

1 **February 27, 2018**

2 **REGULAR MEETING OF THE BOARD OF DIRECTORS OF**
3 **THE NORTH COUNTY FIRE PROTECTION DISTRICT**

4 President Munson called the meeting to order at 5:03.

5 **THE INVOCATION GIVEN BY Chief Marovich.**

6 **ALL RECITED THE PLEDGE OF ALLEGIANCE.**

7 **ROLL CALL:**

8 **Present:** Directors Munson, Hoffman, Luevano, Munson and Thuner.

9 **Absent:** None.

10 **Staff Present:** Fire Chief/CEO Abbott, Attorney James and Acting Board Secretary Juul.

11 In the audience were: DFC Marovich, D/C Mahr, B/Cs McReynolds and Krumwiede, A/C
12 Delgado, FM Koch and members of the public and Association.

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14 **PUBLIC ACTIVITIES AGENDA**

15 1. **PUBLIC COMMENT:** President Munson addressed the audience and inquired whether
16 there were any public comments regarding items not on the Agenda. There being no
17 comments, the Public Comment Section was closed.

18 2. **RECOGNITION OF RETIRING EMPLOYEES — CHIEF ABBOTT:** Chief Abbott presented FPS
19 James Beebe to the Board for recognition of his many years of service to the District and to
20 Rainbow, noting his accomplishments while serving in both capacities. He was
21 congratulated and wished well in his future endeavors, as well as presented with a retirement
22 bell.

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24 **ACTION AGENDA**

25 **CONSENT ITEMS:**

26 4. **REVIEW AND ACCEPT REGULAR BOARD MEETING FOR JANUARY 2018**

27 5. **REVIEW AND ACCEPT FINANCIAL REPORT FOR JANUARY 2018**

28 6. **REVIEW AND ACCEPT POLICIES & PROCEDURES**

29 President Munson inquired whether there were any questions on Consent Items 3-6 . There
30 was brief discussion regarding having a list of fire cooperators in the paper for those who
31 assisted on the Lilac 5 Fire. There being no further discussion, President Munson asked
32 for a motion to approve the Consent Agenda. On a motion by Director Harris, seconded by
33 Vice President Luevano, the motion to approve the Consent Agenda Items as presented
34 passed unanimously.

35 36 **ACTION ITEMS:**

37 **7. CONSIDER AND SELECT ALTERNATIVE FOR NORTH COUNTY DISPATCH JPA BOARD — CHIEF**

38 **ABBOTT:** Chief Abbott noted that with Director Thuner's term expiring this December, a new
39 primary and/or alternate representative needs to be designated. Presuming there is interest
40 among current Board members, it would be prudent to decide of which Board members will
41 serve as primary and alternate representatives prior to the next NCDJPA meeting. After
42 discussion, a motion by Vice President Luevano, seconded by Director Hoffman, to have
43 President Munson serve as primary and Director Harris as Alternate passed unanimously.

44 **8. REVIEW AND RECOMMEND NOMINATIONS FOR CSDA BOARD OF DIRECTORS — CHIEF**

45 **ABBOTT:** Chief Abbott noted that CSDA is currently soliciting nominations for the CSDA
46 Board of Directors. The nominated party may be either a Board Member or General
47 Manager and must be affiliated with an independent special district that is a regular CSDA
48 member located within the geographic area they seek to represent. The Board members
49 must complete certain attendance and educational requirements, which are not funded by
50 CSDA. There being no interest by the members present to serve, no further action is
51 required.

52 **9. REVIEW AND APPROVE RESOLUTION 2018-05 ADOPTING A PAY SCHEDULE —**

53 **CHIEF MAROVICH AND CHIEF ABBOTT:** Chief Marovich presented Resolution 2018-05, which
54 memorializes the previously approved salaries of all District employees into a single
55 document for publication, without reference to other documents, as required by the California
56 Code of Regulations. This modification was made to reflect the positions of the
57 Administrative Specialist/IT and Single Role EMT and Paramedics. On a motion by

58 President Munson, seconded by Director Hoffman, the motion to approve Resolution 2018-
59 05, memorializing District salaries, passed unanimously.

