

1 July 24, 2018

2 **REGULAR MEETING OF THE BOARD OF DIRECTORS OF**  
3 **THE NORTH COUNTY FIRE PROTECTION DISTRICT**

4 President Munson called the meeting to order at 5:00.

5 **THE INVOCATION GIVEN BY DEPUTY CHIEF MAROVICH.**

6 **ALL RECITED THE PLEDGE OF ALLEGIANCE.**

7 **ROLL CALL:**

8 **Present:** Directors Munson, Hoffman, Luevano, Munson and Thuner.

9 **Absent:** None.

10 **Staff Present:** Fire Chief/CEO Abbott, Attorney James and Board Secretary Stephen-  
11 Porter. In the audience were: DFC Marovich, D/C Mahr, B/Cs McReynolds and Wilson,  
12 FM Koch and members of the public and Association.

13  
14 **PUBLIC ACTIVITIES AGENDA**

15 1. **PUBLIC COMMENT:** President Munson addressed the audience and inquired whether  
16 there were any public comments regarding items not on the Agenda. There being no  
17 comments, the Public Comment Section was closed.

18 2. **EMPLOYEE BADGE PINNING FOR PROMOTING EMPLOYEES — CHIEF ABBOTT:** Chief  
19 Abbott presented for recognition of promotion the following employee: Dustin Glasgow.  
20 Engineer Glasgow was given an opportunity to introduce family and friends available for  
21 the event and was pinned and congratulated by the Board.

22 3. **RECOGNITION OF RETIRING EMPLOYEE CAPTAIN GARY NELSON — CHIEF ABBOTT:** Chief  
23 Abbott presented Captain Nelson to the Board for recognition of his many years of service  
24 to the District, noting his accomplishments while serving in his capacity, including his many  
25 years in facilities. Captain Nelson thanked everyone for his time here and spoke briefly of  
26 his experiences. He was congratulated and wished well in his future endeavors, as well as  
27 presented with a retirement bell.

28 **CONSIDERATION OF RECOGNITION PROGRAM AWARD MODIFICATIONS — CHIEF ABBOTT:** Chief  
29 Abbott presented members with options for providing awardees with a tangible and

30 memorable award. He noted that prices will vary depending on the number of items  
31 purchased, inscriptions and size of the award. Members wished to have something that  
32 reflected the fire service. On a motion by Director Thuner, seconded by Vice President  
33 Luevano, the motion to appoint Directors Harris and Vice President Luevano to an Ad Hoc  
34 Committee to consider options passed unanimously.

## 36 ACTION AGENDA

### 37 CONSENT ITEMS:

- 38 5. REVIEW AND ACCEPT REGULAR BOARD MEETING FOR JUNE 2018
- 39 6. REVIEW AND ACCEPT FINANCIAL REPORT FOR JUNE 2018
- 40 7. REVIEW AND ACCEPT POLICIES & PROCEDURES
- 41 8. REVIEW AND ACCEPT CUSTOMER SATISFACTION SURVEY PROGRAM RESULTS — SECOND  
42 QUARTER 2018
- 43 9. REVIEW AND ACCEPT ANNUAL TRAINING REPORT FOR 2018

44 President Munson inquired whether there were any questions on Consent Items 5-9.  
45 There being no discussion, President Munson asked for a motion to approve the Consent  
46 Agenda. On a motion by Director Harris, seconded by Vice President Luevano, the motion  
47 to approve the Consent Agenda Items as presented passed unanimously.

### 49 ACTION ITEMS:

- 50 10. PUBLIC HEARING DATE/TIME CERTAIN JULY 24, 2018 AT 5:15 P.M. — FOR  
51 ESTABLISHMENT OF MULTIYEAR FACILITIES AND EQUIPMENT PLAN FOR THE FEE MITIGATION  
52 PROGRAM WITH ADOPTION OF RESOLUTION 2018-13 — FM KOCH AND CHIEF ABBOTT:

53 President Munson read the Resolution title and opened the Public Hearing, inquiring  
54 whether there was any public comment or testimony. There being neither, the Public  
55 Hearing was closed. FM Koch presented the Plan and Resolution to the Board outlining  
56 the Fire Mitigation Program and Plan and the District's compliance. Chief Abbott noted the  
57 District remains upside down in the Program and for that reason, the District will continue  
58 to utilize the "pay back" option, rather than move forward with approval of new plans. On a

59 motion by Director Harris, seconded by Director Thuner, the Board unanimously approved  
60 Resolution 2018-13 with the following roll call votes: **Ayes:** Directors Harris, Hoffman,  
61 Luevano, Munson and Thuner; **Noes:** None.

