July 24, 2018

REGULAR MEETING OF THE BOARD OF DIRECTORS OF
THE NORTH COUNTY FIRE PROTECTION DISTRICT

President Munson called the meeting to order at 5:00.

THE INVOCATION GIVEN BY DEPUTY CHIEF MAROVICH.

ALL RECITED THE PLEDGE OF ALLEGIANCE.

ROLL CALL:

Present: Directors Munson, Hoffman, Luevano, Munson and Thuner.
Absent: None.

Staff Present: Fire Chief/CEO Abbott, Attorney James and Board Secretary Stephen-Porter. In the audience were: DFC Marovich, D/C Mahr, B/Cs McReynolds and Wilson, FM Koch and members of the public and Association.

PUBLIC ACTIVITIES AGENDA

1. **Public Comment**: President Munson addressed the audience and inquired whether there were any public comments regarding items not on the Agenda. There being no comments, the Public Comment Section was closed.

2. **Employee Badge Pinning for Promoting Employees — Chief Abbott**: Chief Abbott presented for recognition of promotion the following employee: Dustin Glasgow. Engineer Glasgow was given an opportunity to introduce family and friends available for the event and was pinned and congratulated by the Board.

3. **Recognition of Retiring Employee Captain Gary Nelson — Chief Abbott**: Chief Abbott presented Captain Nelson to the Board for recognition of his many years of service to the District, noting his accomplishments while serving in his capacity, including his many years in facilities. Captain Nelson thanked everyone for his time here and spoke briefly of his experiences. He was congratulated and wished well in his future endeavors, as well as presented with a retirement bell.

**Consideration of Recognition Program Award Modifications — Chief Abbott**: Chief Abbott presented members with options for providing awardees with a tangible and
memorable award. He noted that prices will vary depending on the number of items purchased, inscriptions and size of the award. Members wished to have something that reflected the fire service. On a motion by Director Thuner, seconded by Vice President Luevano, the motion to appoint Directors Harris and Vice President Luevano to an Ad Hoc Committee to consider options passed unanimously.

ACTION AGENDA

CONSENT ITEMS:
5. REVIEW AND ACCEPT REGULAR BOARD MEETING FOR JUNE 2018
6. REVIEW AND ACCEPT FINANCIAL REPORT FOR JUNE 2018
7. REVIEW AND ACCEPT POLICIES & PROCEDURES
8. REVIEW AND ACCEPT CUSTOMER SATISFACTION SURVEY PROGRAM RESULTS — SECOND QUARTER 2018
9. REVIEW AND ACCEPT ANNUAL TRAINING REPORT FOR 2018

President Munson inquired whether there were any questions on Consent Items 5-9. There being no discussion, President Munson asked for a motion to approve the Consent Agenda. On a motion by Director Harris, seconded by Vice President Luevano, the motion to approve the Consent Agenda Items as presented passed unanimously.

ACTION ITEMS:
10. PUBLIC HEARING DATE/TIME CERTAIN JULY 24, 2018 AT 5:15 P.M. — FOR ESTABLISHMENT OF MULTIYEAR FACILITIES AND EQUIPMENT PLAN FOR THE FEE MITIGATION PROGRAM WITH ADOPTION OF RESOLUTION 2018-13 — FM KOCH AND CHIEF ABBOTT:

President Munson read the Resolution title and opened the Public Hearing, inquiring whether there was any public comment or testimony. There being neither, the Public Hearing was closed. FM Koch presented the Plan and Resolution to the Board outlining the Fire Mitigation Program and Plan and the District’s compliance. Chief Abbott noted the District remains upside down in the Program and for that reason, the District will continue to utilize the “pay back” option, rather than move forward with approval of new plans. On a
motion by Director Harris, seconded by Director Thuner, the Board unanimously approved Resolution 2018-13 with the following roll call votes: **Ayes:** Directors Harris, Hoffman, Luevano, Munson and Thuner; **Noes:** None.

11. **APPROVE/AUTHORIZE FIXED CHARGE SPECIAL ASSESSMENT FOR WEED ABATEMENT — FM KOCH AND CHIEF ABBOTT:** FM Koch presented the final request to approve a special assessment to the Board for property owners who have failed to comply with District notices to abate their weeds. When they do not comply within a specified time-period, they have been brought to compliance by the District’s Special Service contractor. The property owners have been invoiced for the final costs and fees associated with abating their parcel. Appropriate notice was posted prior to the Board meeting. If the three owners who remain do not pay by the close of business day July 31st, the list will be delivered to the County of San Diego no later than August 10th, 2018. The County would then lien the properties. On a motion by Vice President Luevano, seconded by Director Hoffman, the motion to approve the assessment and authorize submission of the Fixed Charge Special Assessments to the County of San Diego passed unanimously.