60 10. **REVIEW AND APPROVE RESOLUTION 2018-03 APPROVING FILING OF GRANT AND**
61 **AUTHORIZING INDIVIDUALS TO EXECUTE GRANT DOCUMENTS — CHIEF ABBOTT:** Chief Abbott
62 presented Resolution 2018-03 for approval noting with the mounting body of evidence linking
63 certain types of cancers to the profession of firefighting, the District wishes to pursue these
64 grant funds to purchase two detoxification units. These units would be placed at Stations 1
65 and 5. Discussion ensued regarding the use of the equipment and bring the issue back to
66 the Board if not approved for the grant. On a motion by Director Harris, seconded by Director
67 Thuner, the motion to approve Resolution 2018-03 and the filing of the grant passed
68 unanimously.

69 11. **REVIEW AND APPROVE CANCELLATION OF PUBLIC HEARING DATE/TIME CERTAIN MARCH**
70 **27, 2018 (5:15 P.M.) — FOR ADOPTION OF UPDATED FIRE PREVENTION FEES AND ORDINANCE —**
71 **FIRE MARSHAL KOCH AND CHIEF ABBOTT:** FM Koch presented the request to cancel/postpone
72 the public hearing for fire prevention fees, noting fees should be updated once upcoming
73 staff and overhead cost changes have taken place after negotiations this summer. Until that
74 time, there is no potential loss of revenue by delaying the fees for service updates. On a
75 motion by Vice President Luevano, seconded by Director Thuner, the motion to cancel the
76 public hearing set for March 27, 2018 passed unanimously.

77 12. **CONSIDER STATION 3 TRIAL CLOSURE STUDY RESULTS — CHIEF ABBOTT:** Chief Abbott
78 presented the results of the closure of Station 3 over the last six months. Over the preceding
79 six-month period, incident travel times within the Station 3 (Olive Hill) area were found to be
80 comparable to those within the other suburban areas of the District. Response times to
81 emergency calls within the Station 3 area were found to be only 23 seconds longer than
82 response times to the same types of calls throughout the remaining suburban areas of the
83 District. Over the trial period our customer service ratings maintained a very high level of
84 “excellent” service ratings. Of the 3061 calls for service during this trial period, the 49 calls
85 originating from the Station 3 area represent 1.6% of all calls within the entire District. It was
86 the recommendation of Staff to permanently close Station 3 given the Study’s results. On a

87 motion by Vice President Luevano, seconded by Director Thuner, the motion to permanently
88 close Station 3 passed unanimously.

89 13. **DECLARE DISTRICT REAL PROPERTY AS SURPLUS AND APPROVE RESOLUTION 2018-04 —**

90 **CHIEF ABBOTT:** Chief Abbott presented a proposal to declare Station 3 as surplus real
91 property and to approve Resolution 2018-04 to initiate the process of sale of the property.
92 Results from the Station 3 trial closure, coupled with ongoing discussions among the NCFPD
93 Leadership Team and Board members during last year's strategic direction discussions, has
94 revealed that this property no longer serves a useful and efficient purpose for the District.
95 Declaration of Fire Station 3 as surplus property is the first step in acting toward the eventual
96 disposal of this property. Discussion ensued regarding the process to initiate the sale of
97 District land. On a motion by Director Harris, seconded by Director Hoffman, the motion to
98 [1] Declare Fire Station 3, located at 4157 Olive Hill Rd., Fallbrook, CA to be real property
99 surplus to the District's needs; [2] Authorize Staff to offer this Fire Station to other entities in
100 accordance with Government Code 54220 et. seq., and [3] Authorize Staff to confer with the
101 County of San Diego to determine that the sale of this surplus land conforms to the County's
102 General Plan before disposal occurs, passed unanimously.

