February 27, 2018

REGULAR MEETING OF THE BOARD OF DIRECTORS OF
THE NORTH COUNTY FIRE PROTECTION DISTRICT

President Munson called the meeting to order at 5:03.

THE INVOCATION GIVEN BY Chief Marovich.

ALL RECITED THE PLEDGE OF ALLEGIANCE.

ROLL CALL:

Present: Directors Munson, Hoffman, Luevano, Munson and Thuner.

Absent: None.

Staff Present: Fire Chief/CEO Abbott, Attorney James and Acting Board Secretary Juul.

In the audience were: DFC Marovich, D/C Mahr, B/Cs McReynolds and Krumwiede, A/C Delgado, FM Koch and members of the public and Association.

PUBLIC ACTIVITIES AGENDA

1. **PUBLIC COMMENT:** President Munson addressed the audience and inquired whether there were any public comments regarding items not on the Agenda. There being no comments, the Public Comment Section was closed.

2. **RECOGNITION OF RETIRING EMPLOYEES — CHIEF ABBOTT:** Chief Abbott presented FPS James Beebe to the Board for recognition of his many years of service to the District and to Rainbow, noting his accomplishments while serving in both capacities. He was congratulated and wished well in his future endeavors, as well as presented with a retirement bell.

ACTION AGENDA

**Consent Items:**

4. **REVIEW AND ACCEPT REGULAR BOARD MEETING FOR JANUARY 2018**

5. **REVIEW AND ACCEPT FINANCIAL REPORT FOR JANUARY 2018**

6. **REVIEW AND ACCEPT POLICIES & PROCEDURES**
President Munson inquired whether there were any questions on Consent Items 3-6. There was brief discussion regarding having a list of fire cooperators in the paper for those who assisted on the Lilac 5 Fire. There being no further discussion, President Munson asked for a motion to approve the Consent Agenda. On a motion by Director Harris, seconded by Vice President Luevano, the motion to approve the Consent Agenda Items as presented passed unanimously.

**Action Items:**

7. **Consider and Select Alternative for North County Dispatch JPA Board — Chief Abbott:** Chief Abbott noted that with Director Thuner's term expiring this December, a new primary and/or alternate representative needs to be designated. Presuming there is interest among current Board members, it would be prudent to decide of which Board members will serve as primary and alternate representatives prior to the next NCDJPA meeting. After discussion, a motion by Vice President Luevano, seconded by Director Hoffman, to have President Munson serve as primary and Director Harris as Alternate passed unanimously.

8. **Review and Recommend Nominations for CSDA Board of Directors — Chief Abbott:** Chief Abbott noted that CSDA is currently soliciting nominations for the CSDA Board of Directors. The nominated party may be either a Board Member or General Manager and must be affiliated with an independent special district that is a regular CSDA member located within the geographic area they seek to represent. The Board members must complete certain attendance and educational requirements, which are not funded by CSDA. There being no interest by the members present to serve, no further action is required.

9. **Review and Approve Resolution 2018-05 Adopting a Pay Schedule — Chief Marovich and Chief Abbott:** Chief Marovich presented Resolution 2018-05, which memorializes the previously approved salaries of all District employees into a single document for publication, without reference to other documents, as required by the California Code of Regulations. This modification was made to reflect the positions of the Administrative Specialist/IT and Single Role EMT and Paramedics. On a motion by
President Munson, seconded by Director Hoffman, the motion to approve Resolution 2018-05, memorializing District salaries, passed unanimously.

10. **Review and Approve Resolution 2018-03 Approving Filing of Grant and Authorizing Individuals to Execute Grant Documents — Chief Abbott:** Chief Abbott presented Resolution 2018-03 for approval noting with the mounting body of evidence linking certain types of cancers to the profession of firefighting, the District wishes to pursue these grant funds to purchase two detoxification units. These units would be placed at Stations 1 and 5. Discussion ensued regarding the use of the equipment and bring the issue back to the Board if not approved for the grant. On a motion by Director Harris, seconded by Director Thuner, the motion to approve Resolution 2018-03 and the filing of the grant passed unanimously.

11. **Review and Approve Cancellation of Public Hearing Date/Time Certain March 27, 2018 (5:15 p.m.) — For Adoption of Updated Fire Prevention Fees and Ordinance — Fire Marshal Koch and Chief Abbott:** FM Koch presented the request to cancel/postpone the public hearing for fire prevention fees, noting fees should be updated once upcoming staff and overhead cost changes have taken place after negotiations this summer. Until that time, there is no potential loss of revenue by delaying the fees for service updates. On a motion by Vice President Luevano, seconded by Director Thuner, the motion to cancel the public hearing set for March 27, 2018 passed unanimously.