12. **REVIEW AND APPROVE LEASE PURCHASE AGREEMENT FOR NEW AMBULANCE PURCHASE, APPROVE RESOLUTION 2018-14 CERTIFYING APPROVAL OF MASTER EQUIPMENT LEASE PURCHASE AGREEMENT — DFC MAROVICH AND CHIEF ABBOTT:** DFC Marovich noted that Staff a lease/purchase agreement with Community Leasing Partners had been secured for the remounted ambulance, at an interest rate of 4.294%, payable in payable in three (3) equal annual payments of $50,793.71. As there will be no residual on the lease after the final payment is received on October 1, 2020, and the District will own this ambulance free and clear. It is anticipated that the District should take receipt of this new ambulance late August of this year. On a motion by Director Harris, seconded by Director Hoffman, the motion to approve Resolution 2018-14 certifying approval of the Master Equipment Lease Purchase Agreement and authorization to execute necessary contractual documents passed unanimously.

13. **REVIEW AND APPROVE LEASE PURCHASE AGREEMENT FOR NEW ENGINES (2) PURCHASE, APPROVE RESOLUTION 2018-15 CERTIFYING APPROVAL OF MASTER EQUIPMENT
LEASE PURCHASE AGREEMENT — DFC MAROVICH AND CHIEF ABBOTT: DFC Marovich has secured a fifteen-year lease/purchase agreement with Community Leasing Partners, at an interest rate of 3.944%, payable in sixty (60) equal quarterly payments of $33,494.99, commencing August 1, 2019. As there will be no residual on the lease after the final payment is received on May 1, 2034, the District will own the Type I Engines free and clear. It is anticipated that the District should take receipt of this new engines late June of 2019. The purchase of these two engines was previously approved and only the financing was outstanding. On a motion by Vice President Luevano, seconded by Director Hoffman, the motion to approve Resolution 2018-15 certifying approval of the Master Equipment Lease Purchase Agreement and authorization to execute necessary contractual documents passed unanimously.

11. REVIEW AND APPROVE RESOLUTION 2018-16 RE: UPDATING COST RECOVERY PROGRAM FOR RESPONSE TO HIGHWAY INCIDENTS — DFC MAROVICH AND CHIEF ABBOTT: DFC

Marovich reintroduced a revised Cost Recovery Resolution to the Board, noting that the Resolution reflects the rate as suggested by the vendor, who has conducted the requested comparison survey. The District has not adjusted its charges since the inception of the Program in 2009. The vendor has suggested the rate of twelve percent to be in line with the historical Consumer Price Index. In addition, to keep charges current moving forward, Staff recommends addition of an automatic inflator to this Resolution as reflected in 4.1 of the Resolution. On a motion by Vice President Luevano, seconded by Director Harris, the motion to approve Resolution 2018-16 which updated the Cost Recovery Program for response to highway incidents passed unanimously.

DISCUSSION AGENDA

There were no Discussion Agenda Items for the July 24, 2018, Board Meeting.

STANDING DISCUSSION ITEMS:

• LEGAL COUNSEL REPORT: Counsel James presented his report “New Legislation Effective 2018.” Brief discussion ensued. This is informational only, no action required.
• **WRITTEN COMMUNICATIONS:** Brief discussion ensued regarding the items, informational only, no action required.

• **BOARD RECOGNITION PROGRAM:** See Item 4.

• **NEWS ARTICLES:** Brief discussion ensued regarding articles. This is informational only, no action required.

• **COMMENTS:**

• **STAFF REPORTS/UPDATES:**

  • **STEPHEN ABBOTT, FIRE CHIEF/CEO:** Chief Abbott informed the Board there has been a lot of work going on with community outreach, building outreach, PowerPoint presentation development and identification of a speakers bureau. He informed the Board the District recently had a safety stand down, which is done every year on a timely topic. There will be a charity golf tournament to benefit the Harrington family. He invited the Board to inspect the new ambulance that was purchased with funds from the AFG grant and the new Brush Engine, which is replacing the damaged rig. The District has made offers to hire new single role Paramedics and EMTs. The Senior Staff is going through the Strategic Plan, which will be shared with the Board at a future date. Informational only, no further action required.

  • **CHIEF OFFICERS AND OTHER STAFF:** DFC Marovich: DFC Marovich noted Station 4 has been repainted and has new blinds installed, with the staff working to assist. Station 1 is now undergoing remodeling. FM Koch: FM Koch informed the Board the weed abatement has been proceeding well, with fewer complaints regarding responses. Open house is planned for October 13th; staff is in the planning stages. AB/C McReynolds: AB/C McReynolds updated the Board on training activities noting upcoming off road-training and active shooter training on 9/22. B/C Wilson: B/C Wilson discussed some of the staff activities on assignment outside the District in areas where people were hardest hit by fire activity. He noted their involvement with these families was somewhat outside their regular firefighting duties, however, they performed well.

