

1 **October 26, 2021**

2 **REGULAR MEETING OF THE BOARD OF DIRECTORS OF**
3 **THE NORTH COUNTY FIRE PROTECTION DISTRICT**

4 President Van Doorn called the meeting to order at 4:00 p.m.

5 **A MOMENT OF SILENCE WAS OBSERVED.**

6 **ALL RECITED THE PLEDGE OF ALLEGIANCE.**

7 **ROLL CALL:**

8 **Present:** Directors Acosta, Egkan, Munson and Van Doorn.

9 **Absent:** Director Kennedy.

10 **Staff Present:** Fire Chief/CEO McReynolds, Attorney James and Board Secretary Stephen-
11 Porter. In the audience were: DFC Mahr, D/C MacMillan, B/C Mann, F/M Fieri, FiM Juul and
12 members of the public and Association.

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14 **PUBLIC ACTIVITIES AGENDA**

15 1. **PUBLIC COMMENT:** President Van Doorn addressed the audience and inquired
16 whether there were any public comments regarding items not on the Agenda. There being
17 no comments, the Public Comment Section was closed.

18 2. **COMMUNITY CHALLENGE COIN AWARD — CAPTAIN CHOI AND CHIEF McREYNOLDS:** Chief
19 McReynolds introduced Richard Saathoff to the Board, outlining the actions he had taken
20 on September 3, 2021 during the process of trying to extinguish a vehicle fire in the street.
21 For his efforts, Mr. Saathoff received minor burns and smoke inhalation while checking for
22 victims in the vehicle. His attempts to quell the fire resulted in containing the fire from
23 spreading to the rest of the vehicle. Captain Choi was invited to elaborate on Mr. Saathoff's
24 efforts. At the conclusion of the presentation, Mr. Saathoff was presented with a Challenge
25 Coin and was given the opportunity to address the Board. He acknowledged the efforts of
26 the Department and the Marines, opining these are the real heroes.

27 3. **COMMUNITY CHALLENGE COIN AWARD — CAPTAIN CHOI AND CHIEF McREYNOLDS:** Chief
28 McReynolds informed the Board that Fabien was not available to accept the award, but he
29 would be presented the award at a time and place convenient for him. Fabien assisted in

30 translation during an emergency event and in the fire investigation that followed. In addition,
31 he was very supportive to his neighbor whose vehicle had caught on fire. Captain Choi will
32 ensure Fabien receives his Challenge Coin.

34 ACTION AGENDA

35 CONSENT ITEMS:

- 36 4. REVIEW AND ACCEPT REGULAR BOARD MEETING MINUTES FOR SEPTEMBER 2021
- 37 5. REVIEW AND ACCEPT SPECIAL BOARD MEETING MINUTES FOR OCTOBER 5, 2021
- 38 6. REVIEW AND ACCEPT FINANCIAL REPORT FOR SEPTEMBER 2021
- 39 7. REVIEW AND ACCEPT POLICIES & PROCEDURES
- 40 8. MONTHLY OPERATIONS ACTIVITY REPORT – SEPTEMBER 2021
- 41 9. REVIEW AND ACCEPT 3RD QUARTER CUSTOMER SATISFACTION SURVEY PROGRAM RESULTS

42 President Van Doorn inquired whether there were any questions on Consent Items 4-9.
43 There being no discussion, President Van Doorn asked for a motion to approve the Consent
44 Agenda. On a motion by Director Munson, seconded by Director Acosta the motion to
45 approve the Consent Agenda as presented passed unanimously on the following vote:

46 **Ayes:** Acosta, Egkan, Munson and van Doorn; **Noes:** None; **Absent:** Kennedy.

48 ACTION ITEMS:

- 49 10. PUBLIC HEARING DATE/TIME CERTAIN — OCTOBER 26, 2021 (4:00 P.M.) FOR COMMUNITY
50 WORKSHOP AND HEARING ON PROPOSED MAPS FOR DISTRICT-BASED ELECTIONS – CHIEF

51 **MCREYNOLDS:** Chief McReynolds reviewed the progress made at the October 5, 2021
52 Special Board Meeting noting that the Board and community had developed a fourth draft
53 map, which has been posted to the website and available at the Administrative Building. At
54 that meeting, the Board confirmed the October 26th public hearing and also determined to
55 have another public hearing on December 14th, at which time the Board may make a final
56 determination on the map selection. If further discussion is required, a public hearing could
57 be scheduled on January 26th for the final adoption. Ms. Maldonado Stamos spoke in
58 support of Draft Map 4, feeling it represents a clearer idea of what the community looks like.