12. **Consider Station 3 Trial Closure Study Results — Chief Abbott:** Chief Abbott presented the results of the closure of Station 3 over the last six months. Over the preceding six-month period, incident travel times within the Station 3 (Olive Hill) area were found to be comparable to those within the other suburban areas of the District. Response times to emergency calls within the Station 3 area were found to be only 23 seconds longer than response times to the same types of calls throughout the remaining suburban areas of the District. Over the trial period our customer service ratings maintained a very high level of "excellent" service ratings. Of the 3061 calls for service during this trial period, the 49 calls originating from the Station 3 area represent 1.6% of all calls within the entire District. It was the recommendation of Staff to permanently close Station 3 given the Study's results. On a
motion by Vice President Luevano, seconded by Director Thuner, the motion to permanently close Station 3 passed unanimously.

13. **DECLARE DISTRICT REAL PROPERTY AS SURPLUS AND APPROVE RESOLUTION 2018-04 — CHIEF ABBOTT:** Chief Abbott presented a proposal to declare Station 3 as surplus real property and to approve Resolution 2018-04 to initiate the process of sale of the property. Results from the Station 3 trial closure, coupled with ongoing discussions among the NCFPD Leadership Team and Board members during last year’s strategic direction discussions, has revealed that this property no longer serves a useful and efficient purpose for the District. Declaration of Fire Station 3 as surplus property is the first step in acting toward the eventual disposal of this property. Discussion ensued regarding the process to initiate the sale of District land. On a motion by Director Harris, seconded by Director Hoffman, the motion to [1] Declare Fire Station 3, located at 4157 Olive Hill Rd., Fallbrook, CA to be real property surplus to the District’s needs; [2] Authorize Staff to offer this Fire Station to other entities in accordance with Government Code 54220 et. seq., and [3] Authorize Staff to confer with the County of San Diego to determine that the sale of this surplus land conforms to the County’s General Plan before disposal occurs, passed unanimously.

**DISCUSSION AGENDA**

14. **CONSIDERATION OF FULL CONSOLIDATION OF RAINBOW — CHIEF ABBOTT:** With members of the Rainbow FPD Board present, Chief Abbott introduced the topic of full consolidation of the Rainbow into North County Fire Protection District. He updated both Board on the achievements made, including staffing changes, improvement in both quantity and quality of training, daily supervision, virtual elimination of days with no volunteers and offset for onboarding and PPE costs. He noted that from a functional perspective, North County and Rainbow now operate as a single agency. Administratively, the Rainbow Volunteer Fire Chief will be stepping down from his position effective March 2018, with no suitable replacement. The District recently adopted the District’s Fiscal Reserve Policy to include continued utilization of tax revenues generated from the Rainbow Fire Protection Subzone for the benefit of operations within the Rainbow area, in accordance with the 1986
LAFCO reorganization agreement (RO86-25). The last steps to finalize the consolidation were identified as: [1] Determine if there is an interest in continuing a Rainbow Advisory Board; [2] Reclassify existing Rainbow Volunteers as NCFPD Volunteers; [3] Make attendant uniform & identification changes; and [4] Make a formal resolution at a subsequent Board meeting. Discussion ensued regarding completing the consolidation and whether there was a need to continue the Rainbow Advisory Board post-consolidation. It was the consensus of the Board and Advisory Board to proceed with the consolidation as outlined and that the Advisory Board would discontinue when the consolidation is complete. Chief Abbott will bring a Resolution to an upcoming meeting for approval.

**STANDING DISCUSSION ITEMS:**

- **LEGAL COUNSEL REPORT:** Counsel James presented his letter "The Rule Against Gifts of Public Funds – Part 2." In-depth discussion ensued regarding this topic with consensus being to put the Board Recognition Awards on hold until further advice has been received from Counsel.

- **WRITTEN COMMUNICATIONS:** Brief discussion ensued regarding the items, informational only, no action required.

- **BOARD RECOGNITION PROGRAM**

- **NEWS ARTICLES:** Brief discussion ensued regarding articles. This is informational only, no action required.

- **COMMENTS:**

- **STAFF REPORTS/UPDATES:**

  - **STEPHEN ABBOTT, FIRE CHIEF/CEO:** Chief Abbott updated the Board on the February 22nd NCDJPA board meeting. The Board will be recommending increasing paydown of their CalPERS UAL. Because of this and contract increases, they anticipate an increase per call of $3 or $20,000/year, and an additional increase of $25,000 for hardware increases. Chief Abbott, FM Koch and PIO Choi will be attending a Sycamore Ranch Community meeting, which will be a meeting relative to the Lilac Fire. The District has submitted an AFG grant for SCBA air compressor. As noted in the opening remarks, FPS James Beebe has retired from the District. Finally, Chief Abbott noted that LAFCO is initiating the
Municipal Service Review process; their stated goal is to synchronize service areas with actual response areas.

