April 24, 2018

REGULAR MEETING OF THE BOARD OF DIRECTORS OF
THE NORTH COUNTY FIRE PROTECTION DISTRICT

President Munson called the meeting to order at 5:02.

THE INVOCATION GIVEN BY Chief Marovich.

ALL RECITED THE PLEDGE OF ALLEGIANCE.

ROLL CALL:

Present: Directors Munson, Hoffman, Luevano, Munson and Thuner.

Absent: None.

Staff Present: Fire Chief/CEO Abbott, Attorney James and Board Secretary Stephen-Porter. In the audience were: DFC Marovich, D/C Mahr, B/Cs McReynolds and Wilson, FM Koch and members of the public and Association.

PUBLIC ACTIVITIES AGENDA

1. **Public Comment:** President Munson addressed the audience and inquired whether there were any public comments regarding items not on the Agenda. There being no comments, the Public Comment Section was closed.

2. **Employee Oath of Office and Badge Pinning - Chief Abbott:** Chief Abbott presented for installation the following new employees: Derek Ayers, Christina Coy, Callan Dawson, Joaquin Garcia, Jacob Graef, Jason Harms, Clayton Martinez, Kawika McElroy, Kristin McMillan, Brendan McReynolds, Anthony Nissan, Austen Perona, Shawn Petty, Jose Prieto, Chany Reth, Brock Rutledge, Birger Weissmann. At the end of the introductions, the members were sworn in. All members were given an opportunity to introduce family and friends available for the event and were pinned and congratulated by the Board. Chief Abbott noted this was the largest group sworn into the organization.

3. **Select Individuals for Board Recognition Program — Chief Abbott:** Chief Abbott presented the following individuals and crews to the Board for consideration: January 18, 2018: Captain Berry, Engineer Benoit, Engineer Bracci, FF/PM J. Kortekass; Undated Thank You: Captain August, Engineer Lindsey, FF/PM Wheeler, FF/P Alter-Reitz, LTAF
Medica; August 17, 2017 - Life Saving of Carlsbad Lifeguard: Chief Wilson. On a motion by Director Harris, seconded by Vice President Luevano, the motion to select Chief Wilson for recognition passed unanimously. He will be recognized at a future meeting.

**ACTION AGENDA**

**CONSENT ITEMS:**

4. **REVIEW AND ACCEPT REGULAR BOARD MEETING FOR MARCH 2018**

5. **REVIEW AND ACCEPT FINANCIAL REPORT FOR MARCH 2018**

6. **REVIEW AND ACCEPT POLICIES & PROCEDURES – NONE**

7. **REVIEW AND ACCEPT EMERGENCY SERVICE OVERTIME TRACKING REPORT FOR THE THIRD QUARTER 2017/2018**

8. **REVIEW AND ACCEPT CUSTOMER SATISFACTION SURVEY PROGRAM RESULTS — FIRST QUARTER 2018**

President Munson inquired whether there were any questions on Consent Items 4-8. There was in-depth discussion regarding the overtime reporting format and finance report with suggestions provided for improvement. Chief Marovich will work on the format consistent with the recommendations. He invited Board members to visit him for any clarifications or further discussions. President Munson asked for a motion to approve the Consent Agenda. On a motion by Director Thuner, seconded by Director Hoffman, the motion to approve the Consent Agenda Items as presented passed unanimously.

**ACTION ITEMS:**

9. **CONSIDER RECOMMENDATIONS FOR REVISION TO BOARD RECOGNITION PROGRAM — CHIEF ABBOTT:** Chief Abbott presented recommendations to modify the Board Recognition Program consistent with the recommendations from District Counsel. After discussion, the Board determined that the current paper award should be more substantial, with an engraved plaque or other award that the recipients would be proud to own. On a motion by Director Harris, seconded by Director Hoffman, the motion to modify the Board Recognition Program with to an engraved plaque/trophy passed unanimously. The Board Secretary will investigate options for the awards.
10. **Consider San Diego LAFCO 2018 Redevelopment Oversight Board Election** —  
   **Chief Abbott:** Chief Abbott presented the LAFCO 2018 election materials regarding the Redevelopment Oversight Board Election, noting the Nomination Committee had recommended Edmund Sprague from Olivenhain MWD as their recommendation. After discussion, the Board discussed adding a healthcare member to the Board. On a motion by Director Hoffman, seconded by Vice President Luevano, the motion to select Edmund Sprague failed on the following vote: **Ayes:** Hoffman, Luevano; **Noes:** Harris, Munson; **Abstain:** Thuner. A second motion was made by Director Harris and seconded by President Munson to select Julie Nygaard for the District’s nomination. The Motion to support the nomination of Julie Nygaard passed on the following vote: **Ayes:** Harris, Munson and Thuner; **Noes:** Hoffman, Luevano.

