

1 April 26, 2022

2 **REGULAR MEETING OF THE BOARD OF DIRECTORS OF**
3 **THE NORTH COUNTY FIRE PROTECTION DISTRICT**

4 President Egkan called the meeting to order at 4:00 p.m.

5 **A MOMENT OF SILENCE WAS OBSERVED.**

6 **ALL RECITED THE PLEDGE OF ALLEGIANCE.**

7 **ROLL CALL:**

8 **Present:** Directors Acosta, Egkan, Kennedy, Munson and van Doorn.

9 **Absent:** None.

10 **Staff Present:** Fire Chief/CEO McReynolds, Attorney James and Board Secretary Stephen-
11 Porter. In the audience were: DFC Mahr, D/C MacMillan, B/C DeCamp, F/M Fieri, FiM Juul
12 and members of the public and Association.

13
14 **PUBLIC ACTIVITIES AGENDA**

15 1. **PUBLIC COMMENT:** President Egan addressed the audience and inquired whether
16 there were any public comments regarding items not on the Agenda. An individual
17 requested to speak to the Board regarding defensible space. He had concerns about how
18 his neighbor and other properties around him with relation to how they were being handled
19 for weed abatement. FM Fieri explained the relationship between local agencies and how
20 LRA and SRA abatement areas are handled. The individual asked what agency to go to for
21 help with his issues because he lives in a high fire zone. FM Fieri took his information and
22 offered to contact him that week to provide information and address his concerns. There
23 being no further comments, the Public Comment Section was closed.

24 2. **FIRST QUARTER AWARDS FOR BOARD RECOGNITION PROGRAM — CHIEF McREYNOLDS AND**
25 **B/S STEPHEN-PORTER:** Chief McReynolds noted this was the District's first live stream and
26 thanked those in attendance. He presented the individuals for recognition, noting the two
27 individuals who had stopped to help pick up the trash. Each Board member discussed their
28 choice for recognition, noting the difficulty in making a limited selection from the group of
29 nominees. It was noted there was sufficient funding still to acknowledge all employees. On

30 a motion by Director Munson, seconded by President Van Doorn, the motion to acknowledge
31 all individuals as submitted passed unanimously.

32 **ACTION AGENDA**

33 **CONSENT ITEMS:**

- 34 3. **REVIEW AND ACCEPT REGULAR BOARD MEETING MINUTES FOR MARCH 2022**
- 35 4. **REVIEW AND ACCEPT FINANCIAL REPORT FOR MARCH 2022**
- 36 5. **REVIEW AND ACCEPT POLICIES & PROCEDURES**
- 37 6. **MONTHLY OPERATIONS ACTIVITY REPORT – FEBRUARY 2022**
- 38 7. **REVIEW AND ACCEPT FIRST QUARTER 2022 CUSTOMER SATISFACTION SURVEY**

39 President Egkan inquired whether there were any questions on Consent Items 3-7. There
40 being no discussion, President Egkan asked for a motion to approve the Consent Agenda.
41 On a motion by Director van Doorn and seconded by Director Kennedy, the motion to
42 approve the Consent Agenda as presented passed unanimously.
43

44 **ACTION ITEMS:**

- 45 8. **REVIEW AND APPROVE DEPUTY FIRE MARSHAL POSITION, JOB DESCRIPTION AND PLAN TO**
46 **FILL THE POSITION — CHIEF McREYNOLDS:** Chief McReynolds informed the Board that the
47 Staff had reviewed and re-evaluated what the District would require now that there is a
48 vacancy in the Community Risk Reduction Division (CRR). With the number of arson-type
49 incidents they had this year and last, it was determined there was a need to have someone
50 that could have FPS responsibilities as well as the added depth of performing investigations.
51 While the District has had the DFM position for years, it has been a Non-Safety position who
52 had no investigative responsibilities. With the exposure to toxic situations and the need to
53 have the ability to utilize safety equipment that is required for investigations, it was felt the
54 position was more appropriately a Safety position. After looking at job descriptions across
55 the state, most are Safety. It would require a change in the Safety MOU for this position.
56 Comparing salaries for like positions shows there would be a \$10,000-19,000 increase for
57 the position. Staff is looking to start the position in June. On a motion by Director Munson
58

59 and seconded by Director van Doorn, the motion to approve the DFM position to be filled by
60 June, with the revised DFM job description/salary as presented, passed unanimously.

61 9. **REVIEW AND APPROVE GRANT APPLICATION FOR NEIGHBORHOOD REINVESTMENT GRANT**
62 **AND RESOLUTION 2022-09 — DFM MAHR AND CHIEF McREYNOLDS:** DFC Mahr presented the

63 grant applicant and Resolution 2022-09 to the Board for approval, noting the request is for a
64 Pump Pod. The Pod would allow for training without the waste of water and would allow
65 engineers to flow water and perform hydraulic calculations. The Pod is on a trailer so it
66 would be able to use throughout the Zone, Discussion ensued regarding the Pod's
67 capabilities. On a motion by Vice President Acosta and seconded by Director van Doorn,
68 the motion to approve the grant application and Resolution 2022-09 allowing the District to
69 enter into a grant agreement passed unanimously.