59 Her group has looked at all the maps, however, they feel strongly Draft Map 4 is the best
60 and strengthens the majority/minor district the best. She lauded the manner the Board and
61 community worked together to develop the map. She thanked the Board for the ability to
62 have the community and the Board participate in an active, open dialogue. Director Egkan
63 felt that the issues had been covered well at the Workshop and commended Chief
64 McReynolds on his process, which he felt resulted in a good Draft Map 4, which met the
65 required standards for the CVRA. Director Munson supported Draft Map 4 but expressed
66 concerns that information that will be available at the end of November may affect the map.
67 FF/PM Glasgow informed the Board the information being released is not of a character that
68 will affect the development of the further maps. President van Doorn noted that with the
69 extension, the Board does not have to rush to a decision if further information will affect the
70 Maps. Director Egkan expressed concerns regarding delaying too long as candidates for
71 the coming election would want to identify their districts and make their decisions for running.
72 Director Acosta indicated she would be willing to extend to January if necessary. She
73 thanked all participants for being respectful and listening to differing viewpoints and
74 interests. President van Doorn commended the Board on coming together with the
75 community to develop Draft Map 4 and thanked FF/PM Glasgow for his work on the maps
76 and statistics. He also stated he supported Draft Map 4. On a motion by Director Acosta,
77 seconded by Director Egkan the motion to support Draft Map Version 4 as the Proposed
78 Final Map passed unanimously with the following vote: **Ayes:** Acosta, Egkan, Munson and
79 van Doorn; **Noes:** None; **Absent:** Kennedy.

80 11. **REVIEW AND CAST BALLOT ON PROPOSED CHANGES TO CALIFORNIA SPECIAL DISTRICT**
81 **ASSOCIATION BYLAWS — CHIEF McREYNOLDS:** Chief McReynolds presented the Bylaws
82 changes to the Board, noting the changes were outlined in the documentation and mainly
83 are housekeeping issues. He requested that the Board approve the changes and authorize
84 the Board Secretary to electronically cast the District's vote. On a motion by Director
85 Munson, seconded by Director Egkan the motion to approve the Bylaw changes and to
86 authorize the Board Secretary to cast the District ballot passed unanimously on the following
87 vote: **Ayes:** Acosta, Egkan, Munson and van Doorn; **Noes:** None; **Absent:** Kennedy.

88 12. **REVIEW AND APPROVE UPDATED AMBULANCE FEE SCHEDULE AND RESOLUTION 2021-12**

89 **– DEPUTY CHIEF MAHR AND CHIEF McREYNOLDS:** Chief Mahr presented Resolution 2021-12
90 to the Board, noting that the Resolution merely implements the fees approved in October of
91 2020 and returns the automatic rate adjustment language to the Resolution that was stayed
92 during the interim rate increase period. This is not a new increase, but implementation of
93 the remaining adjustment to the Ambulance Fee Schedule as previously approved. On a
94 motion by Director Munson, seconded by Director Egkan the motion to approved Resolution
95 2021-12 as presented passed unanimously on the following vote: **Ayes:** Acosta, Egkan,
96 Munson and van Doorn; **Noes:** None; **Absent:** Kennedy.

97 13. **REVIEW AND RATIFY DECLARATION OF EMERGENCY REPAIR TO FIRE STATION 2**

98 **UNDERGROUND PROPANE GAS LINE - D/C MACMILLAN AND CHIEF McREYNOLDS:** D/C
99 MacMillan presented the Declaration to the Board, noting that an emergency had arisen
100 after a propane tank had been replaced at Station 2. During the replacement, a leak in the
101 underground line was identified and a need for an emergency repair was identified. Chief
102 McReynolds notified President van Doorn of the emergent need for repair. On a motion by
103 Director Egkan, seconded by Director Acosta the motion to ratify the Declaration of District
104 Emergency Repair passed unanimously by the following vote: **Ayes:** Acosta, Egkan, Munson
105 and van Doorn; **Noes:** None; **Absent:** Kennedy.

