

1 **September 24, 2019**

2 **REGULAR MEETING OF THE BOARD OF DIRECTORS OF**  
3 **THE NORTH COUNTY FIRE PROTECTION DISTRICT**

4 President Luevano called the meeting to order at 4:00 p.m.

5 **THE INVOCATION GIVEN BY DEPUTY FIRE CHIEF MAROVICH.**

6 **ALL RECITED THE PLEDGE OF ALLEGIANCE.**

7 **ROLL CALL:**

8 **Present:** Directors Harris, Hoffman, Luevano, Munson and Van Doorn.

9 **Absent:** None.

10 **Staff Present:** Fire Chief/CEO Abbott, Attorney James and Board Secretary Stephen-  
11 Porter. In the audience were: DFC Marovich, D/C Mahr and McReynolds, FM Fieri, A/C  
12 MacMillan and members of the public and Association.

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14 **PUBLIC ACTIVITIES AGENDA**

15 1. **PUBLIC COMMENT:** President Luevano addressed the audience and inquired whether  
16 there were any public comments regarding items not on the Agenda. There being no  
17 comments, the Public Comment Section was closed.

18 2. **EMPLOYEE BADGE PINNING — CHIEF ABBOTT:** Chief Abbott presented for badge  
19 pinning newly hired individuals: Dominic Fieri, Fire Marshal; Mary Murphy, MSO and Kyle  
20 Adamson, SRP. All members were given an opportunity to introduce family and friends  
21 available for the event. At the conclusion of the introductions, each were pinned by a person  
22 of their choice and congratulated by the Board.

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24 **ACTION AGENDA**

25 **CONSENT ITEMS:**

26 3. **REVIEW AND ACCEPT REGULAR BOARD MEETING MINUTES FOR JULY 23, 2019**

27 4. **REVIEW AND ACCEPT SPECIAL BOARD MEETING MINUTES FOR JULY 25, 2019**

28 5. **REVIEW AND ACCEPT FINANCIAL REPORT FOR AUGUST 2019**

29 6. **REVIEW AND ACCEPT POLICIES & PROCEDURES**

30 **7. REVIEW AND ACCEPT MONTHLY WEED ABATEMENT REPORT**

31 President Luevano inquired whether there were any questions on Consent Items 3-7. There  
32 was a short discussion on the Policy, Job Description for Administrative Assistant-IT with a  
33 recommendation to add to Section 5.9. “ensure recovery materials are tested on an annual  
34 basis.” With this amendment, President Luevano asked for a motion to approve the Consent  
35 Agenda. On a motion by Director Hoffman, seconded by Director Munson, the motion to  
36 approve the Consent Agenda as presented passed unanimously.

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38 **ACTION ITEMS:**

39 **8. CONSIDER IMPLEMENTATION OF FUNCTIONAL MOVEMENT EXERCISE EQUIPMENT AND REVIEW AND**  
40 **APPROVE RESOLUTION 2019-18 ALLOWING THE DISTRICT TO PURSUE GRANT FUNDING:** Chief  
41 Abbott presented Resolution 2019-18 and the Grant application to the Board for review and  
42 approval. D/C Mahr noted that the current fitness equipment is over fifteen years old and is  
43 outdated. Through the Neighborhood Investment Grant Program, the District has an  
44 opportunity to update the equipment consistent with recommendations made by our exercise  
45 experts. On a motion by Director Munson, seconded by Director Hoffman, the motion to  
46 approve application to the NRG and to approve Resolution 2019-18 as presented passed  
47 unanimously.