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104 **DISCUSSION AGENDA**

105 14. **CONSIDERATION OF FULL CONSOLIDATION OF RAINBOW — CHIEF ABBOTT:** With
106 members of the Rainbow FPD Board present, Chief Abbott introduced the topic of full
107 consolidation of the Rainbow into North County Fire Protection District. He updated both
108 Board on the achievements made, including staffing changes, improvement in both quantity
109 and quality of training, daily supervision, virtual elimination of days with no volunteers and
110 offset for onboarding and PPE costs. He noted that from a functional perspective, North
111 County and Rainbow now operate as a single agency. Administratively, the Rainbow
112 Volunteer Fire Chief will be stepping down from his position effective March 2018, with no
113 suitable replacement. The District recently adopted the District's Fiscal Reserve Policy to
114 include continued utilization of tax revenues generated from the Rainbow Fire Protection
115 Subzone for the benefit of operations within the Rainbow area, in accordance with the 1986

116 LAFCO reorganization agreement (RO86-25). The last steps to finalize the consolidation
117 were identified as: [1] Determine if there is an interest in continuing a Rainbow Advisory
118 Board; [2] Reclassify existing Rainbow Volunteers as NCFPD Volunteers; [3] Make
119 attendant uniform & identification changes; and [4] Make a formal resolution at a subsequent
120 Board meeting. Discussion ensued regarding completing the consolidation and whether
121 there was a need to continue the Rainbow Advisory Board post-consolidation. It was the
122 consensus of the Board and Advisory Board to proceed with the consolidation as outlined
123 and that the Advisory Board would discontinue when the consolidation is complete. Chief
124 Abbott will bring a Resolution to an upcoming meeting for approval.

125 **STANDING DISCUSSION ITEMS:**

126 ● **LEGAL COUNSEL REPORT:** Counsel James presented his letter "*The Rule Against*
127 *Gifts of Public Funds – Part 2.*" In-depth discussion ensued regarding this topic with
128 consensus being to put the Board Recognition Awards on hold until further advice has been
129 received from Counsel.

130 ● **WRITTEN COMMUNICATIONS:** Brief discussion ensued regarding the items,
131 Informational only, no action required.

132 ● **BOARD RECOGNITION PROGRAM**

133 ● **NEWS ARTICLES:** Brief discussion ensued regarding articles. This is informational
134 only, no action required.

135 ● **COMMENTS:**

136 ● **STAFF REPORTS/UPDATES:**

137 ● **STEPHEN ABBOTT, FIRE CHIEF/CEO:** Chief Abbott updated the Board on the February
138 22nd NCDJPA board meeting. The Board will be recommending increasing paydown of their
139 CalPERS UAL. Because of this and contract increases, they anticipate an increase per call
140 of \$3 or \$20,000/year, and an additional increase of \$25,000 for hardware increases. Chief
141 Abbott, FM Koch and PIO Choi will be attending a Sycamore Ranch Community meeting,
142 which will be a meeting relative to the Lilac Fire. The District has submitted an
143 AFG grant for SCBA air compressor. As noted in the opening remarks, FPS James Beebe
144 has retired from the District. Finally, Chief Abbott noted that LAFCO is initiating the

145 Municipal Service Review process; their stated goal is to synchronize service areas with
146 actual response areas.

- 147 ● **CHIEF OFFICERS AND OTHER STAFF:** No comments.
- 148 ● **BOARD:** No comments.
- 149 ● **BARGAINING GROUPS:** No comments.
- 150 ● **PUBLIC COMMENT:** No comments.

151 **CLOSED SESSION**

- 152 ● **OPENING CLOSED SESSION:**

153 At 7:03 p.m., President Munson inquired whether there was a motion to adjourn to Closed
154 Session. There being no objection, President Munson read the items to be discussed in
155 Closed Session and the Open Session was closed. A short break ensued after the reading
156 of the Closed Session Items. At 7:08 p.m., and the Board entered Closed Session to hear:

157 **CS-1. ANNOUNCEMENT — PRESIDENT MUNSON:**

158 An announcement regarding the items to be discussed in Closed Session will be made prior
159 to the commencement of Closed Session.