106 14. **APPROVE MEETING SCHEDULE AND PLACE FOR NORTH COUNTY FIRE PROTECTION**
107 **DISTRICT BOARD MEETINGS FOR THE YEAR 2022 — CHIEF McREYNOLDS AND B/S STEPHEN-**

108 **PORTER:** B/S Stephen-Porter presented the meeting schedule for 2022, noting that the
109 location and time appears to continue to be an effective location and time, noting that should
110 COVID teleconferencing become necessary, the District could resume its teleconferencing
111 as before. The Boardroom has been secured with FPUD for those dates. Discussion
112 ensued regarding the possibility of moving Closed Session to the beginning of the agenda,
113 with it being the consensus it was easier to coordinate having it at the end of the Agenda.
114 Discussion also ensued regarding whether to move the time to 5:00 p.m. to accommodate
115 working individuals. It was noted by some Board members that when the Board meetings
116 were later, attendance was not improved from what is experienced now. On a motion by

117 Director Egkan, seconded by Director Acosta the motion to approve the proposed 2022
118 meeting schedule, times and location as presented passed unanimously on the following
119 vote: **Ayes:** Acosta, Egkan, Munson and van Doorn; **Noes:** None; **Absent:** Kennedy.

120 **DISCUSSION AGENDA**

121 **15. DISCUSSION ON CALIFORNIA SPECIAL DISTRICT ASSOCIATION SPECIAL DISTRICT**

122 **LEADERSHIP ACADEMY - CHIEF McREYNOLDS:** Chief McReynolds brought forth some thoughts
123 from the Academy, feeling the team received a great deal from the event. He noted some
124 strengths as the course being take by the District, including the Strategic Plan, the Standards
125 of Care study and the 20-year Long Range Plan. He stated the Community Outreach has
126 significantly increased and he is proud of what the District is doing in and for the Community.
127 He also noted the Capital Improvement Plan, Pension Obligation Bonds, the District Website
128 improvements, the Community Outreach and succession planning are all strengths for the
129 District. D/C MacMillan opined that he determined from the Academy the District was doing
130 many things well. There exists a good relationship between the Board, Labor and the
131 Management Team. Director Munson noted this was his second attendance at the Academy
132 and he had some concerns about openness and transparency on the website but has
133 discussed it with Staff. Chief McReynolds noted the items in question are on the website
134 and visibility has been increased. Director Acosta also learned the District is doing many
135 things well and felt that as a new Board member, she received much information that made
136 her feel more confident in her role as a Director. Director van Doorn noted that when at the
137 Academy, the District was advanced of other District and the District seemed to be an
138 example of building relationships and doing things well.

139 **STANDING DISCUSSION ITEMS:**

140 **● LEGAL COUNSEL REPORT:** Counsel James presented his report “Brown Act
141 Amendment AB 361 Awaits Gov. Gavin Newsom’s Signature.” Brief discussion ensued with
142 him noting the approval of AB 361 and brief discussion of the process for teleconferencing
143 changes during emergencies, not just for COVID. He noted that the public has to have real
144 time ability to comment at the meeting and the public cannot be required to comment in
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146 advance. This is informational only, no action required.

147 ● **WRITTEN COMMUNICATIONS:** Brief discussion ensued regarding the items,
148 Informational only, no action required.

149 ● **BOARD RECOGNITION PROGRAM**

150 ● **NEWS ARTICLES:** No discussion regarding articles. This is informational only, no
151 action required.

152 ● **COMMENTS:**

153 ● **STAFF REPORTS/UPDATES:**

154 ● **KEITH McREYNOLDS, FIRE CHIEF/CEO:** Chief McReynolds updated the Board
155 regarding the status of the Strategic Plan, noting Matrix is data mining and Staff is working
156 to gather requested information. The District is working on a contract for a civil engineer to
157 assist with issues on the Stations. Chief McReynolds will attend a meeting at FPUD with
158 Supervisor Desmond on October 27th. Chief McReynolds noted North County Fire
159 Protection District will have a major presence in the Christmas Parade and encourage
160 everyone to attend. He anticipates opening the Administrative Building for Staff with chili
161 and hot cocoa. The MSR is still underway with Cherie working diligently to update
162 information in the finance area. There is no Board meeting in November. Chief McReynolds
163 will be rescheduling individual meetings with the Board members as he will be out of town
164 at FESDI during the regularly scheduled meeting times. Informational only, no further action
165 required.

166 ● **CHIEF OFFICERS AND OTHER STAFF: Chief Mahr:** Chief Mahr informed the Board there
167 had been a number of promotions due to anticipated retirements, with FF/PM Lewis being
168 promoted to Engineer. He stated he was extremely proud of all candidates as they did an
169 amazing job. B/C DeCamp is on assignment up in the Sequoias on a fire. The Staff is
170 preparing to conduct FF/PM interviews. **D/C MacMillan:** D/C MacMillan noted that the
171 Community Outreach Team has been visiting the schools and community events and passed
172 out 3,000 packets to the kids. He asked the Board to inform him or the Team members
173 (Captains Jones, Harrington and Engineer Lewis) of anyone who would like to have a
174 presentation. **FM FIERI:** FM Fieri updated the Board on the Bureau activities noting 5966

175 properties had been inspected for weeds with 64 open cases, 408 have abated their
176 properties; 257 plan checks had been done, investigations have been busy with 6 call outs
177 for October, 3 cases that went to the District Attorney and 1 arrest.