11. **Consider Contract for Consultant for Long Range Financial Planning** —  
   **Chief Abbott:** Chiefs Marovich and Abbott presented a request to approve a contract for services to develop long range financial planning to: Ensure sufficient cash flows for daily and yearly operations and capital replacement; provide adequate cash flows to maintain, or to quickly resume, normal service levels after exposure to unexpected risks or failure; maintain or achieve suitable credit ratings; and integrate into a future strategic plan. Discussion ensued regarding having more involvement with the Board and placing language in the contract to that effect. In addition, the Board requested that the contract include a “not to exceed” clause for $2000.00 for the additional time to meet with the Board. On a motion by Director Hoffman, seconded by Director Thuner, the motion to approve the contract with Raftelis as modified for $10,000, with an additional amount not to exceed $2000, consistent with the recommendations of the Board, which passed unanimously.

12. **Consider Purchase of Type One Fire Engines — Chief Mahr and Chief Abbott:**  
   Chief Mahr presented the request to approve replacement of a 2003 engine that is due for replacement and a second 2006 engine. By the time the District takes delivery of the new engines, the replacement of this second engine would be two (2) years early. The replacement of the second engine early would allow NCFPD to replace both existing reserve engines with two (2) NFPA compliant and reliable engines that would a provide five-to-seven
more years of reserve service. Although the District has already approved Pierce as the sole source for engines, this is a competitively bid and quoted price utilizing the HGACBuy government procurement service. The price for these two engines, sales taxes and fees is: $1,462,657.12 or $731,328.56 per engine. Chief Mahr noted the District will look at financing options for the two engines. On a motion by Vice President Luevano, seconded by Director Harris, the motion to approve the purchase of two Type One engines as presented passed unanimously.

13. **Consider Resolution 2018-08 authorizing participation in a joint community facilities agreement with the county of San Diego for the Horse Creek Ridge development — Chief Abbott:** Chief Abbott informed the Board that in 2013, the District approved Resolution 2013-12, which authorized formation of a JCFA with the County of San Diego for the HCR development. This JCFA established a Community Facilities District (CFD), a mechanism by which the County would reimburse the Fire District for fire services associated with this new development through the collection of Mello Roos fees. It was subsequently determined by the County Auditor and Controller that minor adjustments to this JCFA were needed for their office to comply with Governmental Accounting Standards Board (GASB) pronouncements regarding accounting and external reporting. At full build-out, this CFD will generate $139,911 in additional revenue to the District to offset the costs of servicing the new community. Chief Abbott requested the Board approve Resolution 2018-08 and authorize him to sign the JCFA with the County for fire protection services in HCR. Discussion ensued regarding taxing percentages and the availability of improving the percentages. On a motion by Director Thuner, seconded by Director Harris, the motion to approve Resolution 2018-08 and authorize Chief Abbott to execute the JCFA with the County for HCR passed unanimously.

14. **Consider Resolution 2018-09 authorizing participation in a joint community facilities agreement with the County of San Diego for the Meadowood development — Chief Abbott:** Chief Abbott informed the Board of the new housing development is in the final stages of approval for the northeast corner of 1-15 and SR 76, Meadowood. Representatives of the Development were present to provide any information the Board may require. Meadowood and it is located on property both within and adjacent to the boundaries.
of the District, immediately to the south of the Horse Creek Ridge development. Annexation of this development was previously approved by LAFCO in April 2014, for which the District received payment of $389,000 in annexation fees. Currently, 7% of the 1% property tax paid on the land is dedicated to the District for fire protection. This is insufficient to pay the costs of services to the new planned development. A community facilities district (CFD) is being created by the developer (Pardee) and San Diego County will collect a special tax to pay for services not funded within the normal property tax, with a portion of the tax paid to the CFD coming to the District to make up the additional revenue required fund services. Revenue then distributed through the JCFA. The Agreement spells out how the taxes will be collected and how they will be distributed. Discussion ensued regarding how the District will be required to track and report under GASB to receive reimbursement under the JCFA. Other options were discussed. On a motion by Director Thuner, seconded by Director Hoffman, the motion to approved Resolution 2018-09 and to authorize Chief Abbott to execute the JCFA with the County for Meadowood passed unanimously.

**DISCUSSION AGENDA**

15. There are no Discussion Agenda Items for the April 24, 2018, Board Meeting.

**STANDING DISCUSSION ITEMS:**

- **LEGAL COUNSEL REPORT:** Counsel James presented his report “2018 California Public Agency Laws – Part 1.” Brief discussion ensued regarding the criminalization of certain acts and election requirements. This is informational only, no action required.

- **WRITTEN COMMUNICATIONS:** Brief discussion ensued regarding the items, Informational only, no action required.

- **BOARD RECOGNITION PROGRAM:** See Item #2.

- **NEWS ARTICLES:** Brief discussion ensued regarding articles. This is informational only, no action required.