62 11. **APPROVE/AUTHORIZE FIXED CHARGE SPECIAL ASSESSMENT FOR WEED ABATEMENT —**

63 **FM KOCH AND CHIEF ABBOTT:** FM Koch presented the final request to approve a special  
64 assessment to the Board for property owners who have failed to comply with District  
65 notices to abate their weeds. When they do not comply within a specified time-period, they  
66 have been brought to compliance by the District's Special Service contractor. The property  
67 owners have been invoiced for the final costs and fees associated with abating their  
68 parcel. Appropriate notice was posted prior to the Board meeting. If the three owners who  
69 remain do not pay by the close of business day July 31<sup>st</sup>, the list will be delivered to the  
70 County of San Diego no later than August 10<sup>th</sup>, 2018. The County would then lien the  
71 properties. On a motion by Vice President Luevano, seconded by Director Hoffman, the  
72 motion to approve the assessment and authorize submission of the Fixed Charge Special  
73 Assessments to the County of San Diego passed unanimously.

74 12. **REVIEW AND APPROVE LEASE PURCHASE AGREEMENT FOR NEW AMBULANCE**  
75 **PURCHASE, APPROVE RESOLUTION 2018-14 CERTIFYING APPROVAL OF MASTER EQUIPMENT**

76 **LEASE PURCHASE AGREEMENT — DFC MAROVICH AND CHIEF ABBOTT:** DFC Marovich noted  
77 that Staff a lease/purchase agreement with Community Leasing Partners had been  
78 secured for the remounted ambulance, at an interest rate of 4.294%, payable in payable in  
79 three (3) equal annual payments of \$50,793.71. As there will be no residual on the lease  
80 after the final payment is received on October 1, 2020, and the District will own this  
81 ambulance free and clear. It is anticipated that the District should take receipt of this new  
82 ambulance late August of this year. On a motion by Director Harris, seconded by Director  
83 Hoffman, the motion to approve Resolution 2018-14 certifying approval of the Master  
84 Equipment Lease Purchase Agreement and authorization to execute necessary  
85 contractual documents passed unanimously.

86 13. **REVIEW AND APPROVE LEASE PURCHASE AGREEMENT FOR NEW ENGINES (2)**  
87 **PURCHASE, APPROVE RESOLUTION 2018-15 CERTIFYING APPROVAL OF MASTER EQUIPMENT**

88 **LEASE PURCHASE AGREEMENT — DFC MAROVICH AND CHIEF ABBOTT:** DFC Marovich has  
89 secured a fifteen-year lease/purchase agreement with Community Leasing Partners, at an  
90 interest rate of 3.944%, payable in payable in sixty (60) equal quarterly payments of  
91 \$33,494.99, commencing August 1, 2019. As there will be no residual on the lease after  
92 the final payment is received on May 1, 2034, the District will own the Type I Engines free  
93 and clear. It is anticipated that the District should take receipt of this new engines late  
94 June of 2019. The purchase of these two engines was previously approved and only the  
95 financing was outstanding. On a motion by Vice President Luevano, seconded by Director  
96 Hoffman, the motion to approve Resolution 2018-15 certifying approval of the Master  
97 Equipment Lease Purchase Agreement and authorization to execute necessary  
98 contractual documents passed unanimously.

99 11. **REVIEW AND APPROVE RESOLUTION 2018-16 RE: UPDATING COST RECOVERY PROGRAM**  
100 **FOR RESPONSE TO HIGHWAY INCIDENTS — DFC MAROVICH AND CHIEF ABBOTT:** DFC  
101 Marovich reintroduced a revised Cost Recovery Resolution to the Board, noting that the  
102 Resolution reflects the rate as suggested by the vendor, who has conducted the requested  
103 comparison survey. The District has not adjusted its charges since the inception of the  
104 Program in 2009. The vendor has suggested the rate of twelve percent to be in line with  
105 the historical Consumer Price Index. In addition, to keep charges current moving forward,  
106 Staff recommends addition of an automatic inflator to this Resolution as reflected in 4.1 of  
107 the Resolution. On a motion by Vice President Luevano, seconded by Director Harris, the  
108 motion to approve Resolution 2018-16 which updated the Cost Recovery Program for  
109 response to highway incidents passed unanimously.

