



# NORTH COUNTY FIRE PROTECTION DISTRICT

## AGENDA FOR REGULAR BOARD MEETING SEPTEMBER 21, 2021 - 4:00 p.m.

**LOCATION:**

**FALLBROOK PUBLIC UTILITY DISTRICT  
990 EAST MISSION ROAD  
FALLBROOK CALIFORNIA**

### PUBLIC ACTIVITIES AGENDA

*For those joining us for the Public Activities Agenda, please feel free to depart at the close of the agenda. We invite you to stay for the remainder of the business meeting.*

#### CALL TO ORDER ROLL CALL MOMENT OF SILENCE PLEDGE OF ALLEGIANCE

#### 1. PUBLIC COMMENT — PRESIDENT

(pgs. 5-6)

- *Standing Event:* Members of the Public may directly address the Board of Directors on Events of interest to the Public provided no action will be taken on non-agenda Events. The Board President may limit comments to three minutes per speaker (Board of Directors – Elections, Officers and Terms SOG § 4.2.6.3).

### ACTION AGENDA

#### CONSENT EVENTS:

*All Events listed under the Consent Events are considered routine and will be enacted in one motion. There will be no separate discussion of these Events prior to the Board action on the motion, unless members of the Board, Staff or public request specific Events be removed from the Consent Agenda.*

#### 2. REVIEW AND APPROVE REGULAR BOARD MEETING MINUTES FOR AUGUST 2021

(pgs. 7-14)

- *Standing Event:* Review and approve minutes from August meeting as presented.

#### 3. REVIEW AND ACCEPT FINANCIAL REPORT FOR AUGUST 2021

(pgs.15-24)

- *Standing Event:* Review and Accept Financial Report for August as presented.

#### 4. REVIEW AND APPROVE POLICIES & PROCEDURES:

(pgs. 25-58)

- a. *Administration - Rules and Regulations - Job Descriptions: Captain:* Policy updated for education, experience, certifications.
- b. *Operations – Emergency Operations – Response: Personnel & Apparatus Draw Down:* Housekeeping changes and modification of personnel drawdown levels.
- c. *Administration – Rules & Regulations – Leave Management: Annual/Vacation Leave:* Policy updated to clarify annual and master leave calendar selection.
- d. *Administration – Rules & Regulations – Administrative Guidelines: Voluntary Telecommuting Policy:* New policy.

#### 5. OVERVIEW OF THE DISTRICT'S FACILITIES

(pgs. 59-62)

- *Annual Item:* Facilities Annual Report for 2021.

#### ACTION ITEMS:

*All items listed under the Action Items Agenda will be presented and discussed prior to the Board taking action on any matter. Members of the public may comment on items at the time they are presented.  
Time Certain Items will commence at the time announced in the Agenda.*

**Note:** The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, District business. If you need assistance to participate in this meeting, please contact the District Office 72 hours prior to the meeting at (760) 723-2012.



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6. **PUBLIC HEARING DATE/TIME CERTAIN SEPTEMBER 21, 2021 (4:00 P.M.): FIRST PUBLIC HEARING ON PROPOSED ELECTION DISTRICT MAPS – CHIEF McREYNOLDS** (pgs. 63-72)  
➤ *New Event:* First of two hearings to review and invite discussion on possible revision to Election District maps.
7. **PUBLIC HEARING DATE/TIME CERTAIN SEPTEMBER 21, 2021 (4:15 P.M.): REVIEW AND APPROVE FINAL BUDGET FOR FY 2021/2022 AND ADOPTION OF RESOLUTION 2021-10 – FIM JUUL AND CHIEF McREYNOLDS** (pgs. 73-98)  
➤ *Yearly Item:* Review and approve Final Budget for FY 2021/2022 and Resolution 2020-10. **Requires Roll Call Vote.**
8. **REVIEW AND APPROVE RESOLUTION 2021-11 ADOPTING AN UPDATED PAY SCHEDULE – FIM JUUL AND CHIEF McREYNOLDS** (pgs. 99-102)  
➤ *Recurring Item:* Review and approve Resolution 2021-11 adopting updated Pay Schedule document as required by California Code of Regulations §570.5 and which is being amended due additions of and changes in job classifications and current pay rate adjustments.

