

1 **September 27, 2022**

2 **REGULAR MEETING OF THE BOARD OF DIRECTORS OF**
3 **THE NORTH COUNTY FIRE PROTECTION DISTRICT**

4 Vice President Acosta called the meeting to order at 4:01 p.m.

5 **A MOMENT OF SILENCE WAS OBSERVED.**

6 **ALL RECITED THE PLEDGE OF ALLEGIANCE.**

7 **ROLL CALL:**

8 **Present:** Directors Acosta, Munson, Pike and Van Doorn.

9 **Absent:** Director Egkan

10 **Staff Present:** Fire Chief/CEO McReynolds, Attorney James and Board Secretary Stephen-
11 Porter. In the audience were: DFC Mahr, D/C MacMillan, B/C Mann, FM Fieri, FM Juul and
12 members of the public and Association.

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14 **PUBLIC ACTIVITIES AGENDA**

15 1. **PUBLIC COMMENT:** Vice President Acosta addressed the audience and inquired
16 whether there were any public comments regarding items not on the Agenda. There being
17 no comments, the Public Comment Section was closed.

18 2. **CHALLENGE COIN AWARD — D/C MACMILLAN AND CHIEF McREYNOLDS:** Tabled since the
19 individual could not attend.

20 **ACTION AGENDA**

21 **CONSENT ITEMS:**

22 3. **REVIEW AND ACCEPT REGULAR BOARD MEETING MINUTES FOR SEPTEMBER 27, 2022**

23 4. **REVIEW AND ACCEPT SPECIAL BOARD MEETING MINUTES FOR OCTOBER 5, 2022**

24 5. **REVIEW AND ACCEPT FINANCIAL REPORT FOR SEPTEMBER 2022**

25 6. **REVIEW AND ACCEPT POLICIES & PROCEDURES**

26 7. **MONTHLY OPERATIONS ACTIVITY REPORT – AUGUST 2022**

27 Vice President Acosta inquired whether there were any questions on Consent Items 3-7.

28 There being no discussion, Vice President Acosta asked for a motion to approve the Consent

29 Agenda. On a motion by Director Munson, seconded by Director van Doorn the motion to
30 approve the Consent Agenda as presented passed unanimously.

31 **ACTION ITEMS:**

32 8. **REVIEW AND APPROVE RESOLUTION 2022-19 ADOPTING AN UPDATED PAY SCHEDULE – FM**

33 **JUUL AND CHIEF McREYNOLDS:** Chief McReynolds presented Resolution 2022-19 to the Board
34 noting that information regarding single role increases would be included in the Resolution.
35 On a motion by Director Pike, seconded by Director van Doorn the motion to approve
36 Resolution 2022-19 passed unanimously.

37 9. **PUBLIC HEARING DATE/TIME CERTAIN SEPTEMBER 27, 2022 (4:15 P.M.): REVIEW AND**
38 **APPROVE FINAL BUDGET FOR FY 2022/2023 AND ADOPTION OF RESOLUTION 2022-20 – FIM JUUL**

39 **AND CHIEF McREYNOLDS:** FM Juul presented the Final Budget and Resolution 2022-20 to the
40 Board for review. She noted the District realized a 4.79% increase in last year’s property tax
41 funding over the previous year. Finance budgeted an increase of \$775,927, which
42 represents a 4.5% increase from actual FY21/22 to budget FY22/23. The balance of increase
43 in revenue is directly related to increasing property tax. The increases Expenses occurred
44 in the following areas over last year’s Budget is a direct reflection of these factors: Personnel
45 – Increase reflects the 4.67% salary adjustment, along with an additional \$330,000. With
46 those changes, it directly reflects the increase in retirement and other associated benefits;
47 Department 101 – With the pending retirement of the Board Secretary legal fees are
48 anticipated to rise; Department 102 – Increase directly related to Admin building
49 improvements; Department 104 – Decrease in property/liability insurance; Department 105
50 – Increase due to the buy in of the new GEMT program; and Facility and CIP – The Facility
51 plan reflects the ongoing project at Station 2 and Station 3. The Capital Improvement Plan
52 (CIP) reflects purchasing new station alerting as well as new apparatus and equipment. On
53 a motion by Director Munson, seconded by Director van Doorn the motion to approve the
54 FY 22-23 Final Budget and Resolution 2022-20 passed unanimously.