160 **CS-2. CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — MANAGEMENT**
161 **GROUP NEGOTIATIONS – CHIEF ABBOTT:**

162 NCFPD MANAGEMENT GROUP

DISTRICT NEGOTIATORS:

163 CHIEF ABBOTT, DISTRICT COUNSEL JAMES

164 **CS-3. CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — NON-**
165 **SAFETY GROUP NEGOTIATIONS – CHIEF ABBOTT:**

166 FFA NON-SAFETY GROUP NEGOTIATORS

DISTRICT NEGOTIATORS:

167 CHIEF ABBOTT, DISTRICT COUNSEL JAMES

168 **CS-4. CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — SAFETY**
169 **GROUP NEGOTIATIONS – CHIEF ABBOTT:**

170 FFA SAFETY GROUP NEGOTIATORS

DISTRICT NEGOTIATORS:

171 CHIEF ABBOTT, DISTRICT COUNSEL JAMES

172 **CS-5. CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 —**
173 **UNREPRESENTED INDIVIDUALS: EXECUTIVE ASSISTANT/BOARD SECRETARY AND FIRE MARSHAL:**

174 DISTRICT NEGOTIATORS: CHIEF ABBOTT, DISTRICT COUNSEL JAMES

175 CS-6. EVALUATION OF PERFORMANCE — GOVERNMENT CODE § 54957 — CHIEF ABBOTT:
176 *FIREFIGHTER/PARAMEDIC* CHIEF ABBOTT, DISTRICT COUNSEL JAMES

177 CS-7. REPORT FROM CLOSED SESSION — PRESIDENT MUNSON

178 ● REOPENING OPEN SESSION:

179 On a motion by Vice President Munson, which was seconded by Director Harris and which
180 passed unanimously, the Board returned Open Session at 7:35 p.m., the following items
181 were reported out to the public:

182 CS-2. CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — MANAGEMENT
183 GROUP NEGOTIATIONS – CHIEF ABBOTT:

184 NCFPD MANAGEMENT GROUP DISTRICT NEGOTIATORS:
185 CHIEF ABBOTT, DISTRICT COUNSEL JAMES

186 No reportable action.

187 CS-3. CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — NON-
188 SAFETY GROUP NEGOTIATIONS – CHIEF ABBOTT:

189 FFA NON-SAFETY GROUP NEGOTIATORS DISTRICT NEGOTIATORS:
190 CHIEF ABBOTT, DISTRICT COUNSEL JAMES

191 No reportable action.

192 CS-4. CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — SAFETY
193 GROUP NEGOTIATIONS – CHIEF ABBOTT:

194 FFA SAFETY GROUP NEGOTIATORS DISTRICT NEGOTIATORS:
195 CHIEF ABBOTT, DISTRICT COUNSEL JAMES

196 No reportable action.

197 CS-5. CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 —
198 UNREPRESENTED INDIVIDUALS: EXECUTIVE ASSISTANT/BOARD SECRETARY AND FIRE MARSHAL:

199 DISTRICT NEGOTIATORS:
200 CHIEF ABBOTT, DISTRICT COUNSEL JAMES

201 No reportable action.

202 CS-6. EVALUATION OF PERFORMANCE — GOVERNMENT CODE § 54957 — CHIEF ABBOTT:

203 *FIREFIGHTER/PARAMEDIC* CHIEF ABBOTT, DISTRICT COUNSEL JAMES

204 On a motion by Director Thuner, seconded by Director Hoffman, the motion to accept the
205 letter of resignation passed unanimously.

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ADJOURNMENT

A motion was made at 7:40 p.m. President Munson and seconded by Director Harris to adjourn the meeting and reconvene on March 27, 2018, at 17:00. The motion carried unanimously.

Respectfully submitted,



Cherie Juul

Acting Board Secretary

Minutes approved at the Board of Director's Meeting on: March 27, 2018

