMES:

CS-5. REPORT FROM CLOSED SESSION — PRESIDENT MUNSON

REOPENING OPEN SESSION:
On a motion by Director Hoffman, which was seconded by Director Thuner and which passed unanimously, the Board returned Open Session at 7:25 p.m., the following items were reported out to the public:

EVALUATION OF PERFORMANCE – GOVERNMENT CODE § 54597 — CHIEF ABBOTT:
DISTRICT NEGOTIATORS: DISTRICT COUNSEL JAMES

No reportable action.
CS-2. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR — GOVERNMENT CODE § 54956.8**

**— CHIEF ABBOTT:**

PROPERTY LOCATION: 4157 Olive Hill Road – Station 3, Fallbrook, CA 92028;
PARTIES: North County Fire Protection District (Seller);
UNDER NEGOTIATION: Terms of Sale;
DISTRICT NEGOTIATORS: Chief Abbott, District Counsel James
No reportable action.

CS-3. **CONFERENCE WITH DISTRICT COUNSEL REGARDING PENDING LITIGATION—**

**GOVERNMENT CODE § 54956.9 (d)(4) — DISTRICT COUNSEL JAMES:**

TO BE DISCUSSED: Whether or not a basis exists for anticipated litigation.
DISTRICT COUNSEL: District Counsel James
No reportable action.

**ADJOURNMENT**

A motion was made at 7:30 p.m. Director Thuner and seconded by Director Hoffman to adjourn the meeting and reconvene on October 23, 2018, at 17:00. The motion carried unanimously.

Respectfully submitted,

Cherie A. Juul
Acting Board Secretary

Minutes approved at the Board of Director’s Meeting on: October 23, 2018