## 111 **DISCUSSION AGENDA**

112 There were no Discussion Agenda Items for the July 24, 2018, Board Meeting.

### 113 **STANDING DISCUSSION ITEMS:**

114 ● **LEGAL COUNSEL REPORT:** Counsel James presented his report “New  
115 Legislation Effective 2018.” Brief discussion ensued. This is informational only, no action  
116 required.

- 117 ● **WRITTEN COMMUNICATIONS:** Brief discussion ensued regarding the items,  
118 Informational only, no action required.
- 119 ● **BOARD RECOGNITION PROGRAM:** See Item 4.
- 120 ● **NEWS ARTICLES:** Brief discussion ensued regarding articles. This is informational  
121 only, no action required.
- 122 ● **COMMENTS:**
- 123 ● **STAFF REPORTS/UPDATES:**
- 124 ● **STEPHEN ABBOTT, FIRE CHIEF/CEO:** Chief Abbott informed the Board there has  
125 been a lot of work going on with community outreach, building outreach, PowerPoint  
126 presentation development and identification of a speakers bureau. He informed the Board  
127 the District recently had a safety stand down, which is done every year on a timely topic.  
128 There will be a charity golf tournament to benefit the Harrington family. He invited the  
129 Board to inspect the new ambulance that was purchased with funds from the AFG grant  
130 and the new Brush Engine, which is replacing the damaged rig. The District has made  
131 offers to hire new single role Paramedics and EMTs. The Senior Staff is going through the  
132 Strategic Plan, which will be shared with the Board at a future date. Informational only, no  
133 further action required.
- 134 ● **CHIEF OFFICERS AND OTHER STAFF: DFC MAROVICH:** DFC Marovich noted Station 4  
135 has been repainted and has new blinds installed, with the staff working to assist. Station 1  
136 is now undergoing remodeling. **FM KOCH:** FM Koch informed the Board the weed  
137 abatement has been proceeding well, with fewer complaints regarding responses. Open  
138 house is planned for October 13<sup>th</sup>; staff is in the planning stages. **AB/C McREYNOLDS:**  
139 AB/C McReynolds updated the Board on training activities noting upcoming off road-  
140 training and active shooter training on 9/22. **B/C WILSON:** B/C Wilson discussed some of  
141 the staff activities on assignment outside the District in areas where people were hardest  
142 hit by fire activity. He noted their involvement with these families was somewhat outside  
143 their regular firefighting duties, however, they performed well.
- 144 ● **BOARD: VICE PRESIDENT LUEVANO:** Vice President Luevano noted he had stopped  
145 by one of the Stations under remodel and was impressed with the amount of work being

146 accomplished. **DIRECTOR THUNER**: Director Thuner discussed some value-added options  
147 for an annual report to staff. She noted she will not be here for the August meeting.

148 ● **BARGAINING GROUPS: A/P MANN**: A/P Mann discussed the commitment of District  
149 members to the District and the communities they serve, noting that there is a pride in  
150 ownership, that individuals take on a lot of additional responsibilities as “other related  
151 duties” and noted the extra effort made to make this a place people want to stay. He noted  
152 that DFC Marovich was here on his day off swinging a hammer at Station 1 to facilitate the  
153 remodel. A/P Mann wanted to recognize those who are routinely making the extra effort to  
154 support the District the Board.

155 ● **PUBLIC COMMENT**: No comments.

## 157 **CLOSED SESSION**

158 ● **OPENING CLOSED SESSION**:

159 At 6:01 p.m., President Munson inquired whether there was a motion to adjourn to Closed  
160 Session. On a motion to adjourn to Closed Session by Director Hoffman, seconded by  
161 Vice President Luevano, President Munson read the items to be discussed in Closed  
162 Session and the Open Session was closed. A short break ensued after the reading of the  
163 Closed Session Items. At 6:10 p.m., and the Board entered Closed Session to hear:

164 CS-1. **ANNOUNCEMENT — PRESIDENT MUNSON**: An announcement regarding the items to  
165 be discussed in Closed Session will be made prior to the commencement of Closed  
166 Session.

