



NORTH COUNTY FIRE PROTECTION DISTRICT

AGENDA FOR REGULAR BOARD MEETING

MAY 25, 2021 — 4:00 p.m.

LOCATION:

**FALLBROOK PUBLIC UTILITY DISTRICT
990 EAST MISSION ROAD
FALLBROOK CALIFORNIA**

PUBLIC ACTIVITIES AGENDA

For those joining us for the Public Activities Agenda, please feel free to depart at the close of the agenda. We invite you to stay for the remainder of the business meeting.

CALL TO ORDER ROLL CALL INVOCATION PLEDGE OF ALLEGIANCE

1. **PUBLIC COMMENT — PRESIDENT VAN DOORN** (pgs. 5-6)
➤ **STANDING EVENT:** Members of the Public may directly address the Board of Directors on items of interest to the Public provided no action will be taken on non-agenda items. The Board President may limit comments to three minutes per speaker (Board of Directors Operations – Elections, Officers and Terms SOG § 4.2.6.3.).
2. **RECOGNITION OF RETIRING EMPLOYEES — CHIEF ABBOTT** (pgs. 7-8)
➤ **Standing Event:** Recognition of retiring member: Captain Rick Rees.
3. **RECOGNITION OF COMPLETION OF EXECUTIVE FIRE OFFICER PROGRAM — CHIEF ABBOTT** (pgs. 9-10)
➤ **New Item:** Recognition of Division Chief Kevin Mahr's graduation from the EFO Program.

ACTION AGENDA

CONSENT EVENTS:

All Events listed under the Consent Events are considered routine and will be enacted in one motion. There will be no separate discussion of these Events prior to the Board action on the motion, unless members of the Board, Staff or public request specific Events be removed from the Consent Agenda.

4. **APPROVE REGULAR BOARD MEETING MINUTES, APRIL 2021** (pgs. 11-16)
➤ **Standing Event:** Review and approve minutes from April meeting as presented.
5. **APPROVE SPECIAL BOARD MEETING MINUTES, MAY 3, 2021** (pgs. 17-18)
➤ **Standing Event:** Review and approve minutes from May 3, 2021 meeting as presented.
6. **REVIEW AND ACCEPT FINANCIAL REPORT FOR APRIL 2021** (pgs. 19-28)
➤ **Standing Event:** Review and accept Financial Report for April as presented.
7. **REVIEW AND ACCEPT POLICIES & PROCEDURES** (pgs. 29-50)
➤ a) **Guidelines for Adopting Ordinances and Resolutions:** New Policy relating to the adoption process, includes minute orders. Has been reviewed and approved by Counsel.
b) **Will Call Policy:** Revised policy with housekeeping changes due to new software and Station reassignment (6 to 3); changes concurrent with recent negotiations.
c) **Single Role EMS Personnel Compensation:** Revised to permit step increases and mentor pay.

Note: The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, District business. If you need assistance to participate in this meeting, please contact the District Office 72 hours prior to the meeting at (760) 723-2012.



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ACTION EVENTS:

All Events listed under the Action Events Agenda will be presented and discussed prior to the Board taking action on any matter. Time Certain Events will commence precisely at the time announced in the Agenda.

- 8. **REVIEW AND APPROVE PUBLIC OUTREACH/COMMUNICATION SPECIALIST JOB DESCRIPTION — D/C McREYNOLDS AND CHIEF ABBOTT** (pgs. 51-58)
 ➤ New Item: Review and approve revised Job Description and modification of base rate of pay.
- 9. **CONSIDER AND CAST BALLOT FOR ALTERNATE SPECIAL DISTRICT MEMBER ON LAFCO COMMISSION** (pgs. 59-76)
 ➤ Recurring Item: Consider and select nominee to cast ballot for election; authorize President to cast ballot.
- 10. **SET PUBLIC HEARING DATE/TIME CERTAIN JULY 27, 2021 (4:05 P.M.) — FOR ESTABLISHMENT OF MULTI-YEAR FACILITIES AND EQUIPMENT PLAN FOR THE FIRE MITIGATION PROGRAM WITH ADOPTION OF RESOLUTION — FM FIERI AND CHIEF ABBOTT** (pgs. 77-78)
 ➤ Annual Action: Recommendation to set required Public Hearing, date and times certain on July 27, 2021 for hearing as outlined.

DISCUSSION AGENDA

No action shall be undertaken on any Discussion Event. The Board may: acknowledge receipt of the information or report and make comments; refer the matter to Staff for further study or report; or refer the matter to a future agenda.

- 11. **DISCUSSION ON PRELIMINARY BUDGET — FINANCE MANAGER JUUL AND CHIEF ABBOTT** (pgs. 79-82)
 ➤ Annual Item: Discussion of Preliminary Budget and of any changes in Budget process.

STANDING DISCUSSION EVENTS: All Events listed under the Standing Discussion Events are presented every meeting.

- **LEGAL COUNSEL REPORT:** (pgs. 83-84)
 - "Elected Officials Entitled to Some, Not All, Public Agency Records"
- **WRITTEN COMMUNICATION:** None (pgs. 85-90)
 - BOARD RECOGNITION PROGRAM
- **NEWS ARTICLES:** As attached. (pgs. 91-104)
- **COMMENTS/REPORTS/QUESTIONS:** (pgs. 105-106)
 - **STAFF:**
 - Chief Abbott
 - Other Staff
 - **BOARD**
 - **BARGAINING GROUPS**
 - **PUBLIC COMMENT**