48 **9. PUBLIC HEARING DATE/TIME CERTAIN SEPTEMBER 24, 2019 (4:15 P.M.): REVIEW AND**  
49 **APPROVE FINAL BUDGET FOR FY 2019/2020 AND ADOPTION OF RESOLUTION 2019-15 – DFC**  
50 **MAROVICH AND CHIEF ABBOTT:** DFC Marovich presented the final budget to the Board noting  
51 the changes from the Preliminary Budget. He noted there has been a 3.5% growth from last  
52 year. An ambulance will be subsidized by the agreement with Fallbrook Regional Health  
53 District (FRHD) if it is approved. DFC Marovich discussed impact from the CFD, including  
54 expenses and possible revenue to the District. He noted if the FRHD JPA agreement is  
55 approved, the District will share salaries for both the MSO and Social Media specialist. He  
56 noted changes to the Budget from impacts from CalPERS and operating costs. DFC  
57 Marovich noted the increase in Reserve funding consistent with the request from the Board  
58 to do so. He noted that he is working to pay down the total debt service on Station 5, in

59 order to save the District interest on the loan. On a motion by Director Hoffman, seconded  
60 by Director Munson, the motion to approve the Final Budget and Resolution 2019-15 passed  
61 by the following roll call vote: **AYE:** Directors Harris, Hoffman, Luevano, Munson and Van  
62 Doorn. **NAY:** None.

63 10. **PUBLIC HEARING — SEPTEMBER 24 (4:30 P.M.) — FOR ADOPTION OF 2019 CALIFORNIA**  
64 **FIRE CODE WITH CERTAIN AMENDMENTS, ADDITIONS AND DELETIONS — ORDINANCE**

65 **2019-01 — CHIEF ABBOTT:** Chief Abbott presented Ordinance 2019-01 to the Board for  
66 consider and first reading. President Luevano asked whether the Board wished to waive  
67 the reading and it was the consensus to waive the reading of the Ordinance. There was no  
68 public comment and the public comment section was closed. Chief Abbott outlined the  
69 process for the review of the California Fire Code and the agencies and individuals involved  
70 in the review. He noted the goal was for agencies with San Diego County to mirror each  
71 other as closely as possible, with certain local modifications, based on the needs of the  
72 agency's jurisdiction. The Board will have an opportunity to vote on the Ordinance at the  
73 next meeting after the second reading.

74 11. **REVIEW AND APPROVE RESOLUTION 2019-16 RE: UPDATING COST RECOVERY PROGRAM**  
75 **FOR RESPONSE TO HIGHWAY INCIDENTS — DFC MAROVICH AND CHIEF ABBOTT:** DFC Marovich

76 presented Resolution 2019-16 to the Board for review and approval noting that the format  
77 and items for which the District would bill under of the Program has been recommended for  
78 change by the Cost Recovery agency as outlined in Exhibit "A" to the Resolution. The  
79 parameters for collection remain unchanged. He noted the Resolution previously provided  
80 for a cost inflator based on CPI, which was included in this Resolution also. On a motion by  
81 Director Hoffman, seconded by Director Munson, the motion to approve Resolution 2019-  
82 16 as presented passed unanimously.

83 12. **CONSIDER AND APPROVE JOINT POWERS AND GRANT AGREEMENTS WITH FALLBROOK**  
84 **REGIONAL HEALTH DISTRICT — D/C MAHR AND CHIEF ABBOTT:** D/C Mahr presented the

85 revised JPA and Grant agreements to the Board with FRHD. He noted the JPA extends the  
86 current agreement and provides for funding for the MSO, Social Media/Customer Service  
87 Specialist and for joint funding on an ambulance. Discussion ensued regarding how the

88 integration will work, paramedicine in the community, whether their Board had made a firm  
89 commitment to contribute the funding for a set period. D/C Mahr informed the Board the  
90 FRHD Board had already approved the JPA and the Grant agreements. On a motion by  
91 Director Hoffman, seconded by Director Van Doorn, the motion to approve the JPA  
92 agreement and the Grant agreements as presented passed unanimously.