167 CS-2. **CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 —**  
168 **MANAGEMENT GROUP NEGOTIATIONS – CHIEF ABBOTT**:

169 NCFPD MANAGEMENT GROUP DISTRICT NEGOTIATORS: Chief Abbott, District Counsel  
170 James

171 CS-3. **CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — NON-**  
172 **SAFETY GROUP NEGOTIATIONS – CHIEF ABBOTT**:

173 FFA NON-SAFETY GROUP NEGOTIATORS DISTRICT NEGOTIATORS: CHIEF ABBOTT, DISTRICT  
174 COUNSEL JAMES

175 CS-4. CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — SAFETY  
176 GROUP NEGOTIATIONS — CHIEF ABBOTT:  
177 FFA SAFETY GROUP NEGOTIATORS DISTRICT NEGOTIATORS: CHIEF ABBOTT, DISTRICT COUNSEL  
178 JAMES  
179 CS-5. CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 —  
180 UNREPRESENTED INDIVIDUALS — CHIEF ABBOTT:  
181 EXECUTIVE ASSISTANT/BOARD SECRETARY AND FIRE MARSHAL  
182 DISTRICT NEGOTIATORS:  
183 CHIEF ABBOTT, DISTRICT COUNSEL JAMES  
184 CS-6. CONFERENCE WITH REAL PROPERTY NEGOTIATOR — GOVERNMENT CODE § 54956.8  
185 — CHIEF ABBOTT:  
186 PROPERTY LOCATION: 4157 Olive Hill Road – Station 3, Fallbrook, CA 92028;  
187 PARTIES: North County Fire Protection District (Seller);  
188 UNDER NEGOTIATION: Terms of Sale;  
189 DISTRICT NEGOTIATORS: Chief Abbott, District Counsel James  
190 CS-7. CONFERENCE WITH DISTRICT COUNSEL REGARDING PENDING LITIGATION—  
191 GOVERNMENT CODE § 54956.9 (D)(4) — DISTRICT COUNSEL JAMES:  
192 TO BE DISCUSSED: Whether or not a basis exists for anticipated litigation.  
193 DISTRICT COUNSEL: District Counsel James  
194 CS-8. REPORT FROM CLOSED SESSION — PRESIDENT MUNSON  
195 ● REOPENING OPEN SESSION:  
196 On a motion by Director Hoffman, which was seconded by Director Thuner and which  
197 passed unanimously, the Board returned Open Session at 7:45 p.m., the following items  
198 were reported out to the public:  
199 CS-2. CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 —  
200 MANAGEMENT GROUP NEGOTIATIONS – CHIEF ABBOTT:  
201 No reportable action.  
202 CS-3. CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — NON-  
203 SAFETY GROUP NEGOTIATIONS – CHIEF ABBOTT:

204 No reportable action.

205 CS-4. CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 – SAFETY  
206 GROUP NEGOTIATIONS – CHIEF ABBOTT:

207 No reportable action.

208 CS-5. CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 –  
209 UNREPRESENTED INDIVIDUALS – CHIEF ABBOTT:

210 No reportable action.

211 CS-6. CONFERENCE WITH REAL PROPERTY NEGOTIATOR – GOVERNMENT CODE § 54956.8  
212 – CHIEF ABBOTT:

213 No reportable action.

214 CS-7. CONFERENCE WITH DISTRICT COUNSEL REGARDING PENDING LITIGATION –  
215 GOVERNMENT CODE § 54956.9 (D)(4) – DISTRICT COUNSEL JAMES:

216 No reportable action.

217 **ADJOURNMENT**

218 A motion was made at 7:50 p.m. Director Harris and seconded by Director Thuner to  
219 adjourn the meeting and reconvene on August 28, 2018, at 17:00. The motion carried  
220 unanimously.

221 Respectfully submitted,

222   
223

224 Loren Stephen-Porter

225 Board Secretary

226

227 Minutes approved at the Board of Director's Meeting on: August 28, 2018

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