178 ● **BOARD: DIRECTOR ACOSTA:** Director Acosta suggested the next agenda have an action
179 item to discuss meeting start times. **DIRECTOR EGKAN:** Director Egkan congratulated FF/PM
180 Lewis and FF/PM Russell on their promotions. **PRESIDENT VAN DOORN:** President van Doorn
181 noted he had been ill with the Delta variant upon returning from the Academy and cautioned
182 everyone to be careful and stay masked. He expressed frustration at the misinformation
183 being circulated regarding COVID. President van Doorn inquired regarding dehydration as
184 noted in the customer satisfaction survey. Chief McReynolds and Chief Mahr updated him
185 on the protocol, noting it depends upon the circumstances.

186 ● **BARGAINING GROUPS: CAPTAIN HARRINGTON:** Captain Harrington informed the Board
187 the last fundraiser for the Engineer McInery scholarship had raised \$13,000. He informed
188 the Board that Local 1622 supports Draft Map 4. He also noted the District and Labor had
189 signed a Labor/Management Alliance, the first for the District. He noted the morale is better
190 than it has been in the last seven year.

191 ● **PUBLIC COMMENT: Ms. Maldonado Stamos:** Ms. Maldonado Stamos announced that
192 there would be a recognition day for the Day of the Dead at the cemetery with a community
193 altar, which is open to the public. She inquired if there would be any way the District could
194 supply a first aid kit for the day. Chief McReynolds will follow up with her.

195 196 **CLOSED SESSION**

197 ● **OPENING CLOSED SESSION:**

198 At 5:10 p.m., President van Doorn inquired whether there was a motion to adjourn to Closed
199 Session. There being no objection, President van Doorn read the items to be discussed in
200 Closed Session and the Open Session was closed. A short break ensued after the reading
201 of the Closed Session Items. At 5:15 p.m., and the Board entered Closed Session to hear:

202 CS-1. **ANNOUNCEMENT — PRESIDENT VAN DOORN:** An announcement regarding the items to
203 be discussed in Closed Session will be made prior to the commencement of Closed Session

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206 CS-2. CONFERENCE WITH REAL PROPERTY NEGOTIATOR — GOVERNMENT CODE

207 **§ 54956.8 — CHIEF McREYNOLDS:**

208 PROPERTY LOCATION: 550 E. Ivy, Fallbrook, CA 92028;

209 PARTIES: North County Fire Protection District (Seller);

210 UNDER NEGOTIATION: Terms of Cell Lease/Purchase;

211 DISTRICT NEGOTIATORS: Chief McReynolds, FiM Juul, District Counsel James

212 CS-3. CONFERENCE WITH REAL PROPERTY NEGOTIATOR — GOVERNMENT CODE

213 **§ 54956.8 — CHIEF McREYNOLDS:**

214 PROPERTY LOCATION: 2309 Rainbow Valley Blvd., Fallbrook, CA 92028;

215 PARTIES: North County Fire Protection District (Seller);

216 UNDER NEGOTIATION: Terms of Easement Grant;

217 DISTRICT NEGOTIATORS: Chief McReynolds, District Counsel James

218 CS-4. REPORT FROM CLOSED SESSION — PRESIDENT VAN DOORN

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220 ● **REOPENING OPEN SESSION:**

221 On a motion by Director Munson, which was seconded by Director Egkan, which passed
222 unanimously, the Board returned Open Session at 6:15 p.m. the following items were
223 reported out to the public:

224 CS-2. CONFERENCE WITH REAL PROPERTY NEGOTIATOR — GOVERNMENT CODE

225 **§ 54956.8 — CHIEF McREYNOLDS:** No reportable action.

226 CS-3. CONFERENCE WITH REAL PROPERTY NEGOTIATOR — GOVERNMENT CODE

227 **§ 54956.8 — CHIEF McREYNOLDS:** No reportable action.

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229 **ADJOURNMENT**

230 A motion was made at 6:18 p.m. by Director Munson, seconded by Director Egkan to adjourn
231 the meeting and reconvene on December 14, 2021, at 4:00 p.m., which motion carried
232 unanimously.

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235 Respectfully submitted,

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238 Loren Stephen-Porter

239 Board Secretary

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241 Minutes approved at the Board of Director's Meeting on: December 14, 2021

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