## 93 94 **DISCUSSION AGENDA**

95 13. **STRATEGIC DIRECTION DISCUSSION — CHIEF ABBOTT:** Chief Abbott brought forth a  
96 discussion on Strategic Direction, recapping the previous progress through the Strategic  
97 Plan, which is now quite old. He recounted the actions by the District to meet the financial  
98 constraints placed upon it and the actions of Staff to contribute during the Recession. He  
99 noted that Administration had lost five positions; the District had tried different staffing  
100 models to reduce costs. Chief Abbott discussed changes in expenditures and the impact  
101 the new CFD through Horse Creek Ridge and Meadowood may have on the District  
102 finances. Chief Abbott discussed the community outreach and the perception of its results.  
103 Should the facilities vote be successful, funding will not be realized until 2020. Chief Abbott  
104 discussed plans in the Zone for integration of services, including regional promotions and  
105 testing, appointment of a medical director, priority dispatching, joint records management  
106 and the possibility of a Chief Officer assigned to Dispatch for major events. Discussion  
107 ensued regarding other agencies' buy-in on the changes. Chief Abbott discussed the zone  
108 trial for a BLS ambulance option. The Board requested more information on this aspect of  
109 change. Chief Abbott noted that the Volunteer Program as it is current constituted, does not  
110 seem to be successful. The Board request more information on Items 5 and 8.

### 111 **STANDING DISCUSSION ITEMS:**

112 ● **LEGAL COUNSEL REPORT:** Counsel James presented his report "*Public Agency*  
113 *Board Members' Worker Classification Matters for Tax Purposes.*" Brief discussion ensued  
114 regarding Board member status. This is informational only, no action required.

115 ● **WRITTEN COMMUNICATIONS:** Brief discussion ensued regarding the items,  
116 Informational only, no action required.

- 117 ● **BOARD RECOGNITION PROGRAM**
  - 118 ● **NEWS ARTICLES:** Brief discussion ensued regarding articles. This is informational  
119 only, no action required.
  - 120 ● **COMMENTS:**
  - 121 ● **STAFF REPORTS/UPDATES:**
  - 122 ● **STEPHEN ABBOTT, FIRE CHIEF/CEO:** Chief Abbott noted that the District is about  
123 where it should be with regards to the election process for Proposition A. The District  
124 continues with a robust outreach with about 600 in attendance during the Facebook live  
125 events. The sample ballot is scheduled to be released approximately October 9-10. The  
126 final results are due at the end of the month. He noted that many individuals believe they  
127 are still paying for the State Fire Fee, although it was put in abeyance two years ago. Chief  
128 Abbott discussed some concerns that had been brought forward regarding the counting  
129 process, which he explained for the Board. Chief Abbott updated the Board on FPS Murg's  
130 medical status. Chief Abbott lauded the Fallbrook Fire Association for their participation in  
131 numerous events throughout the District including the improvement work, 9/11 and other  
132 events. Informational only, no further action required.
  - 133 ● **CHIEF OFFICERS AND OTHER STAFF: D/C MAHR:** D/C Mahr apologized to the Board for  
134 the lack of the new engine at the meeting, noting they were in the field.
  - 135 ● **BOARD: VICE PRESIDENT HARRIS:** Vice President Harris thanked everyone for their  
136 hard work on behalf of the District.
  - 137 ● **BARGAINING GROUPS: A/P LEWIS:** A/P Lewis informed the Board the FFA had begun  
138 their walk down Main Avenue, supporting Proposition A. They expect to have five more  
139 walking days, talking to people and handing out flyers.
  - 140 ● **PUBLIC COMMENT:** No comments.
  - 141 ●
- CLOSED SESSION**
- 143 ● **OPENING CLOSED SESSION:**
  - 144 At 5:40 p.m., President Luevano inquired whether there was a motion to adjourn to Closed  
145 Session. On a motion by Vice President Harris, seconded by Director Hoffman the motion

146 to go into Closed Session was approved. President Luevano read the items to be discussed  
147 in Closed Session and the Open Session was closed. A short break ensued after the reading  
148 of the Closed Session Items. At 5:45 p.m., and the Board entered Closed Session to hear:

149 CS-1. **ANNOUNCEMENT — PRESIDENT LUEVANO:**

150 An announcement regarding the items to be discussed in Closed Session will be made prior  
151 to the commencement of Closed Session.