- **Chief Officers and Other Staff**: No comments.
- **Board**: No comments.
- **Bargaining Groups**: No comments.
- **Public Comment**: No comments.

**Closed Session**

**Opening Closed Session**:
At 7:03 p.m., President Munson inquired whether there was a motion to adjourn to Closed Session. There being no objection, President Munson read the items to be discussed in Closed Session and the Open Session was closed. A short break ensued after the reading of the Closed Session Items. At 7:08 p.m., and the Board entered Closed Session to hear:

**CS-1. Announcement — President Munson**:
An announcement regarding the items to be discussed in Closed Session will be made prior to the commencement of Closed Session.

**CS-2. Conference With Labor Negotiator — Government Code § 54957.6 — Management Group Negotiations — Chief Abbott**:

**NCFPD Management Group**

**District Negotiators**: Chief Abbott, District Counsel James

**CS-3. Conference With Labor Negotiator — Government Code § 54957.6 — Non-Safety Group Negotiations — Chief Abbott**:

**FFA Non-Safety Group Negotiators**

**District Negotiators**: Chief Abbott, District Counsel James

**CS-4. Conference With Labor Negotiator — Government Code § 54957.6 — Safety Group Negotiations — Chief Abbott**:

**FFA Safety Group Negotiators**

**District Negotiators**: Chief Abbott, District Counsel James

**CS-5. Conference With Labor Negotiator — Government Code § 54957.6 — Unrepresented Individuals: Executive Assistant/Board Secretary and Fire Marshal**:

**District Negotiators**: Chief Abbott, District Counsel James
CS-6. **EVALUATION OF PERFORMANCE — GOVERNMENT CODE § 54957 — CHIEF ABBOTT:**  
**FIREFIGHTER/PARAMEDIC** CHIEF ABBOTT, DISTRICT COUNSEL JAMES

CS-7. **REPORT FROM CLOSED SESSION — PRESIDENT MUNSON**

- **REOPENING OPEN SESSION:**

On a motion by Vice President Munson, which was seconded by Director Harris and which passed unanimously, the Board returned Open Session at 7:35 p.m., the following items were reported out to the public:

CS-2. **CONFERENCE WITH LABOR NEGOTIATOR — GOVERNMENT CODE § 54957.6 — MANAGEMENT GROUP NEGOTIATIONS — CHIEF ABBOTT:**

NCFPD MANAGEMENT GROUP DISTRICT NEGOTIATORS:  
CHIEF ABBOTT, DISTRICT COUNSEL JAMES

No reportable action.

CS-3. **CONFERENCE WITH LABOR NEGOTIATOR — GOVERNMENT CODE § 54957.6 — NON-SAFETY GROUP NEGOTIATIONS — CHIEF ABBOTT:**

FFA NON-SAFETY GROUP NEGOTIATORS DISTRICT NEGOTIATORS:  
CHIEF ABBOTT, DISTRICT COUNSEL JAMES

No reportable action.

CS-4. **CONFERENCE WITH LABOR NEGOTIATOR — GOVERNMENT CODE § 54957.6 — SAFETY GROUP NEGOTIATIONS — CHIEF ABBOTT:**

FFA SAFETY GROUP NEGOTIATORS DISTRICT NEGOTIATORS:  
CHIEF ABBOTT, DISTRICT COUNSEL JAMES

No reportable action.

CS-5. **CONFERENCE WITH LABOR NEGOTIATOR — GOVERNMENT CODE § 54957.6 — UNREPRESENTED INDIVIDUALS: EXECUTIVE ASSISTANT/BOARD SECRETARY AND FIRE MARSHAL:**

DISTRICT NEGOTIATORS:  
CHIEF ABBOTT, DISTRICT COUNSEL JAMES

No reportable action.

CS-6. **EVALUATION OF PERFORMANCE — GOVERNMENT CODE § 54957 — CHIEF ABBOTT:**  
**FIREFIGHTER/PARAMEDIC** CHIEF ABBOTT, DISTRICT COUNSEL JAMES

On a motion by Director Thuner, seconded by Director Hoffman, the motion to accept the letter of resignation passed unanimously.
ADJOURNMENT

A motion was made at 7:40 p.m. President Munson and seconded by Director Harris to adjourn the meeting and reconvene on March 27, 2018, at 17:00. The motion carried unanimously.

Respectfully submitted,

[Signature]

Cherie Juel
Acting Board Secretary

Minutes approved at the Board of Director’s Meeting on: March 27, 2018