April 25, 2017

REGULAR MEETING OF THE BOARD OF DIRECTORS OF
THE NORTH COUNTY FIRE PROTECTION DISTRICT

President Munson called the meeting to order at 5:00 p.m.

THE INVOCATION GIVEN BY Chief Abbott.

ALL RECITED THE PLEDGE OF ALLEGIANCE.

ROLL CALL:

Present: Directors Hoffman, Munson and Thuner.

Absent: Directors Harris and Luevano.

Staff Present: Fire Chief/CEO Abbott, Attorney James and Board Secretary Stephen-Porter. In the audience were: Deputy Chief Marovich, D/Cs Lucore and Mahr, B/Cs Schoenheit and Wilson, FM Koch and members of the public and Association.

PUBLIC ACTIVITIES AGENDA

1. **PUBLIC COMMENT:** President Munson addressed the audience and inquired whether there were any public comments regarding items not on the Agenda. There being no comments, the Public Comment Section was closed.

2. **RECOGNITION OF RETIRING EMPLOYEES — DFC MAROVICH AND CHIEF ABBOTT:** Chief Abbott presented retiring Division Chief Brandon Lucore to the Board, noting his many accomplishments and contributions to the District over his thirty years of service, including being an active member of the Association, Firefighter of the Year several times and spearheading the Post-Retirement Trust establishment for the employees. Chief Lucore spoke about his plans for the future and past times in the District; he thanked the District for giving him the professional life he has and the opportunity to grow as firefighter and person. He was congratulated by the Board and presented with a retirement bell.

3. **SELECT AWARDS FOR BOARD RECOGNITION PROGRAM — CHIEF ABBOTT:** Chief Abbott presented the following individuals and crews to the Board for consideration: [1] **February 19, 2017 – Email re: Commendation for Medic 1195:** FF/PM Mitch Igelsias, LTAF Jack Campbell. [2] **February 6, 2017 – Letter re Fire Crew Presentation for GANAS & Teen**
GANAS:  Captain Eddie Jones, Engineer Nick Quinn, FF/PM Leo Espinoza.  [3] 
Engine 1111: Captain Rich Berry, Engineer Jason Bracci, FF/PM Ryan Lewis; Medic 1191: FF/PM Montana Dye and LTAF Christopher Pena.  [5] Undated Thank You Note: 
Engine 1114: Captain Jones, Engineer Benoit, FF/PM Spencer; Engine 1511: Captain MacMillan and Vol FF Sheggrud; and Medic 1194: FF/PM Glasgow and LTAF Cain. On a motion by Vice President Thuner, seconded by Director Hoffman, there was a motion to approve all the submitted individuals/crews for recognition, which passed unanimously. Individuals/crews will be invited for recognition to an upcoming meeting.

**ACTION AGENDA**

**CONSENT ITEMS:**

4. **Review and Accept Regular Board Meeting for March 28, 2017**

5. **Review and Accept Regular Board Meeting for April 18, 2017**


7. **Review and Accept Policies & Procedures**


9. **Review and Approve Customer Satisfaction Survey Program Results — First Quarter 2017**

10. **Annual Report on Cost Recovery**

President Munson inquired whether there were any questions on Consent Items 4-10. There being no discussion, although there was a comment regarding pleasure on the favorable satisfaction comments, President Munson asked for a motion to approve the Consent Agenda. On a motion by Director Hoffman, seconded by Vice President Thuner, the motion to approve the Consent Agenda Items as presented, passed unanimously.
ACTION ITEMS:

11. **Review and Approve Resolution 2017-05 Recognizing and Thanking Jade and Julie Works for Donation — Chief Mahr and Chief Abbott:** Chief Mahr informed the Board that due to the donation by the Work Family, North County Fire Protection District and the Departments participating in the training, were afforded six days of training, which allowed 250 fire personnel and approximately 15 Departments to participate in training under live fire conditions, with approximately 46 individuals from North County Fire Protection District afforded the opportunity to obtaining their State Fire Control 3A Certification. Not only did the Work family provide the land and building for the training, they provided assistance to North County Fire Protection District with preparation for the training event. Director Hoffman suggested that the District acknowledge this donation with a Resolution. On a motion by Director Hoffman, seconded by Director Thuner, the motion to approve Resolution 2017-05 recognizing and thanking Jade and Julie Work passed unanimously.

DISCUSSION AGENDA

12. **Annual Report on Response Time Report for 2016 — D/C Lucore and Captain Jones:** Chief Lucore noted there was an overall increase in calls again this year of approximately six percent this year, with an increase in simultaneous calls, which also affects increased travel time. At least fifteen percent have occurred with at least one fire engine still committed to a previous call. Another factor noted to affect response times was increases in traffic in the District, particularly on main arteries used to maneuver through the District. This is even more apparent with increased in simultaneous calls in which the response relies heavily on those arteries to get from one neighborhood to another. Priority Dispatch criteria and permitting officer discretion to proceed by Code 2, which may affect the response time, has also allowed the District to more effectively respond to request for assistance and is felt to improve overall safety. Time of day was also discussed as a factor in the response, with response times appearing to be improved when the District is busiest. Discussion ensued regarding the accuracy of the data, with
Chief Lucore noting the manner of tracking has change since monitoring was instituted, improvements in the CAD system, Zone tier changes and methodology for capturing of the data. Although Staff continues to strive for improvement by examining response models and better data mining methods, the District is not wholly meeting its goals. The standards and goals set by the Board were discussed. Vice President Thuner inquired with all the obstacles that cannot be altered, perhaps it is time to re-evaluate the standard and goals, rather than having non-compliance with unachievable objectives. Discussion ensued regarding the processes being considered and implemented with regards to the response models, Stations and the Reserve Study. Chief Lucore noted the Operations Division will continue to monitor and work with North Comm and the new CAD system to improve data mining. This is informational only, no action required.