152 CS-2. **CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — MANAGEMENT**  
153 **GROUP NEGOTIATIONS – CHIEF ABBOTT:**

154 NCFPD MANAGEMENT GROUP

155 DISTRICT NEGOTIATORS: CHIEF ABBOTT, DISTRICT COUNSEL JAMES

156 CS-3. **CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — NON-SAFETY**

157 **GROUP NEGOTIATIONS – CHIEF ABBOTT:**

158 FFA NON-SAFETY GROUP NEGOTIATORS

159 DISTRICT NEGOTIATORS: CHIEF ABBOTT, DISTRICT COUNSEL JAMES

160 CS-4. **EVALUATION OF PERFORMANCE – GOVERNMENT CODE § 54957:**

161 Engineer/PM John Buchanan

162 CHIEF ABBOTT, CHIEF MAROVICH

163 CS-5. **EVALUATION OF PERFORMANCE – GOVERNMENT CODE § 54957:**

164 Fire Chief/CEO

165 DISTRICT NEGOTIATORS: DISTRICT COUNSEL JAMES

166 CS-6. **REPORT FROM CLOSED SESSION — PRESIDENT LUEVANO:**

167 ● **REOPENING OPEN SESSION:**

168 On a motion by Director Munson, which was seconded by Vice President Harris and which  
169 passed unanimously, the Board returned Open Session at 5:55 p.m., the following items  
170 were reported out to the public:

171 CS-2. **CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — MANAGEMENT**  
172 **GROUP NEGOTIATIONS – CHIEF ABBOTT:**

173 NCFPD MANAGEMENT GROUP

174 DISTRICT NEGOTIATORS: CHIEF ABBOTT, DISTRICT COUNSEL JAMES

175 On a motion by Vice President Harris, seconded by Director Hoffman, the motion to approve  
176 approved the Side Letter with the Management Group passed by the following vote: **AYE:**  
177 Directors Harris, Hoffman, Luevano, Munson and Van Doorn. **NAY:** None.

178 CS-3. CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — NON-SAFETY

179 GROUP NEGOTIATIONS – CHIEF ABBOTT:

180 FFA NON-SAFETY GROUP NEGOTIATORS

181 DISTRICT NEGOTIATORS: CHIEF ABBOTT, DISTRICT COUNSEL JAMES

182 On a motion by Vice President Harris, seconded by Director Munson, the motion to approve  
183 approved the Side Letter with the Non-Safety Group passed by the following vote: **AYE:**  
184 Directors Harris, Hoffman, Luevano, Munson and Van Doorn. **NAY:** None.

185 CS-4. EVALUATION OF PERFORMANCE – GOVERNMENT CODE § 54957:

186 Engineer/PM John Buchanan

187 CHIEF ABBOTT, CHIEF MAROVICH

188 On a motion by Director Van Doorn, seconded by Director Hoffman, the motion to approve  
189 approved Resolution 2019-17 passed by the following vote: **AYE:** Directors Harris,  
190 Hoffman, Luevano, Munson and Van Doorn. **NAY:** None.

191 CS-5. EVALUATION OF PERFORMANCE – GOVERNMENT CODE § 54957:

192 Fire Chief/CEO

193 DISTRICT NEGOTIATORS: DISTRICT COUNSEL JAMES

194 No reportable action.

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## ADJOURNMENT

197 A motion was made at 6:05 p.m. by Director Munson and seconded by Director Van Doorn  
198 to adjourn the meeting and reconvene on October 22, 2019, at 16:00. The motion carried  
199 unanimously.

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203 ///

204 Respectfully submitted,

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206

*Loren A. Stephen-Porter*

207 Loren Stephen-Porter

208 Board Secretary

209 Minutes approved at the Board of Director's Meeting on: October 22, 2019

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