55 10. **PUBLIC HEARING DATE/TIME CERTAIN FOR SEPTEMBER 27 (4:30 P.M.) AND OCTOBER 22,**
56 **2022 (4:15 P.M.) — FOR ADOPTION OF 2022 CALIFORNIA FIRE CODE WITH CERTAIN AMENDMENTS,**

57 **ADDITIONS AND DELETIONS — FM FIERI AND CHIEF McREYNOLDS:** Vice President Acosta

58 opened the Hearing and asked if there were questions regarding the matter. As there was
59 no discussion, the hearing time was closed. Vice President Acosta requested a motion to
60 waive the reading of the ordinance. On a motion by Director Pike, seconded by Director van
61 Doorn, the motion to waive the reading passed unanimously. F/M Fieri presented the
62 Consolidated Code to the Board noting there are thirteen districts that collaborated on the
63 changes and the effort is to make the code session uniform across the organizations. Most
64 of the changes are general regarding the District matters. He noted there were many
65 housekeeping issues that were also updated. There is no vote this meeting, it will be
66 presented at the next meeting for final approval.

67 68 **DISCUSSION AGENDA**

69 11. **DISCUSSION ON PUBLIC AGENCY RETIREMENT SERVICES (PARS) SECTION 115 POST-**
70 **EMPLOYMENT BENEFIT TRUST IGD – FM JUUL AND CHIEF McREYNOLDS:** Chief McReynolds
71 presented the concept of the Section 115 Trust to the Board, noting that FM Juul would be
72 the individual administering the Program for the District. PARS will provide flexibility to the
73 District in the selection of the investment strategy for its funds in the Trust, giving the District
74 control on target yield and level of risk on its investments. Working with the representative
75 from Asset Allocation Strategies, a selection of options identified and discussed. FM Juul
76 will be working with them on securing the investments. No further action required at this
77 time, discussion only.

78 **STANDING DISCUSSION ITEMS:**

79 ● **LEGAL COUNSEL REPORT:** Counsel James presented his report “Governor
80 Newsom Signs Senate Bill 1100 into Law, Amending the Brown Act to Add a Provision
81 Addressing Public Decorum Standards at Open Meetings.” Brief discussion ensued. This is
82 informational only, no action required.

83 ● **WRITTEN COMMUNICATIONS:** No discussion regarding the items. Informational
84 only, no action required.

85 ● **BOARD RECOGNITION PROGRAM**

86 ● **NEWS ARTICLES:** No discussion ensued regarding articles. This is informational

87 only, no action required.

88 ● **COMMENTS:**

89 ● **STAFF REPORTS/UPDATES:**

90 ● **KEITH McREYNOLDS, FIRE CHIEF/CEO:** Chief McReynolds updated the Board regarding
91 the renovations at Station 2. He invited Board members to stop in and see the changes. He
92 noted Erikson-Hall is close to releasing the RFQ FOR Station 3. Chief McReynolds noted
93 that SB450 regarding funding for fire districts was on the Governor's desk for approval. The
94 District is now sending sympathy and service cards in Spanish. The 24-hour BLS ambulance
95 was initiated. Informational only, no further action required.