  • **BOARD:** Vice President Luevano: Vice President Luevano noted he had stopped by one of the Stations under remodel and was impressed with the amount of work being
accomplished. **DIRECTOR THUNER**: Director Thuner discussed some value-added options for an annual report to staff. She noted she will not be here for the August meeting.

- **BARGAINING GROUPS: A/P MANN**: A/P Mann discussed the commitment of District members to the District and the communities they serve, noting that there is a pride in ownership, that individuals take on a lot of additional responsibilities as "other related duties" and noted the extra effort made to make this a place people want to stay. He noted that DFC Marovich was here on his day off swinging a hammer at Station 1 to facilitate the remodel. A/P Mann wanted to recognize those who are routinely making the extra effort to support the District the Board.

- **PUBLIC COMMENT**: No comments.

**CLOSED SESSION**

- **OPENING CLOSED SESSION**: At 6:01 p.m., President Munson inquired whether there was a motion to adjourn to Closed Session. On a motion to adjourn to Closed Session by Director Hoffman, seconded by Vice President Luevano, President Munson read the items to be discussed in Closed Session and the Open Session was closed. A short break ensued after the reading of the Closed Session Items. At 6:10 p.m., and the Board entered Closed Session to hear:

  CS-1. **ANNOUNCEMENT — PRESIDENT MUNSON**: An announcement regarding the items to be discussed in Closed Session will be made prior to the commencement of Closed Session.

  CS-2. **CONFERENCE WITH LABOR NEGOTIATOR — GOVERNMENT CODE § 54957.6 — MANAGEMENT GROUP NEGOTIATIONS – CHIEF ABBOTT**:

  NCFPD MANAGEMENT GROUP  DISTRICT NEGOTIATORS: Chief Abbott, District Counsel James

  CS-3. **CONFERENCE WITH LABOR NEGOTIATOR — GOVERNMENT CODE § 54957.6 — NON-SAFETY GROUP NEGOTIATIONS – CHIEF ABBOTT**:

  FFA NON-SAFETY GROUP NEGOTIATORS  DISTRICT NEGOTIATORS: Chief Abbott, District Counsel James
CS-4. **CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — SAFETY GROUP NEGOTIATIONS — CHIEF ABBOTT:**

FFA SAFETY GROUP NEGOTIATORS DISTRICT NEGOTIATORS: CHIEF ABBOTT, DISTRICT COUNSEL JAMES

CS-5. **CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — UNREPRESENTED INDIVIDUALS — CHIEF ABBOTT:**

EXECUTIVE ASSISTANT/BOARD SECRETARY AND FIRE MARSHAL

DISTRICT NEGOTIATORS:

CHIEF ABBOTT, DISTRICT COUNSEL JAMES

CS-6. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR — GOVERNMENT CODE § 54956.8 — CHIEF ABBOTT:**

PROPERTY LOCATION: 4157 Olive Hill Road – Station 3, Fallbrook, CA 92028;

PARTIES: North County Fire Protection District (Seller);

UNDER NEGOTIATION: Terms of Sale;

DISTRICT NEGOTIATORS: Chief Abbott, District Counsel James

CS-7. **CONFERENCE WITH DISTRICT COUNSEL REGARDING PENDING LITIGATION—GOVERNMENT CODE § 54956.9 (d)(4) — DISTRICT COUNSEL JAMES:**

TO BE DISCUSSED: Whether or not a basis exists for anticipated litigation.

DISTRICT COUNSEL: District Counsel James

CS-8. **REPORT FROM CLOSED SESSION — PRESIDENT MUNSON**

● **REOPENING OPEN SESSION:**

On a motion by Director Hoffman, which was seconded by Director Thuner and which passed unanimously, the Board returned Open Session at 7:45 p.m., the following items were reported out to the public:

CS-2. **CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — MANAGEMENT GROUP NEGOTIATIONS — CHIEF ABBOTT:**

No reportable action.

CS-3. **CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — NON-SAFETY GROUP NEGOTIATIONS — CHIEF ABBOTT:**
No reportable action.

CS-4. CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — SAFETY GROUP NEGOTIATIONS — CHIEF ABBOTT:
No reportable action.

CS-5. CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — UNREPRESENTED INDIVIDUALS — CHIEF ABBOTT:
No reportable action.

CS-6. CONFERENCE WITH REAL PROPERTY NEGOTIATOR — GOVERNMENT CODE § 54956.8 — CHIEF ABBOTT:
No reportable action.

CS-7. CONFERENCE WITH DISTRICT COUNSEL REGARDING PENDING LITIGATION — GOVERNMENT CODE § 54956.9 (D)(4) — DISTRICT COUNSEL JAMES:
No reportable action.

ADJOURNMENT

A motion was made at 7:50 p.m. Director Harris and seconded by Director Thuner to adjourn the meeting and reconvene on August 28, 2018, at 17:00. The motion carried unanimously.

Respectfully submitted,

Loren Stephen-Porter
Board Secretary

Minutes approved at the Board of Director’s Meeting on: August 28, 2018