70 10. **REVIEW AND DECLARE A CONTRACT FOR CONSULTING SERVICES WITH MICHAEL BAKER, INTL**
71 **AS A SOLE SOURCE AND DIRECT STAFF TO EXPLORE ENGAGING A REAL ESTATE CONSULTANT —**

72 **CHIEF McREYNOLDS:** Chief McReynolds presented a request to declare a consulting contract
73 with Michael Baker Intl. for continuing consulting services as a sole source and to explore
74 engaging a real estate consultant to assist with easement vacations and the
75 evaluation/potential sale for parcel 1032332300 and 1032331100. Staff would bring any
76 offer for sale of the parcels back to the Board prior to taking action. Chief McReynolds
77 discussed possible opportunities on the two properties, noting that the ball field located on
78 one of the properties will soon not be needed as there will be fields in Bonsall soon. On a
79 motion by Director Kennedy and seconded by Vice President Acosta, the motion to declare
80 a sole source and execute a contract with Michael Baker Intl. as presented and engage a
81 real estate consultant passed unanimously.

82 11. **SIGN AND SUBMIT A LETTER OF SUPPORT FOR THE SD SHERIFF STATION AND THE DISTRICT'S**
83 **INTEREST OF RELOCATING STATION 4 TO THE CENTER LOCATED NEAR 1-15 AND SR-76 — CHIEF**

84 **McREYNOLDS:** Chief McReynolds presented a letter to be sent to the County that would
85 support the SD Sheriff Station and also convey an interest by the District to relocate its
86 Station 4 to the same Center. There are 18 acres at the site and the planning committee
87 has already started its review. Chief McReynolds has met with local representatives and

88 expressed the District's interest in being involved in the center. Cal Fire has also expressed
89 an interest in being involved. On a motion by Director van Doorn and seconded by Director
90 Kennedy, the motion to approve the letter as presented and to send to Supervisor Desmond
91 expressing the Board's interest of the District's involvement passed unanimously.

92 **12. REVIEW AND APPROVE RESOLUTION 2022-10 REQUESTING THE BOARD OF EQUALIZATION**
93 **DISSOLVE NORTH COUNTY FIRE PROTECTION DISTRICT – RAINBOW ZONE [BOE 0138] INTO NORTH**
94 **COUNTY FIRE PROTECTION DISTRICT [BOE 0137] — CHIEF McREYNOLDS:** Chief McReynolds
95 presented Resolution 2022-10 and the application to be submitted to the Board of
96 Equalization (BOE) to dissolve the Rainbow Zone subaccount. This action is undertaken as
97 a result of the LAFCO MSR recommendation that the Rainbow subzone and station be fully
98 integrated into North County Fire Protection District. Currently, all the TRAs contained in
99 the Rainbow subzone [BOE0138] are contained in NCFPD's [BOE 0137]. Working with the
100 BOE, the instant Resolution has been informally reviewed and vetted for submission and
101 formal approval. On a motion by Director Kennedy and seconded by Director van Doorn,
102 the motion to approve Resolution 2022-10 and the application for submission to the BOE as
103 presented passed unanimously.

104 **13. REVIEW AND APPROVE LETTER TO SEND TO CONGRESSMAN ISSA SUPPORTING H.R. 3728 —**
105 **CHIEF McREYNOLDS:** Chief McReynolds presented a letter he is requesting the Board
106 approve for submission to Congressman Issa supporting H.R. 3728, the Fire Station
107 Construction Grants Act. It is a bill that would allocate up to 1 billion dollars in Federal
108 funding assistance for such construction. Although other fire entities may have funding
109 options, special districts are more limited in their ability to obtain Federal funding. On a
110 motion by Director Munson and seconded by Director Kennedy, the motion to approve the
111 letter as presented and sending it to Congressman Issa passed unanimously.

112 **DISCUSSION AGENDA**

114 14. There were no Discussion Agenda Items for the April 26, 2022, Board Meeting.

115 **STANDING DISCUSSION ITEMS:**

117 ● **LEGAL COUNSEL REPORT:** Counsel James presented his report “California Issues
118 New Drought Executive Order.” Brief discussion ensued regarding the new executive order
119 regarding the drought and water conservation. It was noted that Rainbow water is seeking
120 to add one more heli-tank. This is informational only, no action required.

121 ● **WRITTEN COMMUNICATIONS:** No discussion regarding the items. Informational
122 only, no action required.

123 ● **BOARD RECOGNITION PROGRAM** No discussion.

124 ● **NEWS ARTICLES:** No discussion regarding articles. This is informational only, no
125 action required.