### DISCUSSION AGENDA

No action shall be undertaken on any Discussion Event. The Board may: acknowledge receipt of the information or report and make comments; refer the matter to Staff for further study or report; or refer the matter to a future agenda.

9. There are no Discussion Items for the September 21, 2021 Board Meeting. (pgs. 103-104)

**STANDING DISCUSSION EVENTS:** All Events listed under the Standing Discussion Events are presented every meeting.

- **LEGAL COUNSEL REPORT:** (pgs.105-106)
  - “Expiration of “Virtual” Brown Act Meetings on September 30, 2021”
- **WRITTEN COMMUNICATION:** (pgs. 107-112)
  - BOARD RECOGNITION PROGRAM
- **NEWS ARTICLES:** As attached. (pgs. 113-162)
- **COMMENTS/QUESTIONS:** (pgs. 163-164)
- **STAFF:**
  - Chief McReynolds
  - Other Staff
- **BOARD**
- **BARGAINING GROUPS**
- **PUBLIC COMMENT**

### CLOSED SESSION

The Board will enter closed session to discuss events as outlined herein. As provided in the Government Code, the public will not be present during these discussions. At the end of the Closed Session, the Board shall publicly report any action taken in Closed Session (and the vote or abstention on that action of every member present) in accordance with Government Code § 54950 ET. seq.

- CS-1. **ANNOUNCEMENT — PRESIDENT VAN DOORN:** (pgs. 165-166)  
➤ An announcement regarding the items to be discussed in Closed Session will be made prior to the commencement of Closed Session.



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**CS-2. CONFERENCE WITH REAL PROPERTY NEGOTIATOR — GOVERNMENT CODE**

**§ 54956.8 — CHIEF McREYNOLDS:**

- PROPERTY LOCATION: 550 E. Ivy, Fallbrook, CA 92028;  
PARTIES: North County Fire Protection District (Seller);  
UNDER NEGOTIATION: Terms of Cell Lease/Purchase;  
DISTRICT NEGOTIATORS: Chief McReynolds, FM Juul, District Counsel James

**CS-3. CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — NON-SAFETY GROUP**

**NEGOTIATIONS – CHIEF McREYNOLDS:**

- FFA NON-SAFETY GROUP NEGOTIATORS DISTRICT NEGOTIATOR:  
CHIEF McREYNOLDS

**CS-4. REPORT FROM CLOSED SESSION — PRESIDENT VAN DOORN**

**CONVENE TO OPEN SESSION:** The Board will return to Open Session at the conclusion of Closed Session to Report on Closed Session Matters and to Hear Remaining Agenda Items, if any.

## ADJOURNMENT

### SCHEDULED MEETINGS

The next regularly scheduled Board meeting is: Tuesday, **October 26, 2021, 4:00 p.m.**

### CERTIFICATION OF AGENDA POSTING

"I certify that this Agenda was posted in accordance with the provisions of the Government Code § 54950 et. seq. The posting locations were: [1] the entrance of North County Fire Protection District Administrative Offices, [2] Fallbrook Public Utility District Administrative Offices and [3] the Roy Noon Meeting Hall; [4] District's website at <http://www.ncfire.org>. The Agenda was also available for review at the Office of the Board Secretary, located at 330 S. Main Avenue, Fallbrook (760) 723-2012. Materials related to an item on this Agenda submitted to the District after distribution of the agenda packet, are available for public inspection in the Office of the Board Secretary, during normal business hours or may be found on the District website, subject to the Staff's ability to post the documents before the meeting. The date of posting was **September 17, 2021.**"

Board Secretary Loren Stephen-Porter:

*Loren A. Stephen-Porter*

Date:

**September 17, 2021**