- **COMMENTS:**

- **STAFF REPORTS/UPDATES:**
• **STEPHEN ABBOTT, FIRE CHIEF/CEO:** Chief Abbott discussed the progress of the Community Outreach Committee, bringing the Board up-to-date with actions taken. He inquired whether an additional Board member would like to participate, as only Vice President Luevano is currently on the Committee. Director Harris volunteered to serve.

Chief Abbott informed the Board that SB1044 has been put forward to abolish the State Fire Fee permanently. He informed the Board that the NC Dispatch JPA fee per call is increasing to $62.50 per call, which will increase our budget by approximately $44,000 for that line item. Informational only, no further action required.

• **CHIEF OFFICERS AND OTHER STAFF:** None.

• **BOARD:** None.

• **BARGAINING GROUPS:** A/P Mann informed the Board the Local had started two committees, a PAC Committee, which is being chaired by Captain Jones and a Public Relations Committee, which is being chaired by FF/PM Lian. Should the District move forward with Community Outreach efforts, the Local expects to collaborate with and support the District.

• **PUBLIC COMMENT:** No comments.

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**CLOSED SESSION**

• **OPENING CLOSED SESSION:**

At 7:30 p.m., President Munson inquired whether there was a motion to adjourn to Closed Session. There being no objection, President Munson read the items to be discussed in Closed Session and the Open Session was closed. A short break ensued after the reading of the Closed Session Items. At 7:40 p.m., and the Board entered Closed Session to hear:

CS-1. **ANNOUNCEMENT — PRESIDENT MUNSON:**

An announcement regarding the items to be discussed in Closed Session will be made prior to the commencement of Closed Session.

CS-2. **CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — MANAGEMENT GROUP NEGOTIATIONS — CHIEF ABBOTT:**

| NCFPD MANAGEMENT GROUP | DISTRICT NEGOTIATORS: |
CS-3. **CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — NON-SAFETY GROUP NEGOTIATIONS – CHIEF ABBOTT:**

FFA NON-SAFETY GROUP NEGOTIATORS  
DISTRICT NEGOTIATORS:  
CHIEF ABBOTT, DISTRICT COUNSEL JAMES

CS-4. **CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — SAFETY GROUP NEGOTIATIONS – CHIEF ABBOTT:**

FFA SAFETY GROUP NEGOTIATORS  
DISTRICT NEGOTIATORS:  
CHIEF ABBOTT, DISTRICT COUNSEL JAMES

CS-5. **CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — UNREPRESENTED INDIVIDUALS: EXECUTIVE ASSISTANT/BOARD SECRETARY AND FIRE MARSHAL:**

DISTRICT NEGOTIATORS: CHIEF ABBOTT, DISTRICT COUNSEL JAMES

CS-6. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR — GOVERNMENT CODE § 54956.8 — CHIEF ABBOTT:**

PROPERTY LOCATION: 4157 Olive Hill Road – Station 3, Fallbrook, CA 92028;

PARTIES: North County Fire Protection District (Seller);

UNDER NEGOTIATION: Terms of Sale;

DISTRICT NEGOTIATORS: Chief Abbott, District Counsel James

CS-7. **REPORT FROM CLOSED SESSION — PRESIDENT MUNSON**

- **REOPENING OPEN SESSION:**

On a motion by President Munson, which was seconded by Director Harris and which passed unanimously, the Board returned Open Session at 8:05 p.m., the following items were reported out to the public:

CS-2. **CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — MANAGEMENT GROUP NEGOTIATIONS – CHIEF ABBOTT:**

NCFPD MANAGEMENT GROUP  
DISTRICT NEGOTIATORS:  
CHIEF ABBOTT, DISTRICT COUNSEL JAMES

No reportable action.
CS-3. **CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — NON-SAFETY GROUP NEGOTIATIONS – CHIEF ABBOTT:**

FFA NON-SAFETY GROUP NEGOTIATORS  DISTRICT NEGOTIATORS:

CHIEF ABBOTT, DISTRICT COUNSEL JAMES

No reportable action.

CS-4. **CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — SAFETY GROUP NEGOTIATIONS – CHIEF ABBOTT:**

FFA SAFETY GROUP NEGOTIATORS  DISTRICT NEGOTIATORS:

CHIEF ABBOTT, DISTRICT COUNSEL JAMES

No reportable action.

CS-5. **CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — UNREPRESENTED INDIVIDUALS: EXECUTIVE ASSISTANT/BOARD SECRETARY AND FIRE MARSHAL:**

DISTRICT NEGOTIATORS:

CHIEF ABBOTT, DISTRICT COUNSEL JAMES

No reportable action.

CS-9. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR — GOVERNMENT CODE § 54956.8 — CHIEF ABBOTT:**

No reportable action.

**ADJOURNMENT**

A motion was made at 8:09 p.m. Director Harris and seconded by Director Thuner to adjourn the meeting and reconvene on May 22, 2018, at 17:00. The motion carried unanimously.

Respectfully submitted,

Loren Stephen-Porter

Board Secretary

Minutes approved at the Board of Director’s Meeting on:  May 22, 2018