126 ● **COMMENTS:**

127 ● **STAFF REPORTS/UPDATES:**

128 ● **KEITH McREYNOLDS, FIRE CHIEF/CEO:** Chief McReynolds informed the Board he and
129 others attended the Cal Chief’s Administrative section conference. He opined they all
130 learned a lot. There are currently two RFPs running for construction. Both close May 5th.
131 The Strategic Plan is nearly finished. Next week, Chief McReynolds will be attending FESDI.
132 In May, the Board should expect to see the initial Preliminary Budget discussion.
133 Informational only, no further action required.

134 ● **CHIEF OFFICERS AND OTHER STAFF: D/C MACMILLAN:** D/C Macmillan updated the Board
135 on the CCR activities, noting they have new banners to provide a visual outreach regarding
136 defensible space and drowning. The banners are reusable and have QR codes that direct
137 the public to social media sites for information. They will also be in Spanish. CCR will be
138 working with community partners to have them displayed in their areas.

139 ● **BOARD: DIRECTOR MUNSON:** Director Munson thanked everyone for their care and
140 concern regarding the passing of his wife.

141 ● **BARGAINING GROUPS:** No comments.

142 ● **PUBLIC COMMENT:** No comments.

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144

CLOSED SESSION

145 ● **OPENING CLOSED SESSION:**

146 At 5:15 p.m., President Egkan inquired whether there was a motion to adjourn to Closed
147 Session. There being no objection, President Egkan read the items to be discussed in
148 Closed Session and the Open Session was closed. A short break ensued after the reading
149 of the Closed Session Items. At 5:20 p.m., and the Board entered Closed Session to hear:
150 CS-1. **ANNOUNCEMENT — PRESIDENT EGKAN:** An announcement regarding the items to be
151 discussed in Closed Session will be made prior to the commencement of Closed Session.
152 CS-2. **CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 —**
153 **MANAGEMENT GROUP NEGOTIATIONS – CHIEF McREYNOLDS:**
154 NCFPD MANAGEMENT GROUP DISTRICT NEGOTIATORS:
155 CHIEF McREYNOLDS, DISTRICT COUNSEL JAMES
156 CS-3. **CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — NON-**
157 **SAFETY GROUP NEGOTIATIONS – CHIEF McREYNOLDS:**
158 FFA NON-SAFETY GROUP NEGOTIATORS DISTRICT NEGOTIATORS:
159 CHIEF McREYNOLDS, DISTRICT COUNSEL JAMES
160 CS-4. **CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — SAFETY**
161 **GROUP NEGOTIATIONS — CHIEF McREYNOLDS:**
162 FFA SAFETY GROUP NEGOTIATORS DISTRICT NEGOTIATORS:
163 CHIEF McREYNOLDS, DISTRICT COUNSEL JAMES
164 CS-5. **EMPLOYMENT OF PUBLIC EMPLOYEE – GOVERNMENT CODE § 54957(b) — CHIEF**
165 **McREYNOLDS:**
166 EXECUTIVE ASSISTANT/BOARD SECRETARY
167 CS-6. **EMPLOYMENT OF PUBLIC EMPLOYEE – GOVERNMENT CODE § 54957(b) — CHIEF**
168 **McREYNOLDS:**
169 DISTRICT COUNSEL
170 CS-7. **REPORT FROM CLOSED SESSION — PRESIDENT EGKAN**
171 **● REOPENING OPEN SESSION:**
172 On a motion by Director van Doorn and seconded by Director Kennedy, which passed
173 unanimously, the Board returned Open Session at 6:25 p.m. the following items were
174 reported out to the public:

175 CS-2. CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 –
176 MANAGEMENT GROUP NEGOTIATIONS – CHIEF McREYNOLDS: No reportable action.

177 CS-3. CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 – NON-
178 SAFETY GROUP NEGOTIATIONS – CHIEF McREYNOLDS: On a motion by Director Kennedy,
179 seconded by Director van Doorn, the motion to approve the Safety MOU Side Letter
180 regarding the Deputy Fire Marshal passed unanimously.

181 CS-4. CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 – SAFETY
182 GROUP NEGOTIATIONS – CHIEF McREYNOLDS: No reportable action.

183 CS-5. EMPLOYMENT OF PUBLIC EMPLOYEE – GOVERNMENT CODE § 54957(b) – CHIEF
184 McREYNOLDS: On a motion by Director van Doorn, seconded by Director Kennedy, the
185 motion to approve the Executive Assistant/Board Clerk job description passed unanimously.
186 Recruitment to begin mid-July and anticipated start date of October 1, 2022.

187 CS-6. EMPLOYMENT OF PUBLIC EMPLOYEE – GOVERNMENT CODE § 54957(b) – CHIEF
188 McREYNOLDS: No reportable action.

189 ADJOURNMENT

191 At 6:35 p.m., a motion was made by Director Munson and seconded by Director van Doorn
192 to adjourn the meeting and reconvene on May 24, 2022, at 4:00 p.m., which motion carried
193 unanimously.

194 Respectfully submitted,

195 

197 Loren Stephen-Porter

198 Board Secretary

199 Minutes approved at the Board of Director's Meeting on: May 24, 2022

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