96 ● **CHIEF OFFICERS AND OTHER STAFF: DFC MAHR:** DFC Mahr updated the Board on
97 changes in human resources, noting that the District is busy with retirements and
98 corresponding position fulfillment. **D/C MACMILLAN:** D/C MacMillan updated the Board on
99 the construction projects. The Staff will be participating in Trench Rescue Training with the
100 rest of the Zone and in November, training on Confined Space. In October, the public
101 outreach will include going out to K-2 schools for education and other events are being set
102 up. **F/M FIERI:** F/M Fieri noted that plan checks are being accomplished at a 3-a-day rate,
103 with most being remodels and ADUs. He discussed the impact on the District from AB 38,
104 with the District doing about one per day. There are two active investigations and one arrest.
105 He invited the Board to attend the Open House for October 15th. **MSO MURPHY:** MSO
106 Murphy updated the Board on changes in the GEMT program and auditing matters.

107 ● **BOARD: VICE PRESIDENT ACOSTA:** Vice President Acosta thanked the District for
108 obtaining the cards in Spanish. **DIRECTOR VAN DOORN:** Director van Doorn thanked the Staff
109 on the recent fire management with Cal Fire and the air resources.

110 ● **BARGAINING GROUPS:** No comments.

111 ● **PUBLIC COMMENT:** No comments.

112 **CLOSED SESSION**

114 ● **OPENING CLOSED SESSION:**

115 At 4:55 p.m., Vice President Acosta inquired whether there was a motion to adjourn to Closed

116 Session. There being no objection, Vice President Acosta read the items to be discussed in
117 Closed Session and the Open Session was closed. A short break ensued after the reading
118 of the Closed Session Items. At 5:00 p.m. the Board entered Closed Session to hear:

119 CS-1. **ANNOUNCEMENT — VICE PRESIDENT ACOSTA:** An announcement regarding the items
120 to be discussed in Closed Session will be made prior to the commencement of Closed
121 Session.

122 CS-2. **CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — MANAGEMENT**
123 **GROUP NEGOTIATIONS – CHIEF McREYNOLDS**

124 CS-3. **CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — NON-SAFETY**
125 **GROUP NEGOTIATIONS – CHIEF McREYNOLDS**

126 CS-4. **CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — SAFETY**
127 **GROUP NEGOTIATIONS – CHIEF McREYNOLDS**

128 CS-5. **EVALUATION OF PERFORMANCE – GOVERNMENT CODE § 54957 – FIRE CHIEF/CEO**

129 CS-6. **REPORT FROM CLOSED SESSION — VICE PRESIDENT ACOSTA**

130 ● **REOPENING OPEN SESSION:**

131 On a motion by Director van Doorn, which was seconded by Director Pike, which passed
132 unanimously, the Board returned Open Session at 5:20 p.m. the following items were
133 reported out to the public:

134 CS-2. **CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — MANAGEMENT**
135 **GROUP NEGOTIATIONS – CHIEF McREYNOLDS:** No reportable action.

136 CS-3. **CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — NON-SAFETY**
137 **GROUP NEGOTIATIONS – CHIEF McREYNOLDS:** No reportable action.

138 CS-4. **CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — SAFETY**
139 **GROUP NEGOTIATIONS – CHIEF McREYNOLDS:** No reportable action.

140 CS-5. **EVALUATION OF PERFORMANCE – GOVERNMENT CODE § 54957 – FIRE CHIEF/CEO:** No
141 reportable action.

142 12. **REVIEW AND APPROVE EMPLOYMENT CONTRACT AND EXECUTIVE COMPENSATION FOR CHIEF**
143 **McREYNOLDS — DISTRICT COUNSEL JAMES:** On motion by Director Munson, seconded by

144 Director van Doorn, the Board approved Chief McReynolds contract renewal and salary of
145 \$230,000. per year, retro to July 1, 2022. President Egkan is authorized to sign the contract.

146 **ADJOURNMENT**

147 A motion was made at 5:33 p.m. by Director Munson, seconded by Director Pike to adjourn
148 the meeting and reconvene on October 25, 2022, at 4:00 p.m., which motion carried
149 unanimously.

150 Respectfully submitted,

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152 _____

153 Loren Stephen-Porter

154 Board Secretary

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156 Minutes approved at the Board of Director's Meeting on: _____ October 25,
157 2022

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