**STANDING DISCUSSION ITEMS:**

- **LEGAL COUNSEL REPORT:** Counsel James presented his letter “Miscellaneous New Laws In 2017.” Brief discussion ensued regarding each law. This is informational only, no action required.

- **WRITTEN COMMUNICATIONS:** Brief discussion ensued regarding the Little Hoover Commission item. Informational only, no action required.

- **BOARD RECOGNITION PROGRAM:** See Item No. 3.

- **NEWS ARTICLES:** Brief discussion ensued regarding articles. This is informational only, no action required.

- **COMMENTS:**

- **STAFF REPORTS/UPDATES:**

- **STEPHEN ABBOTT, FIRE CHIEF/CEO:** Chief Abbott updated the Board on his presentation to the Fire District Association of California, noting the FDAC has taken repeal of the State Fire Fee as a top priority for 2017, approving his white paper for submission to the Howard Jarvis group. After the District’s proposed Interested Based Decision meeting (IBD) on May 11th, he hopes the District will be streamlining the ambulance delivery system. He is working to have the details worked out and the plan in...
place by February 2018 at the end of the SAFER Trial. Chief Abbott informed the Board that Palomar College is moving forward with construction of the North Central Emergency Center, which will be a training center for all emergency services. With this in place, the District will be able to use their training tower, rather than being required to build its own. Chief Abbott noted that CalFire is going to being doing weed abatement inspections in the State Responsibility Areas (SRA) in the District, with notifications and enforcement being done by CalFire through the Public Resource Code. FM Koch is working with them to ensure a smooth working relationship. The District has three new Strike Team Leaders, expanding the District’s resources. Next month, the Board will receive its first look at the Preliminary Budget. Finally, the RFP for the Reserve Study received three responses, with the ranges from approximately $25-50,000. The Board will receive a recommendation on the consultant and the funding next month. Informational only, no further action required.

- **CHIEF OFFICERS AND OTHER STAFF:** **CHIEF MAHR:** Chief Mahr updated the Board on the second Zone test for Captains. He opined it was conducted smoothly and was a successful effort.

- **OTHER STAFF:** Other members of the Staff congratulated Chief Lucore on his retirement in May and offered comments on the value of his service to the District and them.

- **BOARD:** All members of the Board congratulated Chief Lucore on his retirement and thanked him for his long years of service to the service to the District.

- **BARGAINING GROUPS:** No comments.

- **PUBLIC COMMENT:** No comments.

**CLOSED SESSION**

At 5:50 p.m., President Munson inquired whether there was a motion to adjourn to Closed Session. On a motion by Director Hoffman, seconded by Vice President Thuner to go into Closed Session, President Munson read the items to be discussed in Closed Session and the Open Session was closed. A short break ensued after the reading of the Closed Session Items. At 5:55 p.m., and the Board entered Closed Session to hear:
CS-1. **ANNOUNCEMENT — PRESIDENT MUNSON:** An announcement regarding the items to be discussed in Closed Session will be made prior to the commencement of Closed Session.

CS-2. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR — GOVERNMENT CODE § 54956.8 — CHIEF ABBOTT:**

**PROPERTY LOCATION:** 330 S. Main Avenue, Fallbrook, CA 92028;

**PARTIES:** North County Fire Protection District (Purchaser) and Ian Forsythe (Seller);

**UNDER NEGOTIATION:** Terms of Purchase;

**DISTRICT NEGOTIATORS:** Chief Abbott, District Counsel James

CS-3. **CONFERENCE WITH LABOR NEGOTIATOR — GOVERNMENT CODE § 54957.6 - NON-SAFETY GROUP NEGOTIATIONS — CHIEF ABBOTT:**

**FFA NON-SAFETY GROUP NEGOTIATORS**

**DISTRICT NEGOTIATORS:** Chief Abbott, District Counsel James

CS-4. **REPORT FROM CLOSED SESSION — PRESIDENT MUNSON**

**REOPENING OPEN SESSION:**

On a motion by Vice President Thuner, which was seconded by Director Hoffman and which passed unanimously, the Board returned Open Session at 6:15 p.m., the following items were reported out to the public:

CS-2. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR — GOVERNMENT CODE § 54956.8 — CHIEF ABBOTT:** On a motion by Director Hoffman, seconded by Vice President Thuner, the Board approved [1] the concepts for entering into a contract for purchase of the property, [2] authorized the Board President and Fire Chief/CEO to execute all documents necessary for the transaction, [3] authorized transfer of $40,000 from mitigation funds to begin the transaction and negotiation. The motion passed unanimously.

CS-3. **CONFERENCE WITH LABOR NEGOTIATOR — GOVERNMENT CODE § 54957.6 - NON-SAFETY GROUP NEGOTIATIONS — CHIEF ABBOTT:** On a motion by Director Hoffman, seconded by Vice President Thuner, the Board approved [1] the Non-Safety Side Letter and [2] the Employment Agreement with Fire Marshal Patricia Koch as presented. The motion passed unanimously.
ADJOURNMENT

A motion was made at 8:18 p.m. by Vice President Thuner and seconded by Director Hoffman, to adjourn the meeting and reconvene on May 23, 2017, at 17:00. The motion carried unanimously.

Respectfully submitted,

[Signature]

Loren Stephen-Porter
Board Secretary

Minutes approved at the Board of Director’s Meeting on: May 23, 2017